

District 4  
Certcode 1422-0

**CERTIFICATE OF HIGHWAY MILEAGE  
YEAR ENDING FEBRUARY 10, 2019**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2019 to:  
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section  
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of WEST WINDSOR in WINDSOR County  
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,  
added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	5.931				0.000
Class 3	42.10				0.000
State Highway	5.044				0.000
<b>Total</b>	<b>53.075</b>				<b>0.000</b>
* Class 1 Lane	0.000				
* Class 4	4.34				0.000
* Legal Trail	0.33	0.38	0.33	0.38	

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

Notes by S. Moulton  
2019-2-20

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

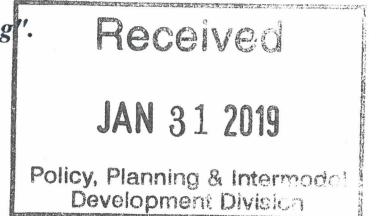
N/A - Legal Trail See attached documentation.  
+ 0.38 mi LT-2

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

See attached. - 0.33 mi LT-1

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.



IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. [ ]

**PART III - SIGNATURES - PLEASE SIGN.**

Selectmen/ Aldermen/ Trustees Signatures:

*[Handwritten signatures]*

T/C/V Clerk Signature: *Cathy N. Ashby*

Date Filed: 01.28.19

Please sign ORIGINAL and return it for Transportation signature.

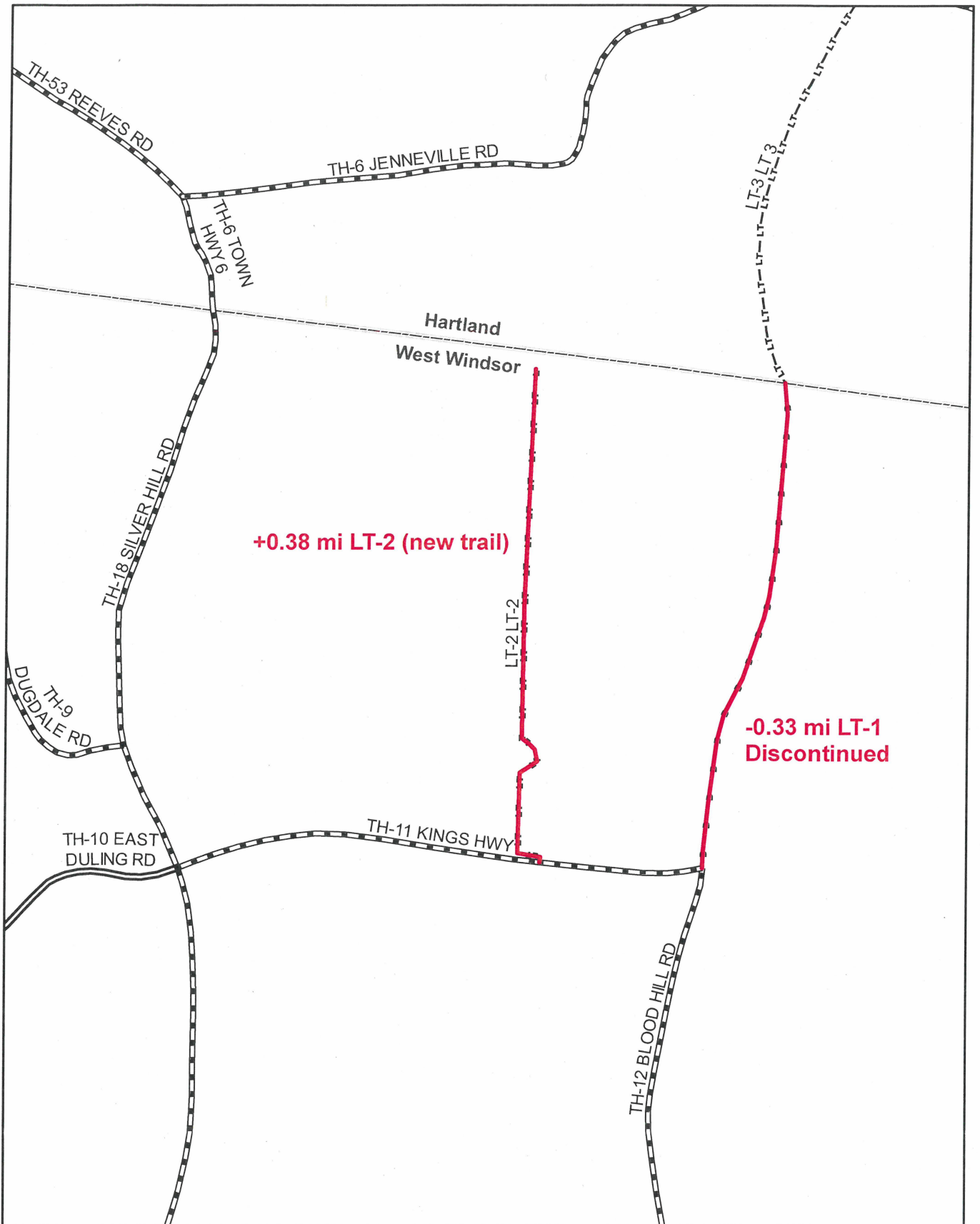
AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

*[Signature]*  
Representative, Agency of Transportation

DATE:

4/10/2019

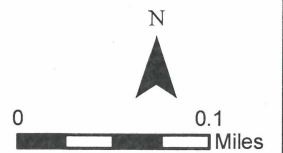


**+0.38 mi LT-2 (new trail)**

**-0.33 mi LT-1 Discontinued**

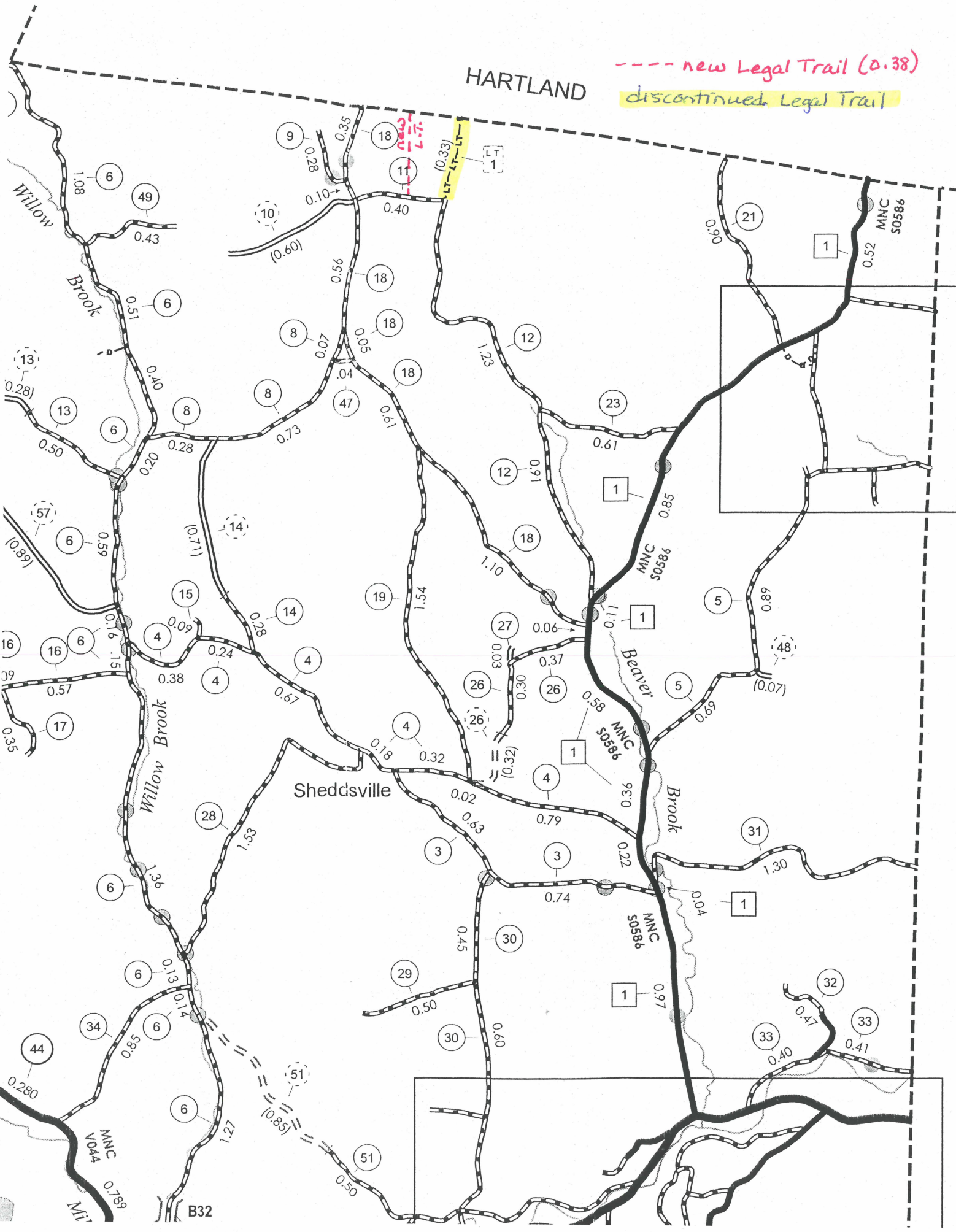
**Mileage Certificate Change 2019  
WEST WINDSOR**  
(CTUA: 1422-0)

Mapping Section  
Division of Policy, Planning and Intermodal Development  
Vermont Agency of Transportation - February 2019



HARTLAND

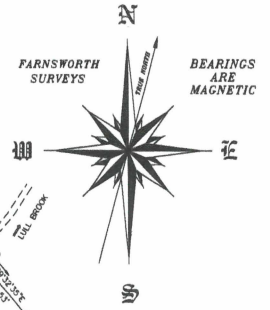
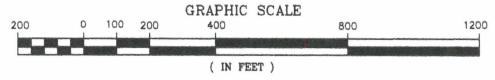
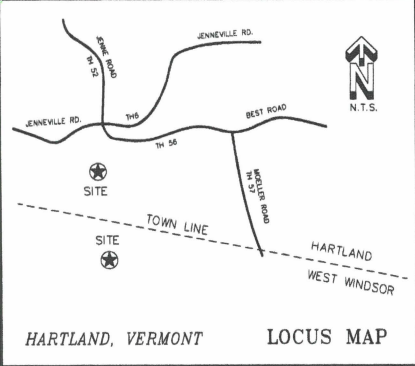
--- new Legal Trail (0.38)  
discontinued Legal Trail



