

**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2011**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2011 to:
Vermont Agency of Transportation, Division of Planning, Outreach and Community Affairs, One National Life
Drive, Montpelier, VT 05633.

We, the members of the legislative body of WINDSOR in WINDSOR County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	4.135			4.135	0.000
Class 2	5.300			5.300	0.000
Class 3	23.15	1.15		24.25 ^{24.30}	0.000
State Highway	16.574			16.574	0.000
Total	49.159			50.309	0.000
* Class 1 Lane	0.000				0.000
* Class 4	0.99			0.99	
* Legal Trail	0.00	.21		.21	
* Unidentified Corridor	0.00				

Adjustments by S. Moulton 2/20/2011

* Mileage for Class 1 Lane, Class 4, Legal Trail, and Unidentified Corridor classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
TH-79 0.24 mi CL3 Taylor Dr TH-80 0.68 mi CL3 Jewett Rd
TH-81 0.23 mi CL3 Paradise Dr
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. []

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures:

John Janney
[Signature]
[Signature]

T/C/V Clerk Signature:

[Signature]

Date Filed:

2/9/11

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

[Signature]
Representative, Agency of Transportation
Johnathan Croft

DATE:

6/30/2011

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS

THAT G&C DEVELOPMENT, INC., a Vermont Corporation with principal place of business in Windsor, County of Windsor and State of Vermont, Grantor,

in the consideration of one dollar and other good and valuable consideration paid to its full satisfaction by

The TOWN OF WINDSOR, a Vermont Municipality of Windsor, County of Windsor and State of Vermont, Grantee,

BY THESE PRESENTS, DO FREELY GIVE, GRANT, SELL, CONVEY and CONFIRM unto the said Grantee,

TOWN OF WINDSOR,

and its successors and assigns forever, a certain piece of land in Windsor in the County of Windsor and State of Vermont, described as follows:

Being a strip of land fifty feet (50') in width, twenty five feet (25') either side of the center line of Taylor Drive and Jewett Road, so-called, said centerline being more particularly described as follows:

Beginning at the center line of Taylor Drive and the westerly right of way of U.S. Route 5, so called; thence proceeding S 47 ° 55' 04" W a distance of 92.69 feet to a point; thence continuing with a curve turning to the left within an arc length of 259.04 feet and a radius of 200.00 feet to a point; thence continuing S 26 ° 17' 22" E a distance of 141.20 feet to a point, which point is the northerly boundary line of lands now or formerly of Frost.

Reference may be had to a Warranty Deed from Paul E. Whitney to G&C Development, Inc. dated February 13, 1991 and recorded February 28, 1991 at Book 97, Page 396 of the Windsor Land Records.

Reference maybe had to a survey entitled "Composite Map for Whitney-Nedeau-Roberts, U.S. Route 5 North, Windsor, VT" by Farnsworth Surveys, Drawing No. 92-1003, dated May 27, 1992, a mylar of which is recorded in the Town of Windsor Land Records at Map Slide 91.

Thence continuing along Taylor Drive, beginning at the center line of Taylor Drive on the

northerly boundary of lands now or formerly of Frost, S 26 ° 17' 22" E a distance of 373.52 feet to a point; thence continuing with a curve turning to the right with an arc length of 124.64 feet and a radius of 200.00 feet to a point; thence continuing S 09 ° 25' 04" W a distance of 14.18 feet to a point, which point marks the southerly boundary of property now or formerly of Frost and the northern boundary line of lands of G&C Development, Inc.

Reference is made to an Easement Deed from Natalie Frost to G&C Development, Inc. dated March 15, 1993 and recorded March 26, 1993 at Book 102, Page 219 of the Town of Windsor Land Records. NB: THIS DEED CONTAINS A CLAUSE REQUIRING NATALIE FROST TO TRANSFER FEE SIMPLE OWNERSHIP OF THE ROAD TO THE TOWN OF WINDSOR WITHIN THIRTY DAYS OF THE TIME THAT THE TOWN OF WINDSOR TAKES OVER THE ROAD.

Reference may be had to a survey entitled "Land Surveyed for Natalie A. Frost, Windsor, VT" by Farnsworth Surveys, Drawing No. 99-1334, dated January 7, 1999, a mylar of which is recorded in the Town of Windsor Land Records at Slide 83.

Thence continuing at the centerline of Taylor Drive at the property line of lands now or formerly of Natalie A. Frost and lands of G&C Development, Inc. S 07 ° 47' 15" W a distance of 205.64 feet to a point; thence continuing with a curve turning to the left with an arc length of 199.76 feet and a radius of 475.00 feet to a point; thence continuing S 16 ° 18' 29" E a distance of 631.93 feet to a point; thence continuing with a curve turning to the right with an arc length of 114.48 feet and a radius of 400.00 feet to a point; thence continuing S 00 ° 05' 26" W a distance of 503.24 feet to a point; thence continuing with a curve turning to the left with an arc length of 482.52 feet and a radius of 150.00 feet to a point; thence continuing N 04 ° 13' 06" W a distance of 1160.60 feet to a point; thence continuing with a curve turning to the left with an arc length of 135.40 feet and a radius of 125.00 feet to a point; thence continuing N 66 ° 16' 53" W a distance of 378.57 feet to a point, which point is the point of the intersection of Taylor Drive and Jewett Road.

Reference may be had to a survey entitled "Land Surveyed for G&C Development, Inc., Taylor Drive and Jewett Road, Windsor, VT" by Farnsworth Surveys, Drawing No. 99-1343, dated April, 1999, revised May 8, 1999 and May 11, 1999, a mylar of which is recorded in the Town of Windsor Land Records at Slide 84.

Also conveyed herewith is a strip of land fifty feet (50') in width, twenty five feet (25') on either side of the center line of Paradise Drive, so-called, and described as follows:

Beginning at the centerline of Paradise Drive, so-called, and the easterly right of way of Juniper Hill Road, so-called; thence continuing N 83 ° 18' 58" E a distance of 309.50 feet to a point; thence continuing with a curve turning to the right with an arc length of 77.86 feet

and a radius of 300.00 feet to a point; thence continuing S 81 ° 48' 50" E a distance of 310.80 feet to a point; thence continuing with a curve turning to the left with an arc length of 122.50 feet and a radius of 150.00 feet to a point; thence continuing N 51 ° 23' 34" E a distance of 357.29 feet to a point at the center line of a fifty foot (50') cul de sac.

Reference may be had to a survey entitled "G&C Development, Inc., Lots 38 through 50, Paradise Drive, Windsor, VT" by Farnsworth Surveys, Drawing No. 04-1343, a copy of which is recorded in the Town of Windsor Land Records.

Being a portion only of the lands and premises conveyed to G&C, Inc. by Warranty Deed of Charles N. Demarest and Amy B. Demarest dated June 22, 1988 and recorded June 30, 1988 at Book 91, Page 9, and further deeded by Quit Claim Deed from G&C, Inc. to G&C Development, Inc. dated July 11, 1988 and recorded September 13, 1988 at Book 91, Page 335 of the Town of Windsor Land Records.

Also conveyed herewith are the following easements:

1. Easement Deed from David R. Bennett and Elizabeth A. Bennett to G&C Development, Inc. dated July 17, 2009 and recorded September 28, 2009 at Book 168, Page 672 of the Town of Windsor Land Records. (Sewer Easement) (Lot #18 on the 1999 Farnsworth Survey #99-1343)
2. Easement Deed from David C. Weld and Emily J. Matteson-Weld to G&C Development, Inc. dated July 20, 2009 and recorded September 28, 2009 at Book 168, Page 673 of the Town of Windsor Land Records. (Drainage Easement) (Lot #19 on the 1999 Farnsworth Survey #99-1343)
3. Easement Deed from Tony R. Thurston to G&C Development, Inc. dated September 20, 2009 and recorded September 28, 2009 at Book 168, Page 674 of the Town of Windsor Land Records. (Drainage Easement) (Lot #23 on the 1999 Farnsworth Survey #99-1343)
4. Easement Deed from Matthew Martaniuk and Kristin Martaniuk, formerly known as Kristin Lord, to G&C Development, Inc. dated July 23, 2009 and recorded September 28, 2009 at Book 168, Page 675 of the Town of Windsor Land Records. (Drainage Easement) (Lot #22 on the 1999 Farnsworth Survey #99-1343)
5. Easement Deed from Leonard Parker and Kathy Parker, formerly known as Kathy Perry, to G&C Development, Inc. dated July 15, 2009 and recorded September 28, 2009 at Book 168, Page 676 of the Town of Windsor Land Records. (Drainage Easement) (Lot #20 on the 1999 Farnsworth Survey #99-1343)
6. Easement Deed from Dean A. Hare and Dawn M. Hare to G&C Development, Inc. dated

July 16, 2009 and recorded September 28, 2009 at Book 168, Page 677 of the Town of Windsor Land Records. (Drainage Easement) (Lot #24 on the 1999 Farnsworth Survey #99-1343)

7. Easement Deed from Jesse Tyler and Barbara Tyler to G&C Development, Inc. dated July 16, 2009 and recorded September 28, 2009 at Book 168, Page 678 of the Town of Windsor Land Records. (Drainage Easement) (Lot #34 on the 1999 Farnsworth Survey #99-1343)

8. Easement Deed from Alvin R. Lawson and Pamela J. Lawson to G&C Development, Inc. dated July 17, 2009 and recorded September 28, 2009 at Book 168, Page 679 of the Town of Windsor Land Records. (Drainage Easement) (Lot #33 on the 1999 Farnsworth Survey #99-1343)

9. License from the State of Vermont Agency of Transportation dated July 13, 1989 and recorded September 28, 2009 at Book 168, Page 664-671 of the Town of Windsor Land Records. (20' x 10' area for sewer line to hook onto system on Huntington Avenue) (NB: This is immediately easterly and adjacent to Lot #18 on the 1999 Farnsworth Survey #99-1343)

Also conveyed herewith are all water lines and sewer lines located on Taylor Drive and Jewett Road, as well as sewer lines located on Paradise Drive, and the Pump Station located on Paradise Drive, all as shown on a survey entitled "As Built Land Surveyed for G&C Development, Inc." by Farnsworth Surveys, Drawing No. 01-1343S, recorded at Slides 55, 56 and 57 of the Town of Windsor Land Records.

TO HAVE AND TO HOLD the said granted premises, with all the privileges and appurtenances thereof, to the said Grantee

TOWN OF WINDSOR,

and its successors and assigns, to their own use and behoof forever;

And the said Grantor, G&C DEVELOPMENT, INC., for itself and its successors and assigns, does hereby covenant with the said Grantee,

TOWN OF WINDSOR,

and its successors and assigns, that until the ensealing of these presents the said G&C Development, Inc., is the sole owner of the premises, and has good right and title to convey the same in manner aforesaid, that they are *FREE FROM EVERY ENCUMBRANCE*;

except as hereinabove mentioned or referred to and it does hereby engage to *WARRANT AND DEFEND* the same against all lawful claims whatever, except as hereinabove stated.

