

CERTIFICATE OF HIGHWAY MILEAGE FOR YEAR ENDING FEB. 10, 1990

Fill out the certificate, file a copy with the Town Clerk, and mail original to
Vt. Agency of Transportation, Planning Division before February 10, 1990 .

▶ IF NO CHANGES IN MILEAGE, OMIT PART I, CHECK BOX IN PART II, AND SIGN PART III. ◀

PART I

DISTRICT 2

We, the Selectmen/Trustees/Aldermen of Windham, Windham County
on an oath state that the mileage of highways, according to Title 19, V. S. A. , Sec. # 305,
added 1985, is as follows:

	TOWN HIGHWAYS				STATE HIGHWAYS	TOTAL EXCLUDING CLASS 4
	CLASS 1	CLASS 2	CLASS 3	CLASS 4		
PREVIOUS MILEAGE AS SHOWN FEBRUARY 10, 1989	0.000	9.200	22.770	4.020	0.356	32.326
MILEAGE ADDED SINCE FEBRUARY 10, 1989 EXPLAIN UNDER (1) BELOW			0.040	0.020		0.040
SUB TOTAL			22.810	4.040		32.366
MILEAGE SUBTRACTED SINCE FEBRUARY 10, 1989 EXPLAIN UNDER (2) AND (3)			0.020	0.040		0.020
TOTAL HIGHWAY MILEAGE FEB. 10, 1990	0.000	9.200	22.790	4.000	0.356	32.346
SCENIC HIGHWAY MILEAGE (19 VSA 2502)						

DURING THE PAST YEAR THE FOLLOWING CHANGES HAVE OCCURRED.

(1) NEW HIGHWAYS: We hereby certify that the following new highways, as substantiated by the attached "Selectmen's Certificate of Completion" have been added.

(2) DISCONTINUED: We hereby certify that the following highways have been discontinued according to statute and are substantiated by the attached copy of the proceedings.

(3) RECLASSIFIED/REMEASURED: We hereby certify that the following highways have been reclassified/remeasured and are substantiated by the attached copy of the proceedings.

T-4: 0.04 mile from Class 4 to Class 3.
T-14: 0.02 mile from Class 3 to Class 4.

(4) SCENIC HIGHWAYS: We hereby certify that the following highways have been designated or discontinued as "Town Scenic Highways", and are substantiated by the attached copy of the proceedings.

PART II CHECK BOX IF NO CHANGES IN MILEAGES.

PART III

SELECTMEN/ALDERMEN/TRUSTEES
SIGNATURES

[Handwritten Signatures]

Town/City/Village/CLERK SIGNATURE: Carol C. Merrill attests
that this record of highway mileage was filed and recorded on January 23, 1990.
Book 9- page 326.

Approved: Wilson K. Wheatley III 2-12-90
Representative, Agency of Transportation Date

Note: Applicable section of Vermont Statutes is printed on reverse side.

Title 19, V. S. A. Section 305
Added 1985

SEC. 305. MEASUREMENT OF HIGHWAYS

(a) A representative of the agency in the presence of the selectmen or their designee shall measure and inspect the class 1, 2 and 3 town highways in each town at least once every ten years. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectmen shall, after review by a representative of the agency, file with the town clerk a sworn statement of the description and measurements of all class 1, 2 and 3 town highways, then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2 or 3 town highways are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency.

(d) The selectmen of any town who are aggrieved by a finding of the agency concerning the measurement, description or classification of a town highway may appeal to the board by filing a notice of appeal with the executive secretary of the board.

Title 19, V. S. A. Section 2502
Added 1985

Sec. 2502. TOWN SCENIC ROADS; DESIGNATION AND DISCONTINUANCE

(a) On recommendation of the planning commission of a municipality, or on the initiative of the legislative body of a municipality, a legislative body may, after one public hearing warned for the purpose, designate or discontinue any town highway or portion of a town highway as a town scenic highway. Such action by the legislative body may be petitioned by the registered voters of the municipality pursuant to the provisions of section 1973 of Title 24.

