

CERTIFICATE OF HIGHWAY MILEAGE  
YEAR ENDING FEBRUARY 10, 2013

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2013 to:  
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development,  
One National Life Drive, Montpelier, VT 05633.

Received  
FEB 14 2013  
County Planning & Intermodal  
Development Division

We, the members of the legislative body of ROYALTON in WINDSOR  
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,  
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	15.410			15.41	0.000
Class 3	55.79		.2	55.59	0.000
State Highway	22.957			22.957	0.000
<b>Total</b>	<b>94.157</b>		<b>.2</b>	<b>93.957</b>	<b>0.000</b>
* Class 1 Lane	0.000				0.000
* Class 4	9.76				
* Legal Trail	0.00				
* Unidentified Corridor	0.00				

\* Mileage for Class 1 Lane, Class 4, Legal Trail, and Unidentified Corridor classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".
2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).  
*Minutes attached*
3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).
4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. [ ]

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures: *Sam Trotter* *Regan Amundson*  
*Paul Galt*  
*Phil Galt*

T/C/V Clerk Signature: *Tamm M. Basson* Date Filed: *2/13/13*

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL:

Signed copy will be returned to T/C/V Clerk.

APPROVED: *[Signature]*  
Representative, Agency of Transportation  
*Johnathan Croft*

DATE: *6/6/2013*

## Vermont Statutes Annotated

### 19 V.S.A. § 305. Measurement and inspection

#### § 305. Measurement and inspection

(a) After reasonable notice to the selectboard, a representative of the agency may measure and inspect the class 1, 2, and 3 town highways in each town to verify the accuracy of the records on file with the agency. Upon request, the selectboard or their designee shall be permitted to accompany the representative of the agency during the measurement and inspection. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) All class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps by July 1, 2015.

(d) At least 45 days prior to first including a town highway or trail that is not clearly observable by physical evidence of its use as a highway or trail and that is legally established prior to February 10, 2006 in the sworn statement required under subsection (b) of this section, the legislative body of the municipality shall provide written notice and an opportunity to be heard at a duly warned meeting of the legislative body to persons owning lands through which a highway or trail passes or abuts.

