

CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2013

4/112

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2013 to:
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development,
One National Life Drive, Montpelier, VT 05633.

Received
MAR 06 2013
Policy, Planning & Intermodal
Development Division
WINDHAM

Received
FEB 1 2013
Policy, Planning & Intermodal
Development Division
CANTON

We, the members of the legislative body of GUILFORD

on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	17.250				0.000
Class 3	49.55	0.01		49.56	0.000
State Highway	10.683				0.000
Total	77.483			77.493	0.000
* Class 1 Lane	0.000				0.000
* Class 4	10.34	0.03		10.37	
* Legal Trail	0.00				
* Unidentified Corridor	0.00				

* Mileage for Class 1 Lane, Class 4, Legal Trail, and Unidentified Corridor classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

+0.06 mi CL3 due to relocation of Bridge 56 on TH-13 (Bonnyvale Rd)

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

Reclassifications and remeasurements due to relocation of Bridge 56 on TH-13 (Bonnyvale Rd):

0.06 mi portion CL3 TH-13 remeasured to 0.04 mi (-0.02) — TH-82

0.03 mi portion TH-13 reclassified from CL3 to CL4 — TH-83

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. []

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures:

[Handwritten signatures]

T/C/V Clerk Signature: *Lenny Marine*

Date Filed: 1-28-2013

Please sign ORIGINAL and return it for Transportation signature.

Back Hwy 4 PG 103-112 2:30 pm

AGENCY OF TRANSPORTATION APPROVAL:

Signed copy will be returned to T/C/V Clerk.

APPROVED:

[Signature]
Representative, Agency of Transportation
Johnathan Croft

DATE:

6/6/2013

Vermont Statutes Annotated

19 V.S.A. § 305. Measurement and inspection

§ 305. Measurement and inspection

(a) After reasonable notice to the selectboard, a representative of the agency may measure and inspect the class 1, 2, and 3 town highways in each town to verify the accuracy of the records on file with the agency. Upon request, the selectboard or their designee shall be permitted to accompany the representative of the agency during the measurement and inspection. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) All class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps by July 1, 2015.

(d) At least 45 days prior to first including a town highway or trail that is not clearly observable by physical evidence of its use as a highway or trail and that is legally established prior to February 10, 2006 in the sworn statement required under subsection (b) of this section, the legislative body of the municipality shall provide written notice and an opportunity to be heard at a duly warned meeting of the legislative body to persons owning lands through which a highway or trail passes or abuts.

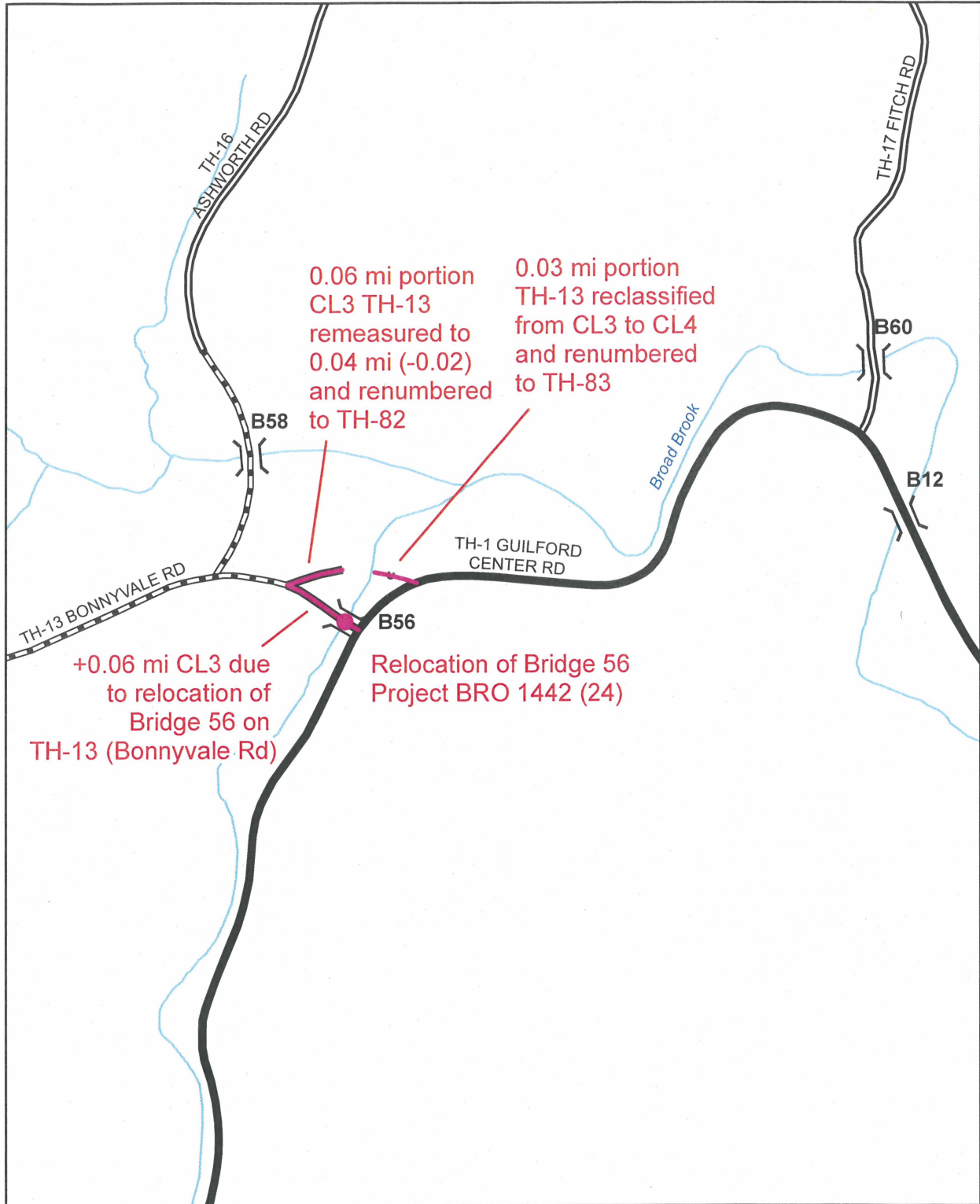
(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

(f) The selectboard of any town who are aggrieved by a finding of the agency concerning the measurement, description, or classification of a town highway may appeal to the transportation board by filing a notice of appeal with the executive secretary of the transportation board.

(g) The agency shall provide each town with a map of all of the highways in that town together with the mileage of each class 1, 2, 3, and 4 highway, as well as each trail, and such other information as the agency deems appropriate.

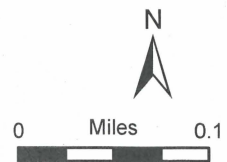
Excerpt of 19 V.S.A. § 305 - *Measurement and inspection* from Vermont Statutes Online located at – <http://www.leg.state.vt.us/statutes/fullsection.cfm?Title=19&Chapter=003&Section=00305>

12/27/2012



**Mileage Certificate Change 2013
GUILFORD**

Mapping Unit
 Division of Policy and Planning
 Vermont Agency of Transportation -- April 2013



Moulton, Sara

From: Katie Buckley [guilfordta@yahoo.com]
Sent: Thursday, February 28, 2013 1:43 PM
To: Croft, Johnathan; 'Jeff Nugent'
Cc: Moulton, Sara; Smith, Gary S.; jnugent@sover.net; Anne Rider; Dick Clark; Troy Revis; Bill Jewell
Subject: Re: Guilford ancient roads

Hi Johnathan,

Thank you for your email below. I have gathered the materials provided to the Selectboard by our Conservation Commission for the Ancient Roads project, headed by Bill Jewell (with whom you had spoken a few weeks ago). I have spent many hours over the last three days to better organize it. Jeff Nugent, Windham Regional Commission, graciously worked with me for 3.5 hours yesterday going through all of it to devise a plan for submitting it; the Selectboard Chair, Richard Clark, also joined us for much of this time to assist since he had worked closely with Bill in collecting the information. What we learned from this experience is that we are definitely not ready to submit any of the proposed additions at this time. Instead, we will re-examine these materials to qualify the data and wait to include it on Guilford's 2014 Certificate of Highway Mileage.

I have returned via US Mail our original Certificate we had filed that you had returned to me. Please accept is as it stands.

Best,
K.

Katie Buckley
Town Administrator
Town of Guilford
236 School Road
Guilford, VT 05301
Office: (802) 254-6857, option 105
Cell: (802) 343-6323
guilfordta@yahoo.com

From: "Croft, Johnathan" <Johnathan.Croft@state.vt.us>
To: 'Jeff Nugent' <jnugent@windhamregional.org>; "'guilfordta@yahoo.com'" <guilfordta@yahoo.com>
Cc: "Moulton, Sara" <Sara.Moulton@state.vt.us>; "Smith, Gary S." <Gary.S.Smith@state.vt.us>
Sent: Tuesday, February 26, 2013 9:27 AM
Subject: RE: Guilford ancient roads

Good morning Jeff and Katie,

Please find attached the letter sent to the Guilford Selectboard Chair. Any additions are within the purview of the Selectboard and there is no requirement to make any changes this year. I sent the Mileage Certificate back to the Town, providing an opportunity to add any additional highways and trails. This is not an explicit granting of an extension of the Mileage Certificate process, as we have deadlines that need to be met on our end. We will be cutting off the Mileage Certificates for processing by March 15th and will not make any changes received after that point.

Please feel free to contact me with any questions or comments regarding the Mileage Certificate process, or mapping in general.

Johnathan Croft
VTrans Mapping Unit
(802) 828-2600

From: Jeff Nugent [<mailto:jnugent@windhamregional.org>]
Sent: Tuesday, February 26, 2013 8:52 AM
To: Croft, Johnathan
Subject: Guilford ancient roads

Johnathan,

I hear the someone from Guilford "even went so far as to ask Mr. Croft to return our 2013 Certificate of Highway Mileage (which had been recorded and filed with the State in late January) and grant us an extension to add our ancient roads. "

Was an extention granted? If so, what's the new deadline? If there is an extension, I'm going to try and help the town get the stuff organized, which right now is very not organized. If no extension, I was planning on working with them anyway for 2014.

Jeff

----- Original Message -----

From: [Katie B.](#)
To: [Jeff Nugent](#)
Sent: Monday, February 25, 2013 11:10 PM
Subject: Ancient Roads

Jeff,

Despite my strong urging not to submit the ancient road information to Jonathan Croft until 2014, the Conservation Commission (mainly Bill Jewell) has pushed to the point of insistence that it be sent up to VTrans now. Bill even went so far as to ask Mr. Croft to return our 2013 Certificate of Highway Mileage (which had been recorded and filed with the State in late January) and grant us an extension to add our ancient roads. He got the SB to approve this measure during their meeting this evening.

So, much to my chagrin, I will be gathering up the information that Bill left with you and the map that he says you created. I will draft a letter on behalf of the SB to accompany these items that expresses their support and verification (ugh!) of the ancient roads being added to the VTrans Town Highway Map.

Can I swing by your office tomorrow morning around 10:00 ish to collect these things, please?

Many thanks!

Best,
K.

Katie Buckley
Town Administrator
Town of Guilford
236 School Road
Guilford, VT 05301
Office (802) 254-6857, ext. 105

Cell (802) 343-6323

(Forgive my typos, please...sent from my iPhone.)

