

District 4  
Certcode 1213-0

**CERTIFICATE OF HIGHWAY MILEAGE  
YEAR ENDING FEBRUARY 10, 2021**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2021 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section through upload to the secure FTP site or if necessary via mail to: VTrans PPAID - Mapping Section, 2178 Airport Rd, Unit B, Berlin, VT 05641.

We, the members of the legislative body of **NORTHFIELD** in **WASHINGTON** County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	2.188				0.000
Class 2	4.810				0.000
Class 3	67.36				0.000
State Highway	11.097				0.000
<b>Total</b>	<b>85.455</b>				<b>0.000</b>
* Class 1 Lane	0.165				
* Class 4	7.91				0.000
* Legal Trail	0.69				

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

1. **NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
2. **DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
3. **RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
4. **SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Place an X in the box and sign below.



**PART III - SIGNATURES - PLEASE SIGN.**

Signatures of Selectmen/ Aldermen/ Trustees:

*[Handwritten Signature]* Town Manager

Signature of T/C/V Clerk:

*[Handwritten Signature]*

Date Filed:

Please sign ORIGINAL and return it for Transportation signature.

**AGENCY OF TRANSPORTATION APPROVAL:** Signed copy will be returned to T/C/V Clerk.

APPROVED:

Representative, Agency of Transportation

DATE:

- c. **Approval of Vermont Agency of Transportation (VTrans) 2021 Certificate of Highway Mileage.** Manager Schulz said every year VTrans asks municipalities to certify their amount of highway mileage and indicate whether any changes were made in the previous year. The amount of VTrans financial assistance Northfield receives is based (in part) on the amount of Class 1, 2, and 3 highway the municipality maintains. There were no changes in Northfield highway mileage during 2020. Motion by Board member Morse, seconded by Board member Stevens, to approve the VTrans 2021 Certificate of Highway Mileage. Board member Morse asked if there has been any consideration of throwing up one- and two-house roads to save on highway maintenance costs. Manager Schulz said the road discontinuance process was attempted in the summer of 2018 for fifteen (15) such roads but no subsequent action was taken due to vocal public opposition. **Motion passed 5-0-0.**

#### VIII. TOWN MANAGER'S REPORT

- a. **Northfield Ridge + River Routes (NRRR).** Manager Schulz said the draft NRRR report has been finalized and will be presented at a remote meeting on Friday, January 29, 2021 from 6:00 p.m. to 7:00 p.m. The meeting link is available on the municipal website (northfield-vt.gov) and also has been posted on Front Porch Forum. The NRRR Steering Committee also would like to present this report to the Select Board members at a future meeting.
- b. **Revised Municipal Website.** As indicated at previous meeting, Economic Development Director Jon Ignatowski has been working for several months on an update to the municipal website. The revised website came online last week and it is quite impressive and much more user-friendly. Chair Maxwell confirmed it is quite an improvement.
- c. **Main Street Bridge Scoping Report.** Manager Schulz said VTrans representatives will be at the next regular meeting (02/09/21) to formally present the scoping report for the proposed Main Street Bridge rehab/replacement project and ask the Select Board members how they would like to proceed. The report was distributed to the Select Board members last November and it does make recommendations for total bridge replacement, how to divert traffic during the construction phase, etc. Since this project will greatly affect adjacent businesses as well as the Northfield community as a whole, this presentation will be well-advertised in advance.
- d. **Connecticut Attorneys Title Insurance Company Lawsuit.** As discussed at the last meeting, an out-of-state attorneys' group is suing nine (9) Vermont Town Clerks, including Northfield's, for restricting access to public records due to COVID-19 building closures, reduced hours, etc. A hearing on this matter will be held in a couple days and Manager Schulz and Town Clerk Pedley will participate remotely. The attorneys representing the Town Clerks also will be seeking summary dismissal of the lawsuit as they were only following the COVID-19 mandates put in place by Governor Scott.

#### IX. BOARD MEMBERS' COMMENTS, CONCERNS, QUESTIONS

- a. **Online Municipal Bill Payment.** Board member Stevens noted a recent discussion on a local Facebook page regarding whether Northfield utility customers and property taxpayers should be able to review their accounts and pay their bills online. Manager Schulz said this matter needs to be researched first to determine whether it can be done in a cost-effective manner. Once this has been reviewed, it can be put on a future agenda. It was noted Northfield utility customers already have the ability to pay online.
- b. **Tickler File Update.** Board member Morse would like an update to the tickler file of upcoming municipal projects prepared by Manager Schulz last year and distributed to Select Board members that would include the aforementioned bridge and stormwater projects. Manager Schulz will work on this.