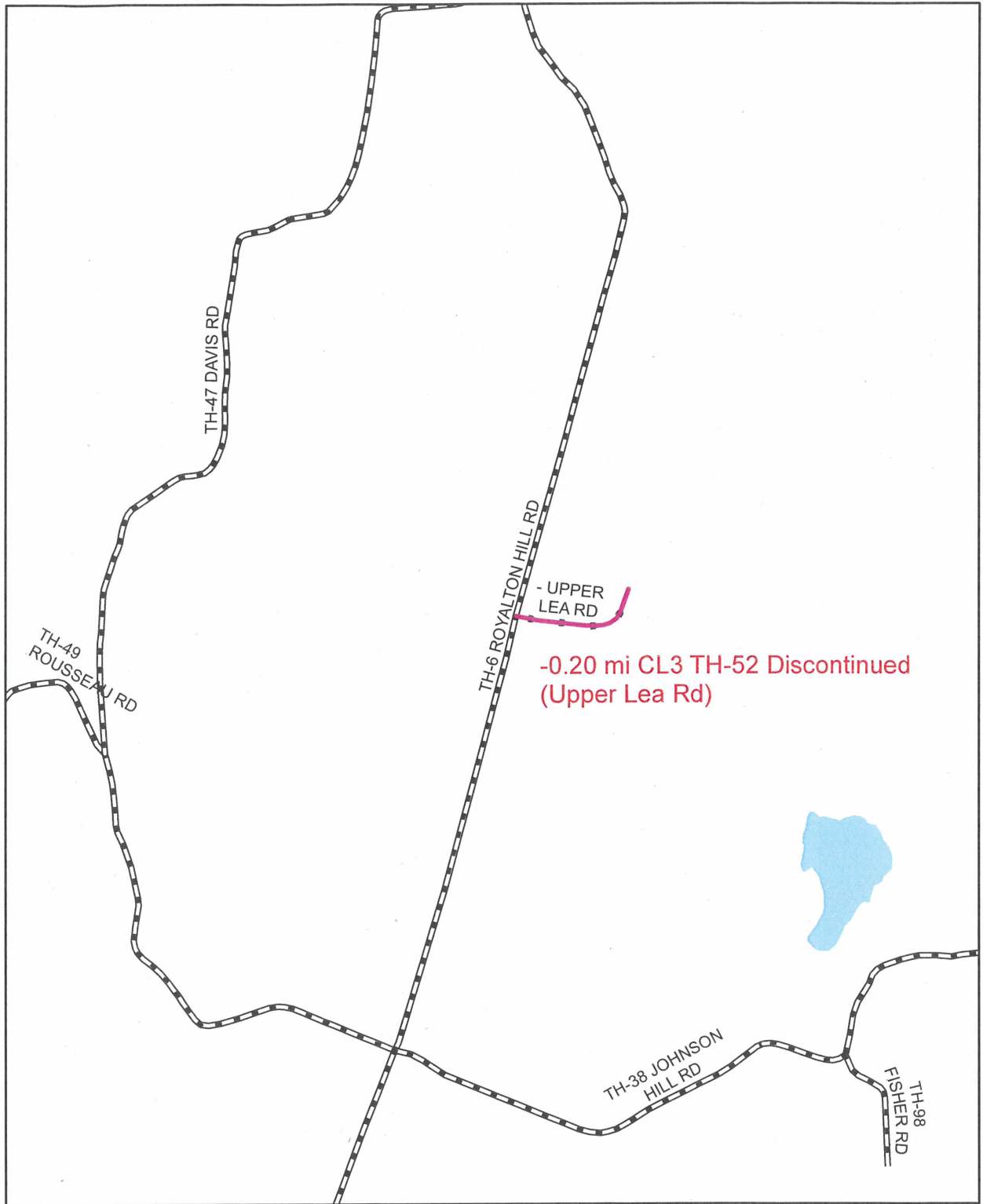
(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

(f) The selectboard of any town who are aggrieved by a finding of the agency concerning the measurement, description, or classification of a town highway may appeal to the transportation board by filing a notice of appeal with the executive secretary of the transportation board.

(g) The agency shall provide each town with a map of all of the highways in that town together with the mileage of each class 1, 2, 3, and 4 highway, as well as each trail, and such other information as the agency deems appropriate.

Excerpt of 19 V.S.A. § 305 - *Measurement and inspection* from Vermont Statutes Online located at – <http://www.leg.state.vt.us/statutes/fullsection.cfm?Title=19&Chapter=003&Section=00305>

12/27/2012



**Mileage Certificate Change 2013**  
**ROYALTON**

Mapping Unit  
Division of Policy and Planning  
Vermont Agency of Transportation -- March 2013



Town of Royalton Selectboard  
Royalton Town Clerk's Office

July 10, 2012

Royalton Selectboard: Chairman Larry Trottier, Peggy Ainsworth, Ernie Amsden, Phil Gates, and Joan Goldstein

Public present: Road Foreman Roger McCrillis, Sandy Manovelous, Pam Levasseur, and Administrative Assistant Nathan Cleveland

**Appointments – none**

**Public Concerns**

P. Ainsworth presented resolution in support of the Gifford Hospital plan to develop property on VT route 66 in Randolph for a senior citizen extended care facility and nursing home.

