

District 2  
Certcode 1307-0

**CERTIFICATE OF HIGHWAY MILEAGE  
YEAR ENDING FEBRUARY 10, 2019**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2019 to:  
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section  
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of GUILFORD in WINDHAM County  
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,  
added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	17.250				0.000
Class 3	49.73		0.2	49.53	0.000
State Highway	10.683				0.000
<b>Total</b>	<b>77.663</b>				<b>0.000</b>
* Class 1 Lane	0.000				
* Class 4	8.92				0.000
* Legal Trail	4.05				

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

Withdrawn by town adjustments by S. Moulton

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

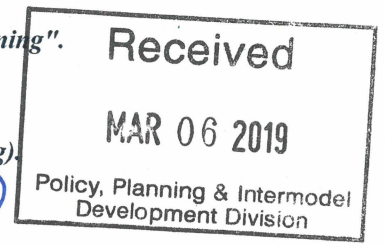
1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

Withdrawn by town 2019-3-15  
Town Highway 40, 1056' (0.2 miles)  
Potash Rd

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.



IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. [ ]

**PART III - SIGNATURES - PLEASE SIGN.**

Selectmen/ Aldermen/ Trustees Signatures:

Wanda Parker  
Richard W. Young  
Michelle Moore  
John D. Goffe

T/C/V Clerk Signature:

Sunny Marine

Date Filed:

2/27/2019

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

Representative, Agency of Transportation

DATE:

## Vermont Statutes Annotated

### 19 V.S.A. § 305. Measurement and inspection

#### § 305. Measurement and inspection

(a) After reasonable notice to the selectboard, a representative of the agency may measure and inspect the class 1, 2, and 3 town highways in each town to verify the accuracy of the records on file with the agency. Upon request, the selectboard or their designee shall be permitted to accompany the representative of the agency during the measurement and inspection. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) All class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps by July 1, 2015.

(d) At least 45 days prior to first including a town highway or trail that is not clearly observable by physical evidence of its use as a highway or trail and that is legally established prior to February 10, 2006 in the sworn statement required under subsection (b) of this section, the legislative body of the municipality shall provide written notice and an opportunity to be heard at a duly warned meeting of the legislative body to persons owning lands through which a highway or trail passes or abuts.

(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

(f) The selectboard of any town who are aggrieved by a finding of the agency concerning the measurement, description, or classification of a town highway may appeal to the transportation board by filing a notice of appeal with the executive secretary of the transportation board.

(g) The agency shall provide each town with a map of all of the highways in that town together with the mileage of each class 1, 2, 3, and 4 highway, as well as each trail, and such other information as the agency deems appropriate.

Excerpt from 19 V.S.A. § 305 - *Measurement and inspection* from Vermont Statutes Online located at – <https://legislature.vermont.gov/statutes/section/19/003/00305>



**State of Vermont  
Policy, Planning & Intermodal Development Division  
Mapping Section**

One National Life Drive  
Montpelier, VT 05633-5001  
<http://vtrans.vermont.gov>

**Agency of Transportation**

Telephone: 802-828-2600  
Fax: 802-828-2334  
Email: [johnathan.croft@vermont.gov](mailto:johnathan.croft@vermont.gov)

May 29, 2019

Sheila Morse, Selectboard Chair  
Town of Guilford, c/o Town Clerk  
236 School Rd  
Guilford VT 05301

Dear Ms. Morse,

Please find attached a copy of the 2019 Certificate of Highway Mileage for the Town of Guilford. Unfortunately, VTrans was unable to accept the discontinuance of 0.2 miles of TH-40 (Potash Road) due to the lack of documentation showing the statutory process was followed. Sara Moulton has reached out and provided a good example of a discontinuance from the Town of Cornwall, which can serve as a template of what documentation should be submitted based on the process for laying out, discontinuing and reclassifying highways is defined in Chapter 7 of Title 19 of Vermont State Statute and can be found on-line at the following link:

<https://legislature.vermont.gov/statutes/chapter/19/007>

The *Orange Book – Handbook for Local Officials* provides some details on discontinuance of highways based on the statutes in Chapter 7 of Title 19. The process is listed on Page 13-3, with an excerpt below:

1. Petition to the governing body, signed by at least 5 percent of the voters or landowners, is received. The governing body may act on its own motion without a petition.
2. Hold hearing, giving 30 days' notice to petitioners and the town planning commission. View the highway in question. Receive testimony from interested parties. Generally board members should refrain from carrying on discussion with the parties, except to clarify facts and issues.
3. Render a written decision, giving the public good, necessity and convenience of the inhabitant's proper consideration. The decision should set out the reason or logic behind the action taken. The action should occur at a duly warned meeting of the governing body, and within 60 days after the hearing.
4. A person not satisfied with the decision may appeal to the district court (19V.S.A.§726) or the superior court (19 V.S.A.§740).

The Orange Book – Page 13-3 - <https://vtrans.vermont.gov/sites/aot/files/operations/TheOrangeBook.pdf>

The Mapping Section put together a document during the implementation of Act 178 of 2006, which was the "ancient roads" law. This guidance, "*Adding Ancient Roads to the General Highway Map Understanding How Act 178 of 2006 and Parts of V.S.A. Title 19 Work An Ancient Road Practicum*"

(<ftp://vtransmaps.vermont.gov/Maps/Publications/AncientRoads/AncientRoadPracticum.pdf>) provides some insight to the process and what documentation is needed with the Mileage Certificates. I have enclosed a copy of this document with this letter and Mileage Certificate.

Please feel free to contact me with any questions or comments regarding the reclassification process, the mileage certificates, or mapping in general.

Sincerely,



Johnathan Croft  
VTrans Mapping Section

JFC/jfc

Enclosures

cc: Marc Pickering, VTrans District 2 Project Manager  
Jackie Cassino, VTrans Planning Coordinator  
Jeff Nugent, Windham Regional Commission

## Moulton, Sara

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**From:** Peder Rude <pederrude@guilfordvt.net>  
**Sent:** Friday, March 15, 2019 12:53 PM  
**To:** Moulton, Sara  
**Cc:** jnugent@windhamregional.org; Alley, Kerry; Croft, Johnathan  
**Subject:** Re: Guilford 2019 Certificate of Highway Mileage

Great, thanks Sara.

Be well,  
Peder Rude

---

Town Administrator  
Town of Guilford

E // [pederrude@guilfordvt.net](mailto:pederrude@guilfordvt.net)

P // [802.254.6857 ext. 105](tel:802.254.6857)

A // [236 School Road, Guilford, VT 05301](https://www.guilfordvt.net/236-School-Road)

W // <http://guilfordvt.net>

The Town office is closed on Fridays.

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Please note that this email message, along with any response or reply, is considered a public record and subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).

On Mar 15 2019, at 9:00 am, Moulton, Sara <Sara.Moulton@vermont.gov> wrote:

>>> Do we need a survey of the road done as in the Cornwall example? <<<

The excerpt from statute regarding this is (I highlighted the key part):

"After examining the premises and hearing any interested parties, and if **the selectmen** judge that the public good, necessity, and convenience of the inhabitants of the municipality require the highway to be laid out, altered, or reclassified as claimed in the petition, they **shall cause the highway to be surveyed** in accordance with the provisions of section 33 of this title **if the highway right-of-way cannot be determined** and shall place suitable monuments to properly mark the bounds of the survey. If they decide to discontinue a highway, the discontinuance shall be in writing setting forth a completed description of the highway. (Added 1985, No. 269 (Adj. Sess.), § 1; amended 1993, No. 195 (Adj. Sess.), § 4.)"

19 V.S.A. § 710. Survey or order of discontinuance

<https://legislature.vermont.gov/statutes/fullchapter/19/007>

Or put the other way around, this indicates that a survey would not be required if the highway right-of-way can be determined. In Cornwall's case, a survey was helpful because only a part of the highway was

discontinued and the inclusion of a survey removed ambiguity about which portions of the highway were to be discontinued and which were to be retained.

Please let me know if you have further questions.

Sara Moulton

**From:** Peder Rude <[pederrude@guilfordvt.net](mailto:pederrude@guilfordvt.net)>  
**Sent:** Thursday, March 14, 2019 3:26 PM  
**To:** Moulton, Sara <[Sara.Moulton@vermont.gov](mailto:Sara.Moulton@vermont.gov)>  
**Cc:** [jnugent@windhamregional.org](mailto:jnugent@windhamregional.org); Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>; Croft, Johnathan <[Johnathan.Croft@vermont.gov](mailto:Johnathan.Croft@vermont.gov)>  
**Subject:** Re: Guilford 2019 Certificate of Highway Mileage

Hi Sara,

Thank you for your email. Based on the documents you shared with us, we did not execute this properly. I will work with our Selectboard to get this done the right way and try submitting it again. My apologies for any inconvenience.

Two quick items. First: Do we need a survey of the road done as in the Cornwall example? I couldn't find any information stating that was required. Then again, maybe I missed. Two: Kindly use me as the contact point instead of our Town Clerk. Thanks.

Be well,  
Peder Rude

---

Town Administrator  
Town of Guilford

E // [pederrude@guilfordvt.net](mailto:pederrude@guilfordvt.net)  
P // [802.254.6857](tel:802.254.6857) ext. 105  
A // [236 School Road, Guilford, VT 05301](https://www.guilfordvt.net)  
W // <http://guilfordvt.net>

The Town office is closed on Fridays.

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On Mar 7 2019, at 10:05 am, Penny Marine <[pennymarine@guilfordvt.net](mailto:pennymarine@guilfordvt.net)> wrote:

----- Forwarded message -----

From: **Moulton, Sara** <[Sara.Moulton@vermont.gov](mailto:Sara.Moulton@vermont.gov)>

Date: Thu, Mar 7, 2019 at 9:54 AM  
Subject: Guilford 2019 Certificate of Highway Mileage  
To: [pennymarine@guilfordvt.net](mailto:pennymarine@guilfordvt.net) <[pennymarine@guilfordvt.net](mailto:pennymarine@guilfordvt.net)>  
Cc: [jnugent@windhamregional.org](mailto:jnugent@windhamregional.org) <[jnugent@windhamregional.org](mailto:jnugent@windhamregional.org)>, Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>, Croft, Johnathan <[Johnathan.Croft@vermont.gov](mailto:Johnathan.Croft@vermont.gov)>

We have received Guilford's 2019 Certificate of Highway Mileage, but need more documentation in order to process the discontinuance of TH-40 Potash Rd that was noted on the certificate.

Specifically, we need documentation that shows the town followed the process as described in Title 19 Chapter 7 of the Vermont statutes (<https://legislature.vermont.gov/statutes/fullchapter/19/007>).