(b) A town scenic road may be reconstructed or improved in a manner consistent with the standards established by the transportation board, pursuant to section 425 of Title 10. A class 1, 2 or 3 scenic highway shall still be eligible to receive aid pursuant to the provisions of this title.

(c) The legislative body of a municipality may appeal for a variance from standards promulgated by the transportation board. In these appeals the board's decision shall be final.

**RETURN TO: VERMONT AGENCY OF TRANSPORTATION
DEPARTMENT OF PLANNING AND PRECONSTRUCTION
PLANNING DIVISION
133 STATE STREET
MONTPELIER, VERMONT 05602**

IDENT. LETTER	TOWN HWY. NO.	CLASS 3 CHANGE	CLASS 4 CHANGE	EXPLANATION
#1 RECLASSIFIED HIGHWAYS - DOCUMENTATION IS REQUIRED (Please add to mileage certificate)				
A	T-4	+ 0.04	- 0.04	Revision - From Class 4 to Class 3
TOTAL #1 ()				
#2 NEW TOWN HIGHWAYS "CERTIFICATE OF COMPLETION AND OPENING" AND RIGHT-OF-WAY DESCRIPTION IS REQUIRED (Please add to mileage certificate)				
TOTAL #2 ()				
#3 "OLD TOWN HIGHWAYS" - DOCUMENT SIGNED BY SELECTMEN STATING THAT THESE ROADS HAVE BEEN MAINTAINED AS TOWN ROADS FOR "X" YEARS IS REQUIRED (Treat as new road on mileage certificate)				
TOTAL #3 ()				
#4 CHANGES FROM CLASS 3 TO CLASS 4 DUE TO AGENCY OF TRANSPORTATION FIELD INSPECTION (If The Town Fails, Within One Year, To Restore The Highway Or Portion Of The Highway To The Accepted Standard, Or To Reclassify, Or To Discontinue, Or Develop An Acceptable Schedule For Restoring To The Accepted Standards, The Agency For Purposes Of Apportionment Under Section 306 Of This Title Shall Deduct The Affected Mileage From That Assigned To the Town For The Particular Class Of The Road In Question.)				
TOTAL #4 ()				
#5 MILEAGE CHANGES DUE TO REMEASUREMENT (Already Entered on Mileage Certificate)				
TOTAL #5 ()				
#6 TOWN HIGHWAY CHANGES FOR WHICH DOCUMENTATION HAS ALREADY BEEN RECEIVED BY AGENCY OF TRANSPORTATION (Already Entered on Mileage Certificate)				
TOTAL #6 ()				
GRAND TOTAL				

Board of Selectmen
Town of Windham, Vermont
RR 1 BOX 109 — WINDHAM TOWN OFFICE
WEST TOWNSHEND, VERMONT 05359

December 4, 1989

T-4 T-14
1990

WEL
WAN ✓

State of Vermont
Agency of Transportation
District Transportation Administrator
P.O. Box 636
Brattleboro, Vermont 05301

RE: RECLASSIFICATION TOWN HIGHWAYS #4 AND #14

Dear Sir:

At a Regular Selectmens' Meeting on the 20th day of November, 1989, we held a Public Hearing on the Reclassification of Town Highways. Enclosed is a copy of the minutes of the meeting, (excerpt item #3), to reclassify:

TH#4 to .06 mile Class 3 and .02 mile Class 4
TH#14 to .15 mile Class 4

Please enter these mileage classification changes on the (HIGHWAY) CERTIFICATE OF MILEAGE for 1990.