Resolution of support for Gifford Medical Center's senior living community

WHEREAS, Gifford Medical Center has continuously served the health care needs of the people of central Vermont and beyond since 1903;

WHEREAS, Gifford has a record of fiscal responsibility, meeting its state approved budget and operating margin for the last 12 consecutive years and contributing to positive economic growth in the region;

WHEREAS, the Menig Extended Care Facility has been named among the nation's best 39 nursing homes – the only of the state's 40 nursing homes to earn this distinction;

WHEREAS, the Menig Extended Care Facility has been recognized with a Nursing Home Quality Award and Recognition eight times from the Vermont Department of Disabilities, Aging and Independent Living the last eight years;

WHEREAS, the Menig Extended Care Facility received a Gold Star Employer Award during each of the seven years it was offered;

WHEREAS, the need for senior care options like those now provided at the Menig Extended Care Facility and the need for senior housing options in the region is significant and growing;

WHEREAS, Gifford's plan to construct a senior living community on 26 acres of land it owns in Randolph Center both helps address the community's need for senior housing and care option and the hospital's need for more space in the downtown; and

WHEREAS, without this project this significant need goes unaddressed.

BE IT RESOLVED that the Royalton Selectboard join the central Vermont community in strongly voicing its support for the construction of a senior living community by Gifford Medical Center in Randolph Center.

**Motion by J. Goldstein, second by P. Gates to sign resolution in favor of the Gifford Medical Center planned senior living community development. Motion passed 3-0 with P. Ainsworth abstaining.**

#### **Contested parking ticket discussion**

Discussion ensued on the letter requesting the Selectboard waive a parking ticket issued for overnight parking. **Motion by J. Goldstein, second by P. Ainsworth to reduce parking violation fee to \$25. Motion passed 3-1 (P. Gates opposed and E. Amsden abstaining)**

#### **Sewer Application from Nava Bio-energy (Sarnoff Property)**

The Selectboard reviewed a sewer permit and potable water supply permit application for the proposed biodiesel production facility on land currently owned by the town of Royalton. The land is to be conveyed to Nava Bio-energy. As the sale has not been completed the town would be the applicant and Nava Bio-energy is the co applicant, and will incur all expenses associated with the permitting process.

**Motion by P. Gates, second by P. Ainsworth to sign wastewater and potable water supply application. Motion passed 4-0**

#### **Highway Department**

##### **Truck Body Bids**

The Selectboard reviewed bids received for building the truck body for the new 10 wheel dump truck. The bids received were as follows: Tenco \$52,625; Fair \$57,590; Viking \$57,400.

**Motion by P. Gates, second by E. Amsden to contract with Tenco to construct the truck body for a cost of \$52,625. Motion passed 4-0**

##### **Upper Lea Road – Discontinuance Proceedings**

The Selectboard read a letter of testimony from Dr. Nils Daulaire concerning the discontinuance of town highway #52 (Upper Lea Road.) Discussion ensued with the Selectboard considering the testimony that asked the town to retain the lower section of the road to ensure proper maintenance of the culvert at the intersection of Royalton Hill Rd.

**Motion by P. Gates, second by E. Amsden to discontinue Town Highway #52, Upper Lea Road. Motion passed 3-1 with P. Ainsworth opposed**

##### **Bloss Ballou Road – Survey of Southern Section**

Discussion ensued on the ongoing survey of the southern section of Town Highway #105 (Bloss Ballou Rd.) The Selectboard requested an estimate from Sunwise Surveying to complete the survey from above the Pedersen garage to the Benson property line.

**Motion by P. Gates, second by P. Ainsworth to approve the survey of the 900-1,000 feet of road beginning at Slack Hill Road. Motion passed 4-0**

**VTrans Bicycle and Pedestrian Program**

Discussion ensued on the grant application requirements and what projects the town would consider applying for.

**Motion by J. Goldstein, second by P. gates to approve submitting a scoping study application for replacement and construction of new sidewalks from Safford St. to Sterns Rd. Motion passed 4-0**

**Additional Highway Business**

Discussion ensued on a beaver dam that may potentially damage the Waldo Rd. Administrative Assistant N. Cleveland provided an overview of a VT Fish and game program that utilizes "beaver baffles". N. Cleveland was asked to work with the program director and the town Road Foreman to investigate the feasibility of utilizing this baffle system.

Discussion ensued on the results of the Bridge Street bid opening. N. Cleveland reported that the apparent low bidder was WB Rogers Inc. He noted that Dubois and King, Inc. will be verifying all bids.

