

District 1

CERTIFICATE OF HIGHWAY MILEAGE

Received

Certcode 1304-0

YEAR ENDING FEBRUARY 10, 2022

2/16/2022

VTrans Mapping Section

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2022 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of DOVER in WINDHAM County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000			0.000	0.000
Class 2	10.380			10.380	0.000
Class 3	48.13	.72	.08	48.77	48.85 0.000
State Highway	5.547			5.547	0.000
<b>Total</b>	<b>64.057</b>	<b>0.72</b>		<b>64.777</b>	<b>0.000</b>
* Class 1 Lane	0.000			0.000	
* Class 4	2.65		0.08	2.57	0.000
* Legal Trail	11.71	.08	.72	11.07	

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

Totals added and mileage adjusted by P. DeAndrea, VTrans, 3/30/2022 per emails 3/9/2022

DS PO

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).  
 0.08 miles of CL4 TH-15 (Cheney Brook Trail) reclassified as Legal Trail (LT-5)  
 0.72 miles Legal Trail LT-8 (Cheney Brook Loop) reclassified as Class 3 (TH-74) (error correction from 2004) restored

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

Changes made by P. DeAndrea, VTrans, 2/18/2022 see correspondence 10/20/21 to 3/9/22

IF THERE ARE NO CHANGES IN MILEAGE: Place an X in the box and sign below.

**PART III - SIGNATURES - PLEASE SIGN.**

Signatures of Selectmen/ Aldermen/ Trustees: \_\_\_\_\_

Signature of T/C/V Clerk: \_\_\_\_\_ Date Filed: 2/16/2022

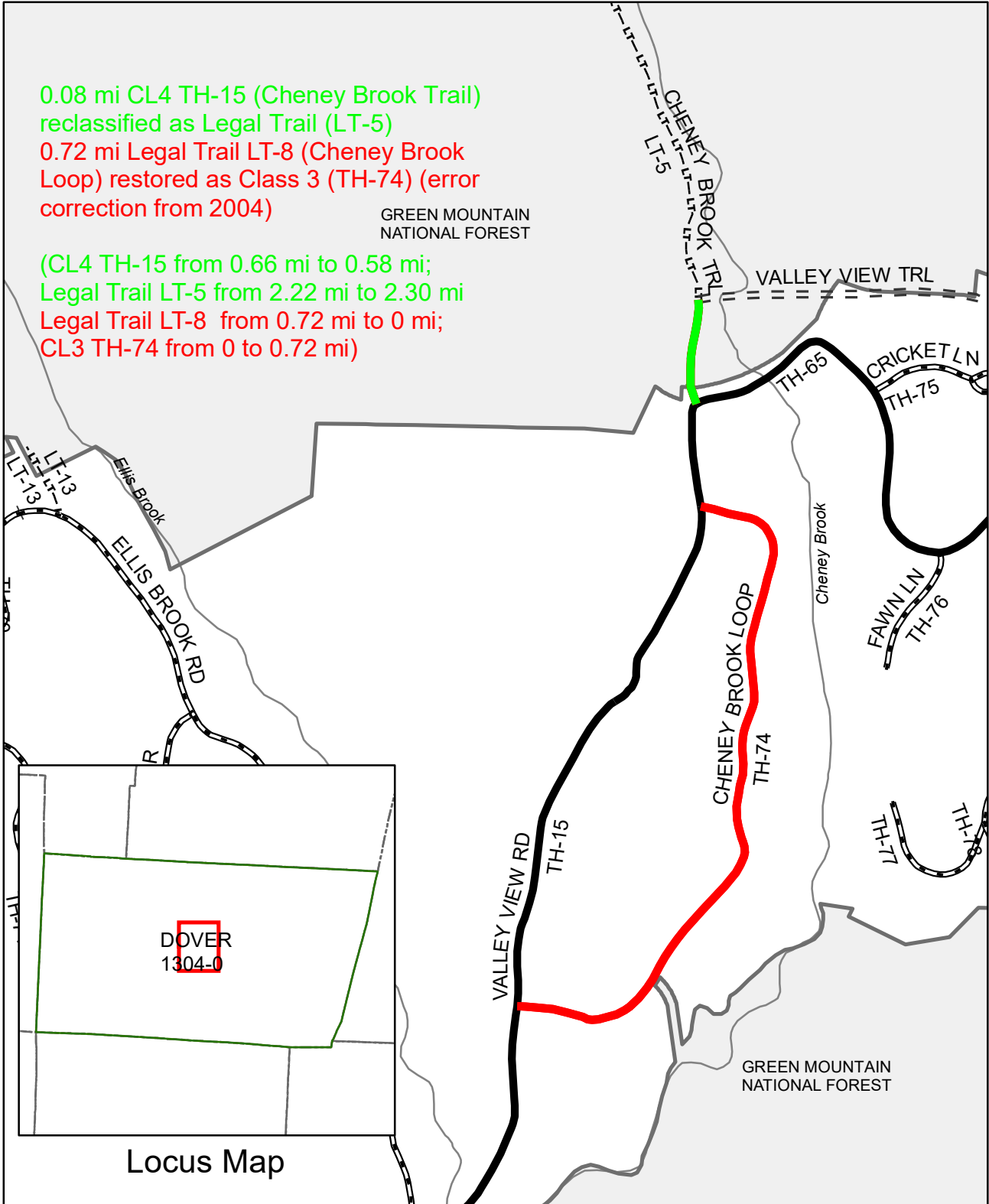
Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