Sincerely,

BOARD OF SELECTMEN

DONALD F. COBURN

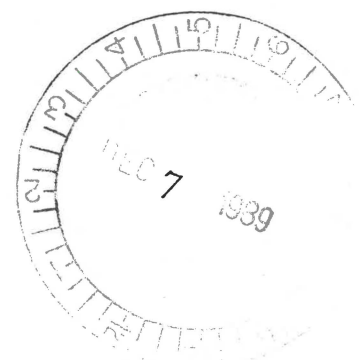
HELEN GEORGE

WALTER WOODRUFF

[Handwritten signatures of Donald F. Coburn, Helen George, and Walter Woodruff]



copy to: Town Clerk for Record
Steven Amsden, Town Highway Foreman



Board of Selectmen
Town of Windham, Vermont
RR 1 BOX 109 — WINDHAM TOWN OFFICE
WEST TOWNSHEND, VERMONT 05359

RE RECLASSIFICATION
TOWN HIGHWAYS

BOARD OF SELECTMEN REGULAR MEETING
AND
HEARING RE: RECLASSIFICATION OF TOWN HIGHWAYS

NOVEMBER 20, 1989

ITEM #	TOPIC
1	Opening Meeting
2	Min. of prev. meet. approved
3	HEARING RE: RECLASSIFICATION OF TOWN HIGHWAYS(& RECLASSIFIED TH#4 & TH#14)
4	NEW SNOW PLOW (Purchase Order)
5	Monthly Report Expenditures Town Highways
6 (A)	Salt and Sand/Winter Roads
6 (B)	Summer Roads/Rented Backhoe- culverts, ditching, expense/report re: inquiry info.
7	VT. Municipal Highway Assistance Program
8	Cable TV/ Report of Intervenors Meeting
9	Sign approved for Magic Mtn./at 4-Corners.
10	Approved "form" to try, for adding peoples' business to agenda for meetings.
11	EXECUTIVE SESSION/Re-evaluation Mary Oliver(after 30-day trial period completed) Mary Oliver hired full time town highway employee/hourly rate increased.
12	Bills, Orders, T.E. Fuel Reports
13	Walters' Report/Sanitary Facilities-Town Garage
14	Correspondance/listed
15	Adjournment

Board of Selectmen
Town of Windham, Vermont
RR 1 BOX 109 — WINDHAM TOWN OFFICE
WEST TOWNSHEND, VERMONT 05359

MINUTES OF BOARD OF SELECTMEN REGULAR MEETING
AND
HEARING RE: RECLASSIFICATION OF TOWN HIGHWAYS

NOVEMBER 20, 1989

ATTENDING: DONALD COBURN	SELECTMAN, CHAIRMAN
HELEN GEORGE	SELECTMAN
WALTER WOODRUFF	SELECTMAN
MICHAEL ADRIAN	TOWN
GAIL WYMAN	TOWN- Planning Commissioner
CAROL C. MERRITT	CLERK

1. Regular Selectmens Meeting opened at the Town Office, Windham, Vermont at 7:30 P.M. Agenda as posted, copy attached to and made part of the minutes of this meeting, includes Hearing regarding Reclassification of Town Highways.
2. Minutes of the Special Selectmens' Meeting November 13, 1989 (as recessed from 11/6/89 + Reg. meet.) are received, read, and on motion of Donald Coburn, seconded by Helen George, voted all in favor, so carried, are approved as written.
3. HEARING, RE: RECLASSIFICATION OF TOWN HIGHWAYS
Hearing Notice, duly published and posted, a copy attached to and made part of the minutes of this meeting, was read by Chairman, Donald Coburn.
(Published in The Message For The Week Oct. 31 - Nov. 6 issue/ Certified mail sent Oct. 12, 1989 to adjoining property owners Re: TH#14: Michael & Patricia Adrian; and David Reilly.
Re: TH#4: Richard Bingham and Robert Bingham; Town Planning Commission c/o Chairman, Edward W. Caron; (copies were also sent to "all" Town Planning Commissioners).
Purpose of the Hearing is for reclassification of:
TH#4 (Total .08 mile)
Reclassify from: .02 mile Class 3 and .06 mile Class 4
to: .06 mile Class 3 and .02 mile Class 4

TH#14 (Total .15 mile)
Reclassify from: .02 mile Class 3 and .13 mile Class 4
to: .15 mile Class 4

Discussion followed: Michael Adrian asked: what it meant? Classifying from Class 3 to Class 4, you are going to do less maintenance? Selectmen reply, not going to do any. Mike stated that he didn't realize it was a Town Highway. Mr. Coburn stated that it was up to house (Reilly), then he put up gate and we reclassified. Regarding TH#4, State would let us bring up classification if we put gravel on it, over at Horsenail Hill, that was an area also a gate there. RE: TH#14, Mike stated that there is a culvert ^{etc} there, if it goes, who fixes the culvert? Selectmen replied whoever uses the road. Mr. Adrian then added that you sent that certified letter so I figured I'd come down to see. I've said all that I want to say about it.