**Motion by E. Amsden, second by P. Gates to authorize Dubois and King to execute the Bridge Street contract award with WB Rogers Inc., on behalf of the town. Motion passed 4-0**

**Selectboard Minutes of June 26, 2012**

**Motion by P. Ainsworth, second by P. Gates to approve the Selectboard minutes of June 26, 2012 as amended. Motion passed 4-0**

**Meeting Schedule – Royalton Planning Commission**

The Selectboard confirmed that they will attend the July 23<sup>rd</sup> Royalton Planning Commission meeting to discuss commercial development in town.

**Holzer – Sewer Allocation Application: interim connection approval**

Discussion ensued on the Holzer sewer allocation application. It was noted that additional information must be obtained prior to the Selectboard taking any action.

**Carpenter Recreation Field – electrical service and dug outs**

Discussion ensued on the possibility of the town funding materials needed for the installation of electrical service to the location of the scoreboards and the flag pole as well as materials for the construction of the four dugouts. No action was taken, cost estimates are needed.

**Crawford Autoland – Environmental Assessment: Phase 2**

The Selectboard discussed the proposed schedule for completion of the phase 2 assessment.

**Accounts Payable**

The Selectboard reviewed and approved the accounts payable vouchers as prepared by the town treasurer.

**Additional/New Business**

P. Gates reported that the well pump and electrical wiring was replaced at the sewer treatment facility. The estimated cost is \$4,500.

Administrative Assistant N. Cleveland who also serves as Floodplain Administrator asked that the Selectboard set an hourly rate for floodplain administration work he estimates will take 5-10 hours per week. Discussion ensued on the Floodplain Administrator's compensation. **Motion by E. Amsden, second by J. Goldstein to set the wage rate for the Floodplain Administrator at \$12.01 per hour. Motion passed 4-0**

Pam Levasseur presented information on a program named Property Assessed Clean Energy (PACE). This program is intended to assist homeowners with energy improvements to their homes. She noted that in order for residents to take part in the program there must be a town wide vote to approve.

**Motion by J. Goldstein, second by P. Gates to enter into executive session (inviting N. Cleveland) for the purpose of appointment and evaluation of an employee. Motion passed 4-0**

**Entered executive session at 9:48 p.m.**

**Exited executive session at 10:06 p.m. with no action taken.**

**Motion by J. Goldstein, second by P. Gates to extend an employment offer to Rose Hemond for the position of financial manager terms would be \$22.00 per hour two days per week under the direct supervision of the Selectboard. Motion passed 4-0**

**Motion by J. Goldstein, second by P. Gates to authorize N. Cleveland to solicit 2-3 contractors to provide cost of mowing the Carpenter Recreation Field, and to contract with the contractor who provides the lowest cost. Motion passed 4-0**

Adjourned at 10:12 p.m.

Respectfully submitted by  
Nathan P. Cleveland

Town of Royalton Selectboard  
Royalton Town Clerk's Office

May 29, 2012

Public Present: Mr. and Mrs. Perry Hodgdon, and Selectboard Administrative Assistant Nathan Cleveland

Royalton Selectboard: Chairman Larry Trottier, Ernie Amsden, Peggy Ainsworth, Joan Goldstein, and Phil Gates

Chairman L. Trottier opened the special Selectboard meeting at 5:38 p.m. Chairman Trottier noted the main purpose of the meeting was to conduct discontinuance proceedings on two Town Highways (TH#105 aka Bloss Ballou Rd., and TH# 52 aka Upper Lea Rd.) To allow for potential interested parties to attend/arrive, Chairman Trottier opened discussion on agenda items after the scheduled discontinuance proceedings.