Johnathan Croft 8B1F350F309C4C9... Representative, Agency of Transportation

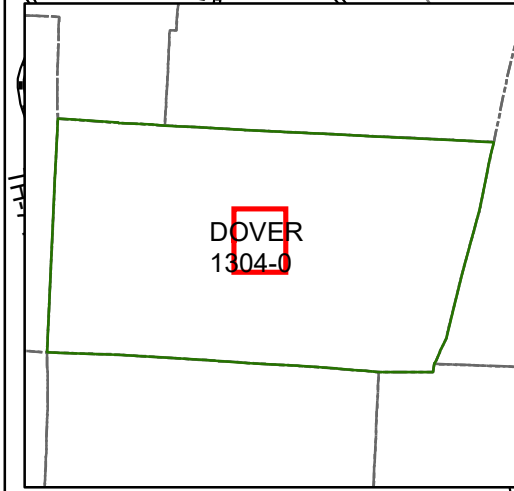
DATE: 3/31/2022



0.08 mi CL4 TH-15 (Cheney Brook Trail)  
reclassified as Legal Trail (LT-5)  
0.72 mi Legal Trail LT-8 (Cheney Brook  
Loop) restored as Class 3 (TH-74) (error  
correction from 2004)

GREEN MOUNTAIN  
NATIONAL FOREST

(CL4 TH-15 from 0.66 mi to 0.58 mi;  
Legal Trail LT-5 from 2.22 mi to 2.30 mi  
Legal Trail LT-8 from 0.72 mi to 0 mi;  
CL3 TH-74 from 0 to 0.72 mi)



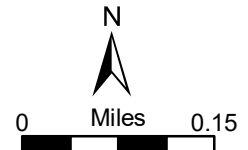
Locus Map

**Mileage Certificate Changes**

**DOVER**

(CTUA:1304-0)  
(CERTCODE:-1304-0)

Mapping Section  
Division of Policy and Planning  
Vermont Agency of Transportation -- March 11, 2022



**Dover Select Board  
Meeting Minutes  
Dover Town Office  
Tuesday, December 21, 2021**

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*These minutes are not official until approved by the Dover Select Board*

<https://us02web.zoom.us/j/86800444071?pwd=RIU2WDQ0cDM3d3AwSGREeFNON2tnQT09>

Meeting ID: 868 0044 4071

Password: 052648

Dial in: 929 205 6099

Meeting ID: 868 0044 4071

Password: 052648

Select Board in person: Victoria Capitani, Sarah Shippee, Joe Mahon

Select Board via zoom: Scott Salway

Select Board absent: Dan Baliotti

Also, present in person: Office Manager, Jeannette Eckert

Public present in person: Tabi Freedman, Jim McDevitt, Mike Eldred, Randy Johnson, Marco Tallini, Travis Briggs

Public present via Zoom: Linda Sherman, Edie Mas, Eric Durocher

**Regular Meeting Called to Order at 6:30pm by Chair Capitani**

**I. Public Comments:** Hearing none, the Board moved on to the next item

**II. Treasurer:** Marco Tallini

A. Authorize Tax Sale for January 6, 2022 at 9:30 at Dover Town Hall

- 3 properties: 30 Ahmeek Rd, Layla's River Side Lodge and 41 Dorr Fitch Rd
- Also authorize Town agent Linda Holland to act on the Town's behalf if no public bids

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously agreed to authorize the tax sale for the aforementioned properties on January 6, 2022 at 9:30am at Dover Town Hall and authorize the town agent Linda Holland to bid on the Town's behalf if there are no public bids

**III. IT:** Tabi Freedman

A. Consider Disposition of Old Computers

- To my knowledge no policy exists on what to do with old outdated systems
- These had Windows 7 or lower; wiped and installed Linux on those systems and they are usable
  - 1 laptop and 3 desk tops are available (no monitors)
- Reach out to library to see if they would be interested
  - Consider bids for them if the library is not interested
- Value of the computers are approximately \$100.00
- Newspaper may be interested if the system is compatible with theirs
- Would like to see better use for them besides recycling

B. Consider Renewal of Arcomm Contract (IT service agreement & customer agreement)

- Monthly fee has gone up 5% overall
- Hourly fee also up from \$125 to \$140/hr.
  - But we keep the hourly requests to a bare minimum
- Other options for providers that are closer than Hillsboro, NH?
  - No one anywhere closer—would be in the exact same position with other companies
  - Have had a good relationship with Arcomm for several years
  - Always proactive on issues of concern such as system security
- Will also service our phone equipment if needed

**Dover Select Board  
Meeting Minutes  
Dover Town Office  
Tuesday, December 21, 2021**

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously authorized the Chair to sign the two Arcomm agreements