Gail Wyman attended as a member of the Town Planning Commission. Bonnie Chase called in that she would not be able to make it to the meeting tonight, stating also that Larry Worden did not plan to be here. There being no other discussion, A motion was made by Walter Woodruff to accept as listed on the Notice of Hearing and reclassify, motion is seconded by Helen George, voted all in favor, so carried;

Reclassified TH#4 to .06 mile Class 3 and .02 mile Class 4 and

Reclassified TH#14 to .15 mile Class 4.

Motion made by Donald Coburn, seconded by Helen George, that a copy of the minutes of this Hearing be sent to the State Transportation Agency to go in their records for January 1990. Motion is voted all in favor, so carried.

Board of Selectmen
Town of Windham, Vermont
RR 1 BOX 109 — WINDHAM TOWN OFFICE
WEST TOWNSHEND, VERMONT 05359

MINUTES OF REGULAR SELECTMENS' MEETING NOVEMBER 20, 1989 continued page 2:

4. RE: New Snow Plow:

Report of Equipment Fund Balance to date is received and read.

Discussion for purchase of a new snow plow. Walter suggested getting conventional snow plow. Helen and Donald felt that the poly-plow would "pay for itself" in places roads can be plowed one way, the whole road, and then can do another road, don't have to backtrack on same road. Also, have some areas difficult for snow removal, with banks there. Walter asked if it would take abuse? Don felt because it had moldboards on bottom, was a better plow, other styles don't have moldboards there. Gail Wyman asked: How many years to get your money back? Selectmen replied: never get it back, it's in "time saved". Question raised: can he(driver) change angle of blade while going down road; reply was yes.

Helen stated that she was very pleased with what she saw at the fair (VLCT Town Fair-) plow demonstration videos of its use in snow storms. It worked beautiful in the video. Motion was then made by Helen George, seconded by Donald Coburn, and voted all in favor, so carried, to accept the price quotation of Reynolds and Son, Inc. dated 10/13/89 for

1 FRINK Model RAC 3351-RR Revers-A Cast reversible plow. Orange Polymer moldboard, single section trip edge, 1/2" X 8" cutting edge. Twin ram reverse rotates the blade up to 37° either way. 51" maximum and 33" minimum moldboard height. Includes moldboard shoes. PRICE....\$6,422.00

And installation of a new D.A. valve section with lever/cable control assembly and run hoses to the front with a quick disconnects to operate the Revers-A Cast plow. PRICE, Installed \$474.00.

Purchase Order # 1744 was then signed by all three selectmen, and clerk was directed to inform the road foreman, Steven Amsden, and for order of the plow.

5. Monthly Report of Expenditures for Highway Work for the Month of October is received read, and signed for mailing to State Transp. Agency, Bratt. VT. (file copy.)

6. Letter is received from Dailey, dated Nov. 15, 1989 regarding supplying GARGILL SALT (A) for winter roads @ 40.22 a ton.

Discussed sand and salt. Clerk reported we used 504.1 tons salt last winter and 2,196 yards of sand, last winter.

Selectmen felt should use more sand on hardtop roads, Steve doesn't like to use sand on hardtop, but for cost of sweeper Mr. Coburn felt it might be worth it.

6.(B) Walter asked for report on culverts, cost, machine(rented) and operator, regarding Rick Weitzels inquiries at the last meeting. Clerk reported figures gotten together, report not complete (for labor, putting in culverts); but the rented backhoe used for putting in culverts, and ditching work, figured out \$21.70 an hour, operator was \$9.00 hour, hours used for culverts was 78 hours; and for ditching 94 hours. Operator and machine would be 30.70 an hour.