IN WITNESS WHEREOF, I HEREUNTO SET MY HAND AND SEAL THIS 14th day of January, 2011.

G&C DEVELOPMENT, INC., BY:

Roger Gilman
Roger Gilman, its duly authorized agent

STATE OF VERMONT
COUNTY OF WINDSOR, SS.

On this 14th day of January, 2011, at Windsor in the County and State aforesaid, personally appeared Roger Gilman, duly authorized agent for G&C Development, Inc., and he acknowledged this instrument, by him sealed and subscribed, to be his free act and deed and the free act and deed of G&C Development, Inc.

Before me, *Cheryl Hamel*
Notary Public
My Commission Expires: 2-10-11

(Seal of Notary)

Vermont Property Transfer Tax
32 V.S.A. Chap. 231

-ACKNOWLEDGMENT-

RETURN RECEIVED

(including certificates and, if required,
Act 250 Disclosure Statement)

Signed *[Signature]* Clerk

Date January 27, 2011

Windsor, Vermont Clerk's Office
Town of Windsor

January 27th. A.D. 2011

at 10 o'clock 52 minutes A M
and Recorded in Vol. 174 Page 14-18

of Land Records

[Signature] Town Clerk

Return submitted to Windsor on 01/13/2011 at 10:51 AM.
 Return completed by Windsor on 02/03/2011 at 10:53 AM.
 Return has not been filed with the Tax Department.

Seller #1 **G&C Development, Inc.**
 117 State St.
 Windsor VT US 05089

Buyer #1 **Town of Windsor**
 29 Union St
 Windsor VT US 05089

Property Information

Property Location: Taylor Dr. Jewett Rd. Paradise Dr. Windsor Vermont	Span#: 768-244-13137
Date of Closing: 01/17/2011 Interest in Property: Fee Simple	Total Land Size: 6.00
Special Factors: Other	Financing: None
Development rights have been conveyed: No	
Type of Building Construction: None	
Sellers Use of Property Before Transfer: Other	
Buyers Use of Property After Transfer: Other	
Property Rented Before Transfer: No	Property to be Rented After Transfer: No
Property Purchased by a Tenant: No	The buyer holds title to any adjoining property: No
Property subject to a land use change tax lien: No	
New owner elects to continue enrollment of eligible property: No	Property Transfer tax exemption number: 02
Total Price Paid:	\$0.00
Price Paid for Personal Property:	\$0.00
Price Paid for Real property:	\$0.00
Value of Purchasers Principal Residence:	\$0.00
Fair Market Value of Property Enrolled in Current Use Program:	\$0.00
Fair Market Value of Qualified Working Farm:	\$0.00
Property Transfer Tax:	\$0.00
Land Gains Tax Return not being filed exemption number: 01	Date Seller Acquired: 06/12/1988
Primary Town / Land Size ±: Windsor	6.00

Local & State Permits & Act 250 Certificates

Buyer(s) and Seller(s) certify as follows:

- A. That they have investigated and disclosed to every party to this transaction all of their knowledge relating to flood regulations, if any, affecting the property.
- B. That the seller(s) advised the buyer(s) that local and state building regulations, zoning regulations and subdivision regulations and wastewater system and potable water supply rules under 10 V.S.A. Chapter 64 pertaining to the property may limit significantly the use of the property.
- C. That this transfer is in compliance with or is exempt from the wastewater system and potable water supply rules of the Agency of Natural Resources for the following reasons:
 2. This property and any retained parcel is exempt from the wastewater system and potable water supply rules because: a. Parcel to be sold exemption number **1-304a1A**

Seller(s) further certifies as follows:

- D. That this transfer of real property and any development thereon is in compliance with or exempt from 10 V.S.A. Chapter 151, Vermont's Land Use and Development law (Act 250), for the following reason:
 1. This property is the subject of Act 250 Permit Number **EC-2-1732** and is in compliance with said permit
- E. That this transfer **does not** result in a partition or subdivision of land.

Return submitted to Windsor on 01/13/2011 at 10:51 AM.
Return has not been completed.
Return has not been filed with the Tax Department.

Seller #1 **G&C Development, Inc.**
117 State St.
Windsor VT US 05089

Buyer #1 **Town of Windsor**
29 Union St
Windsor VT US 05089

Property Information

Property Location: **Taylor Dr.Jewett Rd.Paradise Dr. Windsor Vermont**

Span#: 768-244-13137

Date of Closing: **01/17/2011** Interest in Property: **Fee Simple**

Total Land Size: **6.00**

Special Factors: **Other**

Financing: **None**

Development rights have been conveyed: **No**

Type of Building Construction: **None**

Sellers Use of Property Before Transfer: **Other**

Buyers Use of Property After Transfer: **Other**

Property Rented Before Transfer: **No**

Property to be Rented After Transfer: **No**

Property Purchased by a Tenant: **No**

The buyer holds title to any adjoining property: **No**

Property subject to a land use change tax lien: **No**

New owner elects to continue enrollment of eligible property: **No**

Property Transfer tax exemption number: **02**

Total Price Paid:

\$0.00

Price Paid for Personal Property:

\$0.00

Price Paid for Real property:

\$0.00

Value of Purchasers Principal Residence:

\$0.00

Fair Market Value of Property Enrolled in Current Use Program:

\$0.00

Fair Market Value of Qualified Working Farm:

\$0.00

Property Transfer Tax:

\$0.00

Land Gains Tax Return not being filed exemption number: **01**

Date Seller Acquired: **06/12/1988**

Primary Town / Land Size ±:

Windsor

6.00

Local & State Permits & Act 250 Certificates

Buyer(s) and Seller(s) certify as follows:

- A. That they have investigated and disclosed to every party to this transaction all of their knowledge relating to flood regulations, if any, affecting the property.
- B. That the seller(s) advised the buyer(s) that local and state building regulations, zoning regulations and subdivision regulations and wastewater system and potable water supply rules under 10 V.S.A. Chapter 64 pertaining to the property may limit significantly the use of the property.
- C. That this transfer is in compliance with or is exempt from the wastewater system and potable water supply rules of the Agency of Natural Resources for the following reasons:
 2. This property and any retained parcel is exempt from the wastewater system and potable water supply rules because: a. Parcel to be sold exemption number **1-304a1A**

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- D. That this transfer of real property and any development thereon is in compliance with or exempt from 10 V.S.A. Chapter 151, Vermont's Land Use and Development law (Act 250), for the following reason:
 1. This property is the subject of Act 250 Permit Number **EC-2-1732** and is in compliance with said permit
- E. That this transfer **does not** result in a partition or subdivision of land.

Withholding Certification

Under penalties of perjury, seller(s) certifies that at the time of transfer, each seller was a resident of Vermont or an estate.

Signatures:

We hereby swear and affirm that this return, including all certificates, is true, correct and complete to the best of our knowledge:

Seller #1 *Roger Kilman* Buyer #1 *Stephan Cottrell*

This section to be completed by City or Town Clerk:

Book Number: 174 Page number: 14-18 Grand list year of: 2010

City/Town: Windsor Date of record: 01/27/2011

Grand List value: \$6,750.00 Parcel ID number: 433000-001

Grand list category: 15 SPAN: 768-244-13137

Acknowledgement:

Return received (including certificate and Act 250 disclosure statement).

Signed: *Andrew J. Mickle* Clerk Date: 01/27/2011

Prepared By: (print or type) Jonathan L. Springer, Esq. Preparer's Signature: *Jonathan L. Springer*

Preparer's Address: P.O. Box 245 Windsor VT 05089

Buyer's Representative: Christopher J. Callahan, Esq. Buyer's Rep Telephone: 802-885-2001

Moulton, Sara

From: Moulton, Sara
Sent: Thursday, December 23, 2010 1:27 PM
To: 'sjcottrell@windsor-vt.gov'
Cc: Croft, Johnathan
Subject: Reclssification Documentation

In follow up to your telephone call yesterday afternoon, the town needs to submit documentation showing that the process described in V.S.A. Title 19, Section 709 was followed.

Title 19: Highways

Chapter 7: LAYING OUT, DISCONTINUING AND RECLASSIFYING HIGHWA

19 V.S.A. § 709. Notice and hearing

<http://www.leg.state.vt.us/statutes/fullsection.cfm?Title=19&Chapter=007&Section=00709>

The statute reads, "The selectmen shall promptly appoint a time and date both for examining the premises ..." This is the onsite visit I was referring to. We need documentation concerning this visit and its associated hearing with the abutting land owners, including evidence of the public notice and that the abutting land owners were notified by certified mail.

Another reference for information about the reclassification of town highways is "The 'Orange Book' a Handbook for Local Officials'

http://www.aot.state.vt.us/ops/documents/AOT-OPS_OrangeBook.pdf

I will be out of the office next week. If you have further questions, you can contact Johnathan Croft (email: johnathan.croft@state.vt.us -- tel: 802-828-2109).

Sara Moulton, GISP
Mapping & GIS Specialist, Mapping Unit
Division of Planning, Outreach and Community Affairs
Vermont Agency of Transportation (VTrans)
Tel: 802-828-2109

State of Vermont
Division of Planning, Outreach and Community Affairs
Mapping Unit
1 National Life Drive
Montpelier, VT 05633-5001
<http://www.aot.state.vt.us>

Agency of Transportation

Telephone: 802-828-2109
Fax: 802-828-2334
Email: sara.moulton@state.vt.us

December 14, 2010

Steve Cottrell
Windsor Town Manager
PO Box 47
Windsor, VT 05089

Dear Mr. Cottrell:

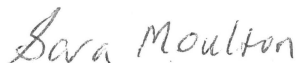
Earlier this year, the VTrans Mapping Unit received correspondence from the Town of Windsor regarding a reclassification of TH-11 (Pond Rd) from Class 3 to Class 4. In addition to the selectboard minutes (dated September 22, 2009) that were included with the submitted documentation, we also need documentation showing that the reclassification process as defined in 19 V.S.A. Chapter 7 Laying Out, Discontinuing and Reclassifying Highways was followed.

As part of the selectboard's reclassification discussion, it was stated that "It [Pond Road] should have a locked gate." Some Class 4 town highways are classified as "Pent" and have unlocked gates, but locked gates are not allowed on town highways. The highways must remain accessible to the public.

If the Town of Windsor wishes to include this reclassification as part of its 2011 Certificate of Highway Mileage process, please supply copies of the documentation regarding the onsite visit and any other related hearings.