**IV. Assessor:** Linda Sherman

A. Errors and Omissions TR022: 250 Handle Rd, Town Homes LLC

- Originally 7 lots
- Deed from Towne Homes, LLC BK:372 PG: 58
  - *“The interest in and to the Road and Cul-de-Sac parcel is conveyed subject to utility easements to each of the seven lots originating from the center of the Cul-de-Sac.”*
  - .28 ac. is a driveway and not valued; it would be distributed evenly among the lots when they had all sold and becomes inactive on that parcel (.04 for each lot)
- Luis Spalla, Towne Homes, LLC was the owner of record as of April 1. He received a tax bill for 3.88ac. The last 3 lots sold after April 1st of 2021
- The “common” acreage would not be valued. It cannot be sold or developed
- Was not aware of what was reflected in the deed until a phone conversation with John Spalla. (Son)
- TR022 Original Tax Bill \$9,035.27
  - My understanding is the 1st installment of the total bill has been paid
- \$675.34: This is the amount that should not have been included with the tax bill. Requesting that this amount be wiped out, becomes inactive on this parcel

Board/Public comments:

- Edie Mas: Shouldn't the acreage be allocated between the 7 lots on the tax bills?
  - *.28ac will be divided among 7 lots and bumps them up a hair, will be allocated for but doesn't increase the value*
- Does it affect anything if the deed states something different?
  - *No, the deed states that it be evenly distributed between the lots*
  - *Each tax bill will reflect the change of .04ac*
- Marco: 3 remaining lots were sold; developer (Spalla) would normally bill the new owners for the common area but since it's a driveway with no value; ignore the acreage
  - No way for Linda to know that the original deed stated such
- Concern that the records reflect accurately; shouldn't the acreage on the tax bill be the same as that of the deed?
  - *The sum of the parts should equal the whole*
  - *Not really an issue, each deed moving forward reflects the same thing as quoted above*

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously agreed to authorize the Chair to sign the E&O for TR022 reducing the tax bill by \$675.34

**V. New Business:**

A. Consider Cheney Brook Loop Reclassification for 2022 Certificate of Mileage

- Basically, seeking the Board's blessing for the State to make the change on the certificate of mileage
- Cheney Brook Loop was previously classified as a legal trail in error rather than a class 3 road

**Dover Select Board  
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Dover Town Office  
Tuesday, December 21, 2021**

- Will be correcting and adding the .72 miles and filing the new certificate in Jan/Feb 2022

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously agreed to accept the changes as recommended for the 2022 Certificate of Mileage

**VI. Unfinished Business:**

A. Update on the North Branch Meter Installation

- Jeannette reached out to plumbers on completing this work
  - Mountain Plumbing was not available until Spring 2022
  - Lane Plumbing has been scheduled for January 17<sup>th</sup> to install meters at all three buildings
  - \*Note\* realizing that date is a holiday, will attempt to reschedule **(has been rescheduled to January 18)**
- Cost for installation is \$265.00 per building
- North Branch is aware of the schedule; cost of meters run between \$350 & \$450
- Bypass meter at the Firehouse? Will investigate this option with the plumber and North Branch
- Bypass meter also at Police Station?

Comments regarding charging North Branch for town services

- Travis was contacted about sanding their parking area after this last storm
  - Quotes for going rate is \$75 to \$100 for one time clearing of parking lot (sand not salt)
  - Agreed to do so this one time without charge
- Moving forward NB should purchase a transfer station pass and pay as they go up there
- Recording fees should be assessed as well as sanding of parking area
- Jeannette will create a schedule of fees and draft a letter to North Branch

B. Consider Approval of Letter of Support on Masking Policy

- A draft of the letter for signature was presented to the Board
- Jim McDevitt requested that and staff be included
- Doesn't change the intent but is more inclusive with staff added
- *The Dover Selectboard has elected not to enact a town-wide mask mandate. However, the Board supports any business that determines that having a mask requirement is in their best interests and the best interests of their patrons and staff, and encourages all members of the public who enter such establishments to adhere to the policies set by the business owners and operators*
- Will be available for public viewing; Eric will place on website and distribute via email

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously agreed to sign the letter of support as amended

**VII. Consent Agenda:**

A. Approve the Minutes of December 7 and December 9, 2021

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously approved the minutes of Dec 7 and Dec 9, 2021

**Dover Select Board  
Meeting Minutes  
Dover Town Office  
Tuesday, December 21, 2021**

B. Amendment to Dec 2, 2021 Minutes for Approval

- Jeannette acknowledges an error was made in these minutes regarding the percentage rate for police dept. raises; it was written up as 11.9% and after reviewing the recording, it was stated as 8%; correction has been made

On a motion by Joe Mahon, seconded by Sarah Shippee, the Board unanimously approved the amended minutes of Dec 2, 2021

- Vicki acknowledges that she misspoke at the last budget meeting regarding the eligibility of part time employees which starts at 20 hours per week, not 25 hours per week as stated
  - Will need to build in benefits for the assistant assessor in the budget numbers on a pro-rated basis