[Culvert work: 78 @ 21.70 rented backhoe = \$1,692.60

78 hrs. @ 9.00 operator = 702.00

Cost of culverts and bands(invoiced) = \$2,514.33(culverts placed were in S.A. Report)

\$4,908.93 Total Expense for culv.not incl.lab.

[Ditching: 94 hrs. @ 21.70 rented backhoe \$2,039.80

94 hrs. @ 9.00 operator 846.00

\$2,885.80 Total Expense for Ditch.not incl.lab.

Total for culverts, rented backhoe, operator/for culvert and ditching work: \$7,794.73.

Clerk is directed to keep figures handy, for Rick's information.(included in and made part of the minutes of this meeting.)

Board of Selectmen
Town of Windham, Vermont
RR 1 BOX 109 — WINDHAM TOWN OFFICE
WEST TOWNSHEND, VERMONT 05359

MINUTES OF REGULAR SELECTMENS' MEETING NOVEMBER 20, 1989 continued page 3:

7. Letter dated November 15, 1989 from State of Vermont Agency of Transportation RE: VERMONT MUNICIPAL HIGHWAY ASSISTANCE PROGRAM, stating that current legislation does not include a funding request for this program!. (file)
8. Report of Donald Coburn, Helen George, and Gail Wyman regarding CABLE TV INTERVENORS MEETING they attended. Letter dated November 16, 1989 from Gregory Epler Wood, Consultant, VT. Dept. of Public Service, regarding the agenda and minutes of that meeting, and other papers relating to it, are received.
Selectman Coburn will take home to read. (when returned, to be filed: CABLE TV PSB#5333)
9. Discussed request of Magic Mountain sign, they want a sign with an arrow that says Timberside at the four-corners. Motion by Donald Coburn, seconded by Helen George, approved for sign with an arrow. Motion is voted all in favor, so carried.
Mr. Coburn stated that they (Magic Mountain) is willing to pay for it.
10. Clerk presented a form for people to use when they want business with the selectmen added to the AGENDA for meetings. And discussed. Clerk stated that this is to be able to put the business on the agenda before the meeting. Walter felt people shouldn't have to make out a form, as meetings are open to the public, and can just come, he felt we haven't gotten to the stage yet where we need something like this. Clerk mentions it is for posting agenda, Mr. Coburn stated that the agenda does not have to be "posted", but it was helpful to know ahead what topic people were attending the meeting for, and suggested trying the "form" (not mandatory, people can still come to meetings without filling it out) and see how it works.
11. MOTION IS MADE BY HELEN GEORGE, SECONDED BY DONALD COBURN, to go into EXECUTIVE SESSION for purpose of discussing re-evaluation of Mary Oliver, Town Highway employment, she has served her 30-day trial period as of November 15th. Motion is voted all in favor, so carried. Went into Executive Session at 9:05 P.M. Selectmen moved out of Exec. Session at 9:20 P.M. MOTION IS MADE BY DONALD COBURN, SECONDED BY HELEN GEORGE to hire Mary Oliver as a full-time Town Highway Employee, with all the benefits of full time town highway employees, and EFFECTIVE NOVEMBER 27, 1989 her hourly rate of pay is increased 75¢; hourly rate of pay to be \$8.00 an hour (for the W.E. 12/3/89 starting).
Motion is made by Donald Coburn and seconded by Helen George, voted all in favor, so carried for the Clerk to send letter to Mary Oliver of the action taken by the selectmen; and to send a memo to Steven Amsden, Road Foreman, that Mary Oliver is hired as a full-time town highway employee, clerk to sign letter and memo for the Board.
12. Bills are received and reviewed, and directed orders written for those payable. Orders are signed to date and given to treasurer for payments.
T.E. Fuel Use Reports are received from Highway Crew. (file)
13. Regarding the sanitary facilities at the Town Garage site, Walter reported that he called Dorres since the last meeting and that they stated they would take care of it the next day.
14. Correspondance: Brochure RE: 1990 Census "Local Review & You" (file)
From Arrow Equip. Inc. (Littleton, NH) RE: Waste Oil Heaters (file/vendors)
From VLCT (NEWS/NOV. 1989) & Notice of LOCAL GOVERNMENT DAY Jan. 30, 1990
to meet Legislators at State House with top priority concerns,
and Delegate Designation form. (Schedule & more details later)
From VLCT RE: 1990 DUES (Windham same as last year: \$150.) File/Budget
15. Motion is made by Helen George, seconded by Donald Coburn, voted all in favor, so carried to adjourn the meeting at 9:30 P.M.