**State of Vermont****Division of Policy, Planning and Intermodal Development - Mapping Unit**

1 National Life Drive

Montpelier, VT 05633-5001

<http://www.aot.state.vt.us>

Telephone: 802-828-2109

Fax: 802-828-2334

Email: sara.moulton@state.vt.us**Agency of Transportation**

November 21, 2012

Richard Clark, Selectboard Chair
Guilford, c/o Town Clerk
236 School Rd
Guilford, VT 05301-8319

Dear Mr. Clark:

In reviewing the changes that occurred as part of the Bridge 56 relocation under project BRO 1442 (24), we are requesting clarification about the status of the portions of TH-13 (Bonnyvale Road) that are adjacent to the old location of Bridge 56.

We believe that the former mainline section of TH-13 over the old bridge has been discontinued, based on minutes from the April 27, 2009 Selectboard Meeting, but have not received any of the documentation or the order of discontinuance for this section. I have included a reference from the Selectboard Meeting below:

"Bonnyvale Road – Old Bridge/Road Discontinuance – There will be a hearing to discontinue the portion of Bonnyvale Road (400'x50') that will no longer be in use after the new Ogden Bridge is completed and operational. The hearing will be on Monday, May 11, 2009 at 6:00 pm in the Town Office preceding the regularly scheduled Select board Meeting. The board drafted and signed a letter to Eileen Ogden informing her of the changes that will take place on her property."

We would like to get this highway change clarified for the upcoming Mileage Certificate to be sent to the Town in early January, and seek input from the Town. Please review the enclosed map of the project area and provide details regarding the changes to the alignment of TH-13.

Concerning the portion immediately west of the old bridge location:

Is the road portion identified in purple still a town highway or has it been discontinued and is now a private driveway?

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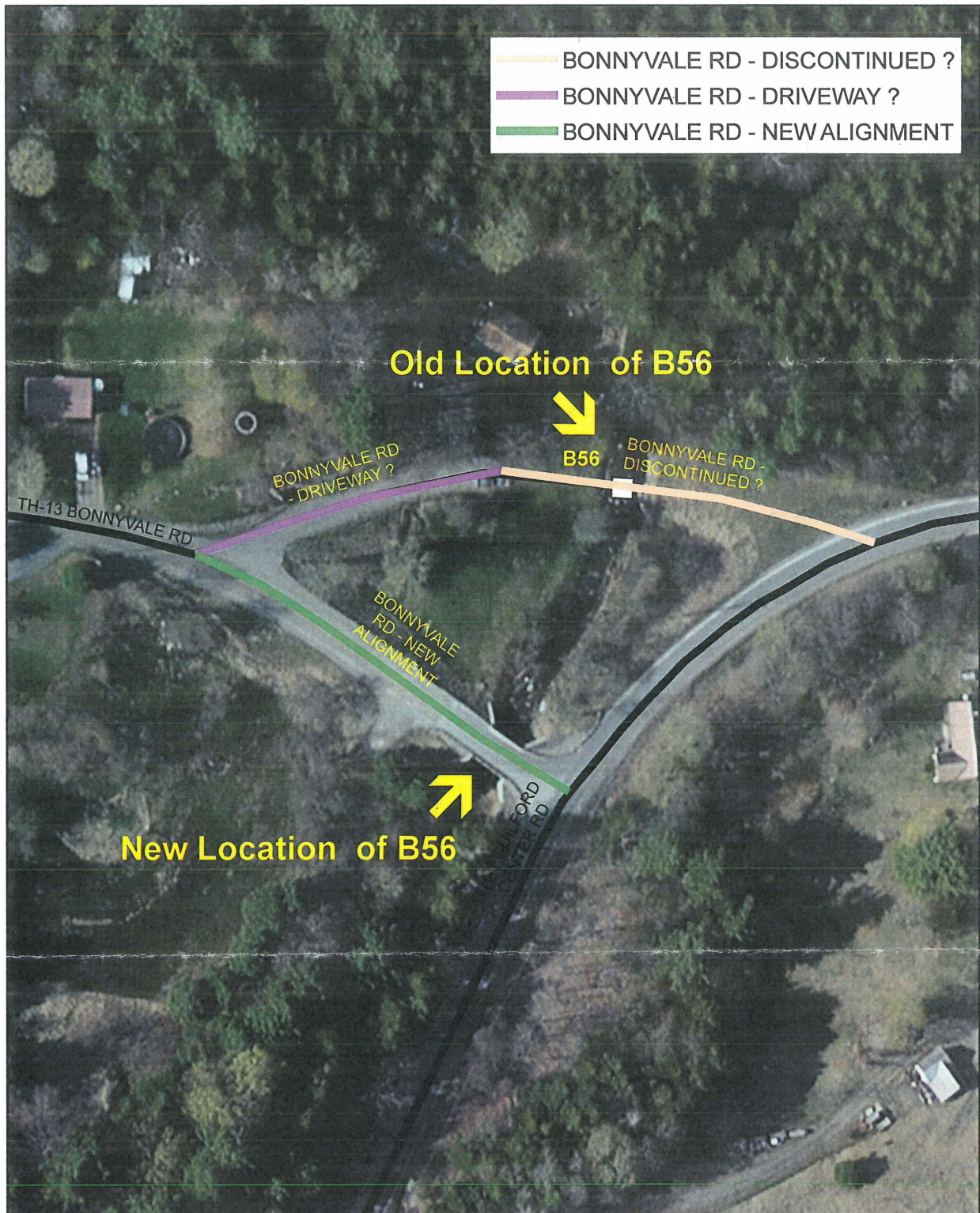
Depending on when we receive the clarification, we could process the changes on the 2013 Mileage Certificate and include these changes on the 2013 town highway map.

Please let me know if you have any questions. Thank you.

Sincerely,

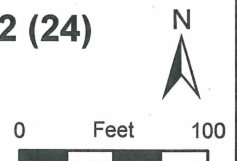
A handwritten signature in cursive script that reads "Sara Moulton".

Sara Moulton
Mapping & GIS Specialist



**TH-13 / Bridge 56 Relocation -- Project: BRO 1442 (24)
Guilford, Vermont**

Mapping Unit
Division of Policy and Planning
Vermont Agency of Transportation -- November 2012



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Cc: Moulton, Sara; Smith, Gary S.
Subject: RE: Guilford ancient roads
Attachments: Guilford_2013Cert_2ndRound_JC.pdf

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Policy, Planning & Intermodal Development Division
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Montpelier, VT 05633-5001
<http://www.aot.state.vt.us>

Agency of Transportation

Telephone: 802-828-2600
Fax: 802-828-2334
Email: johnathan.croft@state.vt.us

February 8, 2013

Richard Clark, Selectboard Chair
Guilford, c/o Town Clerk
236 School Rd
Guilford, VT 05301-8319

Dear Mr. Clark:

I am returning Guilford's 2013 Certificate of Highway Mileage due to a conversation that I had with William Jewell on Friday the 8th. He stated that there are several town highways that are missing from the map and were intended to be added. These highways are not reflected in the mileage changes and documentation submitted with the Certificate, and I would like the Town to have an opportunity to submit these changes this year.

If there are any additions, please make the necessary changes the mileage on the Mileage Certificate and re-submit with the appropriate document showing legal establishment of the highways for VTrans review.

Please feel free to contact me with any questions or comments regarding the enclosed Mileage Certificate, or mapping in general.

Sincerely,

A handwritten signature in blue ink, appearing to read "Johnathan Croft", with a long horizontal flourish extending to the right.

Johnathan Croft
AOT GIS Database Administrator
VTrans Mapping Unit

JFC/jfc

Enclosure



CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2013

4/112

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Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development,
One National Life Drive, Montpelier, VT 05633.

Received
FEB 1 2013
Policy, Planning & Intermodal
Development Division

We, the members of the legislative body of GUILFORD in WINDHAM
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
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Class 2	17.250				0.000
Class 3	49.55	0.01			0.000
State Highway	10.683				0.000
Total	77.483				0.000
* Class 1 Lane	0.000				0.000
* Class 4	10.34	0.03			
* Legal Trail	0.00				
* Unidentified Corridor	0.00				

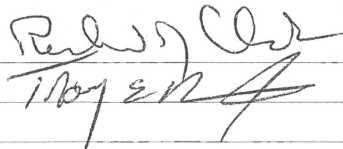
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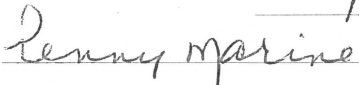
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- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
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- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. []

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures: 

T/C/V Clerk Signature:  Date Filed: 1-28-2013
Please sign ORIGINAL and return it for Transportation signature. Book Hwy 4 PG 103-112 2:30 pm

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: _____ DATE: _____
Representative, Agency of Transportation



State of Vermont

Division of Policy, Planning and Intermodal Development - Mapping Unit

1 National Life Drive

Montpelier, VT 05633-5001

<http://www.aot.state.vt.us>

Telephone: 802-828-2109

Fax: 802-828-2334

Email: sara.moulton@state.vt.us

Agency of Transportation

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Guilford, c/o Town Clerk
236 School Rd
Guilford, VT 05301-8319

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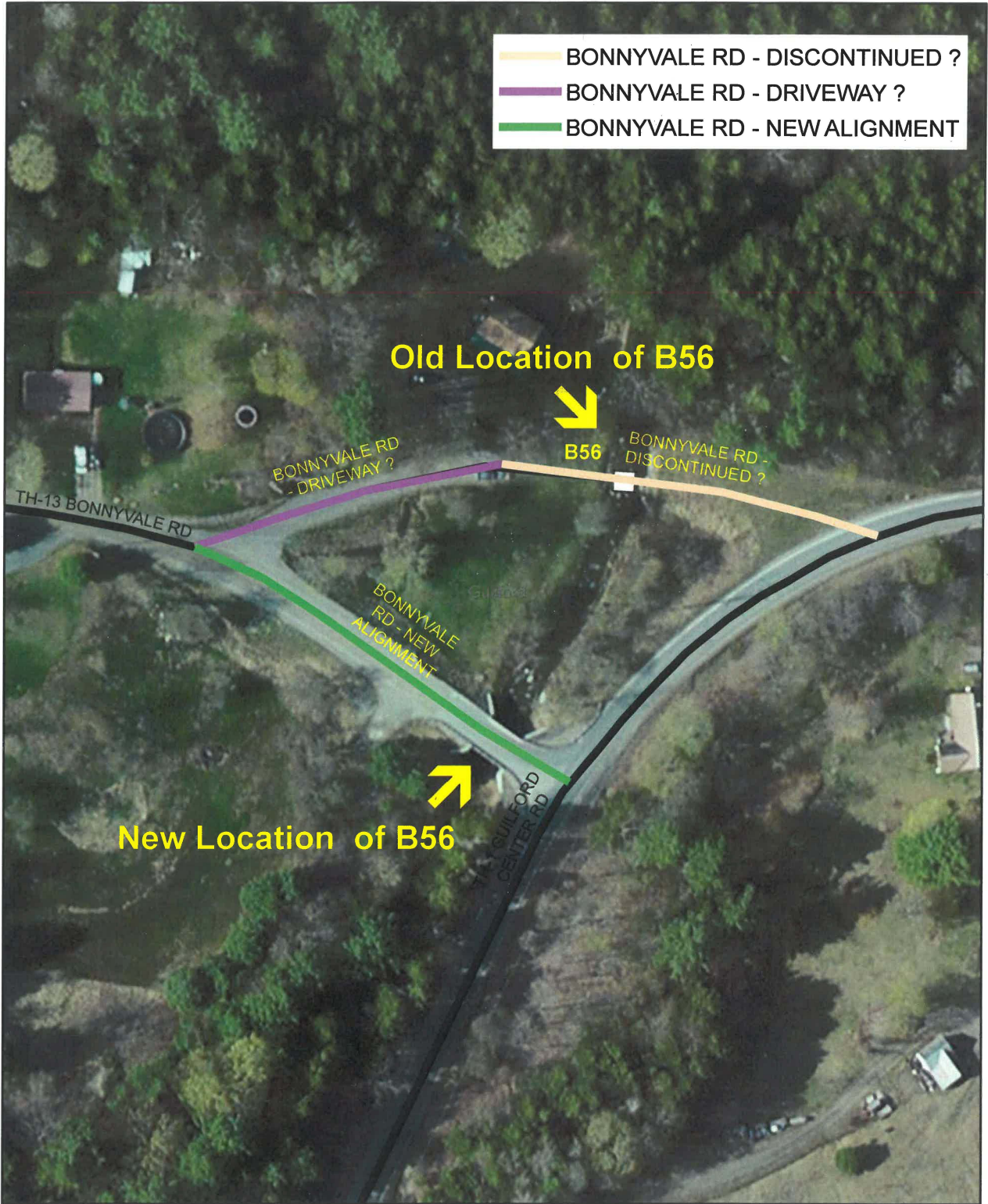
Sincerely,