ORIGINAL INKED PLAT PRODUCED BY: FARNSWORTH SURVEYS - P.O. BOX 68, BROWNVILLE, VERMONT 05037

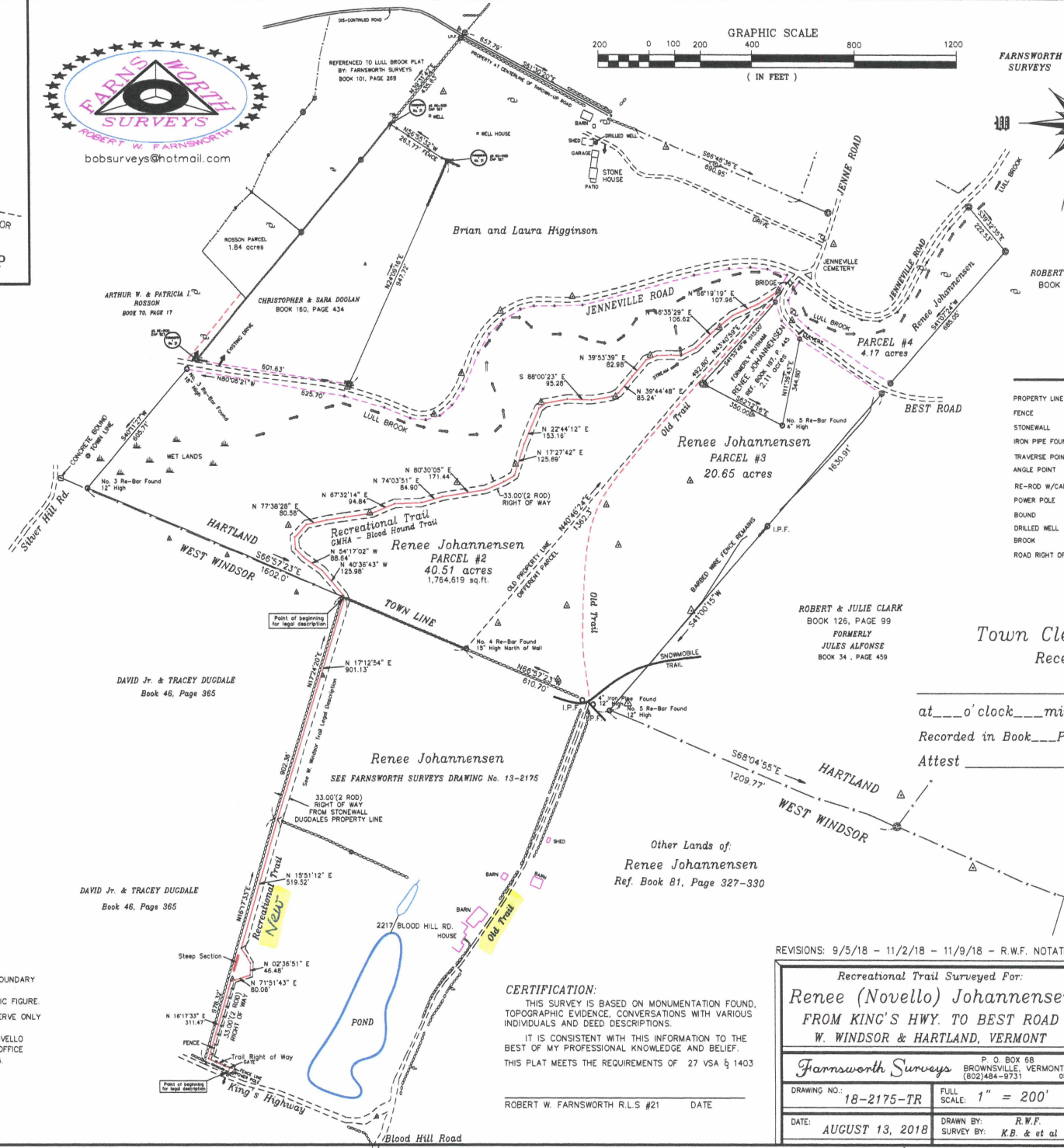
THIS PLAT MEETS THE REQUIREMENTS OF 27 V.S.A. § 1403

E-MAIL: bobsurveys@hotmail.com



**Hartland Trail Legal Description**  
 Beginning at a point on the West Windsor-Hartland town line being S 66°57'23" E a distance of 10.05' from Dugdale's northeast corner at the end of a stonewall; thence N 25°27'26" W a distance of 9.69'; thence N 40°36'43" W a distance of 125.98'; thence N 54°17'02" W a distance of 88.64'; thence N 46°11'29" W a distance of 45.94'; thence N 05°25'56" W a distance of 45.35'; thence N 44°15'39" E a distance of 69.65'; thence N 77°38'28" E a distance of 80.58'; thence N 81°12'27" E a distance of 69.30'; thence N 81°31'18" E a distance of 111.60'; thence N 87°32'14" E a distance of 94.84'; thence N 87°47'23" E a distance of 104.78'; thence N 74°03'51" E a distance of 84.90'; thence N 80°30'05" E a distance of 171.44'; thence N 66°38'45" E a distance of 78.16'; thence N 59°49'58" E a distance of 46.42'; thence N 17°27'42" E a distance of 125.69'; thence N 22°44'12" E a distance of 153.16'; thence N 51°32'27" E a distance of 32.12'; thence N 79°47'44" E a distance of 98.28'; thence N 88°00'23" E a distance of 95.28'; thence N 80°17'47" E a distance of 82.19'; thence N 61°22'24" E a distance of 27.54'; thence N 39°44'48" E a distance of 85.24'; thence N 39°53'39" E a distance of 82.98'; thence N 69°02'08" E a distance of 46.66'; thence N 87°38'37" E a distance of 55.58'; thence N 86°02'33" E a distance of 39.03'; thence N 62°46'21" E a distance of 65.19'; thence N 46°35'29" E a distance of 106.62'; thence N 50°36'37" E a distance of 87.35'; thence N 66°19'19" E a distance of 107.96'; thence N 56°40'13" E a distance of 99.66'; which is the point on the Best Road westerly right of way and having a total length of 2,607.83 ft.

**W. Windsor Trail Legal Description**  
 Beginning at a point on the northerly right of way of the King's Highway, being westerly of a power pole 18.6' near the King's Highway right of way; thence N 23°54'41" E a distance of 16.5'; thence N 66°05'19" W a distance of 90.30'; thence N 16°17'33" E a distance of 311.47'; thence N 71°51'43" E a distance of 80.06'; thence N 02°36'51" E a distance of 46.48'; thence N 31°16'45" W a distance of 30.41'; thence N 36°47'57" W a distance of 35.78'; thence N 15°51'12" E a distance of 519.52'; thence N 17°12'54" E a distance of 901.13'; which is the point on the Hartland Town Line having a total distance of 2,031.85 ft.



- LEGEND:**
- PROPERTY LINE
  - FENCE
  - STONEWALL
  - IRON PIPE FOUND
  - TRaverse POINT-MAG HUB
  - ANGLE POINT
  - RE-ROD W/CAP SET
  - POWER POLE
  - BOUND
  - DRILLED WELL
  - BROOK
  - ROAD RIGHT OF WAY

Town Clerk's Office  
 Received for record  
 \_\_\_\_\_ A.D. 201\_\_  
 at \_\_\_ o'clock \_\_\_ minutes \_\_\_ M and  
 Recorded in Book \_\_\_ Page \_\_\_ Slide \_\_\_  
 Attest \_\_\_\_\_  
 Town Clerk

THE METHOD OF SURVEY WAS WITH A SOKKIA SET 4 TOTAL STATION.  
 THIS SURVEY MEETS CURRENT MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEYS.  
 BOUNDARY SURVEY DATA ON THIS PLAT PROVIDE A CLOSED GEOMETRIC FIGURE.  
 BEARINGS SHOWN ARE REFERENCED TO A MAGNETIC MERIDIAN AND SERVE ONLY TO DEFINE ANGULAR RELATIONSHIPS BETWEEN COURSES.  
 MAP REFERENCED TO FARNSWORTH SURVEYS PLAT FOR: PETER J. NOVELLO DATED JAN. 15, 2010 AND RECORDED IN HARTLAND TOWN CLERK'S OFFICE THE TITLE HOLDER OF RECORD IS DESCRIBED IN BOOK 197, PAGE 445.  
 PROBATE DOCKET #14440  
 NAME CHANGE: RENEE JOHANNENSEN, BOOK 206, PAGE 677.  
 EASEMENTS OR SERVITUDES ARE AS SHOWN OR DEED.  
 TOWN ROAD RIGHT OF WAY LIMITS ASSUMED @ 3 RODS.

**CERTIFICATION:**  
 THIS SURVEY IS BASED ON MONUMENTATION FOUND, TOPOGRAPHIC EVIDENCE, CONVERSATIONS WITH VARIOUS INDIVIDUALS AND DEED DESCRIPTIONS.  
 IT IS CONSISTENT WITH THIS INFORMATION TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF.  
 THIS PLAT MEETS THE REQUIREMENTS OF 27 V.S.A. § 1403

ROBERT W. FARNSWORTH R.L.S. #21 DATE \_\_\_\_\_

REVISIONS: 9/5/18 - 11/2/18 - 11/9/18 - R.W.F. NOTATION

Recreational Trail Surveyed For: <b>Renee (Novello) Johannensen</b> FROM KING'S HWY. TO BEST ROAD W. WINDSOR & HARTLAND, VERMONT		
<b>Farnsworth Surveys</b> P.O. BOX 68 BROWNVILLE, VERMONT (802) 484-2731 05037		
DRAWING NO.:	18-2175-TR	<b>LEGAL TRAIL</b> COMPUTER NAME: JOHANNENSEN.DWG
DATE:	AUGUST 13, 2018	
FULL SCALE:	1" = 200'	
DRAWN BY:	R.W.F.	
SURVEY BY:	K.B. & et al	

thence N 50°36'37" E a distance of 87.35';  
 thence N 66°19'19" E a distance of 107.96';  
 thence N 56°40'13" E a distance of 99.66';  
 which is the point on the Best Road westerly right of way and having a total length of 2,607.83 ft.