**VIII. FYI:**

- A. Planning Commission meets Jan 10 at 6pm **\*\*Note new meeting time is 6:30pm\*\***
- B. Trails and Rec Committee meets Jan 11 at 6:30pm

**IX. Liaison Reports:** none

**X. Executive Session as needed:** none

**XI. Adjournment at 7:12 pm by Chair Capitani wishing all a safe and happy holiday!**

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:  
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School  
Dover Free Library, East Dover Post Office, Town of Dover Website: [www.doververmont.com](http://www.doververmont.com)

**From:** [Andrew McLean](#)  
**To:** [Jeannette Eckert](#)  
**Cc:** [AOT - Mileage Certificates](#)  
**Subject:** RE: Certificate of Highway mileage--Dover  
**Date:** Wednesday, March 9, 2022 3:24:13 PM

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**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Yup, you're right, Pam. I just checked the certificate against the map. We agree with you.

Thank you,

Andy McLean  
Dover Town Clerk

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---- On Wed, 09 Mar 2022 15:01:06 -0500 **Jeannette Eckert**  
<[admin@doververmont.com](mailto:admin@doververmont.com)> wrote ----

Thanks Pam!  
I've copied Andy on this to get his feedback.

Best,  
Jeannette

***Jeannette Eckert***  
Assistant Town Clerk/Office Manager  
Town of Dover  
PO Box 527  
West Dover, VT 05356  
802-464-5100 x3

Email: [admin@doververmont.com](mailto:admin@doververmont.com)

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---- On Wed, 09 Mar 2022 14:56:14 -0500 **AOT - Mileage Certificates**  
<[AOT.MileageCertificates@vermont.gov](mailto:AOT.MileageCertificates@vermont.gov)> wrote ----

Hi Jeanette,

I wanted to let you know that in processing the 2022 Mileage Certificate for Dover that we had to make some edits in the entered mileage in Part I. We made an error under Part II , #3 where we indicated that there was a -0.08 mileage change for Class 3 TH-15, but it was actually Class 4. Therefore, the subtracted mileage needed to be entered under Class 4 and not Class 3. I can make the edit on the Certificate before we sign it and send back to you, just wanted to make sure you agree.

Thank you!

Pam

**Pamela DeAndrea (she/her)** | AOT GIS Professional III, Mapping Section  
Vermont Agency of Transportation  
219 North Main Street | Barre, VT 05641  
802-793-7555 | [pam.deandrea@vermont.gov](mailto:pam.deandrea@vermont.gov)



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**From:** Croft, Johnathan <[Johnathan.Croft@vermont.gov](mailto:Johnathan.Croft@vermont.gov)>  
**Sent:** Wednesday, February 16, 2022 10:17 AM  
**To:** AOT - Mileage Certificates <[AOT.MileageCertificates@vermont.gov](mailto:AOT.MileageCertificates@vermont.gov)>  
**Subject:** FW: Certificate of Highway mileage--Dover  
**Importance:** High

FYI – we have the background documentation on this, as it is a mistake that we made under my watch back in the early 2000’s. At least we are getting to a point to get this corrected, thanks to Tyler for identifying that something looked fishy.

Johnathan

**Johnathan Croft** | Mapping Section Chief  
Vermont Agency of Transportation  
219 North Main Street | Barre, VT 05641  
802-828-2600 | [johnathan.croft@vermont.gov](mailto:johnathan.croft@vermont.gov)



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**From:** Jeannette Eckert <[admin@doververmont.com](mailto:admin@doververmont.com)>  
**Sent:** Wednesday, February 16, 2022 10:08 AM  
**To:** Croft, Johnathan <[Johnathan.Croft@vermont.gov](mailto:Johnathan.Croft@vermont.gov)>  
**Subject:** Certificate of Highway mileage--Dover  
**Importance:** High

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Good morning Johnathan

Attached is Dover's signed certificate of highway mileage.

I presumed I could send this to your attention but if it should go elsewhere, please let me know.

Thanks very much,  
Jeannette

***Jeannette Eckert***

Assistant Town Clerk/Office Manager

Town of Dover

PO Box 527

West Dover, VT 05356

802-464-5100 x3

Email: [admin@doververmont.com](mailto:admin@doververmont.com)

**From:** [Jeannette Eckert](#)  
**To:** [Croft, Johnathan](#)  
**Cc:** [Andy McLean](#); [AOT - Mileage Certificates](#); [Alley, Kerry](#); [DeAndrea, Pam](#)  
**Subject:** RE: LT-8 (Cheney Brook Loop) reclassification - potential error in 2004 and clarification requested  
**Date:** Thursday, December 23, 2021 9:39:52 AM  
**Attachments:** [2.png](#)  
**Importance:** High

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**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Hello all,

The Dover Select board met on Tuesday, Dec 21 and concur with you that Cheney Brook Loop should be classified as a class 3 road and not a legal trail.

Please move forward with making the necessary corrections to the certificate of mileage for 2022.

Please let me know if you should need anything else.

Best regards for a Merry Christmas!