Please let me know if you have any questions.

Sincerely,



Sara Moulton
Mapping & GIS Specialist



State of Vermont
Policy & Planning Division-Mapping Unit
1 National Life Drive
Montpelier, VT 05633-5001
<http://www.aot.state.vt.us>

Agency of Transportation

Telephone: 802-828-2109
Fax: 802-828-2334
Email: sara.moulton@state.vt.us

Chair, Selectboard
Windsor
c/o Town Clerk
PO Box 47
Windsor, VT 05089

January 2010

TO: TOWN / CITY / VILLAGE CLERK AND SELECTBOARD / ALDERMEN / TRUSTEES

Enclosed is your 2010 Certificate of Highway Mileage. This Certificate must be completed in order to determine your town's share of state aid for Town Highways for Fiscal Year 2011.

Changes in mileage or highway classification, including any additions, alterations, or discontinuances made by your selectboard this past year, should be entered on this certificate. If there are changes that occurred before this past year that we have not shown on the Town Highway Map, please let us know about those so we can update our maps.

Also enclosed is a reduced size copy of your current Town Highway Map and a Certificate of Completion and Opening should you need it to document new town roads.

In filling out the Mileage Certificate, it is important to:

- >> Enter mileage and classification changes.
- >> If you have no changes, you may simply check the box in PART II of Certificate.
- >> Always sign Part III - Town Clerk, Selectmen, etc.

To effectively process all the mileage certificates in a timely manner and to assure the completion of the mileage summaries, it is important that towns submit the certificates on time. **Certificates must be postmarked on or before February 20, 2010. Certificates that are postmarked after February 20, 2010 may not be processed.**

After the Agency has approved and signed the certificate, we will send you a copy.

If you have any questions, please call me at 802-828-2109 or send e-mail to sara.moulton@state.vt.us

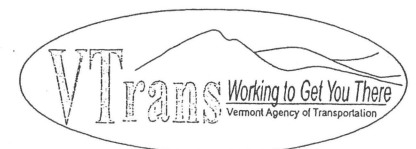
Thank you.

Sincerely,

Sara Moulton

Sara Moulton
Mapping & GIS Specialist

Enclosures



Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2010 to:
 Vermont Agency of Transportation, Division of Planning, Outreach and Community Affairs, One National Life
 Drive, Montpelier, VT 05633.

We, the members of the legislative body of WINDSOR in WINDSOR County
 on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
 added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	4.135				0.000
Class 1 Lane	0.000				
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State Highway	16.574				0.000
Class 4	0.99	.5		1.49	0.000
Legal Trail	0.00	.21		.21	
Total	49.159				0.000

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications is NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".
2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).
3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).
4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. []

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures:

[Handwritten signatures]

T/C/V Clerk Signature: _____

Date Filed: _____

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: _____

Representative, Agency of Transportation

DATE: _____

WEST WINDSOR

Scale 1 1/2 Inches to the Mile.

WINDSOR

Scale 1 1/2 Inches to the Mile

BUSINESS DIRECTORY

News Papers

Aurora of the Valley
Chronicle
Vermont Journal

Banks

Ascutey Nat. Bank, Main St.
Savings Bank, State St.

Churches

Bapt. Ch., Main St.
Cong. Ch., State St. M. Douglass, Rector
Epis. Ch., Main St.
Unitarian Ch., Main St.

Attorneys

Evarts W.M., New York
Edminster J.N., Office Main St. Cor. State
Earnsworth J.B., " Savings Bank Building

Dentists

Hale N.G., Office Cor. State & Main Sts.
Williams H.L., " " " "

Druggist

Haine M.K., Druggist & Apothecary, Main Cor. State St.

Physicians & Surgeons

Clark R., Res. opp. Common
Phelps E.E., " State St.

Livery & Boarding Stable

Thurston & Stevens, Main St.

Manufacturers

Harlow H., Res. State St.
Earnson E.G., " Main St.
Earnson R.H., " " "

Merchant

Edminster F.S. & Co., Dealers in Furniture, Coffins, Picture Frames, Engravings, Mattresses, Spring Beds, Window Shades &c. State St.
Merrifield L., Books & Stationery, Main St.
Tollard J.A., Dealer in Hardware, Main St.
Subins E.D., Dry Goods Clothing & Druggs, Main St.
Stuart W.J., Merchant Tailor & Dealer in Cloths, State St.
Tuxbury & Stone, Dry Goods, Clothing, Crockery, Groceries, Paints &c. Main St.
Whitaker C.W., Groceries & Provisions, Foreign & Domestic Fruits, Confectionary, Notions &c. State St.

Miscellaneous

Adams H.W., Trav. Agt. - Vt. C.R.R. Line
Britton R.L., Meat Market, Depot Ave.
Freeman J.P., Trav. Savings Bank
Radwin J.A.C., Eating Saloon & Boarding House & Dealer in Oysters & Confections, Main St.
Hatch A.G., Post Master
Stone H.D., Draftsman, Res. Main St.
Simonds J.H., Windsor House
Wardner E.A., Res. River St.

WEST WINDSOR

Dow J.A., Physician & Surgeon, Res. Brownsville
Hill J.R., Carpenter, Res. Brownsville
Mercer L.J.M., Merchant, Res. Brownsville
Perkins M.B. & S.W., Manuf. of Half Hose, Dist. No 5
Perkins N.E., Manuf. of Half Hose, Dist. No 5
Perkins L.C., " " " " " " " "
Spalding C., Spinner, Res. Brownsville
Small F.L., Prop. Brownsville Mills & Dealer in Flour, Grain & Feed, Dist. 5
Sanders Z., Manuf. of Wheel Horse Rakes, Dist. No 3



DOND ROAD MARTIN ROAD

1869 BEES ATLAS

A Survey bill of a certain piece of road in Windsor, laid out by us this ninth day of March A.D. 1837, described as follows, viz:
 Beginning at the corner of a fence by the road, near the south west corner of John Burdham's dwelling-house; thence running south fifteen degrees East; Ten rods; thence South, three degrees East, thirty two rods; thence South, twelve degrees ^{west} East, thirty two rods to intersect with the new road laid out, by the select men of Windsor, on the 2^d day of Nov^r 1835, running from the old road, near Oliver Hale's dwelling-house, westerly to the old road below Marshal Blood's old house. The road hereby surveyed is laid out three rods wide; and the above points are taken and declared to be in the center of said road. And, on laying out said road, we have and hereby do assess to Samuel Burdham, thro' whose land said road passes, the sum of seventy dollars for damages, and do also set over, to the said Samuel Burdham, the old road running, from the northwest corner of the said Samuel Burdham's farm, southerly, by the old school-house, to a point as far south as the southeast corner of the Stone wall a few rods northerly of O^r Oliver Hale's dwelling-house. and to the said John Burdham, thro' whose land the road hereby laid out also passes, in lieu of, and in full satisfaction for his damages therefor, we hereby set over so much of said old road as lies between the said northwest corner of the said Samuel Burdham's farm, and the corner of the fence at which the above survey commenced. and we hereby order that said survey be recorded, and that said road be wrought and opened for publick travel by the first day of November A.D. 1838.

Galwin Wagerlou Select Men
 William Sabin of Windsor.

Rec^d & Recorded March 9. 1837.

Wm. Galwin Wagerlou Town Clerk.

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POND ROAD.
 TOWN RECORD Book # 3
 NOV. 1838

TOWN HWY. NO.	LENGTH IN MILES		CLASS 3	CLASS 4	TOTAL
	CLASS 3	CLASS 4			
5	3.06		44	0.07	(0.07)
6	2.86		44		
7	1.56		45	0.17	
8	0.72		46	0.29	
9	1.15		47	0.13	
10	1.77		48	0.08	
11	0.50		48	0.46	
13	0.42		50	0.16	
14	1.30		51	0.07	
15	0.10		52	0.45	
18	0.54		53	0.10	
17	0.22		54	0.04	
18	0.23		55	0.23	
19	0.06		56	0.11	
20	0.27		57	0.12	
21		(0.35)	58	0.05	
22	0.20		58	0.27	
23	0.72		60	0.16	
24	0.47		61	0.09	
25	0.22		62	0.11	
27	0.04		63	0.06	
28	0.16		64	0.19	
29	0.05		65	0.03	
30	0.19		65	0.02	(0.30)
31	0.07		66	0.03	
32	0.22		68	0.06	
33	0.13		68	0.16	
34	0.23		70	0.04	
35	0.18		70		(0.27)
36	0.14		71	0.07	
37	0.04		73	0.02	
38	0.05		74	0.07	
38	0.28		75	0.06	
40	0.06		76	0.04	
41	0.05		77	0.28	
42	0.04		78	0.40	
43	0.08		TOTAL	23.16	0.99

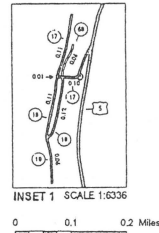
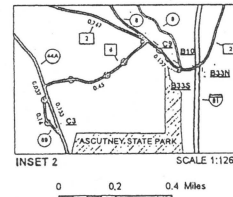
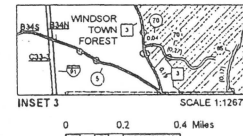
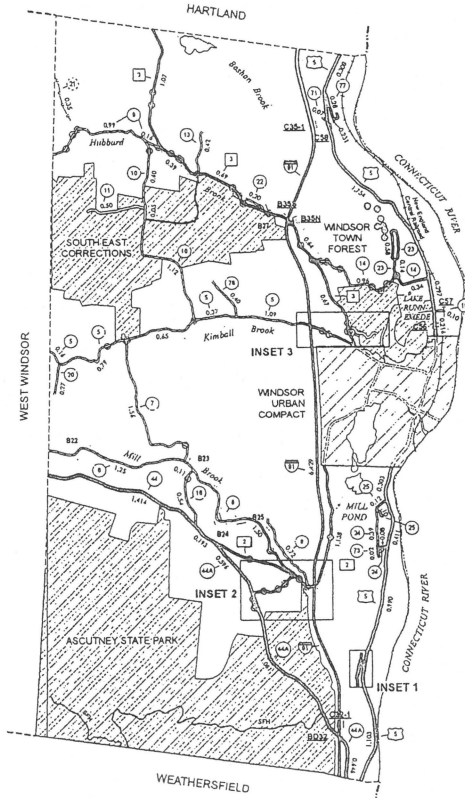
* This portion of town highway is Class 3, but is functionally Class 4