Sara Moulton

Sara Moulton
Mapping & GIS Specialist

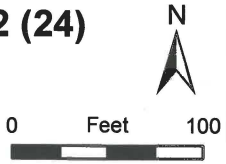
- BONNYVALE RD - DISCONTINUED ?
- BONNYVALE RD - DRIVEWAY ?
- BONNYVALE RD - NEW ALIGNMENT





**TH-13 / Bridge 56 Relocation -- Project: BRO 1442 (24)
 Guilford, Vermont**

Mapping Unit
 Division of Policy and Planning
 Vermont Agency of Transportation -- November 2012



STATE OF VERMONT AGENCY OF TRANSPORTATION



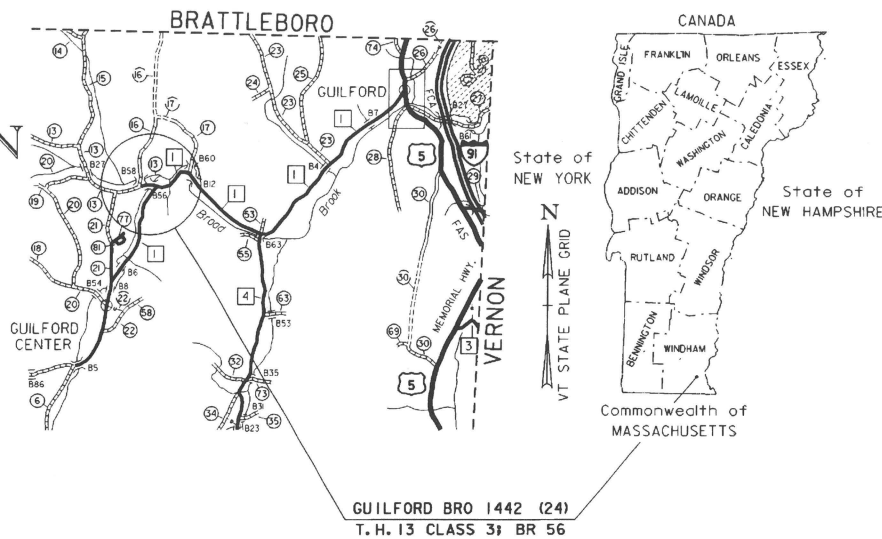
PROPOSED IMPROVEMENT TOWN OF GUILFORD COUNTY OF WINDHAM

ROUTE NO : T.H.13 CLASS 3 BRIDGE NO : 56

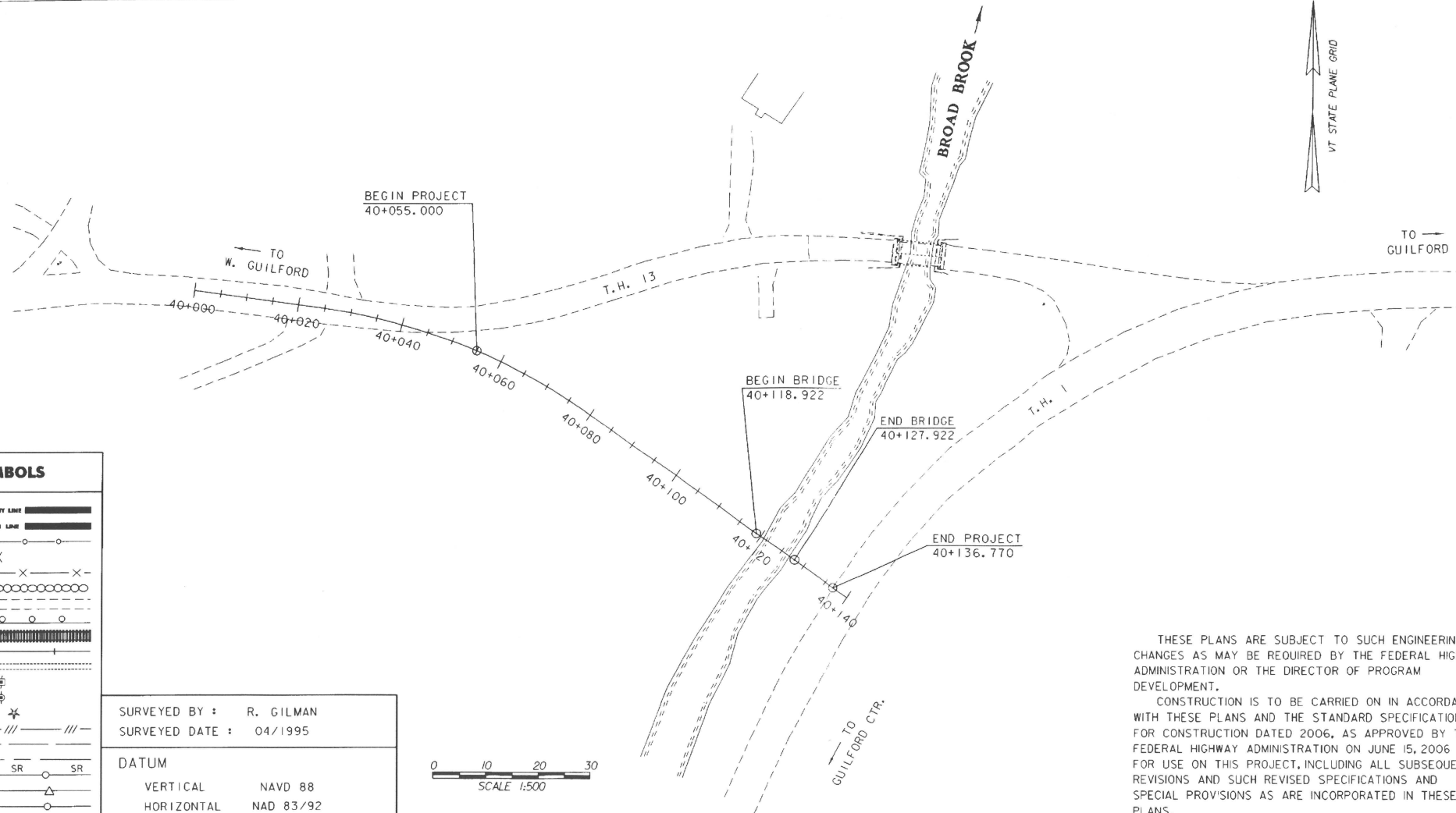
PROJECT LOCATION : BEGINNING ON T.H. 13, 0.1 KILOMETER WEST OF THE EXISTING INTERSECTION OF T.H. 1 AND T.H. 13 AND PROCEEDING SOUTH-EASTERLY 0.8 KILOMETER ALONG REALIGNED T.H. 13.

PROJECT DESCRIPTION : THE PROJECT WILL REPLACE THE EXISTING BRIDGE WITH A NEW CONCRETE SLAB BRIDGE ON A NEW ALIGNMENT AND INCLUDE RELATED APPROACH ROADWAY AND CHANNEL WORK.

LENGTH OF STRUCTURE : 9.000 METERS.
LENGTH OF ROADWAY : 72.770 METERS.
LENGTH OF PROJECT : 81.770 METERS.



RECORD PLANS	
CONTRACTOR:	RENAUD BROTHERS, INC. - VERNON, VT
RESIDENT ENGINEER:	FRED ROSS
CONSTRUCTION BEGAN:	JULY 21, 2008
CONSTRUCTION COMPLETE:	JULY 19, 2009
RECORD PLANS BY:	FRED ROSS & CRAIG PIERCE
I HEREBY CERTIFY THAT ALL THE CONSTRUCTION REQUIRED BY THIS SET OF DRAWINGS HAS BEEN ACCOMPLISHED AS INDICATED HEREIN.	
BY:	<i>[Signature]</i> RESIDENT ENGINEER
DATE:	7-25-11
NOTE: Any further information concerning final quantities, amounts or other details relative to this project may be found at Central Files in the electronic archives.	



CONVENTIONAL SYMBOLS	
COUNTY LINE	
TOWN LINE	
LIMITS OF ACCESS	
POINT OF ACCESS	
FENCE LINE	
STONE WALL	
TRAVELED WAY	
GUARD RAIL	
RAILROAD	
SURVEY LINE	
CULVERT	
POWER POLE	
TELEPHONE POLE	
TREES	
CONTROL OF ACCESS	
PROPERTY LINE	
R.O.W. TAKING LINE	
SLOPE RIGHTS	
TOP OF CUT	
TOE OF SLOPE	

SURVEYED BY : R. GILMAN
SURVEYED DATE : 04/1995

DATUM
VERTICAL NAVD 88
HORIZONTAL NAD 83/92



THESE PLANS ARE SUBJECT TO SUCH ENGINEERING CHANGES AS MAY BE REQUIRED BY THE FEDERAL HIGHWAY ADMINISTRATION OR THE DIRECTOR OF PROGRAM DEVELOPMENT.

CONSTRUCTION IS TO BE CARRIED ON IN ACCORDANCE WITH THESE PLANS AND THE STANDARD SPECIFICATIONS FOR CONSTRUCTION DATED 2006, AS APPROVED BY THE FEDERAL HIGHWAY ADMINISTRATION ON JUNE 15, 2006 FOR USE ON THIS PROJECT, INCLUDING ALL SUBSEQUENT REVISIONS AND SUCH REVISED SPECIFICATIONS AND SPECIAL PROVISIONS AS ARE INCORPORATED IN THESE PLANS.