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Beginning at a point on the northerly right of way of the King's Highway, being westerly of a power pole 18.6' near the King's Highway right of way:

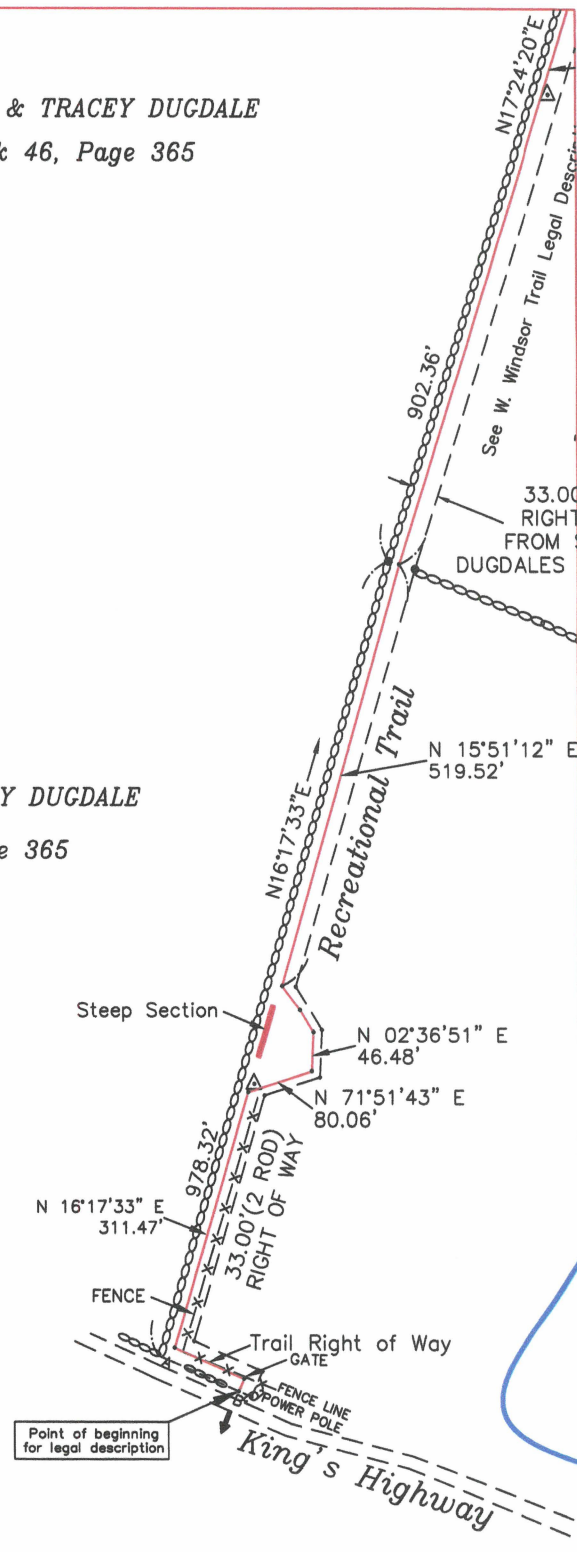
thence N 23°54'41" E a distance of 16.5';  
 thence N 66°05'19" W a distance of 90.50';  
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 thence N 17°12'54" E a distance of 901.13';  
 which is the point on the Hartland Town Line having a total distance of 2,031.85 ft.

DAVID Jr. & TRACEY DUGDALE

Book 46, Page 365

DAVID Jr. & TRACEY DUGDALE

Book 46, Page 365



THE METHOD OF SURVEY WAS WITH A SOKKIA SET 4 TOTAL STATION.

THIS SURVEY MEETS CURRENT MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEYS.

BOUNDARY SURVEY DATA ON THIS PLAT PROVIDE A CLOSED GEOMETRIC FIGURE.

BEARINGS SHOWN ARE REFERENCED TO A MAGNETIC MERIDIAN AND SERVE ONLY TO DEFINE ANGULAR RELATIONSHIPS BETWEEN COURSES.

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PROBATE DOCKET #14440

NAME CHANGE: RENEE JOHANNENSEN, BOOK 206, PAGE 677.

EASEMENTS OR SERVITUDES ARE AS SHOWN OR DEEDED.

TOWN ROAD RIGHT OF WAY LIMITS ASSUMED @ 3 RODS.

# ***Town of West Windsor, Vermont***

## ***Town Offices***

*P.O. Box 6 • Brownsville, Vermont 05037 • Tel (802) 484-7212 • Fax (802) 484-3518*

### **DECISION AND ORDER OF DISCONTINUANCE OF LEGAL TRAIL (L.T. 1)**

At their September 10, 2018 meeting, the West Windsor Selectboard unanimously approved a motion to initiate proceedings to discontinue the existing Legal Trail (L.T.1), from the intersection of Blood Hill Road and Kings Highway to the Hartland town line on the Renee Johannensen property (parcel #8-29). This existing Legal Trail (L.T. 1) is shown on Farnsworth Survey drawing #08-1950 (titled "Proposed Road Re-classification Town Highway 12" dated June 25, 2008 and recorded in the West Windsor Land Records as map #463). This Legal Trail is depicted as L.T. 1 on the 2016 Town of West Windsor General Highway Map, prepared by the Vermont Agency of Transportation and dated July 20, 2016.

Notice of a site visit and public hearing on the discontinuance was sent by certified mail on September 14, 2018 to: Sandra & Kenneth Moeller, Wynn & Betsy Medinger, Dave & Tracey Dugdale, John & Sue Greenall, Renee Johannensen, Richard & Bonnie Sargent, Brian & Laura Higginson, Robert & Julie Clark, John & Pamela White, Patricia Rosson, August & Diane Doll, Green Mtn. Horse Association, the West Windsor Moonlighters (c/o Dennis Lemire), Vermont Association of Snow Travelers, Inc., the Town of Hartland, the West Windsor & Hartland Planning Commissions, the West Windsor & Hartland Conservation Commissions, and the VT Commissioner of Forests, Parks & Recreation. Copies of the notice were also posted at the Town Hall, the Brownsville Post Office and the Albert Bridge School. A copy of the notice was published in the *Vermont Standard* on October 4, 2018.

Selectboard members Edwin Johnson, Brett Myers and Matthew Kantola held a site inspection of the existing Legal Trail (L.T. 1) at 2217 Blood Hill Road at approximately 4:45 PM on October 23, 2018. They were joined by property owner Renee Johannensen and Town Administrator Martha Harrison. At 5:15 PM, the Selectboard convened a hearing at Story Memorial Hall for the purpose of taking the testimony of interested parties and others on whether the public good, necessity and convenience of the inhabitants of the municipality require the discontinuance of the existing Legal Trail on the Johannensen property. The Selectboard heard testimony from: Renee Johannensen, Sandra Boles, West Windsor Conservation Commission Chair Ted Siegler and West Windsor Highway Foreman Mike Spackman. During the course of the hearing, a letter from Rebecca Washburn, Director of the Lands Administration and Recreation Division of the VT Department of Forests, Parks & Recreation, was introduced as evidence.

Based on the evidence and testimony presented at the hearing, the Selectboard makes the following findings and decision:

1. The Legal Trail (L.T. 1) on the Johannensen property has not been maintained by the Town since it was designated as a legal trail in 2008.
2. The Legal Trail (L.T. 1) is impassable north of the West Windsor - Hartland Town line due to rocks, roots and downed trees.

3. Drivers unfamiliar with the area are not aware that the Legal Trail (L.T. 1) is not maintained as a public highway for vehicular use. As a result, drivers who attempt to use it are inconvenienced and the quiet enjoyment of the Johannensen property by its inhabitants is disturbed.
4. Drivers who mistake the Legal Trail (L.T. 1) for a public highway occasionally drive at unsafe speeds, endangering the inhabitants of the Johannensen property.
5. The West Windsor Conservation Commission is unanimously in favor of discontinuing the existing Legal Trail (L.T. 1) and replacing it with a new legal trail in a location that is more convenient both for the property owner and for public recreation.
6. Renee Johannensen, the owner of the property through which the Legal Trail (L.T. 1) passes, supports the discontinuance of the existing Legal Trail (L.T. 1) and the laying out of a new legal trail along the route of an existing multi-use recreational trail along the western boundary of her property that connects with Best Road and Jenneville Road in Hartland in the same general location as the existing Legal Trail (L.T. 1).
7. The VT Department of Forests, Parks & Recreation, through its Springfield District office, has no objection to the discontinuance of the existing Legal Trail (L.T. 1) provided it is replaced with a new legal trail and all recreational uses currently allowed on the existing trail are also allowed on the new trail.
8. A site visit and public hearing on the laying out of a new legal trail in the location of the multi-use recreational trail along the western boundary of the Johannensen property were held on the same date as the site visit and public hearing on the discontinuance of the existing Legal Trail (L.T. 1).

Based on the preceding findings, the Selectboard concludes that:

1. Due to the lack of maintenance and poor condition of the existing Legal Trail (L.T. 1), it is of no use to the public for vehicular travel or recreation.
2. The multi-use recreational trail along the western boundary of the Johannensen property allows for more convenient recreational use by the public, and would have the same protections as the existing Legal Trail (L.T.1) if it were laid out as a new legal trail.
3. Laying out this new legal trail would address the concerns of the VT Department of Forests, Parks & Recreation and resolve the traffic problems described in the hearing testimony.
4. No party will be entitled to damages as a result of the discontinuance. Damages are not available in the case of a discontinuance because the abutting property owners are not relinquishing or being deprived of property rights.

Therefore, the Selectboard concludes that discontinuance of the existing Legal Trail (L.T. 1) is in the public good, necessity and convenience of the inhabitants of the Town of West Windsor and orders the discontinuance of the entirety of existing Legal Trail (L.T. 1) from the intersection of Blood Hill Road and Kings Highway to the Hartland town line, as shown on Farnsworth Survey #08-1950, which is recorded in the West Windsor Land Records as map #463.


This Order and its incorporated findings, together with a copy of the minutes of the Selectboard's October 23, 2018 hearing, shall be filed with the West Windsor Town Clerk for recording. A copy of this Order shall also be mailed, via certified mail, to each person who received written notice of the Selectboard's October 23, 2018 site visit and hearing.


Any person interested in the West Windsor Selectboard's decision to discontinue this Legal Trail (L.T. 1) may appeal the decision to the Superior Court of Windsor County within 30 days of the decision, in writing. V.R.C.P. 75; 19 V.S.A. §740.


DATE OF DECISION:

12-10-2018

WEST WINDSOR SELECTBOARD

  
Edwin L. Johnson, Chair

  
Brett Myers, Vice Chair

  
Matthew Kantola



# *Town of West Windsor, Vermont*

## *Town Offices*

*P.O. Box 6 • Brownsville, Vermont 05037 • Tel (802) 484-7212 • Fax (802) 484-3518*

### DECISION AND ORDER TO LAY OUT A LEGAL TRAIL

At their September 10, 2018 meeting, the West Windsor Selectboard unanimously approved a motion to initiate proceedings to lay out a new legal trail generally following the route of an existing multi-use recreational trail running from Kings Highway along the western border of the Renee Johannensen property (parcel #8-29) to the Hartland town line. This proposed new legal trail is shown on Farnsworth Survey drawing #18-2175-TR (last revised November 9, 2018).

Notice of a site visit and public hearing on the laying out of the new legal trail was sent by certified mail on September 14, 2018 to: Sandra & Kenneth Moeller, Wynn & Betsy Medinger, Dave & Tracey Dugdale, John & Sue Greenall, Renee Johannensen, Richard & Bonnie Sargent, Brian & Laura Higginson, Robert & Julie Clark, John & Pamela White, Patricia Rosson, August & Diane Doll, Green Mtn. Horse Association, the West Windsor Moonlighters (c/o Dennis Lemire), Vermont Association of Snow Travelers, Inc., the Town of Hartland, the West Windsor & Hartland Planning Commissions, the West Windsor & Hartland Conservation Commissions, and the VT Commissioner of Forests, Parks & Recreation. Copies of the notice were also posted at the Town Hall, the Brownsville Post Office and the Albert Bridge School. A copy of the notice was published in the *Vermont Standard* on October 4, 2018.

Selectboard members Edwin Johnson, Brett Myers and Matthew Kantola held a site inspection at the location of the proposed new legal trail at approximately 4:30 PM on October 23, 2018. They were joined by property owner Renee Johannensen, property renter Sandra Boles, Town Administrator Martha Harrison, Highway Foreman Mike Spackman, Conservation Commission Chair Ted Siegler, abutting property owner Dave Dugdale, Hartland Selectboard members Martha McGlinn, Matt Peeler and Gordon Richardson, and Hartland Town Manager Dave Ormiston.