I have attached an example of a discontinuance from the Town of Cornwall that includes the Selectboard's "Decision to Discontinue ..." that documents the process the town followed before approving the discontinuance.

I've also attached a Certificate Documentation checklist which might help with organizing the needed documentation.

Please let me know if you have any questions.

**Sara Moulton**, GISP | AOT GIS Professional III

Vermont Agency of Transportation

1 National Life Drive | Montpelier, VT 05633-5001

[sara.moulton@vermont.gov](mailto:sara.moulton@vermont.gov)

<http://vtrans.vermont.gov/planning/maps>

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Regards,

Penny Marine  
Town Clerk/Treasurer

Town of Guilford  
236 School Road  
Guilford, VT 05301-8319  
[802.254.6857 ext. 101](tel:802.254.6857)  
[pennymarine@guilfordvt.net](mailto:pennymarine@guilfordvt.net)  
[guilfordvt.net](http://guilfordvt.net)

The Town office is closed on Fridays.

Please note the change of email address.

Please note that this email message, along with any response or reply, is considered a public record and subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).

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## Town Highway/Legal Trails Addition/Reclassification/Discontinuance Checklist

The following includes a checklist of the documentation to be supplied to the Vermont Agency of Transportation (VTrans) when adding / reclassifying / discontinuing highways and trails.

The documentation is subject to verification by VTrans.

Check the box  if the information is included as part of the documentation submitted.

- A description of the affected highway or trail  
Vt. Stat. Ann. tit. 19, § 305(e)
  - A current town highway map with the requested deletions and additions sketched on it  
Vt. Stat. Ann. tit. 19, § 305(e)
  - Minutes of meetings at which the legislative body took action with respect to the changes  
(include copies of the meeting minutes) Vt. Stat. Ann. tit. 19, § 305(e)
  - Evidence of written notice to adjoining landowners  
(include a copy of the newspaper notice and a copy of the letter sent to adjoining landowners)  
Vt. Stat. Ann. tit. 19, § 709
  - A copy of any surveys of the affected highway or trail  
Vt. Stat. Ann. tit. 19, § 305(e) Vt. Stat. Ann. tit. 19, § 704
- 
- For Class 3 or Class 4 town highway additions  
A Certificate of Completion and Opening  
While not required by statute, a Certificate of Completion and Opening form is a helpful document for the record.

All records filed with the agency are subject to verification in accordance with 19 V.S.A. § 305 (a) and 19 V.S.A. § 305 (e).

Vermont Agency of Transportation  
Division of Policy, Planning and Intermodal Development, Mapping Section  
1 National Life Drive, Montpelier, VT 05633-5001

District 5  
Certcode 0104-0

**CERTIFICATE OF HIGHWAY MILEAGE  
YEAR ENDING FEBRUARY 10, 2019**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2019 to:  
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section  
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of CORNWALL in ADDISON County  
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,  
added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	6.590				0.000
Class 3	25.62		0.10	25.52	0.000
State Highway	13.506				0.000
<b>Total</b>	<b>45.716</b>			<b>45.616</b>	<b>0.000</b>
* Class 1 Lane	0.000				
* Class 4	1.48	0.03		1.51	0.000
* Legal Trail	0.00				

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

Adjustments by  
S. Moulton 2019-02-19

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

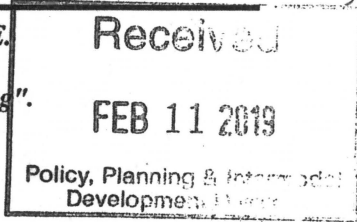
1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

See attached minutes and July 3, 2018 Order of the Cornwall Select Board

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.



IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. [ ]

**PART III - SIGNATURES - PLEASE SIGN.**

Selectmen/ Aldermen/ Trustees Signatures:

*[Signature]*  
Benjamin Marks  
Select Bd. Chair

T/C/V Clerk Signature:

*[Signature]*

Date Filed: 2/8/19

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: \_\_\_\_\_  
Representative, Agency of Transportation

DATE: \_\_\_\_\_

TOWN HWY. No.	LENGTH IN MILES CLASS 3	CLASS 4
1	3.45	
2	1.20	
3	2.55	
4	2.05	
5	1.40	
6	1.85	
7	0.09	
8	0.75	
9	0.43	
10	0.32	
11	0.10	
12	1.22	
13	0.55	
14	1.68	
15	1.35	
16	0.18	
17	1.13	
18	0.28	(1.02)
19		(0.10)
20	0.11	
21	1.75	
22	0.58	
23	1.14	
24	1.05	
25	0.03	(0.27)
26	0.11	
27	0.10	(0.02)
28	0.04	(0.07)
29	0.10	
30	0.04	
31	0.10	
32	0.04	
33	0.10	
34	0.04	
35	0.10	
TOTAL	25.62	1.48

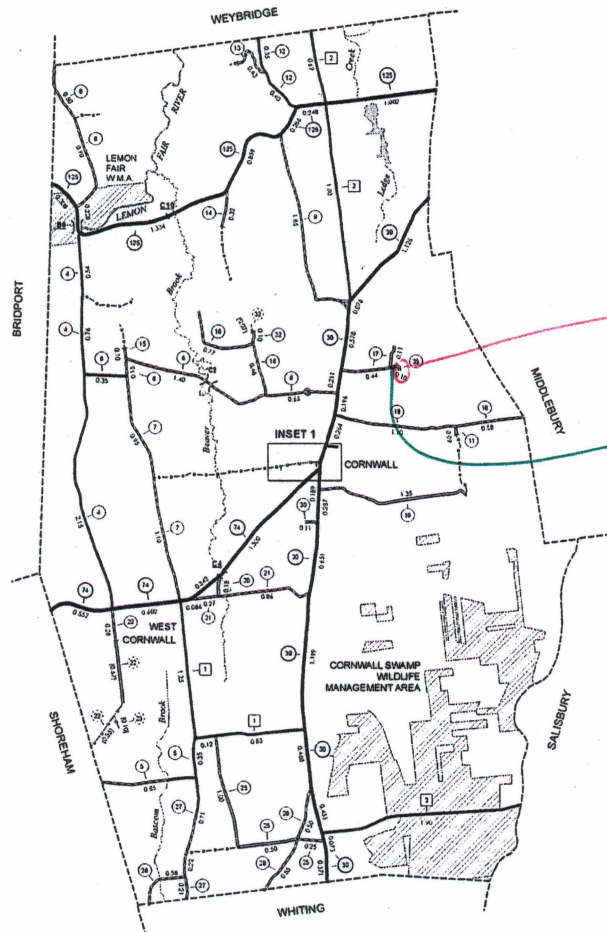
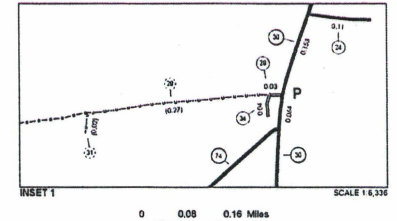
**MILEAGE SUMMARY**

CLASS 2	CLASS 3	TOTAL CLASS 2	TOTAL CLASS 3	TOTAL TOWN
TH-1		2,200		
TH-2		2,490		
TH-3		1,900		
		<b>TOTAL CLASS 2</b>	<b>6,590</b>	
			<b>TOTAL CLASS 3</b>	<b>25.62</b>
			<b>TOTAL TOWN</b>	<b>32,210</b>

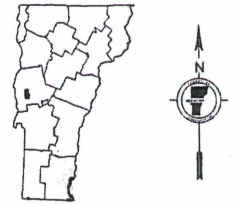
STATE HIGHWAY	LENGTH	TOTAL STATE HIGHWAY
VT-30	6,359	13,906
VT-74	2,882	13,906
VT-125	4,355	13,906
	<b>TOTAL STATE HIGHWAY</b>	<b>13,906</b>
	<b>TOTAL STATE</b>	<b>13,906</b>

**TOTAL TRAVELED HIGHWAYS, FEB. 10, 2015: 45,716**  
(Excludes Class 4, Legal Trail, and Unimproved Conduit Mileage)

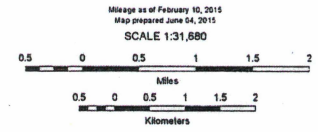


*0.07 mi of Robbin Rd  
Thrown up*

*0.03 mi of Robbin Rd converted to  
Class 4 Road*



**VERMONT  
GENERAL HIGHWAY MAP**  
**Town of Cornwall**  
 ADDISON COUNTY  
 Transportation District #5  
 Prepared by the  
 Vermont Agency of Transportation  
 Division of Policy, Planning and Intermodal Development  
 in cooperation with  
 U.S. Department of Transportation  
 Federal Highway Administration



- HIGHWAYS**
- INTERSTATE OR DIVIDED HIGHWAY
  - INTERSTATE
  - U.S. ROUTE
  - STATE ROUTE
  - CLASS 1
  - CLASS 2
  - CLASS 3
  - CLASS 4
  - LEGAL TRAIL
  - UNIMPROVED OR PRIMITIVE
  - IMPASSABLE OR UNTRAVELED
  - LEGAL TRAIL
  - DISCONTINUED
  - HIGHWAY CLASS CHANGE
  - RAILROAD
  - INACTIVE RAILROAD
  - NFR NATIONAL FOREST ROAD
  - SPN STATE FOREST HIGHWAY
  - P PARK AND RIDE
  - PUBLIC LAND - GREEN MOUNTAIN NATIONAL FOREST
  - PUBLIC LAND - STATE/MUNICIPAL
  - POLITICAL SUBDIVISIONS
  - STATE BOUNDARY
  - COUNTY BOUNDARY
  - TOWN BOUNDARY
  - VILLAGE BOUNDARY
  - URBAN COMPACT BOUNDARY
  - WATER BODY
  - STREAM OR BROOK
  - BRIDGE OR CULVERT
  - BRIDGE OR CULVERT > 20'
  - BRIDGE OR CULVERT 6' - 20'
  - VOBCIT BRIDGE
  - VOBCIT CULVERT > 6'
  - 835 / 524 STATE BRIDGE OR CULVERT IDENTIFIER
  - 831 / 524 TOWN BRIDGE OR CULVERT IDENTIFIER

**FEDERAL CLASSIFICATION IDENTIFIER**  
 PAU URBAN ARTERIAL OR COLLECTOR  
 MA MAJOR ARTERIAL  
 MAC MAJOR COLLECTOR  
 MIC MINOR COLLECTOR  
 PA PRINCIPAL ARTERIAL

**DISCLAIMER**  
 The untraveled highways (fold-out town highways), discontinued highways, and legal trails herein are those of which the Agency of Transportation has record; others may exist.  
 Highway and bridge data by the Agency of Transportation Town short structures are drawn from the Vermont Online Bridge & Culvert Inventory Tool (VOCBIT) database. All other data from the Vermont Center for Geographic Information. Only named streams are shown.