- HIGHWAYS**
 - INTERSTATE
 - U.S. ROUTE
 - STATE ROUTE
 - CLASS 1
 - CLASS 2
 - CLASS 3
 - CLASS 4
 - LEGAL TRAIL
 - INTERSTATE OR DIVIDED HIGHWAY
 - STATE - HARD SURFACE OR PAVED
 - TOWN - HARD SURFACE OR PAVED
 - STATE FOREST - HARD SURFACE
 - GRAVEL
 - SOIL OR GRADED AND DRAINED EARTH
 - UNIMPROVED OR PRIMITIVE
 - IMPASSABLE OR UNTRAVELED
 - LEGAL TRAIL
 - DISCONTINUED
 - HIGHWAY CLASS CHANGE
 - RAILROAD
- PUBLIC LAND
 - POLITICAL SUBDIVISIONS
 - STATE BOUNDARY
 - COUNTY BOUNDARY
 - TOWN BOUNDARY
 - VILLAGE BOUNDARY
 - URBAN COMPACT BOUNDARY
 - WATER BODIES
 - STREAM OR BROOK
 - BRIDGE OR CULVERT
 - BRIDGE OR CULVERT IDENTIFIER
 - BRIDGE OR CULVERT IDENTIFIER
- FEDERAL CLASSIFICATION IDENTIFIER
 - FAU URBAN ARTERIAL OR COLLECTOR
 - MA MAJOR ARTERIAL
 - MJC MAJOR COLLECTOR
 - MNC MINOR COLLECTOR
 - PA PRINCIPAL ARTERIAL

STRUCTURES - SURFACE WATER NOTE:
 Town short structures (bridges or culverts from 4 feet to less than 20 feet) are drawn from the Vermont Online Bridge & Culvert Inventory Tool (VOCBIT) database.
 NOTE: Town shorts are not consistently tagged within VOCBIT. The surface waters are from the Vermont Hydrological Dataset (VHD). Only the named streams are shown.

DISCLAIMER:
 The untraveled highways (bid-out town highways), discontinued highways, and legal trails shown hereon are those of which the Agency of Transportation has a record; others may exist.
 Highway and bridge data by the Agency of Transportation. All other data from the Vermont Center for Geographic Information.

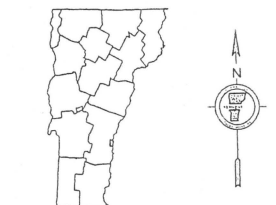
Vermont State Plane Coordinate System
 North American Datum of 1983
 SPCS Zone Identifier: 4400
 Geoid Reference System: 80
 4,000-meter grid, Easting - Northing



MILEAGE SUMMARY

CLASS 1		
TH-1	0.800	
TH-2	3.335	
TOTAL CLASS 1	4.135	
CLASS 2		
TH-3	4.370	
TH-4	0.270	
TH-5	0.260	
TH-6	0.450	
TOTAL CLASS 2	5.300	
CLASS 3		
TOTAL CLASS 3	23.150	
TOTAL TOWN	32.686	
STATE HIGHWAY		
VT-44	1.607	
VT-44A	2.453	
TOTAL STATE HIGHWAY	4.100	
US HIGHWAY		
US-6	6.045	
TOTAL US HIGHWAY	6.045	
TOTAL STATE	10.145	
INTERSTATE		
I-91	6.429	
TOTAL INTERSTATE	6.429	
TOTAL INTERSTATE	6.429	

TOTAL TRAVELED HIGHWAYS, FEB. 10, 2009: 49.159
 (Excludes Class 4 and Legal Trail Mileage)

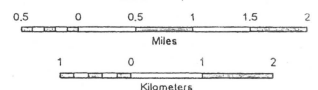


VERMONT GENERAL HIGHWAY MAP
Town of Windsor
 WINDSOR COUNTY

Transportation District #4
 Prepared by the
 Vermont Agency of Transportation
 Division of Planning, Outreach
 and Community Affairs
 in cooperation with
 U.S. Department of Transportation
 Federal Highway Administration

Mileage as of February 10, 2009
 Map prepared September 14, 2009

SCALE 1:31,680





LEGAL TRAIL LENGTH
 NUMBER IN MILES
 LT-1 0.21

HIGHWAYS

- UNVERIFIED LEGAL TRAIL
- INTERSTATE OR DIVIDED HIGHWAY
- STATE - HARD SURFACE OR PAVED
- CLASS 1
- CLASS 2
- CLASS 3
- CLASS 4
- VERIFIED LEGAL TRAIL
- DISCONTINUED

**LEGAL TRAIL VERIFICATION
 URBAN COMPACT OF
 WINDSOR**

WINDSOR COUNTY

Map generated: December 16, 2009
Mapping Unit
 Vermont Agency of Transportation

SCALE 1:8,010



HIGHWAY AND BRIDGE INFORMATION

TOWN OF : Windsor

CONTACT PERSON : STEVE COTTRELL

FOR THE YEAR ENDING : 3/31/2010

DATE : 2/17/2009

PRINCIPLE PERSON RESPONSIBLE FOR ISSUING LOCAL PERMITS

NAME : STEVE COTTRELL

TITLE : TOWN MANAGER

PHONE : 802-674-6786

MAILING ADDRESS : PO BOX 47 WINDSOR, VT 05089

TH#	BRIDGE#	(located on) ROAD NAME	WGT. LIMIT	2 AXLE LIMIT	3 AXLE LIMIT	4 AXLE LIMIT	5 AXLE LIMIT	6 AXLE LIMIT	POSTED BEGIN	POSTED END
24		BIRCH HEIGHTS	24000						01/01	12/31
69		BISHOPS LOOP	24000						01/01	12/31
6		Brook Road Class 3	24000						01/01	12/31
13		CHELLIS RD							04/01	03/31
6		COLES HILL RD Class 2	24000						01/01	12/31
3		COUNTY RD	24000						01/01	12/31
16		ESTEY LN	24000						01/01	12/31
7		HEWETT RD							03/01	05/15
71		HILLSIDE DR	24000						01/01	12/31
5		Hunt Road							03/01	05/15

HIGHWAY AND BRIDGE INFORMATION

22		JOHNSON RD	16000						01/01	12/31
14		JUNIPER HILL RD	24000						01/01	12/31
10		MARTON RD							03/01/06	05/15/06
24		ORCHARD LANE	24000						01/01	12/31
44		PASCO WAY	24000						01/01	12/31
77		RUTH CARNEY DR	24000						01/01	12/31
8		SUNSET LANE	24000						01/01	12/31
		TAYLOR DR	24000						01/01	12/31
9		WEEDEN HILL RD							03/01	05/15
17		WESTON HEIGHTS	24000						01/01	12/31

State of Vermont

Agency of Transportation

Division of Policy, Outreach and Community Affairs - Mapping Unit

1 National Life Drive
Montpelier, VT 05633-5001
<http://www.aot.state.vt.us>

Telephone: 802-828-2109
Fax: 802-828-2334
Email: sara.moulton@state.vt.us

Windsor U.C.
Chair, Selectboard
Windsor, c/o Town Clerk
PO Box 47
Windsor, VT 05089

January 5, 2010

Below is a table summarizing the information on Legal Trails that is on file in the Mapping Unit. Act 178 of 2006 requires the measurement of trails be included on the sworn statement, the Mileage Certificate. To assist in this, we are providing a summary of the information we have on the trails that are shown on the Town Highway Maps, including mileage and former town highway number. The majority of trails were created by the reclassification of a town highway into a trail, thus the legal trail inherited an official measurement. The former town highway number is included in the FORMER_RTNAME column, and the former town highway mileage is in the AOTMILES column for each trail. VTrans has assigned a trail number, such as LT-1, to make the trails distinct. If the AOTMILES column is zero, the municipality will need to provide a mileage. The column ARCMILES contains the mileage as generated by the geometry of the trail, as digitized in the Geographic Information System (GIS). The mileages included in this table should be used as approximate mileages and the municipality should measure or verify the mileage of these trails.

A map showing the Legal Trail numbers and mileage has been included with this packet to further assist in this project. Also included is a summary sheet containing additional remarks about the Legal Trails. Any additional trails that exist should be added to the Mileage Certificate, as defined in the provided guidelines. Please feel free to contact us with any questions or comments regarding the above information, or the Mileage Certificates in general.

HIGHWAY / LEGAL TRAIL IDENTIFIER	AOTMILES	ARCMILES	FORMER TOWN HIGHWAY
LT-1	0.21	0.20	TH-67

If you have any questions, please call me at 802-828-2109 or send email to sara.moulton@state.vt.us.

Thank you.

Sara Moulton
Mapping and GIS Specialist

SELECTBOARD MEETING
January 26, 2010

Present: Selectboard members: W. Harkness, J. Tansey, A. Tufts, J. White, (J. Ciccarelli – absent); S. Cottrell, L. Grace, C. Callahan, G. Ricard, U. Skuja, S. Skuja, L. Farnsworth, D. Knox, L. Skibinski, Alan-Windsor On Air.

CALL TO ORDER – Harkness called the meeting to order leading in the Pledge of Allegiance.

APPROVE MINUTES – Harkness moved to approve the minutes of 1/7/10 and 1/12/10, White seconded. A correction to the 1/12/10 minutes was that White was in favor of reducing the amount put into the pension and Cottrell said no dollar amount had been stated. Tansey stating that the minutes were correct but asked that it be noted regarding his discussion of the dispatch costs that the actual savings realized in the move to Hartford is around \$50,000. He also explained his error in the use of call volume rather than dollars in comparing towns dispatched by Hartford. With these changes and comments the amended minutes were approved by a 4-0 vote.

AMEND AGENDA – It was suggested that the discussion regarding the pension plan follow “Public Comments” and that the charter discussion be removed from the agenda. Cottrell also asked that Windsor Connection’s request for inclusion on the warning be added to the agenda as item #3. Harkness moved with White seconding to amend the agenda as stated. The vote was 4-0 in favor.

PUBLIC COMMENT – None

OLD BUSINESS – Pension Discussion – Cottrell explained his concerns about an assigned administrator to the pension plan stating his experience had been that there is usually an oversight board or committee. He recommended appointing a board with vested interest in the plan and those with fiduciary experience. K. Merrill of the Chittenden stated that other towns appoint the Treasurer to sign pension documents. He said the last document he has from Windsor is signed by former Manager J. Schempf. He is requesting a signed fee agreement to bring his files up to date. He will also want a signed investment objective which states the balance of investments in the fund. Cottrell suggested the finance board advise. Merrill stated that pension funds are usually invested with a balanced objective due to their nature and purpose. Cottrell felt there should be an oversight committee to review the investments. Merrill said he would be happy to meet with the board or committee to discuss the investments periodically. Harkness moved to enter into a pension fee agreement with the Chittenden and to authorize the Manager to sign it. White seconded. The vote was 4-0 in favor. With regard to the investment objective agreement, Merrill stated that this can be changed at any time the town wishes. Harkness moved to authorize the Manager to sign the investment objective as presented which is the same as it has been since 2007. White seconded. The vote was 4-0 in favor. The signing of a trust agreement and appointment of a pension committee was tabled to the next meeting.