At 5:25 PM, the Selectboard convened a hearing at Story Memorial Hall for the purpose of taking the testimony of interested parties and others on whether the public good, necessity and convenience of the inhabitants of the municipality require the laying out of a new legal trail on the Johannensen property. The Selectboard heard testimony from: Renee Johannensen, Sandra Boles, Ted Siegler and Mike Spackman.

Based on the site visit, and the evidence presented at the hearing, the Selectboard makes the following findings and decision:

1. The existing Legal Trail (L.T. 1) on the Johannensen property, which is impassable for much of its length and is rarely used for recreational purposes, is being considered for discontinuance.
2. A site visit and public hearing on the discontinuance of the existing Legal Trail (L.T. 1) were held on the same date as the site visit and public hearing on the laying out of the new legal trail.

3. There is a multi-use recreational trail along the western boundary of the Johannensen property, in the location proposed for the new legal trail, that begins at Kings Highway and connects with Best Road and Jenneville Road in Hartland in the same general location as the existing Legal Trail (L.T. 1).
4. Public access to the existing multi-use recreational trail is not currently protected by an easement or right-of-way.
5. There is also an existing snowmobile trail crossing Kings Highway onto the Johannensen property directly across from the driveway that accesses the Greenall property (parcel #8-28), approximately 90' east of the existing entrance to the multi-use recreational trail.
6. The location of the existing snowmobile crossing, at the crest of the hill, offers good visibility in both directions.
7. Recreational trail users crossing Kings Highway below the crest of the hill are not visible to the drivers of vehicles heading west on Kings Highway.
8. The West Windsor Conservation Commission unanimously endorses the proposal to discontinue the existing Legal Trail (L.T. 1) and lay out a new legal trail along the western boundary of the Johannensen property.
9. Renee Johannensen, the owner of the property, supports the discontinuance of the existing Legal Trail (L.T. 1) and the laying out of a new legal trail along the western boundary of her property.
10. The trail crosses over Verdun Hill and, at the site visit, one of the Hartland Selectboard members suggested naming the trail the Verdun Hill Trail.

Based on the preceding findings, the Selectboard concludes that, as a consequence of its concurrent decision to discontinue the existing Legal Trail (L.T. 1) across the Renee Johannensen property, a new legal trail will serve the public good, necessity and convenience of the inhabitants of West Windsor. Permanent access to the existing multi-use recreational trail along the western boundary of the Renee Johannensen property in the location depicted on Farnsworth Survey drawing #18-2175-TR (last revised November 9, 2018) would accomplish this goal.

Accordingly, the Selectboard orders that a legal trail shall be laid out from Kings Highway along the western boundary of the Renee Johannensen property to the Hartland town line, in the location shown on Farnsworth Survey drawing #18-2175-TR (last revised November 9, 2018). To improve public safety, this new legal trail shall include two points of access from Kings Highway, noted as points A and B on the Farnsworth Survey.

Under 19 V.S.A. §713 the Selectboard is required "to fix in their order the time within which the owner of the lands taken shall remove his or her buildings, fences, wood, or trees." The Selectboard finds that there are no buildings, wood, or trees that require removal as a result of this Decision. With respect to fences, the Selectboard finds that Renee Johannensen presently maintains a fence and gate within the area of the new legal trail in the location depicted on the Farnsworth Survey. The Selectboard orders that for as long as snowmobilers and large event participants have the privilege of using an alternate route across the Johannensen and abutting property between Kings Highway and Jenneville Road, making their use of the legal trail unnecessary, Johannensen and her successors may maintain the fence and an unlocked gate within the legal trail in the location shown on the Farnsworth survey. In the event, however, of a

future loss of all or any portion of this alternate route, the landowner shall modify the fence and gate within the legal trail to permit unimpeded passage on the legal trail from access point B.

With respect to payment of damages under 19 V.S.A. §712, the Selectboard finds that the discontinuance of the existing Legal Trail (L.T. 1) and establishment of this new legal trail along the western border of the Renee Johannensen property confers significant benefit to Renee Johannensen by decreasing motor vehicle traffic and generally improving the safety and quiet enjoyment of her property. The Selectboard therefore orders that no compensation for damages shall be paid to Renee Johannensen as a result of this Decision.


This Decision and its incorporated findings, together with Farnsworth Survey drawing #18-2175-TR (last revised November 9, 2018) and a copy of the minutes of the Selectboard's October 23, 2018 hearing shall be filed with the West Windsor Town Clerk for recording. A copy of this Decision shall also be mailed, via certified mail, to each person who received written notice of the Selectboard's October 23, 2018 site visit and hearing.

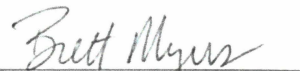
Any person interested in the West Windsor Selectboard's decision to lay out this legal trail may appeal the decision to the Superior Court of Windsor County within 30 days of the decision, in writing. V.R.C.P. 75; 19 V.S.A. §740.


DATE OF DECISION:

12-10-2018

WEST WINDSOR SELECTBOARD

  
Edwin L. Johnson, Chair

  
Brett Myers, Vice Chair

  
Matthew Kantola

West Windsor Selectboard  
Minutes  
December 10, 2018

Present: Win Johnson, Matt Kantola, Brett Myers, Mike Spackman, Martha Harrison, Cathy Archibald, Tom Kenyon, Peter Vollers, Cathy Hoyt (Windsor on Air)

- 1) Call to Order – Selectboard Chair Win Johnson called the meeting to order at 6:30 PM.
- 2) Changes or additions to the agenda – Library update, Store sign
- 3) Announcements/Public Comment – None
- 4) Town Clerk/Treasurer’s Report – Sign Town Clerk’s orders: **Brett moved to sign orders. Matt seconded the motion, which passed unanimously.** Financial reports: Win suggested reviewing the reports when the budget is reviewed.
- 5) Informal discussion: VT Overland Maple Adventure Ride – Peter Vollers was present to discuss the ride, which is proposed for March 24, 2019. Peter noted that the event started and ended at the mountain parking lot last year. This year, it would start at the mountain and end at the store. Unfortunately, Peter said, there were three accidents last year. Peter noted that the event is insured by USA Cycling. Mike said he was coming down the Brownsville-Hartland Road during last year’s event and there was a large group of cyclists taking up both lanes of the road from Sheddsville Road to the Brownsville Cemetery, which is unacceptable. Mike added that there was no police presence. There was discussion about how to prevent participants from blocking the road during the 2019 event. Peter said he would have police present. Mike said he thinks that would help. Matt and Win suggested a staggered start. Brett asked if the riders would spread out faster if there was a police presence but no pace car holding them back at the beginning. Peter agreed that could work. Win said Peter will need to submit an event application and Ascutney Outdoors will have to co-sponsor the event. Tom asked when the ride starts. Peter said it starts at 10:00 AM. Peter noted that the event raises \$3,000 to \$4,000 for Ascutney Outdoors and will have a positive impact on the store.
- 6) Approve and sign Legal Trail decisions – Win said Renee Johannensen is happy with the language of both decisions. Trail Discontinuance: **Brett moved to approve the Decision and Order of Discontinuance of Legal Trail (L.T. 1). Matt seconded the motion, which passed unanimously.** Trail Lay Out: **Brett moved to approve the Decision and Order to Lay Out a Legal Trail. Matt seconded the motion.** Tom asked what the trail will be called. Win said the Hartland Selectboard suggested naming the new trail the Verdun Hill Trail. Win said he has no objection to that name. Matt and Brett had no objection. Mike said the town will have to remove the discontinued trail from the official town highway map and add the new trail, and we can name it at that time. Win asked when the decision takes effect. Martha said there is a 30-day appeal period. **Win called for a vote on the motion, which passed unanimously.** There was brief discussion regarding trail signage.
- 7) Sign Municipal Planning Grant Agreement – Win noted that the Planning Commission’s application for a grant to support their re-write of the Town Plan was approved. The grant is for \$7,309. **Brett moved to authorize the Chair to sign the grant agreement. Matt seconded the motion, which passed unanimously.**
- 8) Recommendation re: replacement of Town Hall storm windows – Matt noted that the work has been done. Tom got a cheaper price so they went ahead with it. Win noted that, at the last meeting, Matt suggested gradually replacing the windows over time, which would be a long-term capital improvement project. Tom suggested an energy study. Win said an energy study was done a few years ago. Matt said he and Tom can get some quotes on window replacements for future planning. Matt also suggested thermal curtains for the upstairs hall. Win noted that there was \$10,000 in this year’s budget for Town Hall maintenance, and suggested using some of that for improvements. In 2018, most of the \$10,000 was spent on upgrading the alarm system. Win suggested replacing one or two windows next fall if there are funds available in the Town Hall maintenance budget.

- 9) Adopt Burglar Alarm Ordinance – Tom expressed concern about requiring the registration of alarm systems. Mike said he thinks it's important that alarm systems are registered so the police have location and contact information. **Brett moved to adopt the ordinance. Matt seconded the motion, which passed unanimously.**
- 10) Adopt revised Speed Limit Ordinance – Win asked which roads still need traffic studies. Martha said Rush Meadow and Coaching Lane Extension. **Brett moved to adopt the revised speed limit ordinance. Matt seconded the motion, which passed unanimously.**
- 11) Highway Foreman's report – Update on Highway Department activities: Mike noted on-going budget work, and heavy sand use due to the weather. Mike also reported that the chipper had a wiring issue today and caught fire. He doesn't know the extent of the damage yet. Mike said the state asked for a damage cost estimate from the recent storm and he estimated \$10,000. Mike said the Highway Department is proactively cutting limbs that are hanging over the road and likely to come down with the next heavy wet snow.
- 12) Discuss employee insurance benefits – Win said he looked at the VT League of Cities and Towns (VLCT) survey that was done in 2016 and noted the benefits offered by eight towns in our area, then asked Martha to follow up with phone calls to those towns to get additional information. Martha provided a chart summarizing the information. Win said West Windsor offers fairly good health insurance, but does not offer dental, vision, short-term disability, long-term disability or life insurance. All of the other towns offer at least one of these additional benefits. Win said we have gotten quotes for short-term disability and dental coverage from VLCT. Win said towns that offer dental are required to offer it to all full-time employees and are required to cover 100% of the cost. Win described the various dental plans. Win said covering all six of West Windsor's full-time employees would cost just under \$2,700 per year. The cost of short-term disability for all six employees, which covers 60% of an employee's salary for 25 weeks, is about \$1,400 per year. Win said adding both benefits would cost less than \$4,000 per year. Matt suggested including vision coverage as well. Win suggested adding dental and short-term disability this year and considering the addition of vision next year. Win said he also got some information about highway pay and found that West Windsor appears to be in the ballpark, although Windsor and Woodstock pay more than we do. Matt said West Windsor pays more than Weathersfield. Matt suggested trimming the budget in other areas in order to provide dental and short-term disability benefits. **Matt moved to get firm quotes on dental plan #2 and short-term disability insurance so we can add them to the 2019 budget. Brett seconded the motion, which passed unanimously.** Win asked if most employees use all the funds in their health reimbursement account. Cathy said people with single-person plans get \$1,250 and people with two-person or family plans get \$2,500. Cathy said she uses all of hers.
- 13) Water System – Martha said the Mission system went haywire with the power outage. The upper tanks were not sending information to the booster pumps so the pumps kept pumping until the tanks overflowed. When we figured out what was happening, Dennis shut the pumps off and ran them manually until power was restored. Store: Win noted Martha's email about the additional water and sewer allocations the store will need as they ramp up their services, which the Selectboard will need to consider. Improvement projects: Win noted that A+E was in town last week to review their progress on the preliminary engineering reports for the proposed water and sewer projects. For the water system, the improvements include a generator, a new well house, and rerouting the lines under the skier bridge. For sewer, the improvements would be to the old collection system where there are blockages, cracks and other issues. Win said we will have final reports in early January, including an analysis of whether rates are sufficient to cover project costs. Both projects will involve bond issues.
- 14) Sewer System – Martha said she contacted Mike Reynolds to find out how Windsor typically addresses blockages in the system. Martha said she also reviewed the blockage that's close to pump station #1 with A+E and they don't think it needs to be addressed right now. Martha said she will send a photo of the blockage to Mike and the Selectboard. Win said there is a worse blockage in the upper portion of the system, but there are only a couple of houses behind it so it's not as urgent.