94\076\structures\sj076br.c.dgn sj0761.r.t 03-MAR-2008

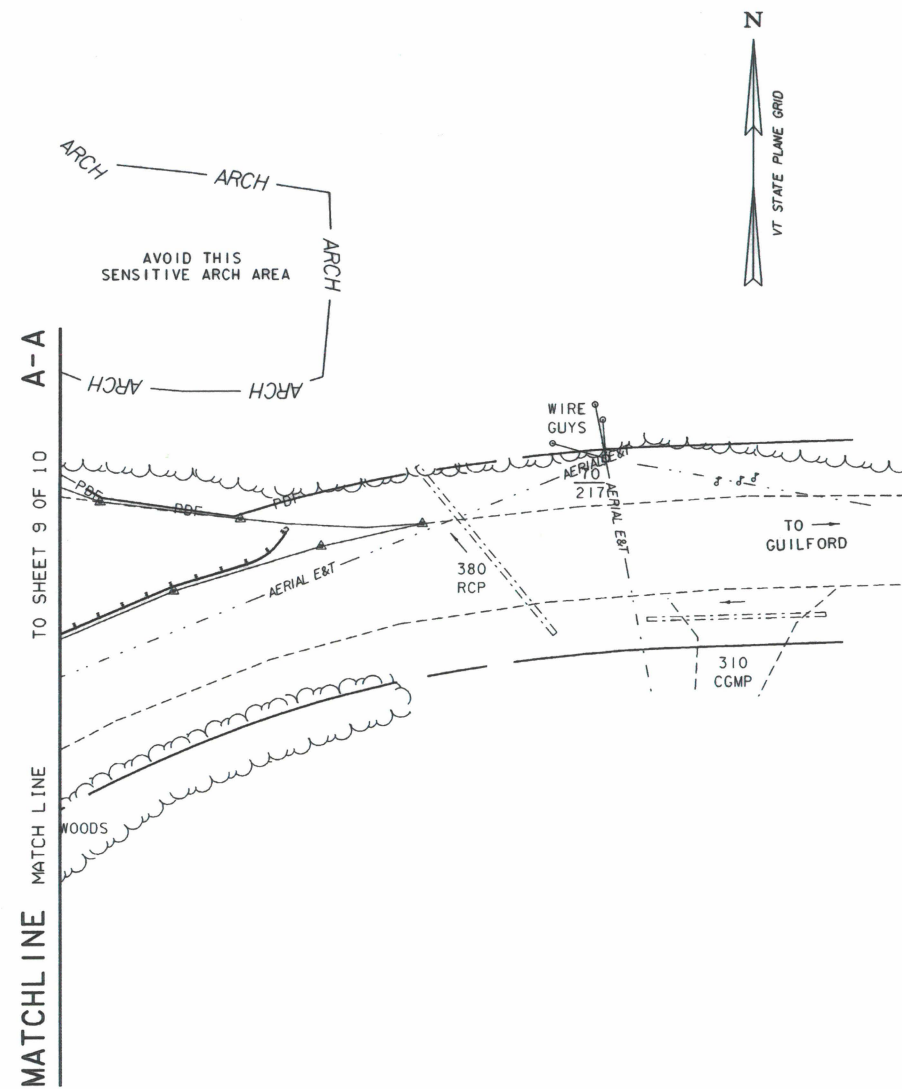
Metric

UNLESS NOTED OTHERWISE
STATIONS ARE IN KILOMETERS
ELEVATIONS ARE IN METERS
DIMENSIONS ARE IN MILLIMETERS

DIRECTOR OF PROGRAM DEVELOPMENT	
APPROVED: <i>[Signature]</i>	DATE: 3-22-2011
PROJECT MANAGER : R. R. WHITCOMB	
PROJECT NAME : GUILFORD	
PROJECT NUMBER : BRO 1442 (24)	
SHEET 1 OF 59 SHEETS	

STEEL BEAM GUARD RAIL, GALVANIZED
 CHAN 50+123.7 RT - CHAN 50+140.6 RT

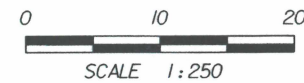
ANCHOR FOR STEEL BEAM RAIL
 CHAN 50+138.3 RT



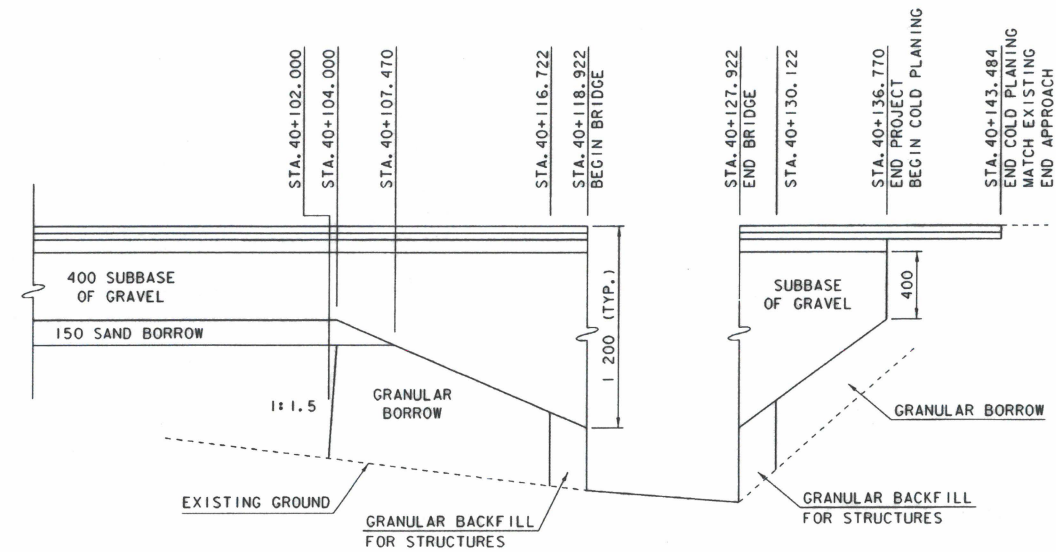
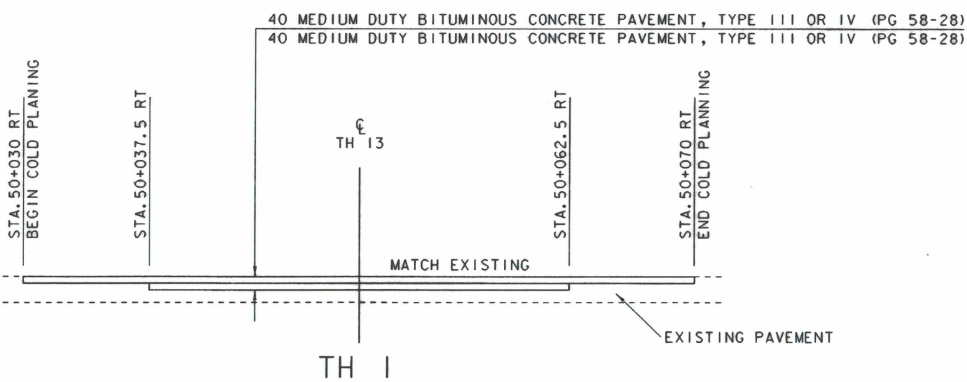
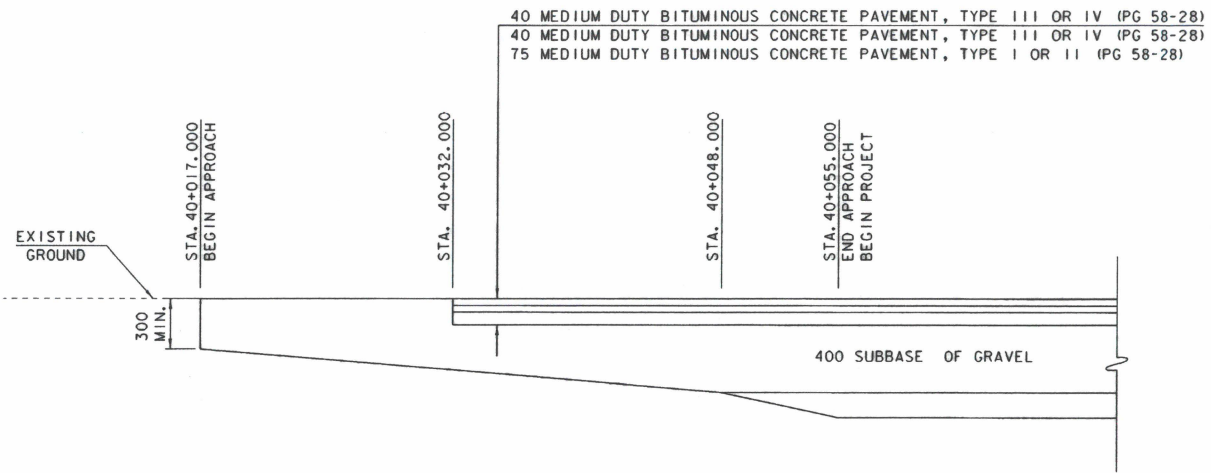
**FOR R.O.W.
 USE ONLY**

LINES SHOWN ON THIS PLAN AS EXISTING
 PROPERTY LINES P/L ARE BELIEVED TO
 BE ACCURATE BUT SHOULD NOT BE RELIED
 UPON FOR PURPOSES UNRELATED TO THE
 TOWN OF GUILFORD'S ACQUISITION OF LAND
 AND RIGHTS FOR THIS PROJECT.

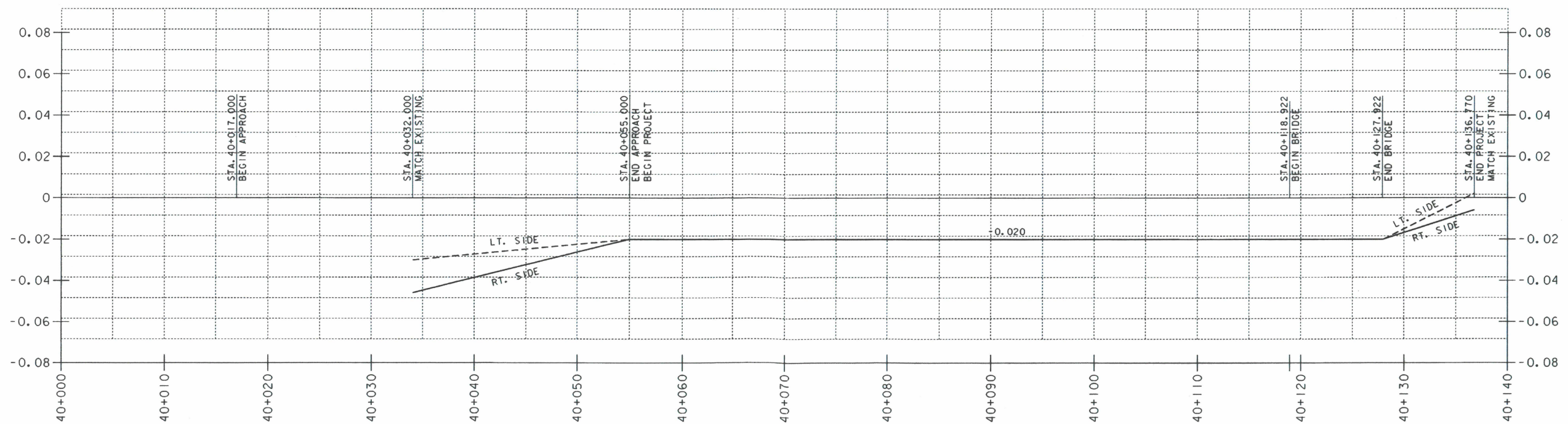
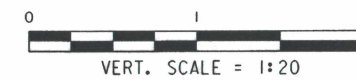
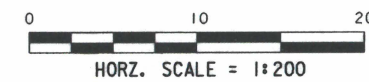
**RIGHT OF WAY
 LAYOUT PLAN 2**