NEW BUSINESS

Item #1 – Proposed Budget – Cottrell noted a couple of changes in the budget which reduced it slightly. The board felt that it had been reviewed sufficiently for presentation to the voters. Tansey moved to approve the article requesting the voters appropriate \$3,495,566 to defray general expenses for FY10-11, \$2,541,461 of which will be raised in taxes as an Australian ballot question. Harkness seconded. The vote was 4-0 in favor.

Tansey moved to ask the votes to appropriate \$153,000 to defray expenses for general capital projects and equipment; and approve the use of capital reserves up to \$20,000 and up to \$350,000 in loans for purposes of an entire capital project and equipment budget of \$473,000 by Australian ballot vote. White seconded the motion. The vote was 4-0 in favor.

Tansey moved to include on the warning a question to use \$153,000 of the Hoisington Fund to defray the FY10-11 expenses for general capital projects and equipment in lieu of raising taxes by Australian ballot vote. White seconded the motion. The vote was 4-0 in favor.

Item #2 – Approve Cemetery Article for inclusion on the Warning – Harkness asked why they did not get a petition as was asked of them. Harkness said he could not support adding them when the others had to get petitions. Tufts said that if the cemetery association was not able to remain solvent it could become the full responsibility of the town. Tansey felt they should put them on as they have been on the ballot for years. Tansey moved to add the Cemetery request to the warning. White seconded. The vote was 3-1 with Harkness voting against.

Item #3 – Windsor Resource Center – White moved to add the Resource Center to the warning. Tufts seconded. They are requesting \$5,000. Tufts said this facility is used by many but could see from a letter with many errors that it was quickly put together. He said the facility meets many needs in Windsor. White also felt they are a good resource for Windsor. The vote was 3-1 with Harkness voting against.

Item #4 – Approval of Highway and bridge weight limits; Amend certificate of highway mileage and legal town trails. – Harkness moved with White seconding to approve the above as presented by Manager Cottrell. The vote was 4-0 in favor.

Item #5 – Approval of FY10 Certified Local Government grant application in the amount of \$5,360. J. Hayward was present to explain the grant. J. White moved to approve the grant with Harkness seconding. There is no cash match to this grant. The vote was 4-0 in favor.

SIGN ORDERS – Tufts moved to sign the orders as presented. Harkness seconded. The vote was 4-0 in favor.

TOWN MANAGER'S REPORT

a) Water system improvement engineering services agreement proposed amendment #1 – Cottrell explained that work will be done in the area of Ascutney and State Sts. since the project is coming in under budget by \$1.2 M. This item is informational only. He then explained that the road resurfacing funds are not part of the project so it may be necessary to have to borrow funds for road improvements required to complete the water line replacement.

b) Change order request for American Precision Museum for stormwater improvement – Cottrell explained that a catch basin is needed on Maple Street as part of a small change order.

Informational Items

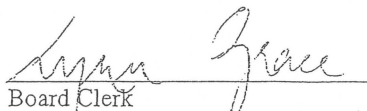
- a) WWTF Inspection Report
- b) Local Government Day notice
- c) Audit Management Response
- d) Municipal Network Meeting
- e) Financial Statements through December 2010

BOARD COMMENT – Harkness thanked everyone involved in the budget process. He noted that no one is running for J. Ciccarelli's seat on the Board and that there is a vacancy on the school board also.

Tansey said there is a meeting with the Vermont Council on Rural Development. He plans to review how government might be structured differently. He stated that he hoped the Morgan Meadows project will move forward soon.

NEXT AGENDA – Pension

ADJOURN – Harkness moved with White seconding to adjourn at 8:30 p.m. All voted in favor.


Board Clerk

SELECTBOARD MEETING

September 22, 2009

Present: Selectboard members: Harkness, Tansey, White, Ciccarelli, Tufts; Town Manager Cottrell, L. Grace, S. Soares, D. Duling, N. Larson, M. Cammock, T. Ellis, R. Ploof, K. Sauer, S. Jarvis, J. White, G. Nadeau, U. Skuja, S. Skuja, S. Miller, G. Wenz, J. White

CALL TO ORDER – Harkness called the meeting to order at 6:00 p.m. Harkness moved to enter executive session with White seconding for the purpose of discussing personnel issues specifically the Town Manager's evaluation. The board exited executive session at 6:50 p.m.

AMEND APPROVE MINUTES – Tufts moved to approve the minutes of the 9/8/09 meeting with the correction noted by White. White said that under board comments Ciccarelli had asked about the command vehicle not he. White seconded the motion. The vote was 5-0 in favor. Harkness explained that the executive session was for a performance evaluation and that no board decisions resulted from the executive session.

AMEND AGENDA – Cottrell suggested removing item #3 from the agenda. Harkness moved to remove the item with Ciccarelli seconding. The vote was 5-0 in favor.

PUBLIC COMMENT – D. Dulling stated that comments made regarding M. Blake at a prior meeting were inappropriate and that the board should apologize and remove from the board the one who made the comment. Harkness stated that the comment was made toward the revaluation process not the person and thanked her for her comments. Ciccarelli also said he appreciated her comment. Duling then briefly explained some of the reasons that the revaluation took longer this time.

T. Ellis then addressed the board with a request for a public notice to those who were turned away from filing a grievance on the 11th of September. She alleged that the correct deadline was 9/11 rather than 9/10 as Blake had published in the notices. She quoted State Statues and stated that Blake would not even take her grievance letter and note the date it was received. Ellis was concerned that others who may have come in on that day and were turned away should know that they are entitled to have their grievance heard by the BCA. She was requesting that the board post a public notice. Harkness suggested that the Chair of the BCA should deal with it. Cottrell apologized to Ellis for the error but asked how the board would know who was turned away. Ellis suggested a notice in the paper. Tansey stated that the Board is also part of the BCA. Cottrell said he would follow up on this issue with the Town Attorney.

AGENDA

Item #1 - Bond Anticipation Note – The Water Main Improvement Project will require cash flow for the project while in progress. The amount of the note is \$4,159,000. The loan will be repaid in September of 2010 at the completion of the project and when the true Bond for the project is signed. Ciccarelli moved to approve the BAN as stated. Tufts seconded. The vote was 5-0 in favor.

Item #2- Road Classifications – Cottrell said that Pond Road is a class 3 road and if gated is in violation of statute. He is suggesting that the road be reclassified as class 4 so that it does not have to be plowed in the winter. It should have a locked gate. There are no homes on the road. Pump House Road is also a Class 3 road. Cottrell said that this road must remain a class 3 because of access to the wells and water systems there. The gate however is also a violation of state statute. Harkness moved to reclassify Pond Road to a class 4 road. Tansey seconded the motion. The vote was 5-0 in favor. The board felt there is no action necessary by the board on Pump Station and expects that Management will correct the situation.

Item #3 – Alternate Authorized Representative for the Water Improvement Project – Cottrell said that an alternate is necessary if the manager is unavailable. Cottrell suggested L. Grace to be the alternate. Harkness moved with Ciccarelli seconding to approve L. Grace as the alternate representative for the Water project. The vote was 5-0 in favor.

Item #4 – Request to Cater Beer, Wine and Alcohol for NL Wilson Pub LLC – 1) Ciccarelli moved to approve the request to cater by NL Wilson Pubs for the 9/26/09 event at the Welcome Center from 5-9 p.m. White seconded the motion. The vote was 5-0 in favor. 2) Ciccarelli moved to approve the request to cater by NL Wilson Pubs for the October 2nd event "Art of Action" at the Welcome Center. White seconded. The vote was 5-0 in favor. 3) The third request to cater was for Moondance on 10/9/09. White said he was abstaining from the vote because of the appearance of a conflict of interest as his wife plans the event. Harkness moved to approve the request to cater by NL Wilson at the corner lot of State and Main from 5 – 10 p.m. on October 9, 2009. Tansey seconded. In discussion G. Wenz, co-chair of the

event stated that the application for assembly was approved at the last meeting for one licensee, the American Legion. Wilson did not approach the committee until after the license approval. The legion was interested if they were the only ones selling alcohol in order to raise funds. They have met with the Chiefs and the Public Works and agreed on one location and one band. Everything has been approved and arranged. Tansey asked what would happen if another food vendor were to appear. Wenz was not sure. R. Marcoux of the Legion explained that they do a lot for the town and need to make money to pay their bills. He requested that the board keep the plan as is. Tansey said that Wilson and others benefit the town also and that the board should be inclusive rather than exclusive. He would have a hard time to deny this request. There is no policy to limit participation in this activity. It is a free market. Chief Soares stated that for public safety reasons there should be only one location for alcohol. Harkness agreed. M. Cammock praised the work of the White and Wenz on the Moondance event. He said the pub has spent money on new equipment to deliver the beverages faster and he would like to promote the local restaurant and brewer. He said over the year it was apparent they wanted to be a participant. They will work with the Chief on logistics of selling alcohol. G. Nadeau of the Legion said selling at 2 location is difficult for the Police. The Legion is financially hurting and they give scholarships etc. They wanted a chance to do this and if another is included it will reduce revenues. Harkness said one location is a definite and requested that the parties try to compromise. He suggested tabling the issue and asking the parties to discuss it and work it out. If the board decides someone will leave unhappy. He asked them to look for a compromise. Harkness then moved to table the motion. It was clarified that N.L. Wilson is not necessarily looking for a separate location. Tufts asked what the location is? Ct. Valley Insurance parking lot. Wenz stated that another alcohol vendor is not needed. Ciccarella asked why the board was involved. Miller spoke about the history of Harpoons involvement in the event. He said it was assumed that the Pub would be involved again. The catering request is for the corner lot. Larson said that can be changed. Harkness again asked them to compromise. Soares then discussed changes in the traffic pattern and location of alcohol this year. Ciccarella then seconded the motion to table the issue until the parties get together and discuss the issue with the Police Chief. The vote was 4 in favor with White abstaining.

Item #5 - Purchase Snow Blower – Cottrell said two quotes have been received. E. Tarczewski feels the Tenco is a better piece of equipment. He has seen it demonstrated in Woodstock, parts are more accessible and it is made in Canada. Harkness moved to authorize the Manager to purchase the Tenco snowblower for up to but not to exceed \$100,000. Ciccarella seconded the motion. The vote was 5-0 in favor.

OLD BUSINESS – Tansey wanted a meeting with D. Sweaney. Cottrell said she is out of town for two weeks. Tansey suggested he contact the senate delegate.

ORDERS – Harkness moved to approve the orders. Ciccarella seconded. The vote was 5-0 in favor.