**Jeannette Eckert**

Assistant Town Clerk/Office Manager

Town of Dover

PO Box 527

West Dover, VT 05356

802-464-5100 x3

Email: [admin@doververmont.com](mailto:admin@doververmont.com)

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----- On Tue, 14 Dec 2021 12:53:48 -0500 **Croft, Johnathan** <[Johnathan.Croft@vermont.gov](mailto:Johnathan.Croft@vermont.gov)> wrote -----

Thank you Jeannette.

Johnathan

**Johnathan Croft** | Mapping Section Chief

Vermont Agency of Transportation

219 North Main Street | Barre, VT 05641

802-828-2600 | [johnathan.croft@vermont.gov](mailto:johnathan.croft@vermont.gov)



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**From:** Jeannette Eckert <[admin@doververmont.com](mailto:admin@doververmont.com)>

**Sent:** Tuesday, December 14, 2021 12:52 PM

**To:** Croft, Johnathan <[Johnathan.Croft@vermont.gov](mailto:Johnathan.Croft@vermont.gov)>

**Cc:** Andy McLean <[townclerk@doververmont.com](mailto:townclerk@doververmont.com)>; AOT - Mileage Certificates <[AOT.MileageCertificates@vermont.gov](mailto:AOT.MileageCertificates@vermont.gov)>

**Subject:** RE: LT-8 (Cheney Brook Loop) reclassification - potential error in 2004 and clarification requested

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Johnathan,

I will place this topic on the next Select board agenda for Dec 21st.

I don't foresee any issue with their approval but I will touch base with you after the meeting.

Best regards,

Jeannette

**Jeannette Eckert**

Assistant Town Clerk/Office Manager  
Town of Dover  
PO Box 527  
West Dover, VT 05356  
802-464-5100 x3

Email: [admin@doververmont.com](mailto:admin@doververmont.com)

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----- On Thu, 28 Oct 2021 08:16:10 -0400 **Croft, Johnathan** <[Johnathan.Croft@vermont.gov](mailto:Johnathan.Croft@vermont.gov)> wrote -----

Good morning Jeannette,

This isn't something that is urgent, but we would like to get this included on the 2022 Mileage Certificate. We should be sending these to the towns the first week of January, then they are filed in the Town Office on or before February 10<sup>th</sup>, and we would like them back to us by February 20<sup>th</sup>. There is time to work through this and if you can bring this up prior to the certificates being sent to the towns, we can include the change notation as a pre-loaded item on the certificate.

Johnathan

**Johnathan Croft** | Mapping Section Chief  
Vermont Agency of Transportation  
219 North Main Street | Barre, VT 05641  
802-828-2600 | [johnathan.croft@vermont.gov](mailto:johnathan.croft@vermont.gov)



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**From:** Jeannette Eckert <[admin@doververmont.com](mailto:admin@doververmont.com)>

**Sent:** Wednesday, October 27, 2021 4:10 PM

**To:** Croft, Johnathan <[Johnathan.Croft@vermont.gov](mailto:Johnathan.Croft@vermont.gov)>

**Cc:** Andy McLean <[townclerk@doververmont.com](mailto:townclerk@doververmont.com)>

**Subject:** Re: LT-8 (Cheney Brook Loop) reclassification - potential error in 2004 and clarification requested

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Johnathan,

Thank you for the information. Do we need to discuss this with the Select board now or can it wait until the 2022 mileage certificate is ready for submission? I believe that is usually in February?

Please let me know if I should include the topic on the next agenda (Nov 2).

Best regards,  
Jeannette

**Jeannette Eckert**

Assistant Town Clerk/Office Manager  
Town of Dover  
PO Box 527  
West Dover, VT 05356  
802-464-5100 x3

Email: [admin@doververmont.com](mailto:admin@doververmont.com)

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----- On Wed, 20 Oct 2021 09:47:38 -0400 **Croft, Johnathan** <[Johnathan.Croft@vermont.gov](mailto:Johnathan.Croft@vermont.gov)> wrote --  
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Good morning Victoria, Jeannette and Andy,

It appears that there was an error in 2004 on the reclassification of class 3 TH-74 to legal trail LT-8 and that this segment of road is truly class 3 town highway. Can the Selectboard confirm that this was an error and that Cheney Brook Loop is class 3 town highway for the 0.72 miles and not legal trail. Please see the email chain below between Tyler Hermanson of E911, Michelle Mann from the Dover PD and myself regarding this. I have attached a copy of the 2004 and 2008 Mileage Certificates and the legal trail listing for your information.

This is a change that we can include on the 2022 Mileage Certificate as an error correction, provided concurrence from the Selectboard.

Please let me know if you have any questions or comments regarding this, or mapping in general.