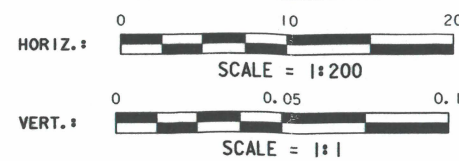
PROJECT NAME: GUILFORD	PLOT DATE: 15-APR-2008
PROJECT NUMBER: BRO 1442(24)	DRAWN BY: L. BULLOCK
FILE NAME: sj076102.1	CHECKED BY: T. LACKEY
PROJECT LEADER: R. WHITCOMB	R. O. W. SHEET 10 OF 10 SHEETS
DESIGNED BY: J. PERRIGO	SHEET 11 OF 59



MATERIAL TRANSITION DETAILS



SUPERELEVATION



MATERIAL TRANSITION & SUPERELEVATION

PROJECT NAME:	GUILFORD	PLOT DATE:	15-APR-2008
PROJECT NUMBER:	BRO 1442(24)	DRAWN BY:	T. LACKEY
FILE NAME:	sj076mat.i	CHECKED BY:	J. PERRIGO
PROJECT LEADER:	R. WHITCOMB	SHEET	17 OF 59
DESIGNED BY:	T. LACKEY		
94\076\Structures\sj076xs3.dgn			

PRELIMINARY INFORMATION SHEET



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1. Title Sheet
2. Preliminary Information Sheet
3. Project Notes
4. Typical Sections
5. Quantity Sheet 1
6. Quantity Sheet 2
7. Quantity Sheet 3
8. Quantity Sheet 4
9. Right of Way Detail Sheet
10. Right of Way Layout Plan (1)
11. Right of Way Layout Plan (2)
12. Survey Ties
13. Layout Plan 1
14. Layout Plan 2
15. Mainline Profile
16. Drive Profiles
17. Material Transition & Superelevation
18. Traffic Sign Layout Plan 1
19. Traffic Sign Layout Plan 2
20. Traffic Sign Summary
21. Geotechnical Plan
22. Geotechnical Logs
23. Plan & Elevation
24. Resource Plan 1
25. Resource Plan 2
26. EPSC Narrative
27. EPSC Existing Site Plan
28. EPSC Construction Site Plan
29. EPSC Final Site Plan
30. EPSC Details 1
31. EPSC Details 2
32. EPSC Details 3
33. EPSC Landscape Details 1
34. EPSC Landscape Details 2
35. Slab Reinforcing Details
36. Deck Reinforcing Plan
37. Approach Slab Details
38. Abutment 1 Details
39. Abutment 2 Details
40. Footing Reinforcing Details
41. Wingwall Details
42. Misc. Structural Details
43. Reinforcing Steel Schedule
44. Mainline Cross Sections 1
45. Mainline Cross Sections 2
46. Mainline Cross Sections 3
47. Mainline Cross Sections 4
48. Mainline Cross Sections 5
49. Mainline Cross Sections 6
50. Drive Cross Sections 1
51. Drive Cross Sections 2
52. Channel Cross Sections 1
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57. Channel Cross Sections 6
58. Channel Cross Sections 7
59. Channel Cross Sections 8

STANDARD DRAWINGS

B-71	RESIDENTIAL AND COMMERCIAL DRIVES	7/8/2005
D-4	FLUSHING BASINS, END SECTION, ELBOWS TYPICAL WATERFALL FOR CULVERTS UP TO AND INCLUDING 48" DIA EXTENSION SERVICE BOX AND CURB STOP CORRUGATED PIPE ELBOW GRANULAR BORROW AT CULVERT LOCATIONS UNDERDRAIN FLUSHING BASIN CORRUGATED STEEL PIPE END SECTION CORRUGATED STEEL PIPE ARCH END SECTION	8/13/2007
D-20	HIGHWAY CROSSING FOR UNDERGROUND UTILITIES	3/3/2003
E-100	CONSTRUCTION APPROACH SIGNS	1/2/2004
E-101	CONSTRUCTION SIGN DETAILS	5/30/2003
E-102	CONSTRUCTION SIGN DETAILS	6/30/2003
E-102A	CONSTRUCTION SIGN DETAILS	5/1/2004
E-121	STANDARD SIGN PLACEMENT - CONVENTIONAL ROAD	8/8/1995
E-123	GUIDE SIGN PLACEMENT - MISCELLANEOUS DETAILS	3/16/2004
E-141	REGULATORY SIGN DETAILS	9/20/1995
E-143	REGULATORY SIGN DETAILS	6/15/2004
E-155	WARNING SIGN DETAILS	5/1/2004
E-160	FLANGED CHANNEL STEEL SIGN POST	5/20/1999
G-1	STEEL BEAM GUARDRAIL (50MPH & OVER) HEAVY DUTY STEEL BEAM GUARDRAIL TWISTED END TERMINAL ANCHOR FOR STEEL BEAM RAIL	1/3/2000
G-1D	STEEL BEAM GUARDRAIL (40MPH & LESS) HEAVY DUTY STEEL BEAM GUARDRAIL STEEL BEAM MEDIAN BARRIER ANCHOR FOR STEEL BEAM RAIL	1/3/2000
G-4	MARKERS - GUIDE POSTS - PLANK GUARD RAIL PLANK RAIL GUIDE POSTS WOOD MARKER POSTS STEEL MARKER POSTS	6/11/994
J-3	MAILBOX SUPPORT DETAILS	8/7/1995
SB-R6-82M	BRIDGE RAILING - HEAVY DUTY STEEL BEAM	7/10/1997

FINAL HYDRAULIC REPORT

HYDROLOGIC DATA

Date: August 26, 2004

DRAINAGE AREA: 11.9 sq. km
 CHARACTER OF TERRAIN: Hilly to Mountainous with mixed rural cover
 STREAM CHARACTERISTICS: Mostly Straight, Semi-Annual, probably incised
 NATURE OF STREAMBED: Gravel, Cobbles, and Boulders

PEAK FLOW DATA

Q 2.33 = 8.5 cms	Q 50 = 29.7 cms
Q 10 = 18.4 cms	Q 100 = 35.4 cms
Q 25 = 24.6 cms	Q 500 = 56.6 cms

DATE OF FLOOD OF RECORD: unknown
 ESTIMATED DISCHARGE: unknown
 WATER SURFACE ELEV.: unknown
 NATURAL STREAM VELOCITY: @ Q25 = 2.7 m/s, at new bridge location
 ICE CONDITIONS: Moderate
 DEBRIS: Moderate to heavy
 DOES THE STREAM REACH MAXIMUM HIGHWATER ELEV. RAPIDLY? Yes
 IS ORDINARY RISE RAPID? Yes
 IS STAGE AFFECTED BY UPSTREAM OR DOWNSTREAM CONDITIONS? No
 IF YES, DESCRIBE: _____

WATERSHED STORAGE: 1% HEADWATERS: _____
 UNIFORM: _____
 IMMEDIATELY ABOVE SITE: X

EXISTING STRUCTURE INFORMATION

STRUCTURE TYPE: Single span steel beam bridge
 YEAR BUILT: unknown
 CLEAR SPAN(NORMAL TO STREAM): 6.8 m
 VERTICAL CLEARANCE ABOVE STREAMBED: 3.4 m
 WATERWAY OF FULL OPENING: 22.0 sm
 DISPOSITION OF STRUCTURE: Removal of old structure and roadway fill.
 TYPE OF MATERIAL UNDER SUBSTRUCTURE: unknown

WATER SURFACE ELEVATIONS AT:

Q2.33 = 171.4 m*	VELOCITY = 2.3 m/s*
Q10 = 172.1 m*	" 3.0 m/s*
Q25 = 172.4 m*	" 3.3 m/s*
Q50 = 172.4 m*	" 3.5 m/s*
Q100 = 172.6 m*	" 3.7 m/s*

LONG TERM STREAMBED CHANGES: None noted.

IS THE ROADWAY OVERTOPPED BELOW Q100: No
 FREQUENCY: N/A
 RELIEF ELEVATION: 174.3 m
 DISCHARGE OVER ROAD @Q100: No

UPSTREAM STRUCTURE

TOWN: Guilford DISTANCE: 1.2 km
 HIGHWAY #: T.H. # 1 STRUCTURE #: 6
 CLEAR SPAN: 4.6 m CLEAR HEIGHT: 3.0 m
 YEAR BUILT: 1957 FULL WATERWAY: 11.0 sm
 STRUCTURE TYPE: CMPPA

DOWNSTREAM STRUCTURE

TOWN: Guilford DISTANCE: 0.7 km
 HIGHWAY #: T.H. # 17 STRUCTURE #: 60
 CLEAR SPAN: 9.1 m CLEAR HEIGHT: 4.3 m
 YEAR BUILT: unknown FULL WATERWAY: 39.0 sm
 STRUCTURE TYPE: Steel pony truss w/ wooden deck

LOAD FACTOR - LOAD RATING (METRIC TONS)

LOADING LEVELS	TRUCK						
	M	MS	3S2	6 AXLE	3A. STR.	4A. STR.	5A. SEMI
INVENTORY	33	54					
POSTED	46	75	93		54	56	93
OPERATING		90	111	101	65	67	

COMMENTS: _____

TRAFFIC DATA

YEAR	ADT	DHV	% D	% T	ADTT
1999	380	50	55	8	25
2019	510	70	55	11	40

20 year ESAL for flexible pavement from 1999 to 2019 : 217,000
 40 year ESAL for flexible pavement from 1999 to 2039 : 576,000
 Design Speed : 40 km/h

PROPOSED STRUCTURE

STRUCTURE TYPE: Single span concrete slab bridge, concrete deck
 CLEAR SPAN(NORMAL TO STREAM): 8.0 m
 VERTICAL CLEARANCE ABOVE STREAMBED: 2.8 m
 WATERWAY OF FULL OPENING: 22.2 sm

WATER SURFACE ELEVATIONS AT:

Q2.33 = 172.3 m*	VELOCITY = 1.7 m/s*
Q10 = 172.9 m*	" 2.2 m/s*
Q25 = 173.0 m*	" 3.1 m/s*
Q50 = 173.2 m*	" 3.3 m/s*
Q100 = 173.4 m*	" 3.5 m/s*

IS THE ROADWAY OVERTOPPED BELOW Q100: No
 FREQUENCY: N/A
 RELIEF ELEVATION: 175.0 m
 DISCHARGE OVER ROAD @Q100: No
 AVERAGE LOW ELEVATION OF SUPERSTRUCTURE: 174.4 m
 VERTICAL CLEARANCE: @ Q100 = 1.5 m

SCOUR: Contraction scour 0.6 m @ Q 500

REQUIRED CHANNEL PROTECTION: Type III Stone Fill

PERMIT INFORMATION

AVERAGE DAILY FLOW: 0.3 cms DEPTH OR ELEVATION: _____
 ORDINARY LOW WATER: 0.1 cms Depth 0.1 m
 ORDINARY HIGH WATER: 3.6 cms Depth 0.3 m

TEMPORARY BRIDGE REQUIREMENTS

STRUCTURE TYPE: Existing bridge remains in use.
 CLEAR SPAN (NORMAL TO STREAM): N/A
 VERTICAL CLEARANCE ABOVE STREAMBED: N/A
 WATERWAY AREA OF FULL OPENING: N/A

ADDITIONAL INFORMATION

* The new structure is 60 m upstream from the existing bridge. Water surface elevations are listed at the approach to each structure, and are therefore higher for the proposed bridge. Velocities listed are an average channel velocity through the area of the structure.