TOWN MANAGER'S REPORT – Cottrell said there is still no volunteer for the Joint Rivers Commission. He had no update on the command vehicle.

BOARD COMMENTS - Ciccarella said he hoped Moondance is resolved. Harkness said the Manager's annual performance evaluation was not completed and hoped that Moondance is resolved as well. Tufts agreed that there should be one location and we should be inclusive. He noted homecoming weekend and a bike race in the region on the 27th.

SET AGENDA – Senators and Representative meeting with the town to discuss the bigger issues in Windsor.

ADJOURN – Harkness moved to adjourn, Ciccarella seconded. The vote was 5-0 in favor.

Board Clerk



State of Vermont
Policy & Planning Division-Mapping Unit
1 National Life Drive
Montpelier, VT 05633-5001
<http://www.aot.state.vt.us>

Agency of Transportation

Telephone: 802-828-2109
Fax: 802-828-2334
Email: sara.moulton@state.vt.us

Chair, Selectboard
Windsor
c/o Town Clerk
PO Box 47
Windsor, VT 05089

January 2010

TO: TOWN / CITY / VILLAGE CLERK AND SELECTBOARD / ALDERMEN / TRUSTEES

Enclosed is your 2010 **Certificate of Highway Mileage**. This Certificate must be completed in order to determine your town's share of state aid for Town Highways for Fiscal Year 2011.

Changes in mileage or highway classification, including any additions, alterations, or discontinuances made by your selectboard this past year, should be entered on this certificate. If there are changes that occurred before this past year that we have not shown on the Town Highway Map, please let us know about those so we can update our maps.

Also enclosed is a reduced size copy of your current Town Highway Map and a Certificate of Completion and Opening should you need it to document new town roads.

In filling out the Mileage Certificate, it is important to:

- >> Enter mileage and classification changes.
- >> If you have no changes, you may simply check the box in PART II of Certificate.
- >> Always sign Part III - Town Clerk, Selectmen, etc.

To effectively process all the mileage certificates in a timely manner and to assure the completion of the mileage summaries, it is important that towns submit the certificates on time. **Certificates must be postmarked on or before February 20, 2010. Certificates that are postmarked after February 20, 2010 may not be processed.**

After the Agency has approved and signed the certificate, we will send you a copy.

If you have any questions, please call me at 802-828-2109 or send e-mail to sara.moulton@state.vt.us

Thank you.

Sincerely,

Sara Moulton

Sara Moulton
Mapping & GIS Specialist

Enclosures



**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2010**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2010 to:
Vermont Agency of Transportation, Division of Planning, Outreach and Community Affairs, One National Life
Drive, Montpelier, VT 05633.

We, the members of the legislative body of WINDSOR in WINDSOR County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	4.135				0.000
Class 1 Lane	0.000				
Class 2	5.300				0.000
Class 3	23.15				0.000
State Highway	16.574				0.000
Class 4	0.99				0.000
Legal Trail	0.00				
Total	49.159				0.000

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications is NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. []

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures: _____

T/C/V Clerk Signature: _____ Date Filed: _____

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: _____ **DATE:** _____
 Representative, Agency of Transportation

Vermont Statutes Annotated

19 V.S.A. § 305. Measurement and inspection

§ 305. Measurement and inspection

(a) After reasonable notice to the selectboard, a representative of the agency may measure and inspect the class 1, 2, and 3 town highways in each town to verify the accuracy of the records on file with the agency. Upon request, the selectboard or their designee shall be permitted to accompany the representative of the agency during the measurement and inspection. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) All class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps by July 1, 2015.

(d) At least 45 days prior to first including a town highway or trail that is not clearly observable by physical evidence of its use as a highway or trail and that is legally established prior to February 10, 2006 in the sworn statement required under subsection (b) of this section, the legislative body of the municipality shall provide written notice and an opportunity to be heard at a duly warned meeting of the legislative body to persons owning lands through which a highway or trail passes or abuts.

(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

(f) The selectboard of any town who are aggrieved by a finding of the agency concerning the measurement, description or classification of a town highway may appeal to the transportation board by filing a notice of appeal with the executive secretary of the transportation board.

(g) The agency shall provide each town with a map of all of the highways in that town together with the mileage of each class 1, 2, 3, and 4 highway, as well as each trail, and such other information as the agency deems appropriate.

Excerpt of 19 V.S.A. § 305 - *Measurement and inspection* from Vermont Statutes Online located at – <http://www.leg.state.vt.us/statutes/fullsection.cfm?Title=19&Chapter=003&Section=00305>

12/29/2009

Certificate of Highway Mileage Instructions

Towns use this certificate to update mileage of town highways and trails, incorporating any changes made before February 10, 2010. Changes in road classification, additions of new roads and trails, alterations, or discontinuances must include documentation of Selectboard action, such as minutes of meetings when action was taken.

PART I

Previous Mileage – This shows mileage as of completion of last year's certificate.

Added Mileage – Enter total of any new legally accepted Class 3 or 4 roads or Trails, and any roads reclassified from Class 3 to 4 or vice versa, or roads reclassified to or from Trails.

Subtracted Mileage – Enter total of any discontinued road or trail mileage and any roads reclassified from Class 3 to 4 or vice versa, or roads reclassified to or from Trails.

Total – Enter total, same as last year if no changes. Enter a new total if there were changes reported.

Scenic Highways – Use this only if town has designated roads as official 'Scenic Highways' in accordance with 19 VSA 2502.

PART II

Enter details needed for identification of New, Discontinued, Reclassified, or Scenic Highways. For example, Town Highway number (TH-number) or Legal Trail number (LT-number).

If there are no changes in Town Highway or Trail mileage, simply check box on last line in PART II.

PART III

Board members and Town Clerk sign here.

Additional guidance is provided in the document "Vermont Agency of Transportation Guidelines - Certificate of Highway Mileage".

Return completed certificate, using enclosed envelope. If needed, use a larger envelope with same address as on the enclosed envelope.

Certificates must be postmarked on or before February 20, 2010. Certificates that are postmarked after February 20, 2010 may not be processed.

CERTIFICATE of COMPLETION and OPENING
of a HIGHWAY for PUBLIC TRAVEL

_____, Clerk of the _____ of _____,
(Clerk's Name) (City/Town/Village) (City/Town/Village)
_____, Vermont.
(City/Town/Village Name)

Pursuant to Title 19, V.S.A., Chapter 7, this is to certify that the following described section of
Class _____ Highway in the _____ of _____ was COMPLETED AND
(1,2,3 or 4) (City/Town/Village) (City/Town/Village Name)
OPENED FOR PUBLIC TRAVEL on _____,
(Month - Day) (Year)

DESCRIPTION OF RIGHT OF WAY: Beginning

and as shown on a Highway Map of the _____ of _____, dated
(City/Town/Village) (City/Town/Village Name)
_____, _____, and filed in Book _____ on page _____ of the Records of the
(Month - Day) (Year) (Book #) (Page #)
_____ of _____ by the _____ Clerk of said _____
(City/Town/Village) (City/Town/Village Name) (City/Town/Village) (City/Town/Village)
incorporated herein by reference and attested to on said map by said the _____ Clerk.
(City/Town/Village)

Dated at _____, County of _____ and State of Vermont,
(City/Town/Village Name) (County Name)
this _____ day of _____, A.D., _____.
(Date - Day) (Date - Month) (Date - Year)

**BOARD
OF
SELECTMEN,
ALDERMAN,
or TRUSTEES**

(Selectman/Alderman/Trustee Signature) (Selectman/Alderman/Trustee Signature)

(Selectman/Alderman/Trustee Signature) (Selectman/Alderman/Trustee Signature)

(Selectman/Alderman/Trustee Signature) (Selectman/Alderman/Trustee Signature)

(Manager/Mayor Signature)
and the Manager/Mayor of the City/Town/Village of _____.
(City/Town/Village Name)

_____, VERMONT _____,
(City/Town/Village Name) (Month - Day) (Year)

**THE ABOVE IS A TRUE COPY OF THE DESCRIPTION OF CLASS _____ HIGHWAY COMPLETED AND
(1,2,3 or 4)
OPENED FOR PUBLIC TRAVEL, RECORDED IN BOOK _____ ON PAGE _____ OF THE _____ RECORDS
(Book #) (Page #)
OF THE _____ OF _____ ON THE _____ DAY OF _____,
(City/Town/Village) (City/Town/Village Name) (Date - Day) (Date - Month)
_____, AT _____ O'CLOCK, _____ M.
(Date - Year) (Time) (A or P)**

ATTEST: _____
(Clerk's Name)

CLERK OF _____, VERMONT
(City/Town/Village) (City/Town/Village Name)

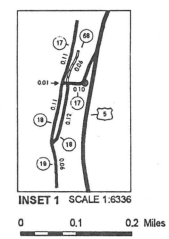
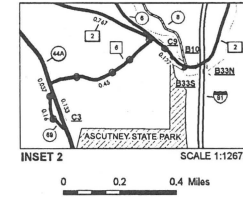
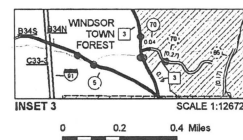
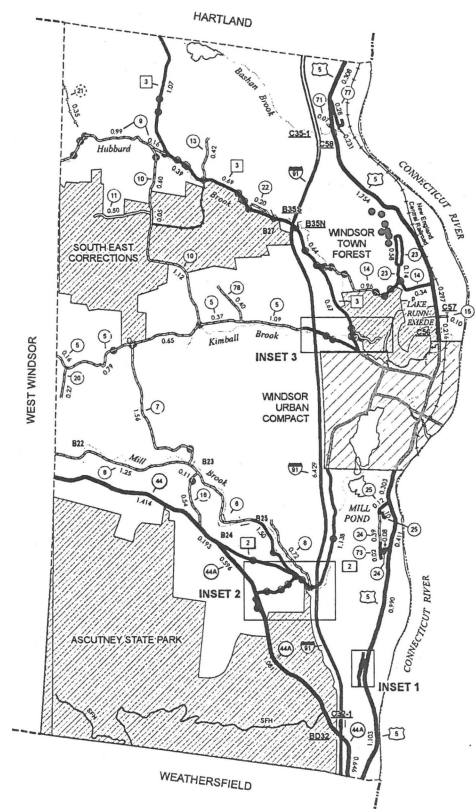
TOWN HWY. CLASS NO.	LENGTH IN MILES CLASS 3	LENGTH IN MILES CLASS 4	
5	3.06	* 44	0.07 (0.07)
6	2.86		
7	1.56	45	0.17
8	0.72	46	0.29
9	1.15	47	0.13
10	1.77	48	0.09
11	0.50	49	0.46
13	0.42	50	0.16
14	1.30	51	0.07
15	0.10	52	0.45
16	0.54	53	0.10
17	0.22	54	0.04
18	0.23	55	0.23
19	0.06	56	0.11
20	0.27	57	0.12
21		58	0.05
22	(0.35)	58	0.27
23	0.72	60	0.16
24	0.47	61	0.09
25	0.22	62	0.11
27	0.04	63	0.06
28	0.16	64	0.19
29	0.05	65	0.03
30	0.29	* 65	0.12 (0.30)
31	0.07	66	0.03
32	0.22	68	0.06
33	0.13	69	0.16
34	0.23	70	0.04
35	0.18	* 70	0.27 (0.27)
36	0.14	71	0.07
37	0.04	73	0.02
38	0.05	74	0.07
39	0.28	75	0.06
40	0.06	76	0.04
41	0.05	77	0.28
42	0.04	78	0.40
43	0.08	TOTAL	23.16 0.99

