

District 1,2  
Certcode 1308-0

**CERTIFICATE OF HIGHWAY MILEAGE  
YEAR ENDING FEBRUARY 10, 2018**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2018 to:  
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section  
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of HALIFAX in WINDHAM County  
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,  
added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	16.800				0.000
Class 3	47.52				0.000
State Highway	5.846				0.000
<b>Total</b>	<b>70.166</b>				<b>0.000</b>
* Class 1 Lane	0.000				
* Class 4	5.40				0.000
* Legal Trail	10.27				

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".
2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).
3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).
4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. [X]

**PART III - SIGNATURES - PLEASE SIGN.**

Selectmen/ Aldermen/ Trustees Signatures:

*Louis J. Sumner*  
*Patricia Dow*  
*Bradley Poff*

T/C/V Clerk Signature:

*Patricia Dow*

Date Filed: Feb. 16, 2018

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

*[Signature]*  
Representative, Agency of Transportation

DATE:

2/19/2018

Received

FEB 14 2018

Policy, Planning & Intermodal  
Development Division

Vermont Statutes Annotated

19 V.S.A. § 305. Measurement and inspection

§ 305. Measurement and inspection

(a) After reasonable notice to the selectboard, a representative of the agency may measure and inspect the class 1, 2, and 3 town highways in each town to verify the accuracy of the records on file with the agency. Upon request, the selectboard or their designee shall be permitted to accompany the representative of the agency during the measurement and inspection. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) All class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps by July 1, 2015.

(d) At least 45 days prior to first including a town highway or trail that is not clearly observable by physical evidence of its use as a highway or trail and that is legally established prior to February 10, 2006 in the sworn statement required under subsection (b) of this section, the legislative body of the municipality shall provide written notice and an opportunity to be heard at a duly warned meeting of the legislative body to persons owning lands through which a highway or trail passes or abuts.

(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

(f) The selectboard of any town who are aggrieved by a finding of the agency concerning the measurement, description, or classification of a town highway may appeal to the transportation board by filing a notice of appeal with the executive secretary of the transportation board.

(g) The agency shall provide each town with a map of all of the highways in that town together with the mileage of each class 1, 2, 3, and 4 highway, as well as each trail, and such other information as the agency deems appropriate.

Excerpt of 19 V.S.A. § 305 - *Measurement and inspection* from Vermont Statutes Online located at – <https://legislature.vermont.gov/statutes/section/19/003/00305>



State of Vermont  
Division of Policy, Planning and Intermodal Development - Mapping Section  
1 National Life Drive  
Montpelier, VT 05633-5001  
<http://vtrans.vermont.gov>

*Agency of Transportation*

Telephone: n/a  
Fax: n/a  
Email: [sara.moulton@vermont.gov](mailto:sara.moulton@vermont.gov)

November 16, 2018

Lewis Sumner, Selectboard Chair  
c/o Town Clerk, Halifax  
PO Box 127  
West Halifax VT 05358

Dear Mr. Sumner,

Please find enclosed a copy of the 2018 Certificate of Highway Mileage for the Town of Halifax. The town highway renumbering changes submitted with the Certificate were not processed in 2018 because we did not receive documentation of a notice and hearing process as part of the town highway renumbering request. I've also enclosed is a copy of our letter dated April 13, 2018 detailing our concerns regarding the renumbering of town highways.

Please feel free to contact me with any questions or comments regarding the above information, or with mapping in general.

Sincerely,

*Sara Moulton*

Sara Moulton  
GIS Professional III

Enclosure



State of Vermont  
Division of Policy, Planning and Intermodal Development Mapping Section  
1 National Life Drive  
Montpelier, VT 05633-5001  
<http://www.aot.state.vt.us>

*Agency of Transportation*

Telephone: 802-828-5363  
Fax: 802-828-2334  
Email: [kevan.grimaldi@vermont.gov](mailto:kevan.grimaldi@vermont.gov)

April 13, 2018

Lewis Sumner – Selectboard Chair  
Patricia Dow – Town Clerk  
Halifax, c/o Town Clerk  
PO Box 127  
Halifax, VT 05358

Dear Mr Sumner and Ms Dow:

The Vermont Agency of Transportation Mapping Section has received and reviewed Halifax's 2018 Certificate of Highway Mileage. The changes requested for 2018 entail numerous town highway numbering changes.

The highway numbering was defined in the 1940's and has been in use by VTrans since that point, and there are many records within VTrans that reference these town highway numbers, as well as many documents within municipal records that use the existing highway numbers, including deeds and surveys. Since changing highway numbers requires many updates to our records, it has become the policy of the VTrans Mapping Section not to renumber town highways unless the renumbering has been reviewed and recommended by the Selectboard. We base our data on the highway numbers and can have road names and highway numbers that differ for individual highway segments, whereas the Selectboard may wish to have each road name be a specific highway number.

We recommend that the Selectboard document the requested highway number changes and submit them to the Mapping Section for review and approval. If we have any questions or concerns, we will work with the Selectboard to resolve them. One area where we would not change a highway number is with a class 1 or class 2 town highway, where there may be multiple road names for a single highway number, but these highway classes carry low numbers which we do not wish to change. We would be glad to discuss this further and provide any additional detail.

The following documentation is what we typically request as part of the V.S.A. Title 19, § 709 notice and hearing process:

- copies of the Selectboard's minutes from the meetings at which the Selectboard took action on these reclassifications,
- a copy of the notice that was sent to the abutting landowners via certified mail,
- a copy of the notice that was sent to the local newspaper including the name of the newspaper, and
- a copy of the minutes of the site visit.

There are additional resources available regarding changes to the highway network that can be found at the following link:

<https://legislature.vermont.gov/statutes/chapter/19/007>

Another resource that might be helpful is "The 'Orange Book': a Handbook for Local Officials", available online at <http://vtrans.vermont.gov/sites/aot/files/operations/TheOrangeBook.pdf>.

Thank you, and please let me know if you have any questions.

Sincerely,

Kevan Grimaldi  
Mapping & GIS Specialist

cc: Jackie Cassino, VTrans Planning Coordinator  
Jeff Nugent, Windham Regional Commission

**OFFICE OF THE SELECTBOARD  
TOWN OF HALIFAX  
P.O. BOX 127  
WEST HALIFAX, VT 05358**

January 27, 2018

Vermont Agency of Transportation  
Division of Policy, Planning and Intermodal Development  
Mapping Section  
One National Life Drive  
Montpelier, Vermont 05633


Dear Mapping Specialists:

While updating our Town traffic ordinance this year we identified several discrepancies in Halifax town road numbering on the 2017 Vermont General Highway Map. A marked-up map is enclosed for your review, and the specifics are listed below.

- The road known locally as Old County Road (marked in green on map) has been assigned three different numbers; 24, 16, and 22. (#24 is also assigned to Deer Park Road, which runs east off Old County Road.)
- Macmillan Road (southwest corner, maroon line) is numbered both 34 and 35.
- Pennel Hill Road (marked in red) is numbered 36 and 37.
- Phillips Hill road (marked in blue) is also 37.

Is it possible to have these corrected on the 2018 map?

Sincerely,

  
Robbin Gabriel  
Selectboard admin. asst.

WHITINGHAM

WEST HALIFAX  
INSET 1

**OLD COUNTRY ROAD**

HALIFAX

**PEIRSEL HILL**

**MACMILLAN**

**PHILLIPS HILL**