DESIGN CRITERIA

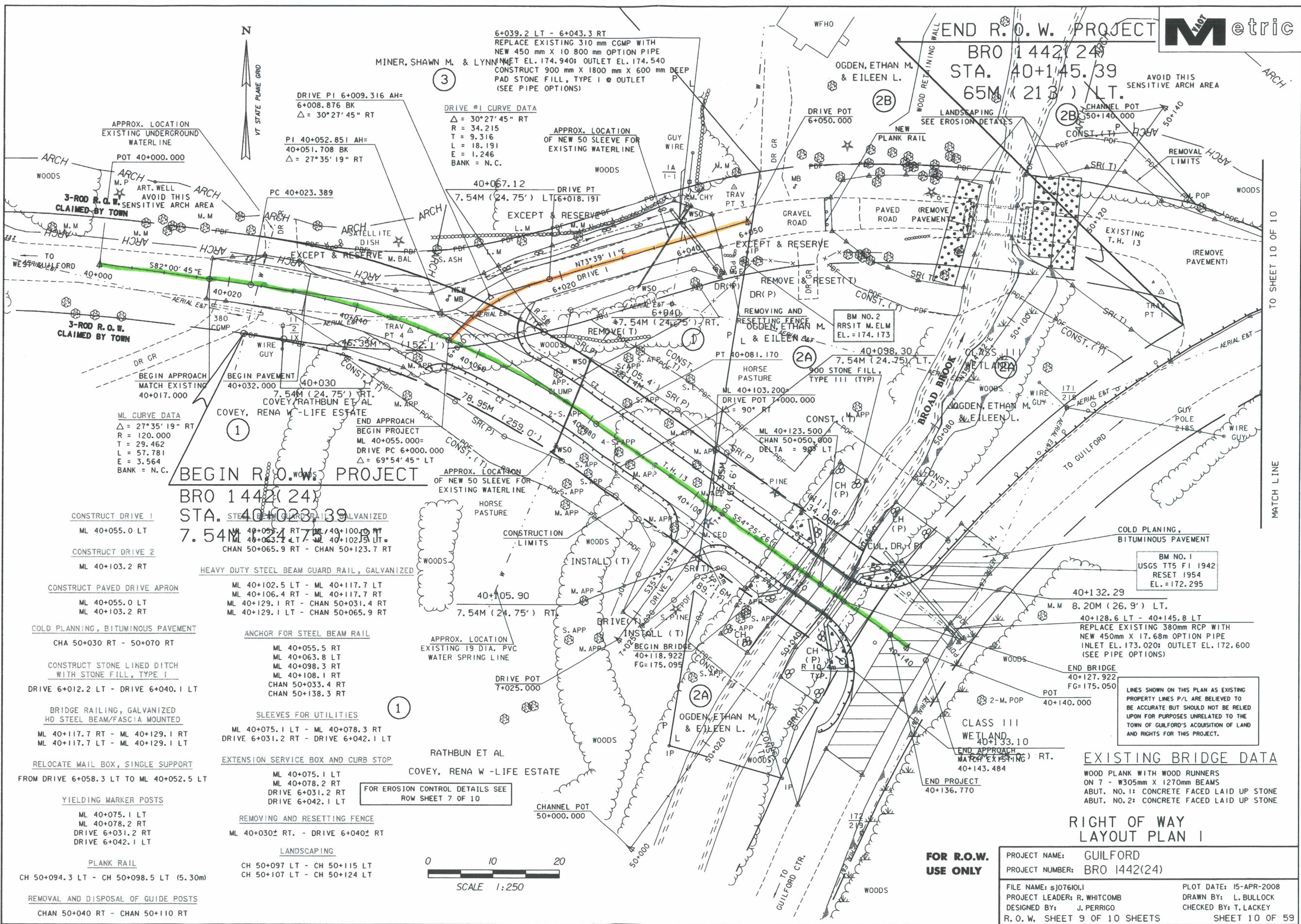
1. DESIGN LIVE LOAD AASHTO MS 22.5
2. DESIGN SPAN 8.5 m
3. ALLOWABLE LOAD FOR SPREAD FOOTINGS ON SOIL 287kPa
ON LEDGE N/A
4. ALLOWABLE LOAD FOR PILING N/A
TYPE N/A
5. STRUCTURAL STEEL AASHTO M270MM270 GRADE N/A
6. REINFORCING STEEL GRADE 420
7. CONCRETE, HIGH PERFORMANCE CLASS A fc: N/A
CONCRETE, HIGH PERFORMANCE CLASS B fc: 25 Mpa
8. DESIGN SOIL UNIT WEIGHT 22.00 kN/m³
9. DESIGN LOAD FOR SPREAD FOOTINGS ON SOIL 190 kPa

TRAFFIC MAINTENANCE

1. IS TRAFFIC TO BE MAINTAINED? YES
 IF YES, ON EXISTING STRUCTURE? YES
 OR ON TEMPORARY BRIDGE? N/A
 ONE OR TWO-WAY TRAVEL? N/A
2. TRAFFIC CONTROL SIGNALS REQUIRED? N/A
3. ARE SIDEWALKS REQUIRED? N/A
 IF SO, ON WHAT SIDE? N/A

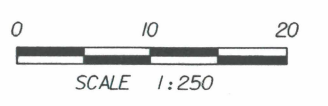
PROJECT NAME: Guilford
 PROJECT NUMBER: BRO 1442(24)
 FILE NAME: 94j076\structures\aj076pl.xls PLOT DATE: 4/9/2008
 PROJECT MANAGER: R. Whitcomb DRAWN BY: L. Bullock
 DESIGNED BY: T. Lackey CHECKED BY: J. Perrigo
 PRELIMINARY INFORMATION SHEET SHEET 2 OF 59

END R.O.W. PROJECT
 BRO 1442(24)
 STA. 40+145.39
 65M (213') LT.



BEGIN R.O.W. PROJECT
 BRO 1442(24)
 STA. 40+023.39
 7.54M (24.75') RT

- CONSTRUCT DRIVE 1**
ML 40+055.0 LT
- CONSTRUCT DRIVE 2**
ML 40+103.2 RT
- CONSTRUCT PAVED DRIVE APRON**
ML 40+055.0 LT
ML 40+103.2 RT
- COLD PLANING, BITUMINOUS PAVEMENT**
CHA 50+030 RT - 50+070 RT
- CONSTRUCT STONE LINED DITCH WITH STONE FILL, TYPE I**
- DRIVE 6+012.2 LT - DRIVE 6+040.1 LT**
- BRIDGE RAILING, GALVANIZED HD STEEL BEAM/FASCIA MOUNTED**
ML 40+117.7 RT - ML 40+129.1 RT
ML 40+117.7 LT - ML 40+129.1 LT
- RELOCATE MAIL BOX, SINGLE SUPPORT FROM DRIVE 6+058.3 LT TO ML 40+052.5 LT**
- YIELDING MARKER POSTS**
ML 40+075.1 LT
ML 40+078.2 RT
DRIVE 6+031.2 RT
DRIVE 6+042.1 LT
- PLANK RAIL**
CH 50+094.3 LT - CH 50+098.5 LT (5.30m)
- REMOVAL AND DISPOSAL OF GUIDE POSTS**
CHAN 50+040 RT - CHAN 50+110 RT
- ANCHOR FOR STEEL BEAM RAIL**
ML 40+055.5 RT
ML 40+063.8 LT
ML 40+098.3 RT
ML 40+108.1 RT
CHAN 50+033.4 RT
CHAN 50+138.3 RT
- SLEEVES FOR UTILITIES**
ML 40+075.1 LT - ML 40+078.3 RT
DRIVE 6+031.2 RT - DRIVE 6+042.1 LT
- EXTENSION SERVICE BOX AND CURB STOP**
ML 40+075.1 LT
ML 40+078.2 RT
DRIVE 6+031.2 RT
DRIVE 6+042.1 LT
- REMOVING AND RESETTING FENCE**
ML 40+030± RT - DRIVE 6+040± RT
- LANDSCAPING**
CH 50+097 LT - CH 50+115 LT
CH 50+107 LT - CH 50+124 LT



EXISTING BRIDGE DATA
 WOOD PLANK WITH WOOD RUNNERS ON 7 - W305mm X 1270mm BEAMS
 ABUT. NO. 1: CONCRETE FACED LAID UP STONE
 ABUT. NO. 2: CONCRETE FACED LAID UP STONE

RIGHT OF WAY LAYOUT PLAN I

PROJECT NAME:	GUILFORD
PROJECT NUMBER:	BRO 1442(24)
FILE NAME:	s\j076101
PROJECT LEADER:	R. WHITCOMB
DESIGNED BY:	J. PERRIGO
R. O. W. SHEET	9 OF 10 SHEETS
PLOT DATE:	15-APR-2008
DRAWN BY:	L. BULLOCK
CHECKED BY:	T. LACKEY
SHEET	10 OF 59

FOR R.O.W. USE ONLY

TO SHEET 10 OF 10
MATCH LINE

**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2013**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2013 to:
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development,
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of GUILFORD in WINDHAM County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	17.250				0.000
Class 3	49.55	0.01			0.000
State Highway	10.683				0.000
Total	77.483				0.000
* Class 1 Lane	0.000				0.000
* Class 4	10.34	0.03			
* Legal Trail	0.00				
* Unidentified Corridor	0.00				

* Mileage for Class 1 Lane, Class 4, Legal Trail, and Unidentified Corridor classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
+0.06 mi CL3 due to relocation of Bridge 56 on TH-13 (Bonnyvale Rd)
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
Reclassifications and remeasurements due to relocation of Bridge 56 on TH-13 (Bonnyvale Rd):
0.06 mi portion CL3 TH-13 remeasured to 0.04 mi (-0.02)
0.03 mi portion TH-13 reclassified from CL3 to CL4
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. []

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures: _____

T/C/V Clerk Signature: _____ Date Filed: _____

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: _____ DATE: _____
 Representative, Agency of Transportation

GUILFORD SELECTBOARD MEETING

April 27, 2009

PRESENT: Richard Clark - Board Chair, Troy Revis, Jr. – Selectman, Anne Rider – Selectwoman, Dan Zumbruski – Road Commissioner, Katie Buckley – Administrative Assistant

I. Call to order, 6:30 PM.

II. Approval of Minutes -

- o Anne moved to approve the minutes from the 04/13/09 Selectboard Meeting. Troy seconded. Motion passed.


III. Recognition of Public – Charlie Whipple

IV. New Business -

- o Tree Removal – Charlie Whipple – Mr. Whipple explained that his neighbor had planted a row of trees along the edge of property line: the trees are clearly located on Mr. Whipple's property, not the neighbor who planted them. The trees have grown very large in size and Mr. Whipple wanted to know if he had the right to remove them. It was agreed that he did indeed.
- o "Certificate – No Appeal or Suit Pending" - This certificate states that there are no appeals pending from the action of the Listers, nor suits to recover taxes paid under protest. It legalizes the Grand List. Anne moved to approve the certificate. Troy seconded. Motion passed.