* This portion of town highway is Class 3, but is functionally Class 4

MILEAGE SUMMARY

CLASS 1	
TH-1	0.800
TH-2	3.335
TOTAL CLASS 1	4.135
CLASS 2	
TH-3	4.370
TH-4	0.220
TH-5	0.260
TH-6	0.450
TOTAL CLASS 2	5.300
CLASS 3	
TOTAL CLASS 3	23.150
TOTAL TOWN	32.585
STATE HIGHWAY	
VT-44	1.607
VT-44A	2.493
TOTAL STATE HIGHWAY	4.100
US HIGHWAY	
US-5	6.045
TOTAL US HIGHWAY	6.045
TOTAL STATE	10.145
INTERSTATE	
I-91	6.429
TOTAL INTERSTATE	6.429
TOTAL INTERSTATE	6.429

TOTAL, TRAVELED HIGHWAYS, FEB. 10, 2009: 49.159
(Excludes Class 4 and Legal Trail Mileage)



- HIGHWAYS**
 - INTERSTATE
 - U.S. ROUTE
 - STATE ROUTE
 - CLASS 1
 - CLASS 2
 - CLASS 3
 - CLASS 4
 - LEGAL TRAIL
 - INTERSTATE OR DIVIDED HIGHWAY
 - STATE - HARD SURFACE OR PAVED
 - TOWN - HARD SURFACE OR PAVED
 - STATE FOREST - HARD SURFACE
 - GRAVEL
 - SOIL OR GRADED AND DRAINED EARTH
 - UNIMPROVED OR PRIMITIVE
 - IMPASSABLE OR UNTRAVELED
 - LEGAL TRAIL
 - DISCONTINUED
 - HIGHWAY CLASS CHANGE
 - RAILROAD
- PUBLIC LAND
 - POLITICAL SUBDIVISIONS
 - STATE BOUNDARY
 - COUNTY BOUNDARY
 - TOWN BOUNDARY
 - VILLAGE BOUNDARY
 - URBAN COMPACT BOUNDARY
 - WATER BODIES
 - STREAM OR BROOK
 - BRIDGE OR CULVERT
 - BRIDGE OR CULVERT GREATER THAN 20'
 - BRIDGE OR CULVERT 6' - 20'
 - TOWN SHORT STRUCTURE
 - B34 / G34 STATE BRIDGE OR CULVERT IDENTIFIER
 - B34 / G34 TOWN BRIDGE OR CULVERT IDENTIFIER
 - FEDERAL CLASSIFICATION IDENTIFIER
 - FAU URBAN ARTERIAL OR COLLECTOR
 - MA MAJOR COLLECTOR
 - MNC MINOR COLLECTOR
 - MNC MINOR COLLECTOR
 - PA PRINCIPAL ARTERIAL

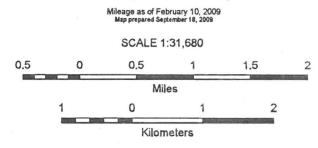
STRUCTURES - SURFACE WATER NOTE:
STRUCTURES: Town short structures (bridges or culverts from 4-feet to less than 20-feet) are drawn from the Vermont Online Bridge & Culvert Inventory Tool (VOBCIT) database.
NOTE: Town shorts are not consistently tagged within VOBCIT. The surface waters are from the Vermont Hydrological Dataset (VHD). Only the named streams are shown.

DISCLAIMER:
The untraveled highways (laid-out town highways), discontinued highways, and legal trails shown hereon are those of which the Agency of Transportation has record; others may exist. Highway and bridge data by the Agency of Transportation. All other data from the Vermont Center for Geographic Information.

Vermont State Plane Coordinate System
North American Datum of 1983
SPCS_Zone_Identifier: 4400
Geoidic Reference System 80
4,000-meter grid, Easting - Northing

VERMONT GENERAL HIGHWAY MAP
Town of Windsor
WINDSOR COUNTY

Transportation District #4
Prepared by the
Vermont Agency of Transportation
Division of Planning, Outreach
and Community Affairs
in cooperation with
U.S. Department of Transportation
Federal Highway Administration



HIGHWAYS

- INTERSTATE
- STATE HIGHWAY SYSTEM
- TOWN HIGHWAY SYSTEM
- DISPASSABLE OR UNTRAVELLED
- DISCONTINUED
- LEGAL TRAIL
- FOOT TRAIL

INTERSTATE ROUTE
 U.S. NUMBERED ROUTE
 STATE NUMBERED ROUTE
 INTERCHANGE NUMBER
 CLASS 1 TOWN HIGHWAY
 CLASS 2 TOWN HIGHWAY
 CLASS 3 TOWN HIGHWAY
 CLASS 4 TOWN HIGHWAY

NFR NATIONAL FOREST ROAD
SPH STATE FOREST HIGHWAY
 BRIDGE OR CULVERT < 6'
 BRIDGE OR CULVERT 6' - 20'
 BRIDGE GREATER THAN 20'
 COVERED BRIDGE

POLITICAL SUBDIVISIONS

- STATE BOUNDARY
- COUNTY BOUNDARY
- TOWN BOUNDARY
- CITY BOUNDARY
- VILLAGE BOUNDARY
- URBAN COMPACT BOUNDARY

MISCELLANEOUS

- DAM

ROAD SURFACE TYPES

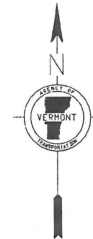
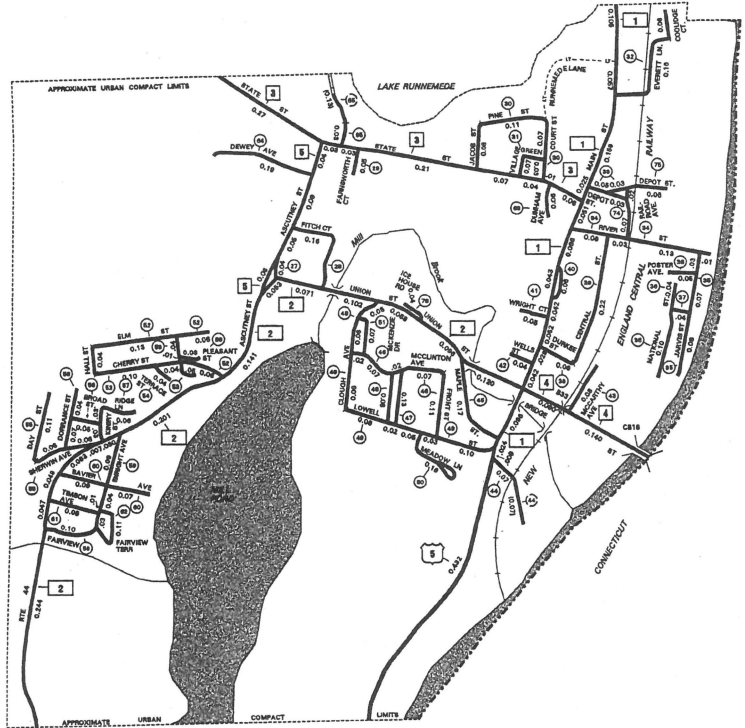
- STATE PAVED
- OTHER PAVED
- SOFT GRAVEL
- OTHER GRAVEL
- GRADED AND DRAINED
- UNIMPROVED/PRIMITIVE

NATURAL FEATURES

- SINGLE LINE STRAM
- OPEN WATER
- SWAMP

OTHER TRANSPORTATION

- RAILROAD
- AIRPORT TERMINAL



TOWN	LENGTH IN MILES
CLASS	CLASS
NO. 1	0.340
NO. 2	0.160
NO. 3	0.050
NO. 4	0.290
NO. 5	0.070
NO. 6	0.220
NO. 7	0.130
NO. 8	0.250
NO. 9	0.160
NO. 10	0.080
NO. 11	0.040
NO. 12	0.060
NO. 13	0.050
NO. 14	0.040
NO. 15	0.040
NO. 16	0.090
NO. 17	0.170
NO. 18	0.290
NO. 19	0.130
NO. 20	0.080
NO. 21	0.460
NO. 22	0.070
NO. 23	0.450
NO. 24	0.100
NO. 25	0.040
NO. 26	0.230
NO. 27	0.110
NO. 28	0.120
NO. 29	0.050
NO. 30	0.270
NO. 31	0.090
NO. 32	0.130
NO. 33	0.060
NO. 34	0.190
NO. 35	0.050
NO. 36	0.030
NO. 37	0.070
NO. 38	0.060
NO. 39	0.040
NO. 40	0.040
NO. 41	0.050
NO. 42	0.040
NO. 43	0.040
NO. 44	0.090
NO. 45	0.170
NO. 46	0.290
NO. 47	0.130
NO. 48	0.080
NO. 49	0.460
NO. 50	0.070
NO. 51	0.450
NO. 52	0.100
NO. 53	0.040
NO. 54	0.230
NO. 55	0.110
NO. 56	0.120
NO. 57	0.050
NO. 58	0.270
NO. 59	0.090
NO. 60	0.130
NO. 61	0.060
NO. 62	0.190
NO. 63	0.050
NO. 64	0.030
NO. 65	0.070
NO. 66	0.060
NO. 67	0.040
NO. 68	0.040
TOTAL	5.750

* PORTION(S) OF THESE TOWN HIGHWAYS ARE CLASS 3 BUT ARE FUNCTIONALLY CLASS 4.