DATE APPROVED: December 4, 1989

CLERK: *Paul C. Morrill*

Town of Windham
RR 1 TOWN OFFICE — BOX 109 — WINDHAM
WEST TOWNSHEND, VERMONT 05359
1(802)874-4211

AGENDA FOR REGULAR SELECTMENS' MEETING NOVEMBER 20, 1989
AND HEARING REGARDING ROAD RECLASSIFICATION

1. OPENING MEETING
2. HEARING FOR ROAD RECLASSIFICATION (as duly posted and published for Nov. 20, 1989 7:30 P.M.)
3. MINUTES OF PREVIOUS MEETING (11/13/89)
4. RE-EVALUATION TOWN HIGHWAY EMP. MARY OLIVER (30-day trial period completed 11/15/89)
[May be done in EXECUTIVE SESSION]
5. NEW SNOW PLOW- (quotes received previous meetings)
6. BILLS, ORDERS, T.E. FUEL USE REPORTS
7. CORRESPONDANCE
8. OLD BUSINESS (including reports, if any)
9. NEW BUSINESS (& Reports of ZAO and Health Officer- if any.)
10. ANY OTHER BUSINESS WHICH MAY COME BEFORE THE BOARD AT THIS TIME.
11. PEOPLE REQUESTING TO BE PUT ON AGENDA (List, if any:

12. ADJOURNMENT

Posted: Windham Town Office
November 20, 1989 at 5 o'clock 30 minutes P.M.

Carol C. Merritt
Carol C. Merritt, Clerk/FOR BOARD

Board of Selectmen
Town of Windham, Vermont
RR 1 BOX 109 — WINDHAM TOWN OFFICE
WEST TOWNSHEND, VERMONT 05359

PUBLIC HEARING NOTICE

A HEARING WILL BE HELD BY THE WINDHAM BOARD OF SELECTMEN NOVEMBER 20, 1989 AT 7:30 P.M.
AT THE WINDHAM TOWN OFFICE, WINDHAM, VERMONT FOR THE PURPOSE OF RECLASSIFICATION
OF TOWN HIGHWAYS:

TH#4 (Total .08 mile)

RECLASSIFY FROM: .02 mile CLASS 3 and .06 mile CLASS 4
TO: .06 mile CLASS 3 and .02 mile CLASS 4

TH#14 (Total .15 mile)

RECLASSIFY FROM: .02 mile CLASS 3 and .13 mile CLASS 4
TO: .15 mile CLASS 4

BOARD OF SELECTMEN
DONALD F. COBURN, CHAIRMAN
HELEN GEORGE
WALTER WOODRUFF

Donald F. Coburn
Helen George
Walter Woodruff

Post(3) Town Clerk's Office

Town Hall

Windham Vol. Fire Co.

Date Posted: October 12, 1989

Recorded Book 9 Page 299

Attest: *Carol C. Merritt* TOWN CLERK
Carol C. Merritt

Publish/THE MESSAGE FOR THE WEEK(at least 10 days in advance)

Mail/Certified: To Adjoining property owners: (30 days in advance)

RE: TH# 4: Richard and Robert Bingham

RE: TH#14: Michael and Patricia Adrian

RE: TH#14: David Reilly

Copy also to: WINDHAM TOWN PLANNING COMMISSION /Edward W. Caron, Chairman