V. Old Business -

- o Mr. Handyman Property Services – The terms of the annual contract for Mr. Handyman Property Service have remained the same as last year: \$960.00 for 6 months of services May through October. Anne moved to approve and sign this contract. Troy seconded. Motion passed.
- o Identity Theft Prevention Policy – Anne review the information for the Identity Theft Prevention Policy from the VLCT in more depth since the last meeting. Because Guilford is such a small town and the way we are structured, it really doesn't apply to us. The board agreed that the Algiers Fire District would have to address the issue. This information was passed along to them.
- o Telephone System Upgrade – Dick expressed the urgency of installing an upgrade to the Town Office telephone system. Anne questioned if this was a budgeted item. It is budgeted for FY10 however with the money we saved by canceling our trash removal contract there are funds to pay for half of the project now. Katie asked if she could get Southern VT Tel. Inc. to agree to install ASAP with half the money down and defer billing of the second half until July 1, 2009, could she schedule the service. Anne moved to accept this. Troy seconded. Motion passed.
- o Tontine Sidewalk – There was a brief discussion about the background of the sidewalk issue in front of the Tontine building. Anne moved to have Katie contact Pat Beu (Town Agent) to determine what details remain to finalize the legalities surrounding the sidewalk ownership. Troy seconded. Motion passed.

- o Ordinance Review – There was a discussion about the need for a rolling review of Town Ordinances. Since we are approaching the time of year when the Selectboard business slows, now would be the time to take that project on. There was a brief discussion about the idea of a Noise Ordinance but all agreed that it isn't necessary. Anne asked Katie to prioritize which ordinances should be addressed first and have it ready for the next meeting.
-  o Bonnyvale Road – Old Bridge/Road Discontinuance – There will be a hearing to discontinue the portion of Bonnyvale Road (400'x50') that will no longer be in use after the new Ogden Bridge is completed and operational. The hearing will be on Monday, May 11, 2009 at 6:00 pm in the Town Office preceding the regularly scheduled Select board Meeting. The board drafted and signed a letter to Eileen Ogden informing her of the changes that will take place on her property.
- o Federal Economic Stimulus Bill – Application for Transportation Enhancements & Application for Non-Class 1 Roadway Paving Projects - Katie had followed up with Matt Mann from the Windham Regional Commission to learn what town projects could be eligible for funding. There was a discussion about the difficulty in actually getting any of the Federal Stimulus money for Guilford. We are not eligible to receive any of the paving money because we do not have any federally obligated roads in town. The money for Transportation Enhancements is largely dedicated to establishing bike paths and pedestrian ways that would enhance the roadways – neither of which is a practical application for Guilford, at this point in time. Matt did mention we could possibly apply for funding under “Transportation Enhancements” for a feasibility study for the Covered Bridge. Katie will follow up with Matt to find out more on this.

VI. Road Commissioner –

- o The Road Crew is on a brush detail right now. When they are through they will start on cleaning ditches. Dan will start to seek reimbursement through FEMA for this work. The town probably won't see the money for at least 6 months.
- o Crack filling will start. Dan also explained that because of the price of asphalt the realistic plan for paving will be two (2) miles instead of three (3).
- o Dan will call John Alexander, AOT, to see when the State will be coming down to determine how much funding we will receive for this year.
- o As soon as the State inspects the asphalt plants, work on the new Ogden Bridge will resume.
- o We haven't heard anything yet on Green Up Day. Dan said there will be three (3) trucks used for it: one for tires, one for metal and one for rubbish. When more details are discovered, Katie will post it on the website and ask the school to include it in the newsletter.
- o Anne asked Dan if he had a sense of where he currently stands with his budget. He stated that he is \$30,000 over budget in gravel. According to his initial calculations he indicated that we might be over-budget in a lot of areas. Anne suggested that during one of the July meetings we have an overall FY09 budget recap for the town. Dan suggested that a budget update be added to the agenda for the May 11th meeting.

VII. Finances –

- o There was a discussion about the Fairpoint (telephone) bill for the Town Office. There are a number of long distance charges for calls made during non-business hours. Dan Z. mentioned that he had a similar situation occur for the garage phone bill in the past. He called Fairpoint to have the charges removed. The board will ask Jackie to research this matter and inquire whether or not we should be on a different service plan to save money.
- o Warrants:
 - P/R 04/16/09 \$ 3,406.37
 - P/R 04/30/09 \$ 3,275.97
 - Warrant #19 \$ 13,128.92

Anne moved to approve weekly payroll warrants for 04/16/09, 04/30/08 and Warrants #19. Troy asked to amend Warrant #19 to be reduced by the amount of the Town Office Fairpoint bill (\$100.66) with the new total being: \$13,028.26. Motion passed.

VIII. Communications -

- o “Disaster Response & Recovery for Road Crews” – Vermont Local Roads Program – Thursday, 06/04/09, Springfield, VT, 8:00 am-3:30 pm. Dick and Dan Z. will attend.
- o “EOC Operations Course” – Vermont Emergency Management – Thursday, 05/20/09, Springfield FD, 6:00 pm – Dick and Herb Meyer will attend.
- o Smart Growth Vermont – Information Session – 4/30/09, Academy School, 7:00 PM. This information was also forwarded to the Planning Commission.
- o Preservation Conference – 06/12/09 – Isle La Motte, VT – 10:00 – 5:30 PM
- o NRRA Recycling Conference & Expo – June 8 & 9, Manchester, NH

Anne moved to adjourn the meeting at 7:37 pm. Troy seconded. Motion passed.

The next Selectboard Meeting will be held on Monday, May 11, 2009, 6:30 pm at the Town Office, following the “Road Discontinuance Hearing – 400’ Section of Bonnyvale Road” at 6:00 pm.

GUILFORD SELECTBOARD MEETING

May 26, 2009

PRESENT: Richard Clark - Board Chair, Troy Revis, Jr. – Selectman, Anne Rider – Selectwoman, Katie Buckley – Administrative Assistant

I. **Call to order**, 6:30 PM.

II. **Approval of Minutes -**

- Anne moved to approve the minutes from the Bonnyvale Road Discontinuance Hearing on 05/11/09. Troy seconded. Motion passed.
- Troy moved to approve the minutes from the 05/11/09 Selectboard Meeting. Anne seconded. Motion passed.

III. **Recognition of Public –** Sgt. Eric Albright – VSP, Chris Garofolo – The Reformer, Herbert Meyer – EMD, Maddy Meyer, Alan Moos, Lise Sparrow – GCC, Dan Zumbruski – Road Commissioner

IV. **New Business -**

- Vermont State Police – Sgt. Eric Albright, VSP, was present to answer questions from the Selectboard and public. There were questions regarding a white van with Florida plates, driven by an older man who was thought to be a sex offender. This individual has been seen driving down some back roads in Guilford. Sgt. Albright confirmed that there is a registered sex offender (from FL) living in Vernon who meets the description of the person/vehicle in question. (The State website for the Internet Sex Offender Registry is: http://www.dps.state.vt.us/cjs/s_registry.htm) He explained that the importance of acquiring a license plate number when reporting suspicious behavior. There was a general discussion about policing in Guilford. Anne mentioned that there is coverage during commuter hours but it is lacking during the night hours.
- Youth Employment Opportunities – Lise Sparrow and Herb Meyer – Lise Sparrow explained to the board that she received a grant which would allow her to employ 12 “at risk” kids, ages 14-24 years, from Guilford. The program will run for 6 weeks, July through the middle of August, from 9:00 am – 3:00 pm. The group will work on a variety of community related projects including helping at the school, the Grange, the Fairgrounds, etc. The hope is that by working in the community, the kids will grow an attachment to the community. Lise is also seeking a director for the program. She came to the board requesting use of the EM van for field trips. The board agreed as long as drivers are over 21 years of age. They also must provide a photo-copy of their valid driver’s license which will be kept on file in the Town Office. Lise asked the board to suggest additional projects that could be done around town. There was a discussion about some possible ideas. Anne moved to allow Lise Sparrow to use the EM van for field trips for her youth employment group this summer. Troy seconded. Motion passed.
- Resident Issues – Alan (Micky) Moos – Mr. Moos has approximately 6,000 feet of phone wire running from an interface at his mailbox at the intersection of Abijah

to move their lines. When this has been done she will ask the power company to remove the pole.

- Tontine Sidewalk – Copied communication from Patricia Beu – Attorney Beu forwarded the board's approved wording of the Dedication Deed for the Tontine sidewalk to the WHT's attorney.
- Tontine Sidewalk – Email from Martha Ratcliffe – Now that the weather is good, Martha Ratcliffe will order the Parking Ban Sign for in front of the Tontine Building and have it installed.

Anne asked if during the slower months of the summer the board could review the Town Ordinances. Katie will prioritize them for the next meeting.

Troy moved to adjourn the meeting at 8:01 pm. Anne seconded. Motion passed.

The next Selectboard Meeting will be held on Monday, June 8, 2009 at 6:30 pm at the Town Office.

this meeting. Anne wanted it to go on the record that Mr. Alexander highly complimented Guilford's Highway Department doing an excellent job of maintaining town roads and doing "a lot with less" to accomplish this. Anne moved to approve the Financial Plan. Troy seconded. Motion passed.

- VTrans - High Risk Rural Roads Grant Agreement – This is an existing grant which is already in progress. Anne moved to accept the grant agreement as written. Troy seconded. Motion passed.
- Resident Letter – John Fish – Mr. Fish sent a letter to the Selectboard requesting the semi-annual grading of Bullock Rd. Anne moved to accept the letter. Troy seconded. Motion passed.
- Dan also brought a copy of a grant agreement for the Structures Program offered through the State AOT to assist in the funding of the Hale Bridge. Troy moved to sign the grant agreement. Anne seconded. Motion passed.
- Capital Plan – Dan brought his copy of the capital plan for the board to review. It helped to explain some of the questions board members had regarding it. There was a discussion about some of the details of the plan and future equipment needs.

VII. Finances –

- Warrants:
 - o P/R 05/21/09 \$ 7,409.41
 - o P/R 05/28/09 \$ 4,227.18
 - o Warrant #21 \$ 8,424.40

Troy moved to approve payroll warrants from 05/21/09 and 05/28/09 and Warrant #21. Anne seconded. Motion passed.

VIII. Discussion –

- There was a discussion about drafting a policy to address public complaints against town employees and Selectboard Appointed Officials. This topic arose at the 05/11/09 meeting. Katie had inquired with the legal assistance department through the VLCT. Attorney Jim Barlow informed her that (to his surprise) there currently is no standing policy that he can find on this matter. She also inquired in the municipal chat-room, "Muninet" if any other municipality has a policy they could share: she received no response. Anne mentioned while there is no formal policy out there it is worth a discussion to formulate a "rule-of-thumb" for our board to deal with the matter. There was a general discussion on how people lodging a complaint like to remain anonymous. Anne expressed that she would like to ensure that everyone receives the same treatment. Dick and Troy agreed that they would like to have some accountability for whoever makes a complaint. Anne asked Katie if they could work together to develop a "Best Practices" for dealing with the matter – it would be informal but provide a guideline on how to handle the matter. There was further discussion on some possible ideas.