Vermont State Plane Coordinate System  
 North American Datum of 1983  
 SPCS\_Zone\_Identifier: 4000  
 Geocentric Reference System 80  
 4,000-meter grid, Easting - Northing

Approved May 1, 2018

**CORNWALL SELECT BOARD**  
Regular Meeting, Cornwall Town Hall  
April 17, 2018

**MEMBERS PRESENT:** Ben Marks, Ben Wood, Brian Kemp, John Roberts

**ALSO PRESENT:** Mike Sunderland, Ashar Nelson

The meeting was called to order at 7:07 pm  
Quorum – established.

**AGENDA**

John R. MOVED / Ben M. SECONDED a motion to approve the agenda with addition of discussion of dog attack today at 505 VT Route 125, Cornwall.

General Fund and Highway Orders - signed  
Report on Reconciled Bank Statement - reviewed

**MINUTES – April 3, 2018**

John R. MOVED / Ben W. SECONDED a motion to approve the minutes with the following changes:

- Ben W. abstained from vote to approve April 3 minutes because he was not present at that meeting.
- Wooster Road update - Brian talked with Cornwall residents not the Shoreham Select Board. Motion passed – 4 in favor, 0 opposed.

**CORRESPONDENCE REVIEW**

- Application to cater malt, vinous, or spiritous liquors at Derby Day event sponsored by Porter Hospital Auxillary to be held at 194 North Bingham Street on May 5. Ben W. MOVED / John R. SECONDED a motion to approve the application. Motion passed - 3 in favor, 0 opposed, 1 abstained (Ben M.)

- Notice of Vermont League of Cities and Towns (VLCT) Spring Planning and Zoning workshop in Rutland
- Notice of Annual Vermont Field Day and Equipment Fair – Michael S. said he is aware of it.
- Notice of Local Roads trainings
- VLCT news

**PUBLIC COMMENTS - none**

**TOWN CLERK / TOWN TREASURER'S REPORT - none**

**ROAD COMMISSIONER / ROAD FOREMAN'S REPORT**

- Mike S. reported normal seasonal operations, except for past weekend (snow, sleet, freezing rain). Salt was ordered 90 days ago but was still not available, and supply in shed was not sufficient. However, Mike was able to borrow a load from the State.
- One black plastic culvert on North Bingham has failed and will need to be replaced. The Town is no longer installing black plastic culverts (designed for driveways, not roads) and is using gray double walled plastic culverts now. Next planned work for the road crew is to fill in potholes and fix shoulders. Mike reported that there is a lot of debris in the ditches. It is important to remove this debris to allow water to drain from the road, using effective and recommended methods such as discing. The Road Commissioner and rest of Board members expressed support of the Road Foreman's decision to use discing when and where appropriate.

**OLD BUSINESS**

- **Discussion of Zoning Administrator Fees/Compensation in Addison County Towns** – The Board has reviewed materials provided by the Planning Commission (CPC). As requested by the CPC, the Board will defer decision until the CPC has chance to come to a meeting.
- **Complete process of throwing up a portion of Robbins Road.** Ben M. informed Ashar Nelson that the procedure with the State is complete. Next steps: Ashar N. will call Town Attorney Jim Carroll to confirm that the mylar has been

submitted to the Town and ready to be filed in the Land Records. Ben W. MOVED / John R. SECONDED a motion to record the documents to complete the process of throwing up a portion of Robbins Road and to direct the Town Clerk to do the same. Motion passed – 4 in favor, 0 opposed.

## **NEW BUSINESS**

- **Cornwall Recreation Committee Appointments**  
Ben W. MOVED / John R. SECONDED a motion to appoint the following to the Cornwall Recreation Committee: Annie Wilson, Susanne Barrows, Paul Bougor, Sue Sears, Mary Jane Broughton and Sue Johnson. Motion passed – 4 in favor, 0 opposed.
- **Discussion of the new draft Zoning and Sub-Division Regulations.** The CPC has provided a first draft of the 133-page *Town of Cornwall Land Use and Development Regulations* to the Board. Tomorrow night at 7 pm will be the CPC public meeting and presentation of the document. Ben W. plans on attending. The Board discussed options for effective and efficient ways to review the document and will ask the CPC if there is a cross reference, highlighted changes or other such document available.
- **Required Approval of Emergency Operations Plan**  
Cornwall Emergency Operations Plan - not available for review tonight. Ben M. will call Adam Lougee from Addison Regional Planning Commission tomorrow, who worked on the latest update.
- **Report of Dog Attack** - A member of the Cornwall Fire Department has provided written notice about a dog attack that occurred today at 505 Vermont Route 125. A dog at this residence attacked the Fed Ex driver as she was attempting to make a delivery at the home. She was knocked to the ground, sustained multiple injuries from dog bites, and was transported to the hospital by ambulance, where she was treated for her injuries. The Fire Department is requesting that this dog is controlled per Town policy. Next steps: to convene a hearing at a day and time when participants can attend. Ben M. will talk to the health officer regarding the matter. For the safety of the public, the Board believes the dog should be muzzled until the

matter is resolved. It is the duty of the Board to ensure that the public is safe.

**OTHER BUSINESS**

Zoning Administrator (ZA) Jim Duclos has received two complaints from citizens regarding the scope of a local business. The Board agreed to authorize the ZA to consult legal counsel regarding his questions on zoning enforcement.

John R. MOVED / Brian K. SECONDED a motion to adjourn the meeting. Motion passed – 4 in favor, 0 opposed.

The meeting was adjourned at 8:29 pm.

Submitted by Sharon Tierra, Secretary of the Select Board

Cornwall Select Board  
Decision to Discontinue and Reclassify Portions of Robbins Road (T.H. 35)

On April 18, 2017 the Cornwall Select Board (“Board”) received a written request from Joseph W. and Kristin P. Brown (the “Browns”), owners of a house and lands at 519 Robbins Road to discontinue a 375-foot portion of Robbins Road – or Town Highway No. 35 – in Cornwall, Vermont, from where Robbins Road currently terminates at its most easterly point on the Browns' property to a point 153.36 easterly of the intersection of Robbins Road and Robbins Road Extension (Town Highway No. 17). In this decision, for the reasons set forth below, the Board grants the Browns' discontinuance request, and further reclassifies the new final 150 foot portion of Robbins Road as shown on Exhibit 1 from a Class 3 to a Class 4 road, subject to the conditions set forth at the end of this decision.

Procedural History

On March 21, 2017, Ashar Nelson, of Vermont Integrated Architecture (the Browns' architect), attended a Board meeting and requested that the Board consider discontinuing a portion of Robbins Road past Robbins Road Extension. The Board asked the Town Clerk, Sue Johnson, to review prior town actions to throw up roads and review what procedures had been followed in the past. Board Meeting Minutes, March 21, 2017, p. 5.

On April 4, 2017, Sue Johnson reported to the Board that she had reviewed the relevant statutes regarding road discontinuance. Board Meeting Minutes, April 4, 2017, p. 3.

On April 18, 2017, the Board read correspondence from Ashar Nelson on behalf of the Browns, formally petitioning the discontinuance of the last 378 feet of Robbins Road (from where it dead-ends on the Brown property, westerly to a point 150 feet from the intersection of Robbins Road and Robbins Road Extension). See Preliminary Plan of Barnard & Gervais, LLC, Lands of Joseph W. & Kristin P. Brown, Town Highway Discontinuance & Reclassification attached as Exhibit 1. The Board reviewed plats with Mr. Nelson showing the layout of Robbins Road as it currently exists and the Browns' proposed changes to it. After further discussion, on motion duly made and seconded, the Board voted unanimously to initiate road discontinuation proceedings, setting a public hearing date of June 6, 2017 at the Town Hall, with a site visit to take place on that date at 6:00 p.m. Board Meeting Minutes, p. 2-3. Notice of the site visit and public meeting were posted on May 4, 2017 at the Town Hall, the Town Garage, and published in the Addison Independent newspaper, on May 15, May 18, and May 22, 2017. Publication and notice to all parties was provided as required by 19 V.S.A. §§709 and 775.

On June 6, 2017, the Board conducted a site visit on Robbins Road to examine the premises and hold a public meeting. In attendance were: Select Board Members Benjamin Marks, John Roberts, and Brian Kemp, and Cornwall Road Foreman Mike Sunderland; for the Browns, Ashar Nelson; Jean Terwilliger and Todd Kincaid also attended. Sue Johnson took minutes. No other member of the public was in attendance. Public Meeting Minutes, June 6, 2017, p. 1.

On July 11, 2017, the Board received a preliminary survey from Mr. Nelson attached to this decision as Exhibit 1 showing the metes and bounds of the portion of Robbins Road to be discontinued and reclassified. There was also a discussion of the likely loss of state highway dollars as a result of discontinuing 378 feet of Robbins Road, likely additional tax revenue from new construction by the Browns, and a brief history of that portion of Robbins Road and the maintenance of Robbins Road.



After further discussion, on a motion duly made and seconded, the Board voted unanimously to approve the Browns' request, subject to the terms of this decision. Board Meeting Minutes, July 11, 2017, p. 3.

On April 2, 2018, the Vermont Agency of Natural Resources indicated its approval of the proposed discontinuance pursuant to 19 V.S.A. § 775. See Correspondence of Agency of Natural Resources Commissioner Michael C. Snyder, dated April 2, 2018 attached as Exhibit 2.

#### Law

1. Title 19 of the Vermont Statutes Annotated, Section 708 allows a landowner to request in writing to the Board that a highway be discontinued or reclassified. Section 708 also allows a select board to consider the issue on their own motion. Because the Board has received a written request on behalf of the Browns, and decided unanimously to consider that request, the Board is acting within the scope of its authority.
2. Further, 19 V.S.A. §710 states, in pertinent part: “After examining the premises and hearing any interested parties, and if the selectmen judge that the public good, necessity, and convenience of the inhabitants of the municipality require the highway to be laid out, altered, or reclassified as claimed in the petition, they shall cause the highway to be surveyed in accordance with the provisions of section 33 of this title if the highway right-of-way cannot be determined and shall place suitable monuments to properly mark the bounds of the survey.”
3. Section 710 also requires that the discontinuance be in writing setting forth a completed description of the highway. Because a quorum of Board members examined at a duly warned public meeting the portions of town highway at issue in this decision and because the survey attached as Exhibit 1 depicts the required information, the requirements of Section 710 have been satisfied.
4. 19 V.S.A. § 775 requires the Commissioner of the Vermont Agency of Natural Resources be notified prior to the discontinuance of a town highway.