#### **Appointments - none**

#### **Dump truck replacement bids**

Chairman Trottier read the bids that were received for a new 10 wheel dump truck. The bids received were as follows:

Patriot Freightliner	\$108,000 with \$28,000 trade in, net bid of \$80,000
RR Charlebois	\$116,000 with \$20,000 trade in, net bid of \$96,000
Clarkes Truck Center	\$120,000 with \$18,000 trade in, net bid of \$102,000

**Motion by J. Goldstein, second by P. Gates to award bid and purchase new 10 wheel dump truck from Patriot Freightliner for a total cost of \$80,000, and authorizing Road Foreman Roger McCrillis to execute the contract. Motion passed 4-0**

#### **Parking signs**

Discussion ensued on the need to replace a no parking sign on North Windsor Street. Road Foreman R. McCrillis was seeking clarification of where the sign should be placed. The Selectboard noted that the sign needs to be placed just north of the last parking space (eastern side) on North Windsor St.

#### **Public Concerns**

Administrative Assistant N. Cleveland reported that Keith Grimes, a manager of the private Branch View Cemetery is interested in the town taking over the management of the cemetery. Discussion ensued on the process that must be followed for the town to take control of the Branch View Cemetery. The Selectboard asked that the Royalton Cemetery Commissioners and the managers of the Branch View Cemetery be invited to



the June 12<sup>th</sup> meeting to further discuss the possibility of the town managing the Branch View Cemetery.

**Request to use the South Royalton Green**

The Selectboard received requests from the Red Door Church (August 4, 2012), and the Journey Church (June 6, 2012) to use the South Royalton Village Green.

**Motion by P. Gates, second by J. Goldstein to approve the requests by the Red Door Church (August 4, 2012) and the Journey Church (June 6, 2012) to use the South Royalton Village Green. Motion passed 4-0**

**Discontinuance Proceedings**

At 5:55 p.m. Chairman Trottier called to order the discontinuance proceedings for Town Highway #52 (Upper Lea Rd.) and Town Highways, known or unknown on the lands of Carol and Perry Hodgdon other than TH#9 (Post Farm Rd.) and TH# 105 (as described in a stipulated amended declaratory judgment in Benson et al. V. Hodgdon et al., Windsor Superior Court Docket No. 291-6-04 Wrev). He invited the attendants to the site visit at the land of the Hodgdon located on Post Farm Rd. and noted that following that site visit there would be a site visit at TH #52 (Upper Lea Rd.)

The Selectboard heard testimony from Mr. and Mrs. Hodgdon concerning the discontinuance of the known or unknown roads on their land. They did not oppose the discontinuance of these roads (excluding TH#9 and TH# 105).

The discontinuance proceedings were recessed at 6:15 p.m. to allow for a site visit of the two locations.

Chairman Trottier reconvened the discontinuance proceedings at 7:16 p.m. following site visits of the roads (known or unknown on the lands of Perry and Carol Hodgdon) and the road known at TH#52 (Upper Lea Rd.)

A letter from landowner Dr. Nils Daulaire was read as Dr. Daulaire was unable to attend the proceedings in person. The letter asked that the town discontinue Upper Lea Road but retain ownership/responsibility for maintaining the culvert at the intersection of Royalton Hill Rd.

Discussion ensued on the potential discontinuances.

**Town Highway #52 (Upper Lea Rd.)**

**Motion by P. Gates, second by J. Goldstein to reclassify Town Highway #52 (Upper Lea Rd.) from a Class 3 Road to a Class 4 Road. Further discussion ensued.**


**Motion by P. Ainsworth to table the motion to reclassify Town Highway #52 (Upper Lea Rd.) until the July 11, 2012 Royalton Selectboard meeting. Motion passed 4-0**

**Town Highways, known or unknown on the lands of Carol and Perry Hodgdon excluding TH#105 and TH#9)**

**Motion by P. Gates, second by P. Ainsworth to discontinue Town Highways, known or unknown on the lands of Carol and Perry Hodgdon other than TH# 9 (Post Farm Road) and TH# 105 (as described in a Stipulated Amended Declaratory Judgement in Benson et al. V. Hodgdon et al., Windsor Superior Court Docket No. 291-6-04 Wrev). Motion passed 4-0**

**Selectboard meeting and discontinuance proceedings adjourned at 7:46 p.m.**

Respectfully submitted by:  
Nathan P. Cleveland

  
*Administration & Finance manager*