- 15) November Police Report – Win noted three animal problems. Martha said she requested more information from the Windsor Police Department but has not received it yet.
- 16) Other Business – Library: Tom said the trustees were scheduled to meet today but did not have a quorum. Tom noted that the library appoints its own trustees. If they fail to do so, then the Selectboard fills the vacancy. Tom said in the 2017 town report included an improvement of \$5,379 and asked if the Library should send a request for payment. Win asked Tom to provide information about when the payment was approved. Tom noted that the West Windsor Facility Use Policy identifies the library as a municipal facility. Tom said the Town Treasurer wants to see, in writing, what and how the Librarian is supposed to be paid. Win said this is a gray area; if the Library has an independent board, then they are not under the Selectboard’s jurisdiction, and their employees are not town employees. Tom disagreed and said if the library is independent, then they should have been filing a Form 990 with the Secretary of State. Win suggested a joint meeting after the first of the year, with Matt Birmingham and Chris Callahan, who worked on the Weathersfield Library situation. Win agreed to call Chris. Store sign: Tom said the DRB asked him to check the sight distance for the sign at the store, and it appears that the proposed location is in the state highway right-of-way, which is against state law. Tom said he asked Chris Bump from the Agency of Transportation to come and look at it. Chris came down and agreed to come back in the spring and mark the ROW. Tom said the store already poured the foundation for the sign, based on information provided by the town. Martha disagreed and said it’s her understanding that the DRB gave the store permission to put a sign where the old sign was. Win said this is a matter for the DRB to resolve. Win said there’s also a question as to whether the proposed sign is too large, according to the standards in the zoning regulations, but the Selectboard is not involved in this. Use of Town Hall: Cathy said someone has asked to use the Town Hall for free financial workshops in January, February and March. The Selectboard had no objection. Martha asked if he should fill out a facility use form. Win said yes.
- 17) FY 2019 Budget Preparation – Win said he will work with Cathy and Mike and come up with a draft budget for discussion at the December 17<sup>th</sup> meeting. Tree removal: Win asked Tom about the tree removal budget for 2019. Tom said it should be half what it was in 2018.
- 18) Approve Minutes – **Brett moved to approve the minutes of November 9<sup>th</sup>, November 12<sup>th</sup> and December 3<sup>rd</sup>. Matt seconded the motion, which passed unanimously.**
- 19) Adjourn – **Brett moved to adjourn at 8:00 PM. Matt seconded the motion, which passed unanimously.**

Respectfully submitted,



Martha Harrison

West Windsor Selectboard  
Minutes  
November 9, 2018

Present: Win Johnson, Matt Kantola, Brett Myers, Ted Siegler, Mike Spackman, Martha Harrison

- 1) Call to Order – Selectboard Chair Win Johnson called the meeting to order at 4:30 PM.
- 2) Changes or additions to the agenda – Barton Road; Ascutney Outdoors & STAB
- 3) Announcements/Public Comment - None
- 4) Sign reimbursement requests for Coon Club Rd & Cemetery Rd Grants-in-Aid projects – **Matt moved to authorize the Chair to sign the reimbursement requests for the Grants-in-Aid projects on Coon Club Road and Cemetery Road. Brett seconded the motion, which passed unanimously.**
- 5) Deliberative Session – The Selectboard discussed the discontinuance of the existing Legal Trail on the Johannensen property and the laying out of a new Legal Trail in a different location on the same property with those present.
- 6) Other Business – Barton Road: Mike said he met with the Conservation Commission and came up with a tentative plan to address the drainage issues. Ted said Sue Greenall talked to the snowmobile club and they said they would raise the money to do the work and have it done this fall. Ted said he is okay with that as long as they get approval from Mike before doing it. Mike said the plan is to replace the culverts with aggressive water bars. Ascutney Outdoors (AO) and Sport Trails of Ascutney Basin (STAB) – Ted said AO has to be sustainable so they have to charge fees and some of those fees will have to be charged to STAB. Ted said there is a proposed fee schedule and a memorandum of understanding that he has been pushing to get finalized and signed so everyone is on the same page before the events start happening next year. Ted said there has been some tension between the two organizations but they had a productive meeting on Wednesday. Win said he is concerned about getting the Bicentennial Trail re-located. Ted said there were a lot of unresolved issues with regard to branding and marketing that are close to being resolved. STAB will most likely become the Ascutney Trails Association and the hiking and biking trails on the mountain will be called the Ascutney Trails. Ted said he is just reporting this as the town's representative to the AO Board and he thinks the town should encourage the two organizations to get this agreement finalized. Win said he thinks Ted is in the best position to push to make that happen. Win said he hadn't realized that the town owns the "Ascutney Trails" name because the town paid for the marketing analysis that came up with it. Ted said the town is not giving away the name; we are making sure that both the Ascutney Trails Association and Ascutney Outdoors can market it to increase the number of users. Matt said STAB wants to be an independent organization that works closely with AO.
- 7) Adjourn – **Brett moved to adjourn at 4:58 PM. Matt seconded the motion, which passed unanimously.**

Respectfully submitted,

*Martha Harrison*

Martha Harrison

West Windsor Selectboard  
Minutes  
October 29, 2018

Present: Win Johnson, Matt Kantola, Brett Myers, Cathy Archibald

- 1) Call to Order – Selectboard Chair Win Johnson called the meeting to order at 5:00 PM.
- 2) Changes or additions to the agenda – Add Grants in Aid form signature and Legal Trail update
- 3) Announcements/Public Comment - None
- 4) Executive Session: Personnel Matter – **Brett moved to go into Executive Session to discuss a personnel matter with Cathy Archibald at 5:03 PM. Matt seconded the motion, which passed unanimously.** After discussion, **Brett moved to come out of Executive Session at 5:22 PM. Matt seconded the motion, which passed unanimously.** Brett moved to **authorize a payment to Cathy Archibald at year end for no more than 8 days of unused personal time, at her regular rate, and make no allowance for a carry-over of other unused personal time to next year.** Cathy was urged to hire an assistant as soon as possible – to be determined by her – to help relieve her workload. Cathy was also asked to begin making regular daily backups of the NEMRC financial system since the utility of the Carbonite backup for the system is uncertain.
- 5) Discuss the discontinuance of an existing Legal Trail on the Johannensen property and the laying out of a new Legal Trail in a different location on the same property – The Selectboard agreed to hold a short meeting on Friday, November 9<sup>th</sup> at 4:30 PM to ascertain progress on resolving any remaining issues relating to actions on the new and old Johannensen Legal Trails. Meeting to include at least Ted Siegler, Martha Harrison, Mike Spackman and the Board.
- 6) Other Business – There was no discussion about signing the Grants in Aid form.
- 7) Adjourn – The Selectboard adjourned by unanimous consent at 5:42 PM.

Respectfully submitted,

*Martha Harrison*

Martha Harrison



West Windsor Selectboard  
Minutes  
October 23, 2018

Present at site visits: Win Johnson, Matt Kantola, Brett Myers, Martha Harrison, Mike Spackman, Ted Siegler, Renee Johannensen, Sandra Boles, Dave Dugdale, Martha McGlenn, Matt Peeler, Gordon Richardson, Dave Ormiston

Present at public hearings: Win Johnson, Matt Kantola, Brett Myers, Martha Harrison, Mike Spackman, Ted Siegler, Renee Johannensen, Sandra Boles

- 1) Call to Order – Selectboard Chair Win Johnson called the meeting to order at 5:12 PM.
- 2) Changes or additions to the agenda – None
- 3) Announcements/Public Comment – None
- 4) Public Hearing on the discontinuance of an existing Legal Trail on the Johannensen property (parcel #8-29), which extends north from the intersection of Blood Hill Road and Kings Highway to the Hartland town line, as shown on Farnsworth Survey drawing #08-1950 – Win opened the public hearing and swore in Mike Spackman, Ted Siegler, Renee Johannensen and Sandra Boles. Renee said she and her family didn't realize that the location of the town road was an issue until they moved in and noticed that the town was plowing their driveway, which provides no benefit for the town and has always been a safety issue. Renee said the road has never been accessible, as a road, all the way through to Best Road, since she has owned the property. Soon after they moved it, Renee said, they asked the town to reclassify the road as a Legal Trail thinking that would be the end of their problems, but people continued to come through the property and get lost. Recently, Renee said, she considered putting a garage up but ran into a setback issue because of the Legal Trail, which sparked her interest in moving the Legal Trail to someplace safer for her family and pets, that would also protect their privacy. Ted said the existing Legal Trail in its current location is not valuable to West Windsor at all because it becomes impassable once it hits the Hartland town line. Win said it's his understanding that hikers, bikers and horseback riders already use the proposed new Legal Trail. Ted agreed and said he hasn't ridden past Renee's house in at least fifteen years because there's nothing but rocks, roots and downed trees on the existing trail. Win asked Mike if he has done any maintenance on the existing trail. Mike said no. Win noted written testimony from the VT Department of Forests, Parks & Recreation, in the form of a letter dated September 26, 2018 from Rebecca Washburn, the Director of the Lands Administration and Recreation Division. The letter offered the following comment: "The Springfield District has no problems with this proposal as long as there are no restrictions placed on the recreational use of the new legal trail – all of the recreational uses that would currently be allowed on the existing trail should continue to be allowed on the new trail." Ted noted that the Conservation Commission is unanimously in favor of discontinuing the existing legal trail and replacing it with the proposed legal trail. Sandra noted that cars speed up the driveway and endanger the safety of the dogs and children playing. Sandra agreed with Renee that privacy is also an issue. As there were no further comments, **Brett moved to close the public hearing. Matt seconded the motion, which passed unanimously.**
- 5) Public Hearing on the laying out of a new Legal Trail along the western border of the Johannensen property (parcel #8-29) as shown on Farnsworth Survey drawing #18-2175-TR – Win opened the hearing and reminded those present that they are still under oath. Win

