



State of Vermont
Policy, Planning & Intermodal Development Division
Mapping Section
219 North Main Street
Barre, VT 05641
<http://vtrans.vermont.gov>

Agency of Transportation

Telephone: 802-828-2600

Email: johnathan.croft@vermont.gov

May 23, 2025

Robert W. Glidden, Selectboard Chair
Cavendish, c/o Town Clerk
P.O. Box 126
37 High St.
Cavendish, VT 05142-0126

Dear Mr. Glidden,

The VTrans Mapping Section has not signed the 2025 Certificate of Highway Mileage for the Town of Cavendish as there was not sufficient documentation submitted with the certificate in regards to adding Park Place as a Class 3 Town Highway. The VTrans Mapping Section needs the following documentation submitted to accept this road addition. When we receive this documentation, we will be happy to put it in the queue for the Mileage Certificate and Town Highway Map cycle.

- Public notice of any hearing or selectboard meeting
- Notice to adjacent landowners
- Survey of road
- Any deeds transferred to the Town for the ROW
- Evidence of site visit and hearing/selectboard meeting minutes with the Selectboard vote of the Town taking on the road

Please feel free to contact me with any questions or comments related to this letter, or mapping in general.

Sincerely,

A handwritten signature in black ink, appearing to read "Johnathan Croft".

Johnathan Croft
VTrans Mapping Section

JFC/jfc

Enclosures

cc: Matthew Arancio, VTrans Planning Coordinator
Jim Henderson, Bennington County Regional Commission

District 2, 3, 4

Certcode 1406-0

CERTIFICATE OF HIGHWAY MILEAGE **YEAR ENDING FEBRUARY 10, 2025**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2024 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of **CAVENDISH** in **WINDSOR** County
 on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
 added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000			0	0.000
Class 2	12.350			12.350	0.000
Class 3	42.32	.09		42.41	0.000
State Highway	11.822			11.822	7.652
Total	66.492	.09		66.582	7.652
* Class 1 Lane	0.000			0	
* Class 4	3.98			3.98	0.000
* Legal Trail	0.00			0	

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. **NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".

.09 CL3 Park Place

2. **DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).

3. **RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).

4. **SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

Change not accepted due to incomplete documentation. Town will submit documentation for inclusion on the 2026 Certificate per phone correspondence 3/7/2025 with P. DeAndrea, VTrans, see attached letter

IF THERE ARE NO CHANGES RECORDED THIS YEAR: Place an X in the box and sign below. ☒

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/ Aldermen/ Trustees:

Signature of T/C/V Clerk: Diane M. McNamara Date Filed: 2/19/2025

Please sign ORIGINAL and return it for Transportation signature.

Added "X" for no changes, P. DeAndrea, 3/7/2025

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

Representative, Agency of Transportation

DATE:

From: [Cav Town Mgr](#)
To: [AOT - Mileage Certificates](#)
Cc: [* CAVENDISH TWN](#)
Subject: Re: Cavendish VT Certificate of Mileage
Date: Thursday, March 20, 2025 11:15:55 AM

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

We will not be adding .09 miles for Park Place this year. I will be working to have it added next year.

Thank you

Rick Chambers
Town Manager
Cavendish VT
802-226-7291

From: Cav Town Mgr
Sent: Thursday, February 20, 2025 1:43 PM
To: aot.mileagecertificates@vermont.gov <aot.mileagecertificates@vermont.gov>
Cc: * CAVENDISH TWN <d.mcnamara@comcast.net>
Subject: Cavendish VT Certificate of Mileage

As you can see by this certificate we have added .09 miles of Class 3 road. This road has been maintained by the Town of Cavendish for many years and known as Park Place. I have also attached a screenshot of VTE911 website which shows the road and its location. In addition I have also included a picture of the survey dated April 9th 2007 and recorded at the Town office on April 12th 2007 and referenced as Map# 138B.

In the fall of 2024 we had a surveyor mark out the road again to make sure we did not encroach on neighboring property when we reestablished the road from the July 2023 flooding.

Rick Chambers
Town Manager
Cavendish VT
802-226-7291

From: [AOT - Mileage Certificates](#)
To: [Cav Town Mgr](#); [AOT - Mileage Certificates](#)
Subject: RE: Cavendish VT Certificate of Mileage
Date: Friday, February 21, 2025 7:53:34 AM
Attachments: [image001.png](#)

Hi Rick,

If you send us some kind of report that states you followed the process of notification and that landowners were notified by the surveyor regarding the Town taking it over, the survey, deed, and minutes, we can still go with it for this year.

For the future, here is the link from statute that lays out what is required and to be reported to VTrans. <https://legislature.vermont.gov/statutes/chapter/19/007>

We are here to help with what you need to get together.

Thank you,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional III
Policy, Planning & Research Bureau – Mapping Section
Policy, Planning & Intermodal Development Division
Vermont Agency of Transportation
219 N. Main Street | Barre, VT 05641
[802-793-7555 phone](tel:802-793-7555) | pam.deandrea@vermont.gov
<http://vtrans.vermont.gov>



Help raise money for Vermonters impacted by flood damage and show your Vermont pride with *Vermont Strong* and *Tough Too* license plates and socks. [Click here to purchase your Vermont Strong gear](#) or visit DMV.Vermont.gov/VermontStrong23.

Impacted Vermonters can find resources and referrals by visiting Vermont.Gov/Flood.

From: Cav Town Mgr <CavTM@cavendishvt.org>
Sent: Thursday, February 20, 2025 2:18 PM
To: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Subject: Re: Cavendish VT Certificate of Mileage

You don't often get email from cavtm@cavendishvt.org. [Learn why this is important](#)

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I did have a site visit last year as well as a Public Hearing. I did not send out abutting landowners notices since I assumed this was done originally when the survey was done. I am not sure why it was never added back then. It will take me some time to go through the documentation from back then so maybe we remove it for this year. Or I will start over and have the information for next year.

Rick Chambers
Town Manager
Cavendish VT
802-226-7291

From: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Sent: Thursday, February 20, 2025 2:01 PM
To: Cav Town Mgr <CavTM@cavendishvt.org>; AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Cc: * CAVENDISH TWN <d.mcnamara@comcast.net>
Subject: RE: Cavendish VT Certificate of Mileage

Hi Rick,

Thank you very much for the certificate and the photos. In order to make this change we also need some supporting documentation. Can you please send along to us the following?:

- Public notice of any hearing or selectboard meeting
- Notice to adjacent landowners
- Survey of road (looks like you took a photo of it, if we could please have the pdf to include with the packet)
- Any deeds transferred to the Town for the ROW
- Evidence of site visit and hearing/selectboard meeting minutes with the Selectboard vote of the Town taking on the road

Thank you,

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