#### Facts

5. Robbins Road is a Cornwall Class 3, three-rod, gravel surface road, which dead-ends on property currently owned by Joseph W. and Kristin P. Brown, owners of a house and lands at 519 Robbins Road. Exhibit 1.
6. Based on the best information available, those portions of Robbins Road which are being considered for discontinuance and reclassification were established as town highway by dedication and acceptance.
7. Robbins Road dead-ends within the Town of Cornwall and does not extend into any adjacent municipality for the purposes of 19 V.S.A. §771(c), or otherwise.
8. The existing house yard on the Brown property extends into the edges of the public right of way. Exhibit 1.
9. The Browns desire to design and build a new home on the footprint of the existing house at 519 Robbins Road, but the Browns were concerned with the intrusion of the public right of way at the

house yard. Board Meeting Minutes, March 21, 2017, p. 5.

10. The portion of Robbins Road that the Browns wish Cornwall to discontinue was at one point a private road. See, e.g., Warranty Deed from Peter H. Lackey and Mary Ann Brosman to Kevin Ianni and Barbara Kaiser-Ianni dated March 11, 1997, Cornwall Town Land Records Book 44, p. 295 and following, referring to this portion of Robbins Road as “a private road.”

11. The Browns have consulted with Stuart Johnson and Mike Sunderland, Cornwall's former Road Commissioner and present Road Foreman, who have indicated that making the proposed changes to Robbins Road will not adversely affect Cornwall's ability to maintain its roads or to plow snow. Board Meeting Minutes, April 18, 2017, p. 2.

12. By changing designation of the 150 feet of road between the junction of Robbins Road and Robbins Road Extension and the proposed terminus of Robbins Road to a Class 4 Road, the town's snow plows will have sufficient space to place ploughed snow on the south side of Robbins Road within the public right of way, and improved room to turn trucks and graders around using Robbins Road Extension following the proposed road discontinuance. Public Meeting Minutes, June 6, p. 1; Exhibit 1.

13. Altering the terminus of Robbins Road, as proposed, will still leave the neighboring landowners, Manfred Todd Kincaid and Jean Ann Terwilliger with enough road frontage to meet their zoning needs. Public Meeting Minutes, June 6, p. 1, Exhibit 1.

14. It is estimated that discontinuing 378 feet of Robbins Road will cost Cornwall approximately \$108.00 annually in lost Vermont Highway Funds, based on the small percentage of Cornwall town roads represented by the 378 feet proposed to be discontinued. Board Meeting Minutes, July 11, 2017, p. 1.

15. Replacing the existing home at 519 Robbins Road with a home of similar size, but with first class construction and materials as the Browns propose to do, and the addition of a guest house of the size shown on the Browns' permitting plans is estimated to produce an increase in Cornwall tax revenue at least two orders of magnitude greater than the lost road maintenance funds. Board Meeting Minutes, July 11, 2017, p. 1.

16. Cornwall will have some incremental savings from no longer needing to plow the discontinued portion of Robbins Road or the portion of 150-foot portion of Robbins Road converted to a Class 4 Road. Cornwall road crews will also have an easier, safer turnaround for both winter plowing and spring road grading at the junction of Robbins Road and Robbins Road Extension (Town Highways 35 and 17) than at the current road terminus or at the 378 foot mark originally proposed by the Browns.

17. Given the current terminus of Robbins Road within the Browns' dooryard, there are no known property owners whose rights of access will be affected by the discontinuance, nor is there any loss of access to public lands or recreational activities.

18. The Select Board has considered aspects of the proposed conveyance at five of its regularly warned meetings and the special meeting and site visit, and no member of the public has spoken either for or against the proposed discontinuance. In addition, the Board has received no written comments regarding the proposed discontinuance.

Decision

19. The Browns have demonstrated that the discontinuance of the final 378 feet of Robbins Road and the reclassification of a further 150 feet of Robbins Road from the intersection of Robbins Road Extension Town Highways 35 and 17) to the point marked on Exhibit 1 from a Class 3 to a Class 4 road will benefit the public good, necessity, and convenience of the inhabitants of Cornwall by reducing the expense and cost of maintaining the Browns' driveway access with the added benefit of increasing the Town's tax base based on anticipated revenues from future construction.

20. The public benefits of that construction and road discontinuance consist of:

a) reduced plowing and grading for the Cornwall road crews;

b) an easier and safer turnaround for Cornwall plows and graders at the intersection of Robbins Road and Robbins Road Extension (Town Highways 35 and 17); and

c) a considerable net increase in tax revenue to Cornwall in excess of the state highway funds that will be lost as a result of discontinuing 378 feet of town highway.

21. Important information considered by the Board in coming to this decision includes the following two facts. First, the portion of the town road being discontinued by this decision was originally a private road or driveway, and does not connect with any other town roads. This portion of Robbins Road is thus reverting to its original use. Second, no member of the public has objected to the proposed change and there are no known private or public lands whose access will be affected by the discontinuance or reclassification.

22. The Browns' discontinuance and reclassification request is hereby granted, subject to the following conditions.

Conditions

A. The road discontinuance and reclassification granted by this decision shall not become effective until this decision is duly recorded along with a final and duly signed mylar of the Plat prepared by Barnard & Gervais, LLC of the Town Highway Discontinuance and Reclassification as depicted on Exhibit 1.

B. The Browns shall file a full size and duly certified mylar plat of Exhibit 1 with the Cornwall Town Clerk.

C. The Browns shall place or cause to be placed iron pipe or rebar as indicated on Exhibit 1 at the point that is 378 feet from the current terminus of Robbins Road. The Browns shall maintain the condition and visibility of said marker at their expense.

D. That portion of Robbins Road which is hereby discontinued as depicted on Exhibit 1 shall be subject to the terms of 19 V.S.A. §775.

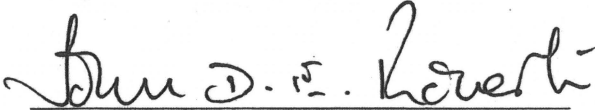
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Dated July 3, 2018

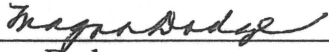
By the CORNWALL SELECT BOARD



Benjamin Marks



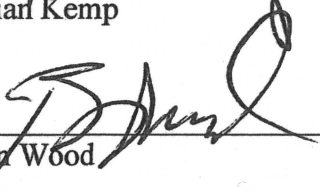
John Roberts



Magna Dodge



Brian Kemp



Ben Wood

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1. Article Addressed to:

John & Sherry Klinck  
1722 Route 30  
Cornwall, VT 05753



9590 9402 2474 6306 1345 72

2. Article Number (Transfer from service label)

7016 0910 0000 0337 3864

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3. Service Type

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1. Article Addressed to:

Jeff & Lise Fifield  
532 South Main Street  
Middlebury, VT 05753



9590 9402 2474 6306 1345 65

2. Article Number (Transfer from service label)

7016 0910 0000 0337 3871

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3. Service Type

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1. Article Addressed to:

Corcy & Jenna Brace  
425 Robbins Road  
Cornwall, VT 05753



9590 9402 2474 6306 1345 27

2. Article Number (Transfer from service label)

7016 0910 0000 0337 3925

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A. Signature

X *[Signature]*  Agent  
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B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
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- Insured Mail
- Priority Mail Express®
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- Registered Mail Restricted Delivery
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- Signature Confirmation
- Signature Confirmation Restricted Delivery

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- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
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1. Article Addressed to:  
 David & Jean Donahue  
 380 Robbins Road  
 Cornwall, VT 05753



9590 9402 2474 6306 1345 58

2. Article Number (Transfer from service label)  
 7016 0910 0000 0337 3888

PS Form 3811, July 2015 PSN 7530-02-000-9053

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  
 X *William Donahue*  Agent  Address:  
 B. Received by (Printed Name) C. Date of Deliv

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

3. Service Type
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| <input type="checkbox"/> Adult Signature Restricted Delivery         | <input type="checkbox"/> Registered Mail™                           |
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1. Article Addressed to:  
 Todd Kincaid & Jean Tenwilliger  
 137 Cobbs Corners Road  
 Cornwall, VT 05753



9590 9402 2474 6306 1345 10

2. Article Number (Transfer from service label)  
 7016 0910 0000 0337 3932

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**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  
 X *Tenwilliger*  Agent  Address:  
 B. Received by (Printed Name) C. Date of Deliv

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

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1. Article Addressed to:  
 Eric & Kathleen Davis  
 20 Robbins Road  
 Cornwall, VT 05753



9590 9402 2474 6306 1345 89

2. Article Number (Transfer from service label)  
 7016 0910 0000 0337 3857

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**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  
 X *Kathleen Davis*  Agent  Address:  
 B. Received by (Printed Name) C. Date of Deliv

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

3. Service Type
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1. Article Addressed to:  
 Joseph & Kristen Brown  
 1602 West Alex-Bell Road  
 Centerville, OH 45459



9590 9402 2474 6306 1345 03

2. Article Number (Transfer from service label)  
 7016 0910 0000 0337 3949

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  
 Agent  
 Address  
 X *[Signature]*

B. Received by (Printed Name)  
 E2Sara Brown

C. Date of Delivery  
 5/16/17

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

3. Service Type

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1. Article Addressed to:  
 VIA  
 ASHAR NELSON  
 PO Box 862  
 MIDDLEBURY, VT 05753



9590 9402 2474 6306 1344 97

2. Article Number (Transfer from service label)  
 7016 0910 0000 0337 3956

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  
 Agent  
 Address  
 X *[Signature]*

B. Received by (Printed Name)  
 Gwen Nagy-Benson

C. Date of Delivery  
 5/11/17

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

3. Service Type

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1. Article Addressed to:  
 Mark & Marie Tabach  
 598 Weed St.  
 New Canaan, CT 06840



9590 9402 2474 6306 1345 41

2. Article Number (Transfer from service label)  
 7016 0910 0000 0337 3895

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  
 Agent  
 Address  
 X *[Signature]*

B. Received by (Printed Name)  
 Marie Tabach

C. Date of Delivery  
 5/11/17

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

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1. Article Addressed to:

Stanley & Kathleen Grayb  
 PO Box 270  
 Middlebury, VT 05753



9590 9402 2474 6306 1345 34

2. Article Number (Transfer from service label)

7016 0910 0000 0337 5

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

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- Agent
- Address

B. Received by (Printed Name)

C. Date of Deliv

D. Is delivery address different from item 1? If YES, enter delivery address below:

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3. Service Type

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Sue Johnson

TOWN OF CORNWALL  
PUBLIC HEARING  
TUESDAY, JUNE 6, 2017  
6:00 PM

LOCATION: AT THE EAST END OF ROBBINS ROAD IN  
CORNWALL

The Cornwall Selectboard will hold a public hearing at the East end of Robbins Road in Cornwall to examine and discuss the request from Joseph & Kristen Brown to discontinue .072 miles at the end of Robbins Road. The hearing will begin at 6:00 PM at the Robbins Road location. The hearing is open to all interested parties. Information related to the request for the discontinuation of the road is available at the Town Clerk's office, 2629 Route 30, Cornwall, VT 05753.