Johnathan

**Johnathan Croft** | Mapping Section Chief  
Vermont Agency of Transportation  
219 North Main Street | Barre, VT 05641  
802-828-2600 | [johnathan.croft@vermont.gov](mailto:johnathan.croft@vermont.gov)



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**From:** Croft, Johnathan

**Sent:** Wednesday, October 20, 2021 9:29 AM  
**To:** Hermanson, Tyler <[Tyler.Hermanson@vermont.gov](mailto:Tyler.Hermanson@vermont.gov)>; Mann, Michelle <[Michelle.Mann@vermont.gov](mailto:Michelle.Mann@vermont.gov)>  
**Cc:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>; DeAndrea, Pam <[Pam.DeAndrea@vermont.gov](mailto:Pam.DeAndrea@vermont.gov)>  
**Subject:** RE: Road class question

Good morning Tyler and Michelle,

This certainly does look like a mistake that was made back in 2004 and has persisted since that point. I am surprised that it hasn't been noticed by the Town prior to this. We can make the update back to class 3 for this segment and number it as TH-74 (Cheney Brook Loop) for the 0.72 miles. This will need to be something that is confirmed by the Selectboard and also included on the next Mileage Certificate. We will reach out the Selectboard and Town Clerk to start this process. Also if there is a segment of TH-15 that was reclassified to trail, we can work to get this clarified as well.

Johnathan

**Johnathan Croft** | Mapping Section Chief  
Vermont Agency of Transportation  
219 North Main Street | Barre, VT 05641  
802-828-2600 | [johnathan.croft@vermont.gov](mailto:johnathan.croft@vermont.gov)



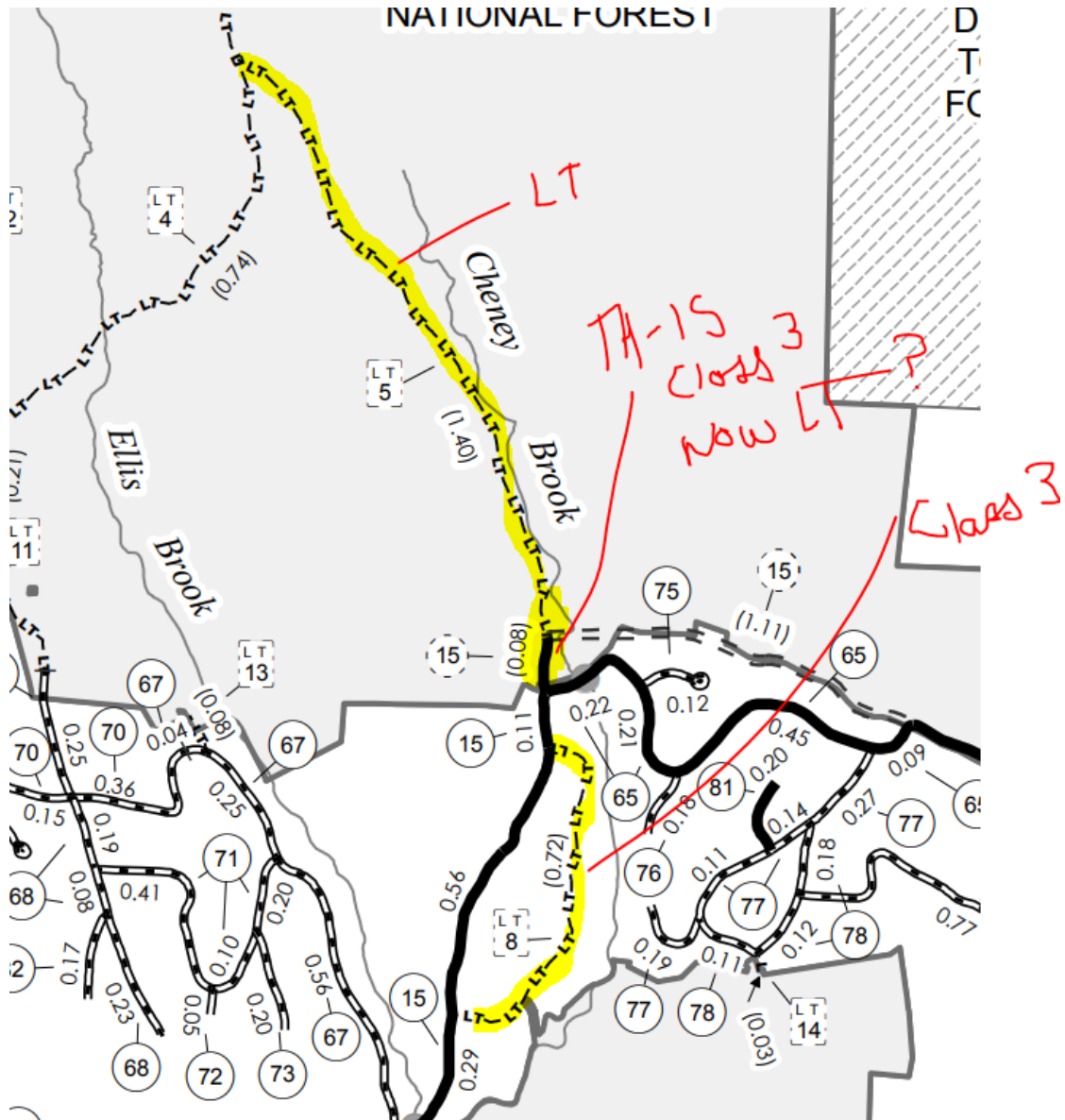
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**From:** Hermanson, Tyler <[Tyler.Hermanson@vermont.gov](mailto:Tyler.Hermanson@vermont.gov)>  
**Sent:** Wednesday, October 20, 2021 9:12 AM  
**To:** Mann, Michelle <[Michelle.Mann@vermont.gov](mailto:Michelle.Mann@vermont.gov)>  
**Cc:** Croft, Johnathan <[Johnathan.Croft@vermont.gov](mailto:Johnathan.Croft@vermont.gov)>; Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>  
**Subject:** RE: Road class question