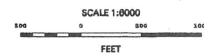
MILEAGE SUMMARY

CLASS 1 TOWN HIGHWAYS:		
NO.	2	
TOTAL CLASS 1 TOWN HWS.	1.303	2.103
CLASS 2 TOWN HIGHWAYS:		
NO.	3	
TOTAL CLASS 2 TOWN HWS.	0.720	
NO.	4	
NO.	5	
TOTAL CLASS 2 TOWN HWS.	0.250	
CLASS 3 TOWN HIGHWAYS:		
NO.	4	
TOTAL CLASS 3 TOWN HWS.	0.050	9.053
TOTAL TOWN HWS.		5.750
STATE HIGHWAYS:		
INTERSTATE RAMP	0.000	0.000
TOTAL INTERSTATE HWS.		
STATE HWY. 5	0.432	0.432
TOTAL NON-INTERSTATE HWS.		
TOTAL STATE HWS.		0.432
TOTAL TRAVELLED HWS., FEB. 10, 2003		9.485
(EXCLUDES CLASS 4 MILEAGE)		

GENERAL HIGHWAY MAP

URBAN COMPACT OF WINDSOR

PREPARED BY THE
VERMONT AGENCY OF TRANSPORTATION
PROGRAM DEVELOPMENT DIVISION



DISCLAIMER:
Highway and bridge data by Vermont Agency of Transportation, Division of Program Development. All other data from Vermont Center for Geographic Information.

State of Vermont

Agency of Transportation

Division of Policy, Outreach and Community Affairs - Mapping Unit

1 National Life Drive
Montpelier, VT 05633-5001
<http://www.aot.state.vt.us>

Telephone: 802-828-2109
Fax: 802-828-2334
Email: sara.moulton@state.vt.us

Windsor U.C.
Chair, Selectboard
Windsor, c/o Town Clerk
PO Box 47
Windsor, VT 05089

January 5, 2010

Below is a table summarizing the information on Legal Trails that is on file in the Mapping Unit. Act 178 of 2006 requires the measurement of trails be included on the sworn statement, the Mileage Certificate. To assist in this, we are providing a summary of the information we have on the trails that are shown on the Town Highway Maps, including mileage and former town highway number. The majority of trails were created by the reclassification of a town highway into a trail, thus the legal trail inherited an official measurement. The former town highway number is included in the FORMER_RTNAME column, and the former town highway mileage is in the AOTMILES column for each trail. VTrans has assigned a trail number, such as LT-1, to make the trails distinct. If the AOTMILES column is zero, the municipality will need to provide a mileage. The column ARCMILES contains the mileage as generated by the geometry of the trail, as digitized in the Geographic Information System (GIS). The mileages included in this table should be used as approximate mileages and the municipality should measure or verify the mileage of these trails.

A map showing the Legal Trail numbers and mileage has been included with this packet to further assist in this project. Also included is a summary sheet containing additional remarks about the Legal Trails. Any additional trails that exist should be added to the Mileage Certificate, as defined in the provided guidelines. Please feel free to contact us with any questions or comments regarding the above information, or the Mileage Certificates in general.

HIGHWAY / LEGAL TRAIL IDENTIFIER	AOTMILES	ARCMILES	FORMER TOWN HIGHWAY
LT-1	0.21	0.20	TH-67

If you have any questions, please call me at 802-828-2109 or send email to sara.moulton@state.vt.us.

Thank you.

Sara Moulton
Mapping and GIS Specialist



LEGAL TRAIL NUMBER	LENGTH IN MILES
LT-1	0.21

HIGHWAYS

- UNVERIFIED LEGAL TRAIL
- INTERSTATE OR DIVIDED HIGHWAY
- STATE - HARD SURFACE OR PAVED
- CLASS 1
- CLASS 2
- CLASS 3
- CLASS 4
- VERIFIED LEGAL TRAIL
- DISCONTINUED

LEGAL TRAIL VERIFICATION URBAN COMPACT OF WINDSOR

WINDSOR COUNTY

Map generated: December 16, 2009
Mapping Unit
Vermont Agency of Transportation

SCALE 1:8,010



Vermont Agency of Transportation Guidelines - Certificate of Highway Mileage

These guidelines are intended to assist municipalities and insure the changes submitted on the mileage certificates are processed completely and without delay. The statutory definitions and processes related to Town Highways can be found in the Vermont Statutes Annotated (V.S.A.), Title 19 (Highways), Chapters 3 (Town Highways) and 7 – (Laying Out, Discontinuing, and Reclassifying Highways). The guidelines below are paraphrased in part from 19 V.S.A. Chapters 3 and 7.

These guidelines incorporate the changes prompted by Act No. 178 ("An Act Relating to Unidentified Corridors") which went into effect July 1, 2006.

Certificate of Highway Mileage and the General Highway Maps

Each year, the Vermont Agency of Transportation (VTrans) Mapping Unit processes the Certificate of Highway Mileage for each municipality and compiles the totals of State Highways, Class 1, 2, 3, and 4 Town Highways and Legal Trails into a summary. The highway mileage information is used in the formula for the appropriation of State Aid for Town Highways. The Certificate of Highway Mileage and supporting documentation of changes also provides the VTrans Mapping Unit with information to make the necessary changes to the General Highway Maps, also referred to as the Town Highway Maps.

This process is defined in 19 V.S.A. § 305 (Measurement and Inspection):

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

Supporting documentation

To accept the changes submitted by a municipality in the mileage certificate, we need the following supporting documentation:

- A copy of the minutes of meetings at which the legislative body took action with respect to the changes.
- A copy of the notices and hearings described further below associated with reclassifications and discontinuances.
- A copy of the Certificate of Completion and Opening for new or altered highways.

- A copy of any surveys of the affected highway or trail (A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006.)
- A description of the affected highway or trail.
- A current town highway map with the requested deletions and additions sketched on it.

19 V.S.A. § 305 (Measurement and Inspection) was amended by Sec. 2 of Act No. 178 of 2006 ("An Act Relating to Unidentified Corridors). As amended, § 305 includes, in part, the following language:

(b)... When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

Clear description of location

Please include a clear description of the section of highway to be added, reclassified, or discontinued.

For example: the reclassification of TH-50 (Example Dr) from Class 4 to Class 3 starts at a point 500 feet south of TH-28 (Sample Hill Rd) and extends for 0.3 miles southerly from there.

The location shall be marked on a copy of the General Highway Map. The map can be an 8 ½" X 11" copy of the map, or a photocopied section of the full size General Highway Map. A copy of the most current General Highway Map (in an 8 ½" X 11" format) will be provided with the mileage certificate supplied by the Vermont Agency of Transportation.

If CADD, GPS, or GIS data layers exist that document the change, this information can be forwarded to VTrans to assist in the mapping process.

Survey of new or altered highway

When the legislative body accepts, lays out, or alters a highway, it shall cause a survey to be made. The survey shall describe the highway and the right-of-way by courses, distances and width, and shall describe the monuments and boundaries. (19 V.S.A. § 704)

Notice and hearing of reclassification or discontinuance

The legislative body shall promptly appoint a time and date for examining the premises and hearing the persons interested, and give thirty days notice to the petitioners, and to persons owning or interested in lands through which the highway may pass or abut, of the time when they will inspect the site and receive testimony.

The legislative body shall also:

- Give notice to any municipal planning commission in the town.
- Post a copy of the notice in the office of the town clerk.
- Cause a notice to be published in a local newspaper of general circulation in the area not less than ten days before the time set for the hearing.

The notice shall be given by certified mail sent to the official residence of the person(s) required to be notified. (19 V.S.A. § 709)

Additional notice of discontinuance

The legislative body shall notify the commissioner of forests, parks and recreation when it has filed a petition to discontinue a highway under this subchapter. (19 V.S.A. § 775)

When submitting a reclassification or discontinuance with your municipality's mileage certificate, please include evidence of these notices and hearings.

Legal Trail Mileage

Because of the changes to 19 V.S.A. § 305 resulting from Act No. 178 of 2006, Legal Trail mileage now is included on the Certificate of Highway Mileage and a row for legal trail mileage has been added. The municipality now will need to provide information related to trails and their mileage on the certificate, similar to the reporting of highway additions, reclassifications, or discontinuances.

The minimum standard for a Class 3 highway

A Class 3 highway is negotiable under normal conditions all seasons of the year by a standard manufactured pleasure car. (19 V.S.A. § 302(a)(3)(B))

Additional information regarding Town Highways

There are many online resources that can assist a municipality in the process of adding, reclassifying, or discontinuing town highways. Several Internet links are listed below.

Current Town Highway Maps online at the VTrans Mapping Unit website -
http://www.aot.state.vt.us/Planning/MapGIS/Town_Maps1.htm

Ancient Road Information online at the VTrans Mapping Unit website -
including the Ancient Roads Guidance Document - Ancient Road Practicum
http://www.aot.state.vt.us/Planning/maggis/mapping_ancientroads.htm

VTrans Orange Handbook for Town Officials -
<http://www.aot.state.vt.us/maint/OrangeBook.htm>

Town Highway Aid Rates and Mileage -
<http://www.aot.state.vt.us/finadmin/fintowngrant.htm>

For those difficult Town Highway Questions, an opinion may be available from the
Secretary of State - <http://www.sec.state.vt.us/municipal/opinions.htm>

The Vermont Local Roads Program has information regarding town highways at -
<http://personalweb.smcvt.edu/vermontlocalroads/default.htm>

Local Roads Fact Sheets with many highway topics at -
http://personalweb.smcvt.edu/vermontlocalroads/New/resources/fact_sheets.htm

The Vermont Statutes Online, Title 19: Highways -
<http://www.leg.state.vt.us/statutes/chapters.cfm?Title=19>

Contact Information

Vermont Agency of Transportation
Planning, Outreach & Community Affairs Division - Mapping Unit
1 National Life Drive
Montpelier, VT 05633-5001

(802) 828-2600

Moulton, Sara

From: Magnan, Steph
Sent: Friday, December 11, 2009 10:45 AM
To: Croft, Johnathan
Cc: Moulton, Sara; Trunzo, Michael
Subject: RE: new signal and road centerline data change - FYI

the project number RS 0113(40)

Stephanie Magnan
Asset Management Unit
Program Development Division
Vermont Agency of Transportation
Phone: 802.828.0518



Think before you print

From: Croft, Johnathan
Sent: Friday, December 11, 2009 10:17 AM
To: Magnan, Steph
Cc: Moulton, Sara; Trunzo, Michael
Subject: RE: new signal and road centerline data change - FYI

Steph,

Thanks for the info; we will add this to the list. Do you know the project number that changed this intersection?

Johnathan

From: Magnan, Steph
Sent: Friday, December 11, 2009 10:09 AM
To: Croft, Johnathan
Subject: new signal and road centerline data change - FYI

Hey Johnathan,

I'm modifying some signal locations and came across some road changes. It's in Hartford on US5 the intersection of Highland St and Worcester Ave has been changed.

Steph

Stephanie Magnan
Asset Management Unit
Program Development Division
Vermont Agency of Transportation
Phone: 802.828.0518



Think before you print