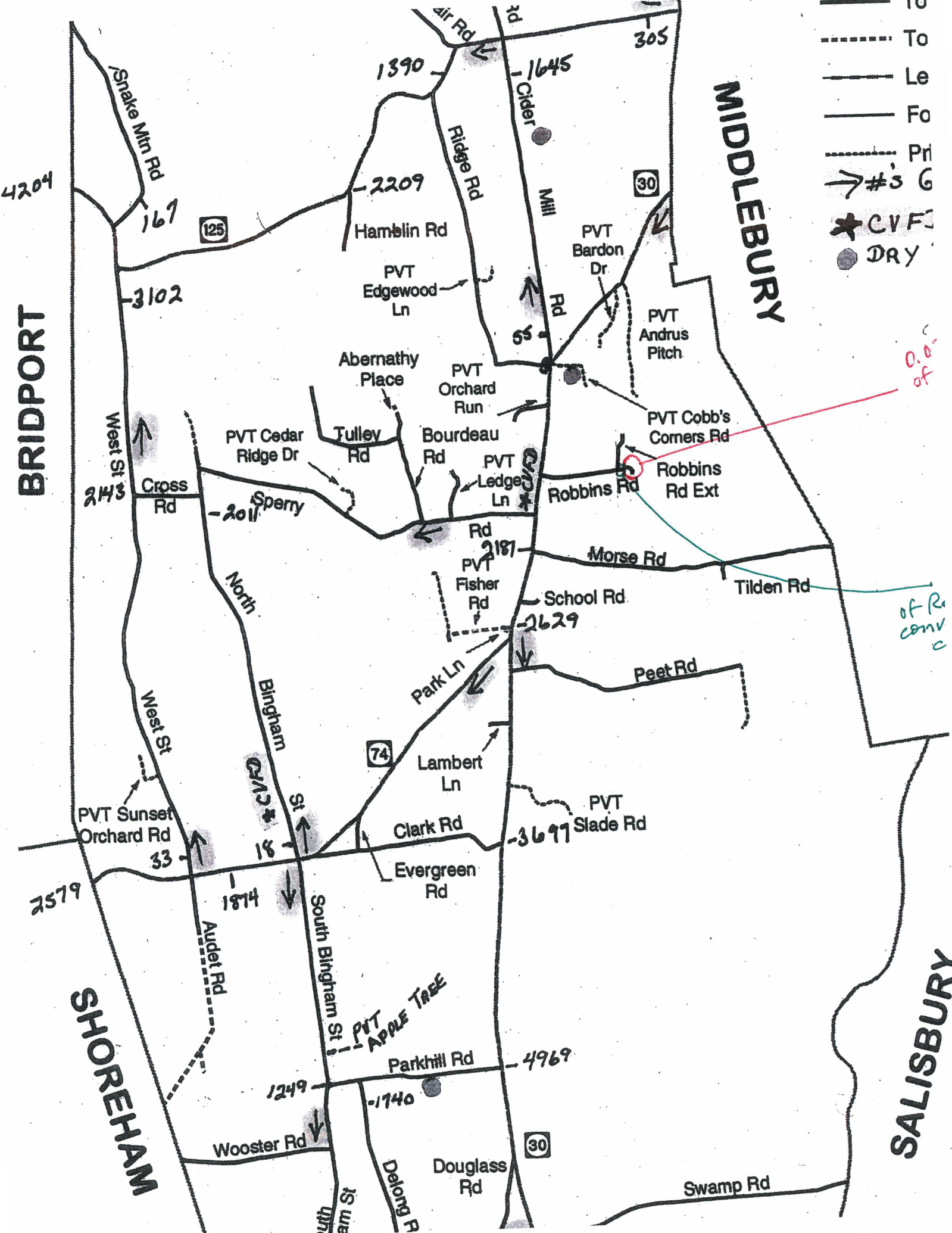
 POSTED  
5/4/17

TOWN OF CORNWALL  
PUBLIC HEARING  
TUESDAY, JUNE 6, 2017  
6:00 PM

LOCATION: AT THE EAST END OF  
ROBBINS ROAD IN CORNWALL

The Cornwall Selectboard will hold a public hearing at the East end of Robbins Road in Cornwall to examine and discuss the request from Joseph & Kristen Brown to discontinue .072 miles at the end of Robbins Road. The hearing will begin at 6:00 PM at the Robbins Road location. The hearing is open to all interested parties. Information related to the request for the discontinuation of the road is available at the Town Clerk's office, 2629 Route 30, Cornwall, VT 05753.

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- \* CVF
- DRY



BRIDPORT

MIDDLEBURY

SHOREHAM

SALISBURY

4204

Snake Mtn Rd

167

125

1390

2209

Hamblin Rd

PVT Edgewood Ln

Abernathy Place

PVT Orchard Run

Tulley Rd

Bourdeau Rd

PVT Ledge Ln

PVT Cedar Ridge Dr

Sperry

3102

West St

Cross Rd

2011

North

Bingham

PVT Fisher Rd

School Rd

Tilden Rd

Morse Rd

Park Ln

Peet Rd

Lambert Ln

PVT Slade Rd

Clark Rd

3697

Evergreen Rd

2579

PVT Sunset Orchard Rd

33

Audet Rd

1874

South Bingham St

PVT APPLE TREE

Parkhill Rd

4969

Wooster Rd

1249

1740

Douglas Rd

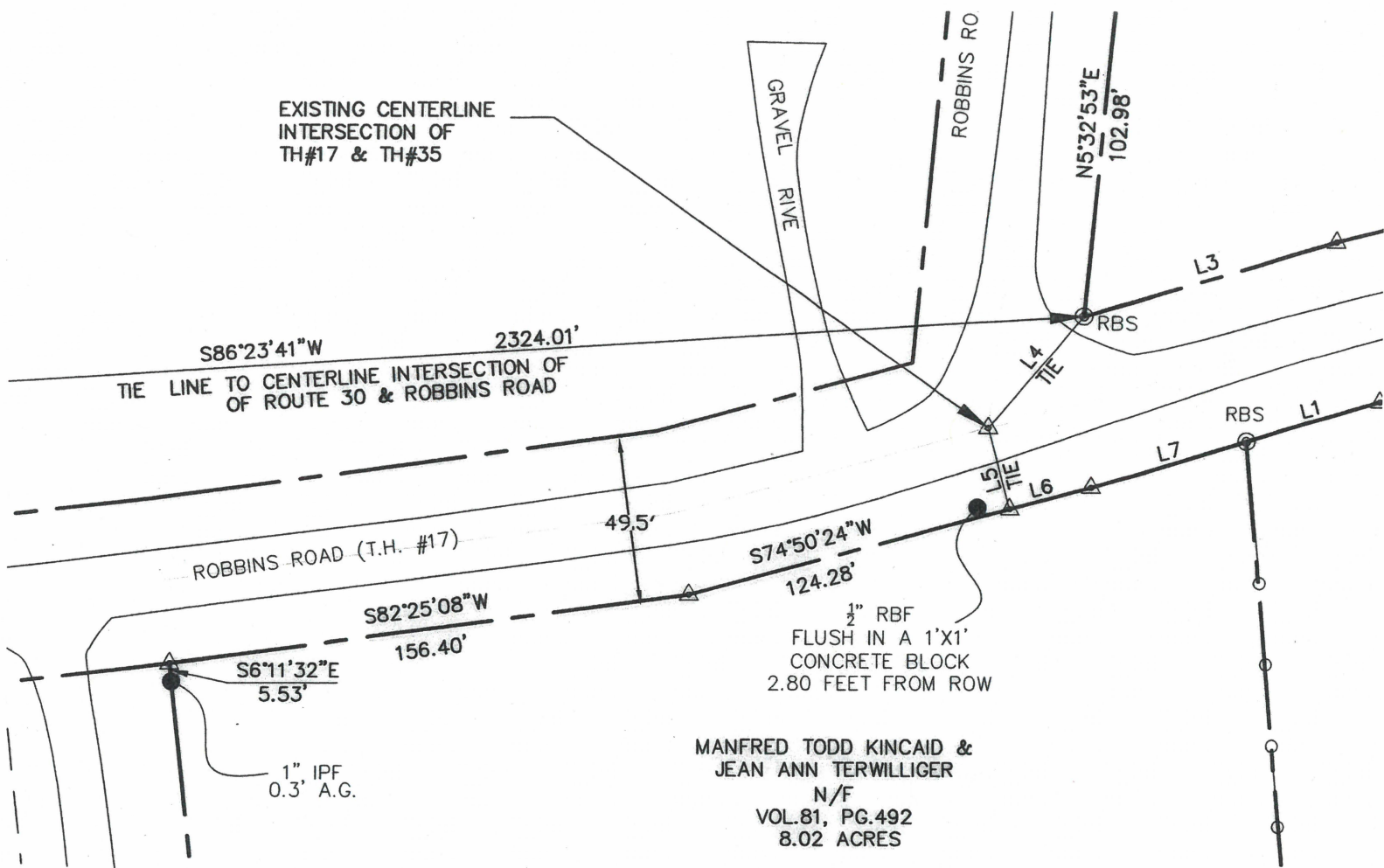
30

Delong Rd

Swamp Rd

D.O. of

of R conv c



**REFERENCES:**

DEED OF A PARCEL OF LAND CONVEYED TO JAY A. & SHINSKY BY E. RODNEY ROBBINS CORNWALL, VERMONT, PL-1, BOUNDARY SURVEY 10.07 ACRE BARNARD & GERVAIS, LLC. DATED AUGUST 2, 1990 BY THE TOWN OF CORNWALL PLANNING BOARD.

DEED OF MARY LOUIS BEDFORD, CORNWALL, VERMONT, PL-1, BOUNDARY SURVEY 10.07 ACRE BARNARD & GERVAIS, LLC. DATED AUGUST 2, 1954, REVISED NOVEMBER 10, 1970 BY LEE H. TERWILLIGER (NOT RECORDED)

DEED "PLAT PROPOSED SUBDIVISION LANDS OF DAVID A. DONAHUE AND JOAN W. D. DONAHUE, SOUTHERLY OF CORNWALL, ADDISON COUNTY, VERMONT" BY DAVID A. DONAHUE AND JOAN W. D. DONAHUE, INC. AND DATED APRIL 11, 2007, REVISED APRIL 11, 2007 AND RECORDED ON SLIDE #215 OF CORNWALL LAND RECORDS.