noted that a safety issue was raised at the site visit; snowmobiles currently cross Kings Highway where it intersects with the Greenall's driveway because there is good visibility in both directions at that location. Crossing Kings Highway in the vicinity of the proposed new Legal Trail, along the western border of the Johannensen property, would be dangerous because the snowmobiles would not be visible to westbound vehicles. Win suggested that the Selectboard consider the proposal to lay out a new Legal Trail as it is presented on the survey and make a decision; then, if the Conservation Commission works out a solution to the safety issue with Renee, the Selectboard can go through the process of altering the location of the trail at that time. Ted recommended consulting with an attorney and noted that the Selectboard has sixty days to make a decision. Win said the Selectboard will get a legal opinion on whether or not altering the survey necessitates a new public hearing. Renee said the proposed legal trail isn't really a new trail since there has been a trail in that location for a long time. Renee said she plans to keep that trail open and accessible no matter what but having it as a permanent fixture for the future definitely has benefits. Ted said the Conservation Commission considers this a great opportunity for the town. Ted said he thinks a Legal Trail is preferable to an easement because it gives the town permanent access under all circumstances. Win said at the site visit on the Hartland side of the trail, Hartland asked about West Windsor's intentions regarding trail maintenance and Win said the town has made no commitments regarding maintenance. Win said one of the Hartland Selectboard members also asked if the trail could be named the Verdun Trail because it goes over Verdun Hill. Renee said part of the trail is called the Trail of the Bloodhounds by the Green Mountain Horse Association (GMHA). Win asked if anyone has any objections to calling it Verdun Hill. Renee said GMHA may want to continue to call it the Trail of the Bloodhounds. Win said if they want to call it something else, that's their business; we would just refer to it in our records as Verdun Hill. Matt suggested signage to direct people to the trail. As there were no further comments, **Brett moved to close the public hearing. Matt seconded the motion, which passed unanimously.** Win said the Selectboard will deliberate and issue a decision within sixty days.

- 6) Deliberative session – **Brett moved to go into a deliberative session. Matt seconded the motion, which passed unanimously.** After discussion, the Selectboard agreed to reconvene on Monday, October 29, at 5:00 PM to continue their deliberations.
- 7) Other Business – None
- 8) Adjourn – **Matt moved to adjourn at 5:33 PM. Brett seconded the motion, which passed unanimously.**

Respectfully submitted,

*Martha Harrison*

Martha Harrison

## Journalism symposium slated at the State House

**Staff Report**  
**M**ONTPELIER – A day-long journalism symposium at the Vermont State House on Wednesday, Oct. 24 will explore the economic changes and political challenges facing journalism today. Entitled, "Old News / New News / Real News / Fake News," the symposium is hosted by the Friends of the Vermont State House and the Vermont Humanities Council, with support from several Vermont businesses and news organizations.

The symposium will grapple with some of the most difficult issues facing Vermonters and Americans today: the changing nature of news media and the erosion of trust that new media and new political challenges are creating. The focus will be both local and national. Three panels of prominent Vermont and national journalists will discuss: the financial and structural issues driving change in the news business today, the challenges of "fake" news—real and imagined, and the role of the Vermont State House as a stage for historic news events.

Panelists participating include Jane Mayer, investigative reporter for the New Yorker magazine; David Moats, Pulitzer Prize-winning editorial page editor of the Rutland Herald; Anne Galloway, founder and editor-in-chief of the online news service VT Digger; Peter Hirschfeld, reporter for Vermont Public Radio; Paula Routhly, Publisher of the weekly newspaper Seven Days; Chris Graff, former AP Bureau Chief in Montpelier, and several others.

The Journalism Symposium will be held at the Vermont State House in Montpelier from 8:30 a.m. to 4:00 p.m. on Wednesday, October 24. It is open to the public, and students are especially invited to attend. Fee for the day, including lunch and all programs, is \$15.00.

For more information, please go to [vtstatehouse.org/symposium](http://vtstatehouse.org/symposium).

### COMMISSION VACANCY

The Woodstock Planning Commission has an immediate vacancy. For more information or to submit a letter of interest, contact Michael E. Brands AICP, Town/Village Planner, Town of Woodstock, P.O. Box 488, Woodstock, VT 05091; [mbrands@townofwoodstock.org](mailto:mbrands@townofwoodstock.org), or call (802) 457-7515.

### Notice of Hearing

#### on Laying out a new Legal Trail by the West Windsor Selectboard

The West Windsor Selectboard will hold a site visit and public hearing on the laying out of a new Legal Trail along the western border of the Johannessen property (parcel #8-29) as shown on Farnsworth Survey drawing #18-2175-TR, which is available for review and copying at the West Windsor Town Office, located at 22 Brownsville-Hartland Road, during regular business hours, Monday through Friday, from 9:00 AM until Noon, and from 1:30 PM until 4:30 PM.

The Selectboard members and interested members of the public will meet at the southwest corner of the Johannessen property (approximately 750 feet west of the intersection of Blood Hill Road and Kings Highway) at 4:45 PM on Tuesday, October 23, 2018 for a site inspection of the proposed Legal Trail to be laid out, and then will meet at Story Memorial Hall at approximately 5:30 PM to conduct a hearing on the question of laying out a new Legal Trail.

As required by law, notice of this site inspection and hearing is being provided by certified mail to each person owning or interested in lands through which the trail passes, as well as the West Windsor & Hartland Planning Commissions, the West Windsor & Hartland Conservation Commissions, and the VT Commissioner of Forests, Parks & Recreation. A copy is also posted in the Town Clerk's office.

### Notice of Hearing

#### on Discontinuing an existing Legal Trail by the West Windsor Selectboard

The West Windsor Selectboard will hold a site visit and public hearing on the discontinuance of an existing Legal Trail on the Johannessen property (parcel #8-29). The existing Legal Trail extends north from the intersection of Blood Hill Road and Kings Highway to the Hartland town line and is shown on Farnsworth Survey drawing #08-1950, which is recorded in the West Windsor Land Records as map #463. The survey drawing is available for review and copying at the West Windsor Town Office, located at 22 Brownsville-Hartland Road, during regular business hours, Monday through Friday, from 9:00 AM until Noon, and from 1:30 PM until 4:30 PM.

The Selectboard and interested members of the public will meet at the intersection of Kings Highway and Blood Hill Road in West Windsor at 4:30 PM on Tuesday, October 23, 2018 for a site inspection of the Legal Trail proposed to be discontinued, and then meet at Story Memorial Hall in West Windsor at approximately 5:15 PM to conduct a hearing on the question of discontinuing the Legal Trail.

As required by law, notice of this site inspection and hearing is being provided by certified mail to each person owning or interested in lands through which the trail passes, as well as the West Windsor & Hartland Planning Commissions, the West Windsor & Hartland Conservation Commissions, and the VT Commissioner of Forests, Parks & Recreation. A copy is also posted in the Town Clerk's office.

## UVAC hires director and swim coach

**W**HITE RIVER JUNCTION – On Oct. 2, Upper Valley Aquatic Center (UVAC) will welcome its first Assistant Executive Director, Joe Major of Maryland.

Major is a 20-plus year veteran of the health and wellness industry. He comes to UVAC from Sport Fit Tennis Club in Bowie, Maryland. A graduate of Howard University, Major has managed ten clubs during his career. He has been responsible for such clubs as the Chevy Chase Athletic Club, the Downtown Athletic Club in Miami and West End Executive Club in Washington, D.C. Major also served as the district manager for the Western New York region of World Gym. He, a native of Buffalo, loves golf and was an all conference tennis player while at Howard University.

In addition to a new Assistant Executive Director, UVAC is also welcoming new Head Swim Team Coach, Scott Ellis of West Virginia. He will start Monday, October 15. Ellis joins UVAC's team after spending the past 16 years developing age group swimming and growing teams as a Head

Coach. He has spent the past three years in West Virginia, not only building a team to success but also building a team culture based on trust, respect and responsibility.

In addition, has helped to develop the sport of swimming by Over the past 5 years, Ellis has worked to develop disability swimming and has spent time at the Olympic Training Center working with members of the United States Paralympic Team. He was nominated for Coach of the Year at YMCA Nationals multiple times over the past 10 years and received the Coach of Year honor once.

Ellis got his start in swimming by participating in triathlons and then walking on at University of Kentucky as a swimmer. He attended Eastern Kentucky University and was also an assistant coach at University of Kentucky.

For more information about the UVAC swim team visit <https://uvacswim.org/swimming/swim-team/> or email [Swimteam@uvacswim.org](mailto:Swimteam@uvacswim.org). For more information about the Upper Valley Aquatic Center, visit <https://uvacswim.org/>

### NOTICE TO THE PUBLIC

The Green Mountain Horse Association is hosting the Ride for the Cure on Monday, October 8, 2018. Horses will leave GMHA at approximately 9:00 am and return at approximately 2:00 pm.

The ride will utilize the following roads in Woodstock, West Windsor & Hartland:

Calendar Hill Rd.	Morgan Hill Rd.	The Loop Rd.
Duling Rd.	Reeves Rd.	Rush Meadow Road
Morgan Hill Ext.	Silver Hill Rd.	

Please use caution while driving on these roads. Spectators are welcome to view the horses on the roads or at the GMHA grounds in South Woodstock.

Contact Chelle Grald, Trails & Rides Manager at 457-1509 or email [michelle@gmhaine.org](mailto:michelle@gmhaine.org) with any questions or concerns.

### Woodstock Village/Town Zoning Notices

Michael E. Brands, A.I.C.P., Administrative Officer  
 Please visit [www.townofwoodstock.org](http://www.townofwoodstock.org) for documents and guidance or call our office (802) 457-3456. Some permits require hearings with application deadlines.

**THE TOWN DEVELOPMENT REVIEW BOARD WILL HOLD A PUBLIC HEARING AT TOWN HALL, AT 7:30 P.M. ON TUESDAY, OCTOBER 23, 2018 TO CONSIDER THE FOLLOWING APPLICATIONS:**

**Conditional Use & Subdivision Approval**  
**Application #T-4867-18:** Filed By: Edward J. Macksoud Jr.; Location: 747 Grove Hill Road; Lister's #M08B011.001; **Proposal:** To create a 2-lot subdivision.

**Variance**  
**Application #T-4868-18:** Filed By: Sleep Woodstock LLC; Location: 4324 West Woodstock Rd.; Lister's #M07B011.34; **Proposal:** For variance to sign height.

**THE VILLAGE DESIGN REVIEW BOARD WILL HOLD A PUBLIC HEARING ON WEDNESDAY, OCTOBER 17, 2018 AT 4:00 P.M. THE VILLAGE DEVELOPMENT REVIEW BOARD WILL HOLD A PUBLIC HEARING AT TOWN HALL, AT 7:30 P.M. ON WEDNESDAY, OCTOBER 24, 2018:**

**Application #V-3412-18:** Location: 6 River St.; Lister's #M20B521.08; **Conditional Use, Flood Hazard:** To construct retaining wall in flood hazard zone.