IX. Communications -

- Weeks – Telephone Call – Katie spoke with Mrs. Weeks regarding a telephone pole on Bennett needs to be moved. Katie followed up with Comcast and asked them

Prince Rd. and Sweet Pond Rd. This wire runs along the ground to his house. Approximately 750 feet of it was recently destroyed when the Highway crew was cleaning up brush along the road. Dick Clark explained that he and Dan Zumbruski made a site visit earlier in the day to determine if the wire was in the town right-of-way (ROW) – it was. Mr. Moos approached the board with a repair bill questioning whose responsibility it should be to pay it. Since it was clearly in the town's ROW, the burden lies on Mr. Moos. Mr. Moos was very gracious about the result and offered his praises to the Highway crew for all of their hard work. Dan offered to do a site visit with Mr. Moos to show him where the line should be placed as to avoid future damage.

- Request To Extend Date to Lodge Grand List – Frank Rafferty submitted a letter for the board to sign requesting an extension from June 4th to June 24th to lodge the Grand List. Troy moved to approve and sign this letter. Anne seconded. Motion passed.
- Unlicensed Dogs/Wolf Hybrids – The warrant was issued to authorize the Dog Officer, John Lynde, to levy a \$100 fine for all unlicensed dogs/wolf hybrids in town and impound them as he sees fit, as of May 31st. He (John) has contacted all owners who have not yet licensed their dogs to inform them of this. Troy moved to approve this warrant. Anne seconded. Motion passed.
- Personnel Policy – Comp Time/Vacation Time - There are several town employees who will still have unused vacation and comp time at the end of the fiscal year. There were extenuating circumstances this year which caused this to occur. There was a discussion on how to address this issue. Anne moved to allow employees to carry forward one week of vacation and one week of comp time four months into the new fiscal year. Troy seconded. Motion passed. The board expressed that they would like to review the present personnel policy in the near future to ensure that it is current.
- Road Closure for 250th Parade – Dick updated the board on some of the specifics regarding the parade for the 250th to be held on Saturday, August 13, 2011. Sections of the Guilford Center Rd. and the Weatherhead Hollow Rd. will be closed from Evan's Farm to the Guilford Fairgrounds while the parade passes through. As the date draws closer the Selectboard will pass a motion officially closing the roads for this timeframe.

V. Old Business –

- Amendment to VT DPS Subgrant Agreement: 02140-21025-003-RERP09 – There will be an amendment to the RERP Subgrant (Equipment and Services) changing the item to purchase from Satellite Hi Speed Service \$2,000 to Laptop Computer \$2,000. The laptop will be purchased for use by the Administrative Assistant to the Selectboard (Katie Buckley). Anne moved to accept the amendment to the Subgrant. Troy seconded. Motion passed.

VI. Road Commissioner -

- AOT - Annual Financial Plan – Town Highways – John Alexander from the State came down to determine Guilford's Annual Financial Plan for our town highways. Anne was present with Dan for this meeting. There was a discussion on the details of

HMS Bust Reporting Sheet

Date 12/16/10 Filled Out By MICHAEL

Town GUILFORD Map Year

Town Highway # 13 Highway Class 3

Data Layer RDSMALL

Correction needed:

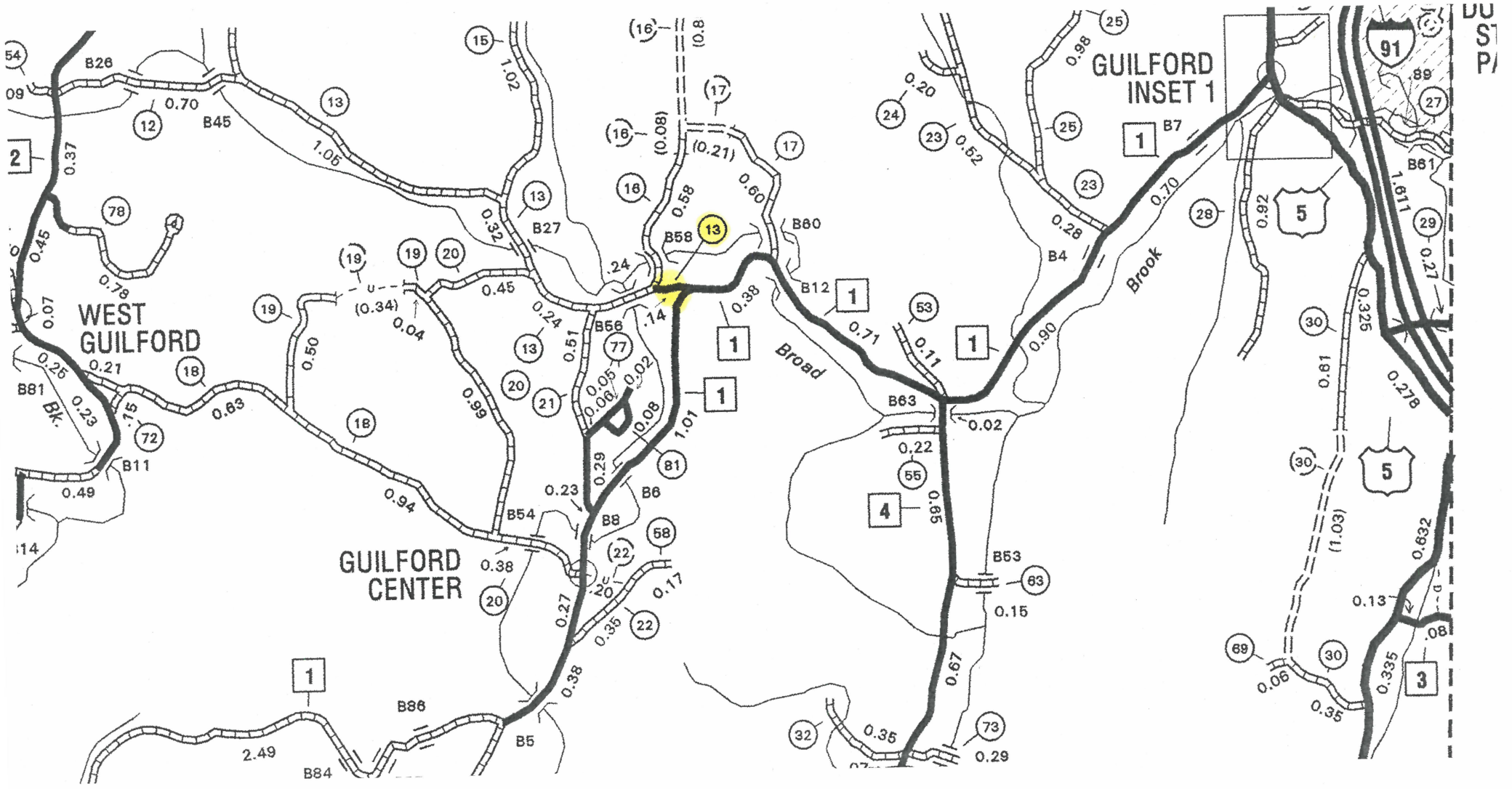
- RDS Needs Update
- Surface Water Name
- Map or Cartographic Fix
- Bridge/Transtruc Fix
- Public Land Fix

Correction Description:

ROAD WAS REALIGNED DUE TO BRIDGE REPLACEMENT

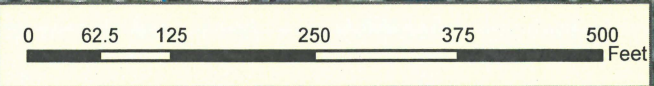
INVENTORIED - 6/12/12

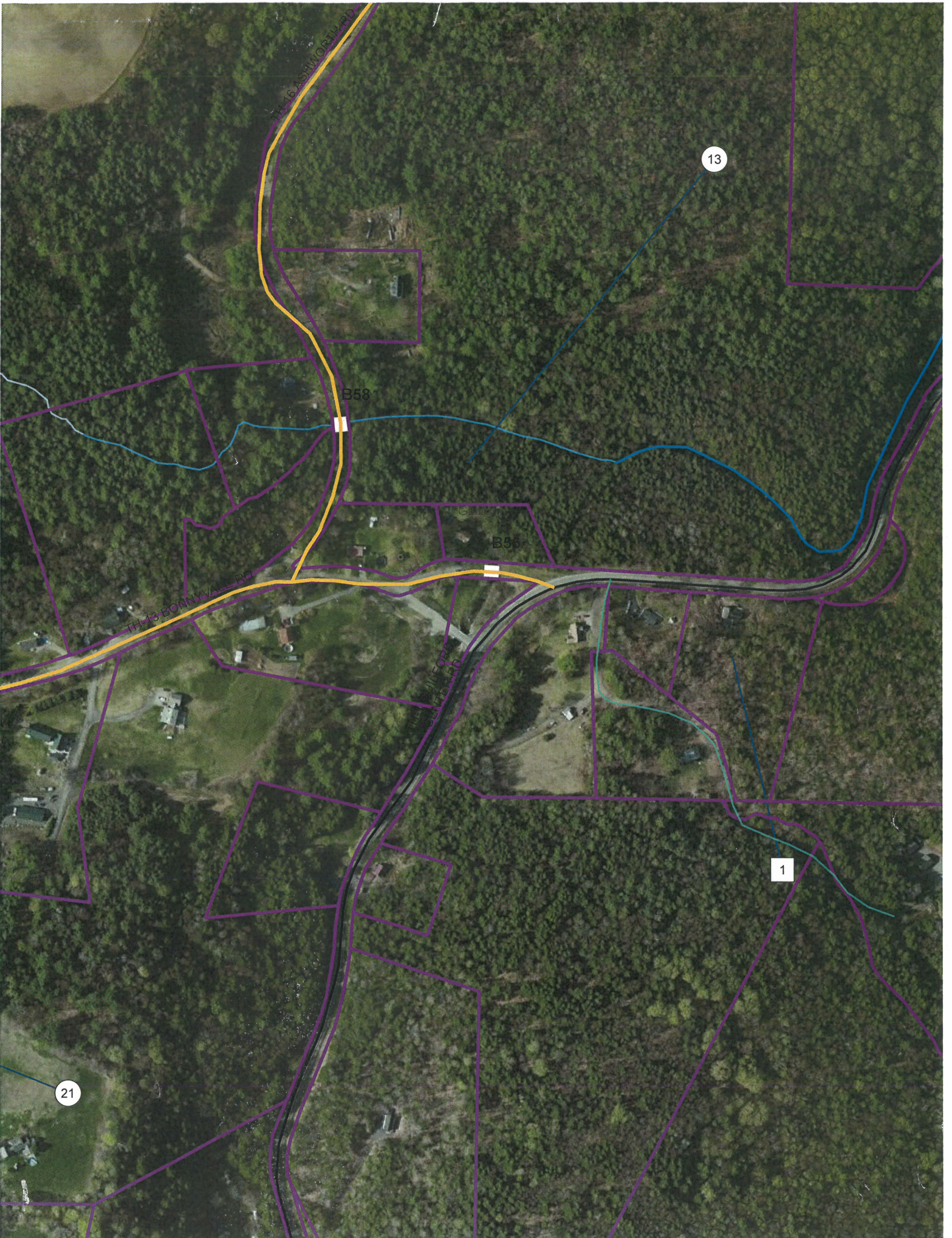
Correction or Updates made by _____ Date _____





TH-13 Guilford, VT





TH 16 ASHWORTH RD

13

B58

Garage

B56

TH 13 BONNYVALE RD

TH 11 FORT QUINCY RD

1

21