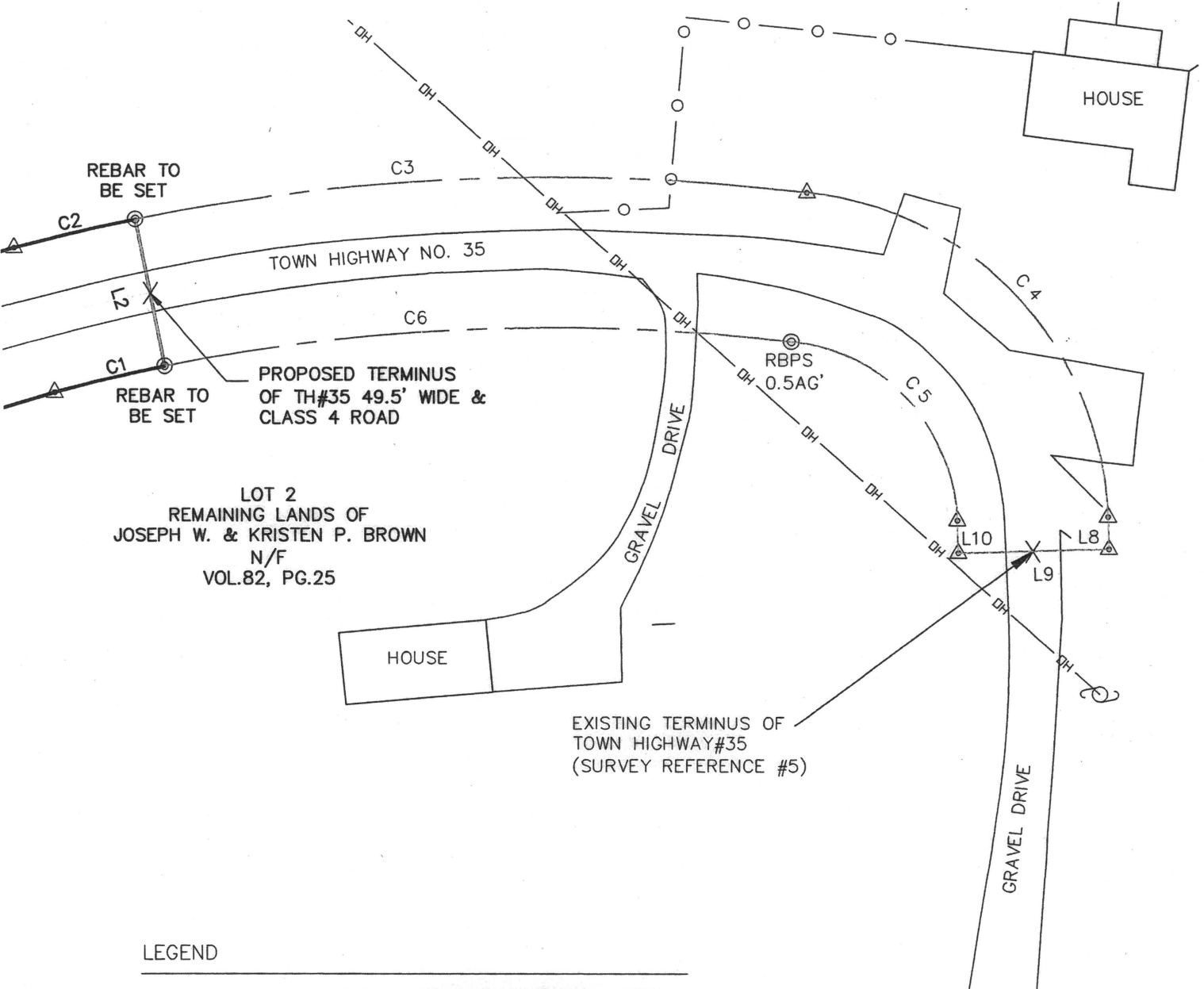
DEED "IANNI REVOCABLE TRUST, 425 ROBBINS ROAD, CORNWALL, VERMONT, PL-1, BOUNDARY SURVEY 10.07 ACRE BARNARD & GERVAIS, LLC. DATED AUGUST 2, 1990 BY THE TOWN OF CORNWALL PLANNING BOARD AND RECORDED ON SLIDE #273 OF CORNWALL LAND RECORDS."

"GENERAL HIGHWAY MAP, TOWN OF CORNWALL, VERMONT" PREPARED BY THE VERMONT AGENCY OF TRANSPORTATION WITH MILEAGE DATED FEBRUARY 10, 2015

DEED "BY LINE ADJUSTMENT PLAT: KEVIN L. IANNI AND MARY LOUIS BEDFORD, CORNWALL, VERMONT" PREPARED BY BARNARD & GERVAIS, LLC AND RECORDED IN THE TOWN OF CORNWALL LAND RECORDS ON SLIDE #36 OF CORNWALL LAND RECORDS.

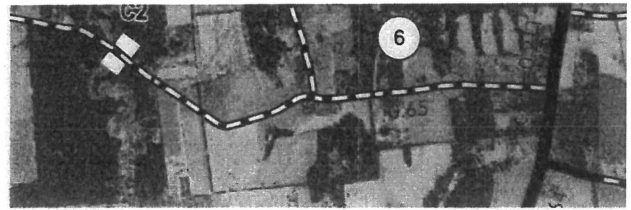
DEED "PARCEL OF LAND OWNED BY BARBARA MacFADDEN AND DAVID A. DONAHUE, CORNWALL, VERMONT" PREPARED BY BURCHARD VTPLS#173 DATED FEBRUARY 8, 1984 AND RECORDED ON SLIDE #36 OF CORNWALL LAND RECORDS.

- SURVEY NOTES:**
1. BEARINGS SHOWN HEREON WERE GENERATED FROM SURVEY GRADE GPS READINGS COLLECTED WITH A TOPCON HIPER SR GPS RECEIVER ON RANDOM CONTROL POINTS AND ADJUSTED TO VT GRID NAD83(2011) USING REAL TIME KINEMATIC NETWORK CORRECTIONS FROM CORS STATION VTMI.
  2. NO ATTEMPT HAS BEEN MADE TO LOCATE OR IDENTIFY ANY EASEMENTS OR RIGHTS OF WAYS UNLESS OTHERWISE SHOWN ON THIS PLAN.
  3. A CLOSED TRAVERSE SURVEY WAS COMPLETED IN JULY, 2016 AND EXPANDED IN MARCH, 2017 USING A NIKON TOTAL STATION AND A TOPCON HIPER SR GPS RECEIVER. THE RESULTING ERROR MEETS OR EXCEEDS THE MINIMUM REQUIRED ERROR FOR A SUBURBAN SURVEY AS ESTABLISHED BY THE VERMONT BOARD OF LAND SURVEYORS.
  4. ALL EVIDENCE OF MONUMENTATION FOUND ON THE SURVEYED PREMISES ARE SHOWN HEREON. MONUMENTATION FOUND IS CONSIDERED TO BE IN GOOD AND STABLE CONDITION UNLESS OTHERWISE NOTED.
  5. THE RIGHT OF WAY WIDTH FOR, TOWN HIGHWAY #17 AND TOWN HIGHWAY #35, OF 3 RODS (49.5') IS BASED ON PREVIOUS SURVEYS OF RECORD, MONUMENTATION FOUND, THE TRAVELED WAY AND VERMONT STATE STATUTE.
  6. ALL AREA CALCULATIONS ARE BASED ON THE EDGE OF THE RIGHTS OF WAY OF SAID ROAD AND NOT THE CENTERLINE THEREOF.
  7. ALL REBARS SET (RBS) AND PREVIOUSLY SET (RBPS) ARE 5/8" WITH A CAP STAMPED M.GERVAIS VTLS 735 AND ALL MONUMENTATION FOUND IS AS NOTED.
  8. UNAUTHORIZED ALTERATIONS AND/OR MODIFICATIONS TO THIS PLAN SHALL INVALIDATE ANY AND ALL CERTIFICATIONS MADE BY BARNARD AND GERVAIS, LLC. AND FURTHER ANY PARTIES INVOLVED IN SAID ALTERATIONS AND/OR MODIFICATIONS SHALL BE HELD LIABLE