Hi Michelle,

So I can see the mix up, the name is extremely similar, likely not a good idea. Wonder if that was mixed up back then. So what I think you are saying is to take TH-15 which is class 3 and that should be Legal Trail along with LT-5 or is that left alone as Class 3 changing to LT-5?, and that the Cheney Brook Rd goes back to Class 3? I can make that change on my end. If this is the case, Vtrans will want to update their mapping too.



*Tyler Hermanson* GIS Specialist III , State of Vermont Enhanced 911 Board  
E: [tyler.hermanson@vermont.gov](mailto:tyler.hermanson@vermont.gov) (primary) Cell : 802-380-4499 ; (secondary) Office: 802-828-4092  
Availability :  
Email ONLY : Monday's & Wednesday's  
Phone and Email : Monday's - Friday : 7am-530pm

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**From:** Mann, Michelle <[Michelle.Mann@vermont.gov](mailto:Michelle.Mann@vermont.gov)>  
**Sent:** Wednesday, October 20, 2021 8:45 AM  
**To:** Hermanson, Tyler <[Tyler.Hermanson@vermont.gov](mailto:Tyler.Hermanson@vermont.gov)>  
**Subject:** Re: Road class question

Cheney Brook Trail and Cheney Brook Loop are 2 different roads.

The selectboard resolution was for Cheney Brook Trail. The trail is to the north and intersects with Valley View Road.

Michelle Mann  
Office Manager  
Dover Police Department  
PO Box 124, 246 Route 100  
West Dover, VT 05356  
(802)464-8722, fax (802)464-8915  
[Michelle.Mann@vermont.gov](mailto:Michelle.Mann@vermont.gov)

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**From:** Mann, Michelle <[Michelle.Mann@vermont.gov](mailto:Michelle.Mann@vermont.gov)>  
**Sent:** Wednesday, October 20, 2021 8:06 AM  
**To:** Hermanson, Tyler <[Tyler.Hermanson@vermont.gov](mailto:Tyler.Hermanson@vermont.gov)>  
**Subject:** Re: Road class question

Cheney Brook Loop has always been a town road and maintained for all the residents who live there by the town. There is no change in status on the town's part.

Michelle Mann  
Office Manager  
Dover Police Department  
PO Box 124, 246 Route 100  
West Dover, VT 05356  
(802)464-8722, fax (802)464-8915  
[Michelle.Mann@vermont.gov](mailto:Michelle.Mann@vermont.gov)

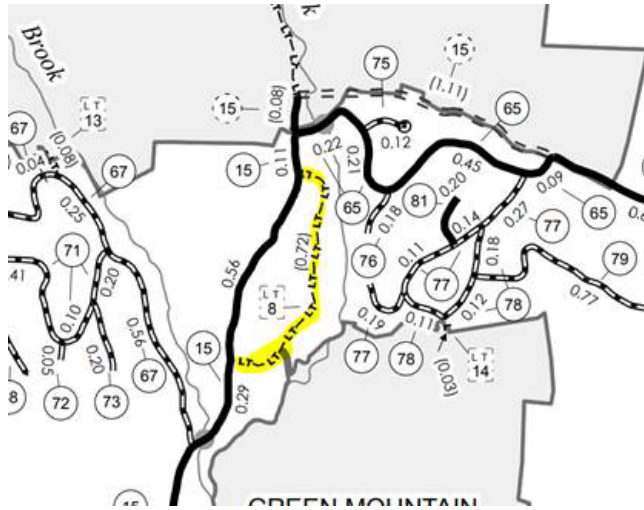
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**From:** Hermanson, Tyler <[Tyler.Hermanson@vermont.gov](mailto:Tyler.Hermanson@vermont.gov)>  
**Sent:** Tuesday, October 19, 2021 6:57 PM  
**To:** Croft, Johnathan <[Johnathan.Croft@vermont.gov](mailto:Johnathan.Croft@vermont.gov)>; Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>  
**Cc:** Mann, Michelle <[Michelle.Mann@vermont.gov](mailto:Michelle.Mann@vermont.gov)>  
**Subject:** Road class question

Hi John,

Got an update from Michelle on a year review. She does the 911 stuff for Dover and works on the PD for the town. One edit was to change Cheney Brook Loop from Legal Trail to be a Town Class 3 road. I currently show it as a Legal Trail and as do you. Is there documentation of the current road class and if it also changed recently? The live data pull I have to your database says that your live data has it as a Legal Trail and I also see on the most recent Town Hwy Map that it is LT-8 via 2016.