### TOWN OF READING

#### NOTICE OF SALE OF MUNICIPAL REAL ESTATE

NOTICE IS HEREBY GIVEN TO THE LEGAL VOTERS OF THE TOWN OF READING, in accordance with 24 V.S.A. §1061(a)(f), that the Town of Reading (the "Town") proposes to convey to the Reading Town School District (the "School District") all of its right, title and interest in and to a certain 4.5-acre, more or less, parcel of land with improvements thereon being the southerly and easterly portion of the Reading Elementary School property located at 632 Vermont Route 106 in Reading, Vermont (the "Property"). Also included in the conveyance of the Property is a nonexclusive right-of-way located along the southerly boundary of the Property and along the property now or formerly owned by Acuna that is used for a secondary access for emergency vehicles and emergency situations (the "Easement"). The Property and Easement are all and the same lands and premises conveyed to the Town by Quit-Claim Deed of the Newhall Farms, Ltd., dated December 28, 1994, and recorded in Book 52, Page 57 of the Town of Reading Land Records. The Property and Easement are shown on a survey entitled "Survey of Land for the Reading School Board & the Reading Elementary School's Building Improvements, VT Route 106, Reading, Windsor County, Vermont," dated December 27, 1994, and recorded in Map Slide 82A of the Town Land Records (the "Survey"). The Easement is delineated by a shaded area on the Survey and is shown on the Survey with a frontage of 33.68 feet along Vermont Route 106. The purpose of this conveyance is to unify title for the Reading Elementary School property in the School District. Said conveyance will have the following terms and conditions:

**SALE PRICE:** One Dollars and Zero Cents (\$1.00)  
**TERMS:** Quitclaim Deed to be delivered at closing

**CLOSING:** As soon as practicable after thirty (30) days from date of publication and posting of this notice.

The above-described Property and Easement will be conveyed on the terms specified unless a petition objecting to the conveyance signed by at least five percent (5%) of the legal voters of the Town is presented to the Reading Town Clerk within thirty (30) days of the date of publication and posting of this notice pursuant to 24 V.S.A. § 1061(a)(2). If such a petition is presented, the Town shall cause the question of whether the Town should convey the above-described Property and Easement to the School District on the terms set forth above to be considered at a Special Town Meeting called for that purpose, or at the next Annual Town Meeting.

**THIS IS NOT A SOLICITATION FOR BIDS, NOR AN OFFER TO SELL THIS REAL ESTATE TO ANY PERSON ON ANY PARTICULAR TERMS OR CONDITIONS.**

Dated at Reading, Vermont, this 24th day of September 2018

By: Robert Allen, Selectboard Chair

## Vermont Standard Is Available at the Following Locations:

- ASCUTNEY  
Ascutney Market
- BARNARD  
Barnard General Store
- BETHEL  
Bethel Locust Creek Store  
Bethel Central Market  
McCullough's Quik Stop
- BRIDGEWATER  
Maple Diner  
BRIDGEWATER CORNERS  
Olsen's Country Store  
Maple Leaf Farm Market
- HARTLAND  
BG's Market  
Mike's Store & Collectables
- KILLINGTON  
Deli at Killington Corners  
Killington Grand  
Killington Market  
Waterwheel Trading
- NORWICH  
Dan & Whit's  
PERKINSVILLE  
Jiffy Mart
- PLAINFIELD  
Anne's Plainfield Country Store
- QUECHEE  
Dana's By The Gorge  
Jake's Market  
Quechee Club Base Lodge  
Quechee Jiffy Mart  
Quechee Mobil Mart  
Quechee Welcome Center  
Singleton's Market
- READING  
Watroba's General Store
- SHARON  
Sharon Trading Post  
Tracy's Midway Station
- SOUTH POIMFRET  
Teago General Store
- SOUTH ROYALTON  
Corner's Stop Mini Mart
- SOUTH WOODSTOCK  
South Woodstock Country Store
- TAFTSVILLE  
Taftsville Country Store
- WEST BRIDGEWATER  
Sunrise General Store
- WEST HARTFORD  
Jake's at Hartford
- WEST LEBANON  
Price Chopper
- WHITE RIVER JUNCTION  
Jake's at White River Jct.  
Upper Valley Food Coop  
White River Coop  
White River Station Market  
White River Welcome Center
- WINDSOR  
Cumberland Farms  
Price Chopper
- WOODSTOCK  
Billings Farm & Museum  
Cumberland Farms  
Deer Brook Inn  
Woodstock Farmers' Market  
F.H. Gillingham's  
Mac's Woodstock Market  
Maplefields at Woodstock  
Pizza Chef  
Welch's True Value  
Woodstock Beverage  
Woodstock Hops & Barley  
Woodstock Inn  
Woodstock Pharmacy  
Woodstock Post Office Sidewalk  
Woodstock Welcome Center  
Yankee Bookshop

**State of Vermont**  
**Department of Forests, Parks & Recreation**  
**Lands Administration and Recreation Division**  
1 National Life Drive, Davis 2  
Montpelier, VT 05620-3801  
<http://fpr.vermont.gov>

*Agency of Natural Resources*

September 26, 2018

Town of West Windsor Selectboard  
c/o Martha Harrison, Town Administrator  
P.O. Box 6  
Brownsville, VT 05037

Dear Board Members,

On September 20, 2018, the Department of Forests, Parks & Recreation (FPR) received the petition to discontinue and existing trail, and lay out a new Legal Trail along the western border of the Johannensen property from King's Highway in the Town of West Windsor, to Best Road in the Town of Hartland. Per 19 V.S.A. §775, municipalities must notify the Commissioner of FPR when a petition to discontinue a road is filed. It is the policy of FPR to encourage municipalities to keep highways as public rights-of-way for emergency, recreational, forestry, agricultural, and other purposes. These roads provide numerous benefits, including:

- Access to year-round and part-time residence and camps;
- Access to agricultural fields, forests, and sugaring operations;
- Access to state-owned parcels for recreational opportunities, for hunting and fishing, forest management and other forest products;
- Recreational access for activities like hiking, mountain biking, cross country skiing, horseback riding, and ATV and 4-wheel use

FPR's Lands Administration staff and District staff in our Springfield office have reviewed the petition and offer the following comments:

*"The Springfield District has no problems with this proposal as long as there are no restrictions placed on the recreational use of the new legal trail - all of the recreational uses that would currently be allowed on the existing trail should continue to be allowed on the new trail."*

In addition, FPR has informed our recreational partners of this petition (per our policy) so they may have the opportunity to provide comment. FPR staff will not be participating in the public hearing and site visit occurring on Tuesday, October 23, 2018. We respectfully ask that this letter be recorded as part of the official proceedings on this matter. Thank you for the opportunity to comment.

Sincerely,



Rebecca Washburn  
Director, Lands Administration and Recreation Division

West Windsor Selectboard  
Minutes  
September 10, 2018

Present: Win Johnson, Matt Kantola, Brett Myers, Mike Spackman, Martha Harrison, Michael Bell, Tom Kenyon, Jennifer Waite (National Park Service), Cathy Hoyt (Windsor on Air)

- 1) Call to Order – Selectboard Chair Win Johnson called the meeting to order at 6:30 PM.
- 2) Changes or additions to the agenda – proposed tree work, Town Hall window washing, request for endorsement of Community Forest Program (CFP) letter
- 3) Announcements/Public Comment – None
- 4) Town Clerk's Orders – **Matt moved to sign orders. Brett seconded the motion, which passed unanimously.**
- 5) Event application by VT Academy and Ascutney Outdoors for a Mountain Bike Race on Wednesday, October 17<sup>th</sup> from Noon until 6:00 PM at the Ski Tow Road parking lot and on the bike trails – Michael Bell was present on behalf of the event and confirmed that there will be no alcohol or fires. There will be 150 participants. Michael said the racers will use the ski bridge and the slope side trails so they do not need traffic control. Win asked Mike Spackman if he can have the crosswalk established before the race. Matt said he was present at the event last year and thought everything ran very smoothly. Michael said STAB (Sport Trails of Ascutney Basin) just advises VT Academy on the course set up and the academy does the rest. Matt asked if the AO Center bathroom will be available. Michael said he's not sure; last year STAB rented a port-a-john for the event. **Brett move to approve the application by VT Academy and Ascutney Outdoors for a Mountain Bike Race on Wednesday, October 17<sup>th</sup> from Noon until 6:00 PM. Matt seconded the motion, which passed unanimously.**
- 6) Consider proposal to place bench on town property (near warming hut) – Jennifer Waite was present to explain the proposal, which will eventually include an interpretive nature trail with signage. The project includes ecological, cultural, historic and artistic components. Jennifer shared the design of the proposed five-sided bench with the Selectboard. Ultimately, Jennifer said, they would like to have a topographic model of Mt. Ascutney in the middle of the bench. Win asked if the Hotel has been involved in the planning. Jennifer said yes and explained the Hotel's interest in having another amenity that encourages guests to explore the area. Win asked about the time frame for the bench installation. Jennifer said she hopes it can be done in late fall. Win asked if the bench will be movable. Jennifer said it won't be easy to move but it will be possible to move. Win encouraged Jennifer to move forward with fundraising for the three-dimensional topographic model of Mt. Ascutney and suggested that the project organizers have a table at the Ascutney Outdoors Center Grand Opening, provided AO would allow that. Jennifer asked Mike where he plows. Mike said he doesn't plow any further in than the fire hydrant. **Brett moved to permit the placement of a bench on town property adjacent to the tubing lift area. Matt seconded the motion, which passed unanimously.**
- 7) Report on meeting with members of the Legislative Commission on Act 250 – Win said he and several other local residents had raised some concerns about the Act 250 process, which they expressed in a letter to the legislative commission charged with examining and reporting on the Act. Win also reached out to Senator Dick McCormack, who is on the commission,

and asked him if he would like to hear more about their concerns. Dick accepted the invitation and, along with Senator Alice Nitka, met with Win, Steve Crihfield, Michael Bell, Glenn Seward and others for a couple of hours. Win said he doesn't know what, if anything, will come from the meeting. The commission will submit their report by the end of the year but it's up to the legislature to act on the findings. Win said he and the others offered to meet with the commission if they would like to hear more. Win noted some of the Act 250 requirements that don't make any sense, such as needing a permit to mow a trail in Mile Long Field, which gets hayed twice a year. Michael thanked Win for organizing the meeting.