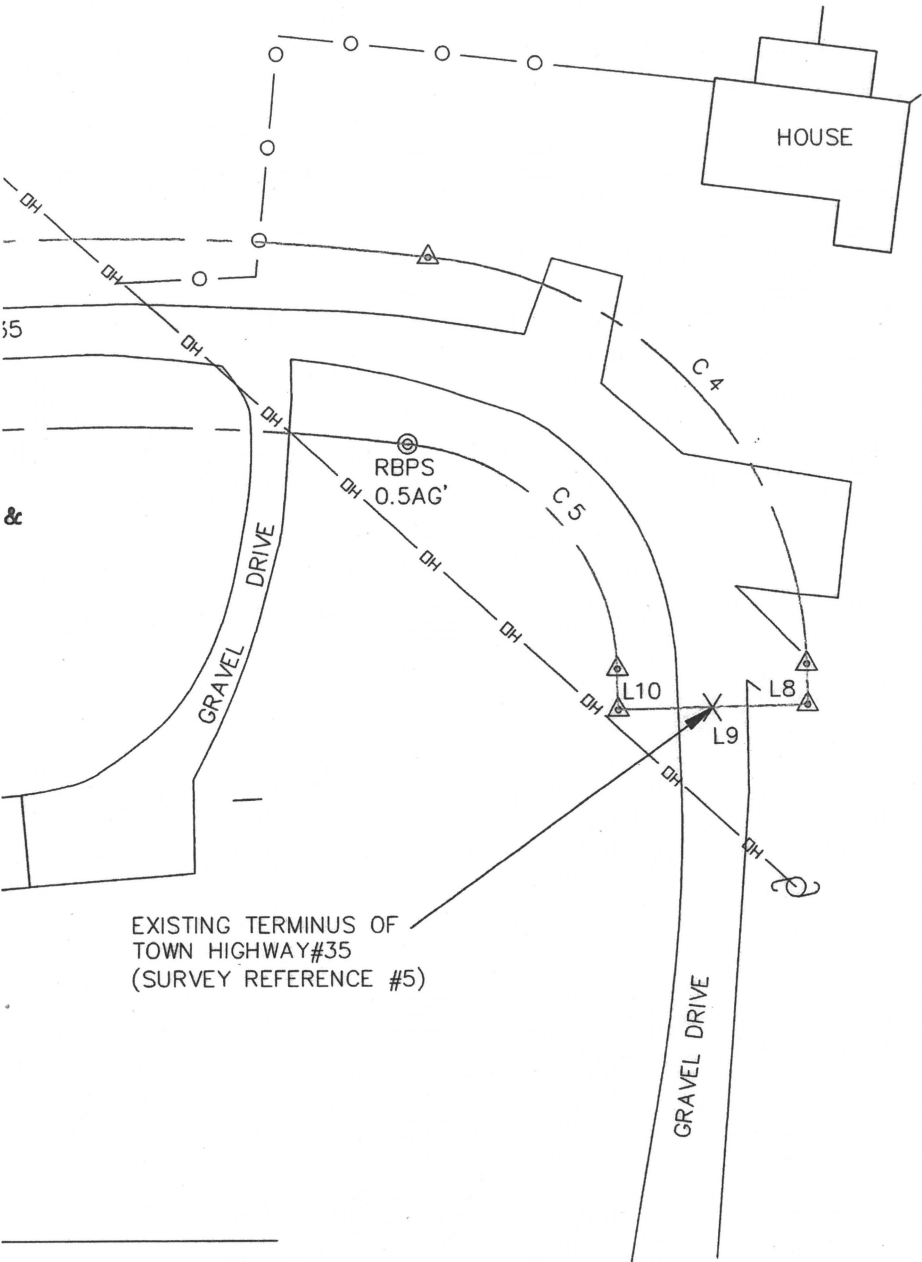


LEGEND

- |      |  |
|------|--|
|      | PROJECT BOUNDARY LINES                     |
|      | PROPOSED BOUNDARY LINES                    |
|      | BOUNDARY LINES TO BE DISSOLVED             |
|      | ABUTTING BOUNDARY LINES                    |
|      | REBAR FOUND / IRON PIPE FOUND              |
|      | REBAR SET                                  |
|      | REBAR PREVIOUSLY SET (SURVEY REF. #4 & #6) |
|      | CALCULATED CORNER                          |
| A.G. | ABOVE GRADE                                |
| B.G. | BELOW GRADE                                |
| N/F  | NOW OR FORMERLY                            |
|      | UTILITY POLE & OVERHEAD WIRES              |
|      | ELECTRIC WIRE FENCE                        |



LOCATION PLAN  
N.T.S.



EXISTING TERMINUS OF  
TOWN HIGHWAY#35  
(SURVEY REFERENCE #5)

TOWN RIGHT-OF-WAY LINE TABLE		
TH-35 ROW LINES REMAINING		
NUM	BEARING	DISTANCE
L1	N73°25'10"E	41.88'
L2	N11°25'12"W	49.50'
L3	S73°25'10"W	78.40'
L4	S40°07'54"W	43.98'
L5	S15°09'36"E	24.75'
L6	N74°50'24"E	25.01'
L7	N73°25'10"E	48.12'
TH-35 ROW LINES DISSOLVED		
L8	S01°31'40"E	10.55'
L9	S88°28'20"W	49.50'
L10	N01°31'40"W	10.60'

TOWN RIGHT-OF-WAY CURVE TABLE				
NUM	ARC	RADIUS	CHORD BEARING	LENGTH
C1	37.58'	647.58'	N76°55'04"E	37.57'
C2	41.26'	697.08'	S76°53'54"W	41.25'
C3	222.65'	697.08'	N87°43'49"E	221.70'
C4	158.82'	109.49'	S42°58'24"E	145.26'
C5	87.58'	59.99'	N43°12'02"W	80.01'
C6	207.53'	647.58'	S87°45'40"W	206.64'

- \_\_\_\_\_ EXISTING BOUNDARY LINES
- \_\_\_\_\_ PROPOSED BOUNDARY LINES
- \_\_\_\_\_ BOUNDARY LINES TO BE DISSOLVED
- \_\_\_\_\_ ADJACENT BOUNDARY LINES
- \_\_\_\_\_ CORNER FOUND / IRON PIPE FOUND
- \_\_\_\_\_ CORNER SET
- \_\_\_\_\_ CORNER PREVIOUSLY SET (SEE REF. #4 & #6)
- \_\_\_\_\_ ADJACENT CORNER
- \_\_\_\_\_ EASEMENT GRADE
- \_\_\_\_\_ MAIN GRADE
- \_\_\_\_\_ DRIVEWAY OR FORMERLY
- \_\_\_\_\_ UTILITY POLE & OVERHEAD WIRES
- \_\_\_\_\_ METALLIC WIRE FENCE

THIS FINAL PLAT HAS BEEN APPROVED BY  
OF THE DEVELOPMENT REVIEW BOARD OF  
TOWN OF CORNWALL, VERMONT; THIS \_\_\_\_\_  
\_\_\_\_\_, 2018, SUBJECT TO THE  
REQUIREMENTS AND CONDITIONS OF SAID

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_  
BY \_\_\_\_\_, CLERK

RECEIVED FOR RECORD IN THE TOWN OF C  
THIS 18<sup>TH</sup> DAY OF May  
SLIDE# 286  
AT 3 O'CLOCK 30 MIN  
AND RECORDED IN CORNWALL, VERMONT  
ATTEST Susan A. [Signature]  
TOWN CLERK

5-2-18	UPDATED TITLE RECORDING & APPRAISAL
DATE	REVISIONS

TOWN HWY. No.	CLASS 3	LENGTH IN MILES	TOWN HWY. No.	CLASS 3	LENGTH IN MILES	CLASS 4
5		2.02	46		0.21	
6		4.70	47		0.45	
7		3.42	48		0.40	
10		1.25	49		3.58	(0.52)
11		0.20	50		0.73	
12		0.70	51		1.47	
13		2.66	52		0.10	
14		0.15	53		0.11	
15		1.08	54		0.09	
16		0.58	55		0.22	(1.05)
17		0.60	56		0.45	(0.50)
18		1.78	57		0.45	
19		0.54	58		0.17	
20		1.82	59		0.10	(0.80)
21		0.80	60		0.06	
22		0.35	61		0.06	
23		1.34	63		0.15	
24		0.20	64		0.07	
25		0.98	65		0.06	
26		0.45	66		0.05	
27		0.89	67		0.15	
28		0.92	69		0.06	
29		0.27	70		0.14	
30		0.98	71		0.22	
31		0.43	72		0.15	
32		0.35	73		0.29	
33		0.36	74		0.09	
34		0.98	75		0.33	
35		0.20	76		0.10	(0.10)
36		0.30	77		0.13	
37		1.26	78		0.78	
38		0.72	79		0.60	
39		0.25	80		0.78	
40		0.20	81		0.08	
41		0.22	82		0.04	
42		0.70	83		0.03	(0.03)
43		0.08	84		0.08	(0.49)
44		2.46	85		0.03	
45		0.16				
<b>TOTAL</b>		<b>49.73</b>	<b>TOTAL</b>		<b>8.92</b>	

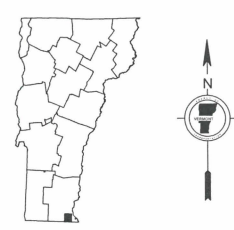
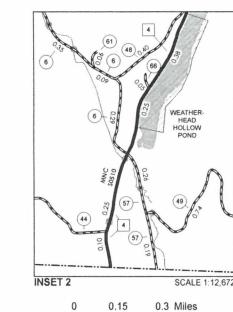
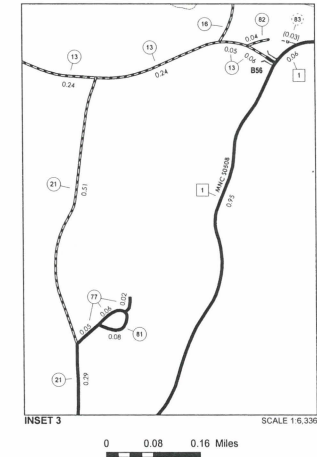
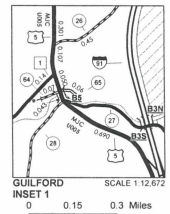
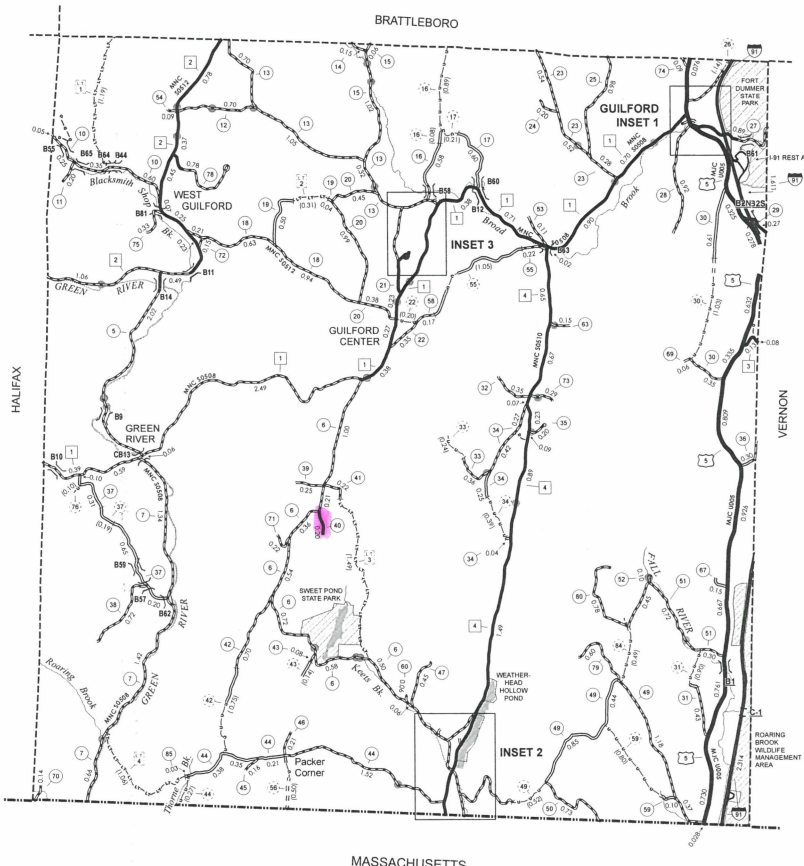
LEGAL TRAIL No.	LENGTH IN MILES
1	(1.19)
2	(0.31)
3	(1.49)
4	(1.06)
<b>TOTAL</b>	<b>4.05</b>