I mean looking at the road, it clearly looks well more defined than a Legal Trail which even includes 12 houses on it, but currently that is what you guys have as the road class. Should this be class 4 or maybe even class 3?





E: [tyler.hermanson@vermont.gov](mailto:tyler.hermanson@vermont.gov) (primary) Cell : 802-380-4499 ; (secondary) Office: 802-828-4092

Availability :

Email ONLY : Monday's & Wednesday's

Phone and Email : Monday's - Friday : 7am-530pm

District 1

**CERTIFICATE OF HIGHWAY MILEAGE**

**YEAR ENDING FEBRUARY 10, 2004**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2004 to: VT Agency of Transportation, Program Development Division, Drawer 33, Montpelier, VT 05633.

We, the Selectmen or Aldermen or Trustees of DOVER in WINDHAM County on an oath state that the mileage of highways, according to Title 19, V.S.A, Sec #305, added 1985, is as follows

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
* Class 1 Lane	0.000				
Class 2	10.350			10.350	0.000
Class 3	48.810		1.80	48.01	48.09
State Highway	5.547			5.547	0.000
* Class 4	2.140	1.80		2.140	0.000
<b>Total</b>	64.707			<del>62.907</del>	0.000
* Class 1 Lane Mileage and Class 4 is NOT included in total.				63.987	

Corrections by Michael Eling VtTrans 2/19/04

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).  
TH-74 (0.72)
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. [ ]

**PART III - SIGNATURES - PLEASE SIGN.**

Selectmen/ Aldermen/ Trustees Signatures:

*[Handwritten signatures of Selectmen/Aldermen/Trustees]*

Clerk Signature: Mary Lou Raymo Date Filed: 1-21-04

Please sign ORIGINAL and return it for Transportation signature.

**AGENCY OF TRANSPORTATION APPROVAL:** Signed copy will be returned to T/C/V Clerk.

APPROVED: M. Eling DATE: 2/19/04  
Representative, Agency of Transportation

**Decision and Order of the Selectmen  
Of the Town of Dover  
For Reclassifying a Town Trail**

At 5:00 p.m. on Tuesday, June 18, 2002, in the Town of Dover, the Dover Board of Selectmen held a site inspection at Cheney Brook Trail. At 7:00 p.m. that same day a hearing for the purpose of taking testimony of interested persons and adjoining landowners as to determine whether the public good, necessity and convenience of the inhabitants of the municipality is affected by the decision of the Selectmen to reclassify the Town of Dover's Cheney Brook Trail from a Class 3 to a Class 4 trail.

During the site inspection, the Selectmen viewed the trail, and inspected the surrounding area at Cheney Brook Trail.

No exhibits were presented at the hearing. There are no landowners abutting the trail other than the Town Forest and the Green Mountain National Forest. The Board of Selectmen made the following findings at their meeting held on July 9, 2002:

On a **MOTION** made by Bruce Wyman, seconded by Robert Barry the board unanimously agreed to **reclassify Cheney Brook Trail from a Class 3 to a Class 4 trail.**

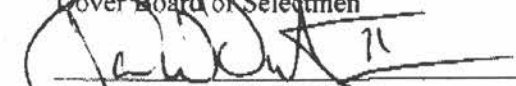
Based on the preceding motion, the Dover Board of Selectmen hereby orders that Cheney Brook Trail is reclassified from a Class 3 to a Class 4 trail.

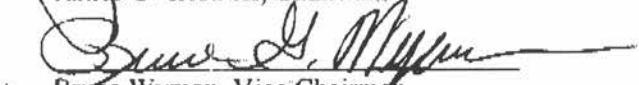
**Amended this 3<sup>rd</sup> day of February 2004.** On a **MOTION** by Bruce Wyman, seconded by Traci Bartlett the board unanimously agreed to amend the Decision and Order for the Town of Dover's Cheney Brook Trail to state that it is reclassified from a Class 3 to a trail **not** from a Class 3 to a Class 4 trail.

*NOTE*  
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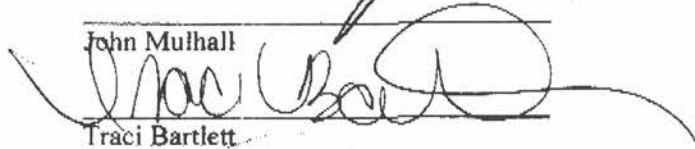
Based on the preceding motion, the Dover Board of Selectmen hereby orders that Cheney Brook Trail is reclassified from a Class 3 to a trail.

Dover Board of Selectmen

  
James Overton III, Chairman

  
Bruce Wyman, Vice Chairman

John Mulhall

  
Traci Bartlett

Helen Brown

  
Helen Brown

TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD

*February 17* A.D. 2004

AT 10 O'CLOCK 20 MINUTES A.M.  
RECORDED IN DOVER Town RECORDS  
BOOK 12 PAGE 393

ATTEST: *Mary Lou Raymo*  
TOWN CLERK

Date, time of recording with town clerk