- 8) Consider initiating proceedings to discontinue the existing Legal Trail on the Johannensen property (parcel #8-29) – Win said items 8, 9 and 10 have to do with abandoning the existing town trail right-of-way that runs close to the Johannensen house and creating a new right-of-way that runs along the western side of the property. Win noted that the original plan was for Renee Johannensen to grant West Windsor and Hartland an easement but Hartland wanted to establish a new Legal Trail prior to abandoning the existing Legal Trail. Win said Conservation Commission Chair Ted Siegler, who was initially a proponent of an easement, came away from a meeting with Hartland feeling that a Legal Trail would be a better approach. Win said West Windsor would be abandoning a three-rod right-of-way and establishing a two-rod right-of-way. Win said the process is very formal and has to be followed carefully. Win described the process and said tonight we are just considering initiating the proceedings. Win noted that abutting property owners, GMHA, and the Commissioner of Forests, Parks & Recreation will have a voice in the proceedings. Jennifer said she thinks the Commissioner's interest is in making sure that access to important public lands is not lost. Martha said she spoke with Becca Washburn today and Becca basically said the same thing; they just want to ensure that access to public lands is not lost. Win said it would be helpful to have something in writing. Martha said Becca forwarded the information to the Department staff in our region so, hopefully, we'll get something from them. Matt asked if Renee understands the difference between an easement and a Legal Trail. Martha said she was not involved in the decision to go with a Legal Trail, rather than an easement, so she doesn't know what has been communicated to Renee. Win said he will talk with Ted and ensure that someone reaches out to Renee and makes sure that she understands all of this.
- Matt moved to initiate proceedings to discontinue the existing Legal Trail on the Johannensen property (parcel #8-29). Brett seconded the motion, which passed unanimously.**

- 9) Consider initiating proceedings to lay out a new Legal Trail along the western border of the Johannensen property (parcel #8-29) off Kings Highway, and following the course of an existing recreation path – **Brett moved to initiate proceedings to lay out a new Legal Trail along the western border of the Johannensen property (parcel #8-29) off Kings Highway, and following the course of an existing recreation path. Matt seconded the motion, which passed unanimously.**
- 10) Discuss possible dates and times to inspect the sites of the existing and proposed Legal Trails and to hear interested persons – Win said there will be four site visits; two in Hartland and two in West Windsor and we're trying to coordinate our schedule with theirs. Win said we need to give 30-day's notice and we're starting to lose light in late October, so we should probably start at 4:00 or 4:30 PM. Martha said Renee is available on October 29<sup>th</sup> and 30<sup>th</sup>. The Selectboard agreed that their first choice would be to meet on one of those dates and their last choice would be to meet on October 22<sup>nd</sup> when they already have another meeting

scheduled. Martha will consult with Hartland Town Manager Dave Ormiston tomorrow and see if there's a day when both boards are available.

- 11) Highway – Foreman's report: Mike said they're continuing to work on mowing, and fall scraping is more than half done. The hydro seeder has been repaired. Mike said he can't attend the next Selectboard meeting. Win asked Mike to have Erik, or one of the other highway employees, attend and provide a report. Mike said he does have concerns about the VT Overland Bike Race, which is scheduled for discussion on September 24<sup>th</sup>. Win asked Mike to share his concerns with whoever is going to report on his behalf. The Selectboard considered rescheduling the Bike Race discussion but agreed to keep it on the September 24<sup>th</sup> agenda if Erik and the Police Chief are able to attend. Grants-in-Aid project: Mike said there's grant money left after the Coon Club Road work so he'd like to do some work on Cemetery Road. Meeting: Mike said he's meeting with Jim Ryan on Thursday at 9:00 AM so Jim has a better understanding of what we're dealing with down here. Win offered to attend. Mike said it wouldn't hurt. Trainings: Mike said there's a training on Wednesday in Dummerston and another training on September 25<sup>th</sup> and 26<sup>th</sup>. Flats: Matt asked about the work being done on the flats. Mike said Dan Lesnick is working on a culvert on private property and is stabilizing the stream bank. Matt asked if he got a stream alteration permit. Mike said yes. Bible Hill culvert update: Win said the project is starting a week from today.
- 12) Utilities – Designate Authorized Representative & Alternate Authorized Representative for DWSRF and CWSRF loan applications and related water & sewer projects: **Brett moved to appoint Win as the Authorized Representative for the CWSRF and DWSRF loan applications and related projects. Matt seconded the motion, which passed unanimously. Brett moved to appoint Martha as the Alternate Authorized Representative for the CWSRF and DWSRF loan applications and related projects. Matt seconded the motion, which passed unanimously.** Authorize filing CWSRF planning loan application: Win said this loan is to do the planning for the work that needs to be done on the sewer collection system that serves the resort area. **Matt moved to sign the CWSRF planning loan application. Brett seconded the motion, which passed unanimously.** Consider signing Engineering Services Agreement with Aldrich + Elliott: Win said this agreement is a contract with A+E to do the planning that the CWSRF loan is going to fund. **Brett moved to sign the Engineering Services Agreement with A+E to begin planning for the CWSRF project. Matt seconded the motion, which passed unanimously.** Sewer & Water System update: Win said Cathy is working on turning off water for delinquent users, which is complicated by the fact that some of the curb stops serve more than one household. Martha said there was a broken manhole cover that the paving company agreed to repair. Matt said some of the manhole covers and stormwater drains are higher than the pavement and asked if that will be addressed when they do the second coat. Matt said there's water running down Laura Deschamps driveway. Martha said she gave Laura the contractor's phone number so she can contact him directly.
- 13) August Police Report – Win noted a significant number of 911 hang-ups at the Hotel. Tom said people are driving faster since the roads have been paved and suggested additional police monitoring. Win noted that we're going to have a radar speed sign soon. Tree across road: In response to complaints that "the Windsor Police aren't out here," Mike said he got a call from the Windsor Police at 1:30 AM that the Brownsville-Hartland Road was blocked by a tree.

- 14) Approve Minutes – Win said the August 27<sup>th</sup> meeting notes should just be an addendum to the September 4<sup>th</sup> minutes. **Brett moved to approve the September 4<sup>th</sup> minutes. Matt seconded the motion, which passed unanimously.**
- 15) Other Business – Community Forest Program (CFP) Letter of Support: Win said the town has been asked to endorse federal funding for the CFP, which is one of the funding sources that the Trust for Public Lands applied to for funds with which to purchase the ski area property. **Matt moved to endorse the funding request. Brett seconded the motion, which passed unanimously.** Tree Warden's request: Tom said Rice is coming at the end of September to remove several trees on the Brownsville-Hartland Road. Brett said, if you're heading north, near the little brick house across from Cemetery Road, there's a tree that blocks the driver's ability to see oncoming traffic. Tom agreed to check it out. Tom said he's not going to use all the money in the tree removal budget so he'd like to use the leftover funds to have the windows in the Town Hall washed. There was no objection from the Selectboard.
- 16) Adjourn – **Matt moved to adjourn at 7:39 PM. Brett seconded the motion, which passed unanimously.**

Respectfully submitted,

*Martha Harrison*

Martha Harrison



Notice of Hearing  
on Laying out a new Legal Trail  
by the Selectboard of West Windsor

The Selectboard members of the Town of West Windsor, Vermont, hereby give notice to the persons named below as owners of, or persons interested in, lands and rights that may be affected by the decision of the Selectboard.

At a meeting held on September 10, 2018, the Selectboard passed a motion to initiate proceedings to lay out a new Legal Trail along the western border of the Johannensen property (parcel #8-29) as shown on Farnsworth Survey drawing #18-2175-TR (titled "Recreational Trail surveyed for Renee (Novello) Johannensen from King's Hwy. to Best Road W. Windsor & Hartland, Vermont" dated August 13, 2018).

The Selectboard members and interested members of the public will meet at the southwest corner of the Johannensen property (approximately 750 feet west of the intersection of Blood Hill Road and Kings Highway) at 4:45 PM on Tuesday, October 23, 2018 for a site inspection of the proposed Legal Trail to be laid out, and then will meet at Story Memorial Hall at approximately 5:30 PM to conduct a hearing on the question of laying out a new Legal Trail.

As required by law, notice of this site inspection and hearing is being provided by certified mail to each person owning or interested in lands through which the trail passes, listed below, as well as the West Windsor & Hartland Planning Commissions, the West Windsor & Hartland Conservation Commissions, and the VT Commissioner of Forests, Parks & Recreation. A copy will also be posted in the Town Clerk's office, and published in the *Vermont Standard* newspaper not less than 10 days before the date set for the hearing.

A survey showing the proposed Legal Trail is available for review and copying at the West Windsor Town Office, located at 22 Brownsville-Hartland Road, during regular business hours, Monday through Friday, from 9:00 AM until Noon, and from 1:30 PM until 4:30 PM.

The following parties have been notified of the site inspection and public hearing:

Renee Johannensen  
Sandra & Kenneth Moeller  
Wynn & Betsy Medinger  
David & Tracey Dugdale  
John & Sue Greenall  
Green Mtn. Horse Association  
Dennis Lemire; West Windsor Moonlighters  
Vermont Association of Snow Travelers, Inc.

Richard & Bonnie Sargent  
Brian & Laura Higginson  
Robert & Julie Clark  
John & Pamela White  
Patricia Rosson  
August & Diane Doll  
Town of Hartland

Dated at West Windsor, Vermont, September 14, 2018

  
Edwin L. Johnson, West Windsor Selectboard Chair

Notice of Hearing  
on Discontinuing an existing Legal Trail  
by the Selectboard of West Windsor

The Selectboard members of the Town of West Windsor, Vermont, hereby give notice to the persons named below as owners of, or persons interested in, lands and rights that may be affected by the decision of the Selectboard.

At a meeting held on September 10, 2018, the Selectboard passed a motion to initiate proceedings to discontinue the existing Legal Trail on the Johannensen property (parcel #8-29). This existing Legal Trail is shown on Farnsworth Survey drawing #08-1950 (titled "Proposed Road Re-classification Town Highway 12" dated June 25, 2008 and recorded in the West Windsor Land Records as map #463).

The Selectboard members and interested members of the public will meet at the intersection of Kings Highway and Blood Hill Road in West Windsor at 4:30 PM on Tuesday, October 23, 2018 for a site inspection of the Legal Trail proposed to be discontinued, and then meet at Story Memorial Hall in West Windsor at approximately 5:15 PM to conduct a hearing on the question of discontinuing the Legal Trail.

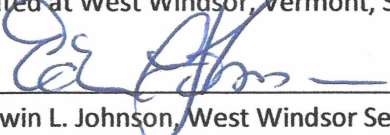
As required by law, notice of this site inspection and hearing is being provided by certified mail to each person owning or interested in lands through which the trail passes, listed below, as well as the West Windsor & Hartland Planning Commissions, the West Windsor & Hartland Conservation Commissions, and the VT Commissioner of Forests, Parks & Recreation. A copy will also be posted in the Town Clerk's office, and published in the *Vermont Standard* newspaper not less than 10 days before the date set for the hearing.

A survey showing the Legal Trail proposed for discontinuance is available for review and copying at the West Windsor Town Office, located at 22 Brownsville-Hartland Road, during regular business hours, Monday through Friday, from 9:00 AM until Noon, and from 1:30 PM until 4:30 PM.

The following parties have been notified of the site inspection and public hearing:

Renee Johannensen	Richard & Bonnie Sargent
Sandra & Kenneth Moeller	Brian & Laura Higginson
Wynn & Betsy Medinger	Robert & Julie Clark
David & Tracey Dugdale	John & Pamela White
John & Sue Greenall	Patricia Rosson
Green Mtn. Horse Association	August & Diane Doll
Dennis Lemire; West Windsor Moonlighters	Town of Hartland
Vermont Association of Snow Travelers, Inc.	

Dated at West Windsor, Vermont, September 14, 2018

  
\_\_\_\_\_  
Edwin L. Johnson, West Windsor Selectboard Chair