MILEAGE SUMMARY	
CLASS 2	8,250
TH-1	3,700
TH-2	0,210
TH-3	5,090
TH-4	
<b>TOTAL CLASS 2</b>	<b>17,250</b>
CLASS 3	49.73
<b>TOTAL CLASS 3</b>	<b>49.73</b>
<b>TOTAL TOWN</b>	<b>66,880</b>
US HIGHWAY	6,758
US-5	6,758
<b>TOTAL US HIGHWAY</b>	<b>6,758</b>
INTERSTATE	3,925
I-91	3,925
<b>TOTAL INTERSTATE</b>	<b>3,925</b>
<b>TOTAL INTERSTATE</b>	<b>3,925</b>

**TOTAL TRAVELED HIGHWAYS, FEB. 10, 2017: 77,663**  
 (Excludes Class 4 and Legal Trail Mileage)

HIGHWAYS		POLITICAL SUBDIVISIONS		FEDERAL CLASSIFICATION IDENTIFIER	
—	INTERSTATE OR DIVIDED OR PAVED	—	STATE BOUNDARY	MA	MINOR ARTERIAL
—	STATE - HARD SURFACE OR PAVED	—	COUNTY BOUNDARY	MJC	MAJOR COLLECTOR
—	TOWN - HARD SURFACE OR PAVED	—	TOWN BOUNDARY	MNC	MINOR COLLECTOR
—	GRAVEL	—	VILLAGE BOUNDARY	PA	PRINCIPAL ARTERIAL
—	SOIL OR GRADED AND DRAINED EARTH	—	UNIMPROVED OR PRIMITIVE		
—	UNIMPROVED OR PRIMITIVE	—	IMPASSABLE OR UNTRAVELED		
—	CLASS 1	—	LEGAL TRAIL		
—	CLASS 2	—	DISCONTINUED		
—	CLASS 3	—	HIGHWAY CLASS CHANGE		
—	CLASS 4	—	RAILROAD		
—	LEGAL TRAIL	—	INACTIVE RAILROAD		
—	PARK AND RIDE	—	PUBLIC LAND - NATIONAL FOREST		
		—	PUBLIC LAND - STATE/MUNICIPAL		
		—	NFR NATIONAL FOREST ROAD		
		—	SFH STATE FOREST HIGHWAY		
		—	BRIDGE OR CULVERT		
		—	BRIDGE OR CULVERT > 20'		
		—	BRIDGE OR CULVERT < 20'		
		—	BIKE PATH STRUCTURE		
		—	VOCBIT BRIDGE		
		—	VOCBIT CULVERT > 6'		
		—	STATE BRIDGE OR CULVERT IDENTIFIER		
		—	TOWN BRIDGE OR CULVERT IDENTIFIER		

**DISCLAIMER:**  
 The untraveled highways (laid-out town highways), discontinued highways, and legal trails hereon are those of which the Agency of Transportation has record, others may exist.  
 Highway and bridge data by the Agency of Transportation. Town short structures drawn from the Vermont Online Bridge & Culvert Inventory Tool (VOBCIT) database. All other data from the Vermont Center for Geographic Information. Only named streams shown.



**VERMONT GENERAL HIGHWAY MAP**  
**Town of Guilford**  
 WINDHAM COUNTY  
 Transportation District #2

Prepared by the  
 Vermont Agency of Transportation  
 Division of Policy, Planning and Intermodal Development  
 in cooperation with  
 U.S. Department of Transportation  
 Federal Highway Administration

Mileage as of February 10, 2017  
 Map prepared June 23, 2017  
 SCALE 1:31,680  
 0.5 0 0.5 1 1.5 2 Miles  
 0.5 0 0.5 1 1.5 2 Kilometers

**GUILFORD SELECTBOARD - MEETING**  
Tuesday, 4 September 2017, 6:30 pm, 236 School Road, Guilford, VT

**MINUTES**

**SELECTBOARD MEMBERS PRESENT:** Verandah Porche, Gabrielle Ciuffreda, Richard Wizansky, Sheila Morse, Gordon Little

**OFFICIALS/ STAFF PRESENT:** Peder Rude (Town Administrator)

- I. Call to Order
- II. Recognition of Public: Ian Kiehl (BCTV), Isaac Wagner (CC4G)
- III. Rules of Procedure
- IV. New Additions
- V. Changes to Agenda Order
- VI. Approval of Minutes (5 minutes)
  - a. Regular Meeting - 23 July 2018
    - i. **ACTION** Gordon moved to approve the minutes as amended that Gabby attempted to participate via phone and was unable. Verandah seconded. All were in favor. None were opposed. Richard and Gabby abstained. Motion carried.
  - b. Regular Meeting - 13 August 2018
    - i. **ACTION** Richard moved to approve the minutes as written. Gordon seconded. All were in favor. None were opposed. Verandah abstained. Motion carried.
- VII. Highway
  - a. General Update (5 minutes)
    - i. The Road Crew has been working on their usual summer tasks. They've been setting many culverts, mowing, grading, and working on equipment.
  - b. FCC License Renewal (5 minutes)
    - i. When Guilford Central School sold their buses and hired a contractor to provide those services, Dan learned that the company that was hired uses a different radio system than the Town does. While trying to figure out a solution as to how the school buses can communicate with the Road Crew, it was discovered that the Town's FCC radio license had expired in 2012. Peder has been working with a service provider required by the FCC to get this reinstated.
  - c. Green River Road (5 minutes)
    - i. Sheila pointed out that there were two items relating to Green River Road. The first was that the project ended up costing more than originally estimated. There was a short section of bank just north of the washout that appeared as though it would be problematic. During initial review and estimating, it was decided to not repair that section. While MT3 was working on the project, they felt it too unstable to leave as is. In consulting with Dan, they agreed that it would need approximately \$2000 in



## GUILFORD SELECTBOARD - MEETING

Tuesday, 4 September 2017, 6:30 pm, 236 School Road, Guilford, VT

materials and 4 - 5 hours of labor to complete the work. Dan felt it necessary and MT3 completed the section.

- ii. The second item was that Sheila felt it made sense to write a letter to VTrans explaining the situation and that their process and timeline for the emergency grant made it impossible for the Town to proceed. There was a brief discussion between Selectboard members regarding the letter and ideas for the future.

### VIII. New Business

#### a. Potash Road

(10 minutes)

- i. **ACTION** Richard moved to grant the request of the property owners of Potash Road to convert it to a private drive and the Town release all responsibilities. Verandah seconded. All were in favor. None were opposed. Verandah abstained. Motion carried.

#### b. CC4G Septic

(10 minutes)

- i. Isaac refreshed the Selectboard on the topic of the potential, if CC4G were to purchase the school property next door, to tie into the new Town septic system.
- ii. Isaac Wagner Contract Proposal
  1. Isaac noted that this a little unusual due to the factors of the previous CDBG grant agreement between Isaac, the Town, and CC4G. He explained the nuances of the situation to the Selectboard.
  2. **ACTION** Richard moved to accept the contract with an amendment that it will not exceed the funds from the original CDBG grant, with it to be signed by the Chair of the Selectboard. Gordon seconded. All were in favor. None were opposed.

#### c. VT Community Leadership Summit

(5 minutes)

- i. Sheila reminded the Selectboard of the event of the opportunity to nominate a local community leader to attend for free.
- ii. **ACTION** Richard moved to appoint Katherine Partington to attend. Verandah seconded. All were in favor. None were opposed. No one abstained. Motion passed.

#### d. Town Office Window Treatments

(5 minutes)

- i. Peder pointed out that during the beginning of the construction, the old window blinds had been taken down by the GPI crew. Unfortunately, they thrown into a pile and were ruined. There was a discussion about this topic at the most recent bi-weekly GPI and Greenberg meeting at the Town Office. Joe noted he felt some responsibility for them being ruined, but not 100% as they were 25 (or more) years old. Joe offered \$500 towards the expense and would not apply his CM fee to them. An estimate was received from Custom Window Blinds Etc., based in Keene. There was a brief discussion between Selectboard members and they informally approved the proposal.

GUILFORD SELECTBOARD - MEETING

Tuesday, 4 September 2017, 6:30 pm, 236 School Road, Guilford, VT

- e. Guilford Center Road Dog problem (5 minutes)
  - i. Sheila noted that this has been handled by the Guilford Dog Officer, Peder, and Windham County Humane Society. While the environment for the dog is not currently ideal, the welfare of the dog is not currently in jeopardy. Aside from not having the dog licensed, they are currently not in violation of state statute or Town ordinance.

IX. Old Business

- a. Veterans Tax Exemptions (5 minutes)
  - i. Sheila brought the Selectboard up to date on the topic based on the conversation at the 23rd July Selectboard meeting.
- b. Playscape work (5 minutes)
  - i. Peder reminded the Selectboard of the situation around the Playscape on Carpenter Hill Road. One of the new risk reduction requirements from PACIF is to create a small parking area sectioned off from the play area and off of Carpenter Hill Road. In working with all groups involved, CC4G offered to put out an RFP and pay for the needed work, should the Selectboard approve it. The lowest bidder for the RFP was VT Roadworks. There was a brief discussion between Selectboard members.
  - ii. **ACTION** Verandah moved to approve the boulder barrier between the play area and paid for by CC4G. Richard seconded. All were in favor. None were opposed. No one abstained. Motion passed.
  - iii. Sheila thanked VT Roadworks, CC4G, the Freshee family and others that are working on the project.

X. Discussion/Updates

- a. Town Office Construction (5 minutes)
  - i. The Selectboard is meeting again in the Town office and Peder has moved into his new office. The technical end date for the project is 11th September, although GPI has extended it by a week. The current site supervisor feels it will only take a day or two longer. The two main items that need completion are interior painting and electrical work. There was a brief conversation between Selectboard members.

XI. Finance

- a. Warrants (5 minutes)

Payroll – WE 08/19/18	\$6422.24
Payroll – WE 08/26/18	\$5790.58
Expense Warrant #1804	\$17,328.77
<b>TOTAL</b>	<b>\$29,541.59</b>

**GUILFORD SELECTBOARD - MEETING**  
Tuesday, 4 September 2017, 6:30 pm, 236 School Road, Guilford, VT

**ACTION** Gabby moved to pay finance warrants as read. Gordon seconded. All were in favor. None were opposed. None abstained. Motion carried.


XII. Communications

XIII. Adjournment

**ACTION** Richard moved to adjourn at 7:23 pm. Gordon seconded. All were in favor. None were opposed. None abstained. Motion carried.

Next Selectboard Meeting: 09.10.18 at 6:30 pm

Gabrielle Ciuffreda



Sheila Morse



Verandah Porche



Richard Wizansky



Gordon Little

