

District 4  
Certcode 0917-0

**CERTIFICATE OF HIGHWAY MILEAGE  
YEAR ENDING FEBRUARY 10, 2018**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2018 to:  
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section  
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of WILLIAMSTOWN in ORANGE County  
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,  
added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000			"	0.000
Class 2	18.240			"	0.000
Class 3	52.39		0.20	52.19	0.000
State Highway	17.635			"	0.000
<b>Total</b>	<b>88.265</b>			<b>88.065</b>	<b>0.000</b>
* Class 1 Lane	0.000			"	
* Class 4	10.77	0.20		10.97	0.000
* Legal Trail	3.13			"	

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

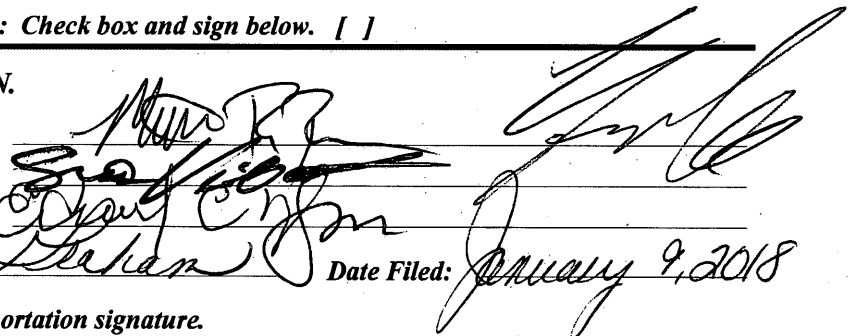
**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).  
 CL3 TH-74 (MacDonald Rd) mileage adjustment -0.15mi (NUTS); total from 0.28 to 0.13  
 CL3 TH-95 (TH-95) mileage adjustment -0.05mi (NUTS); total from 0.05 to 0.00
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. [ ]

**PART III - SIGNATURES - PLEASE SIGN.**

Selectmen/ Aldermen/ Trustees Signatures:



T/C/V Clerk Signature:



Date Filed: January 9, 2018

Please sign ORIGINAL and return it for Transportation signature.

**AGENCY OF TRANSPORTATION APPROVAL:** Signed copy will be returned to T/C/V Clerk.

APPROVED:



Representative, Agency of Transportation

DATE:

1/10/2018

Vermont Statutes Annotated

19 V.S.A. § 305. Measurement and inspection

Received

JAN 10 2018

Policy, Planning & Intermodal  
Development Division

§ 305. Measurement and inspection

(a) After reasonable notice to the selectboard, a representative of the agency may measure and inspect the class 1, 2, and 3 town highways in each town to verify the accuracy of the records on file with the agency. Upon request, the selectboard or their designee shall be permitted to accompany the representative of the agency during the measurement and inspection. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) All class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps by July 1, 2015.

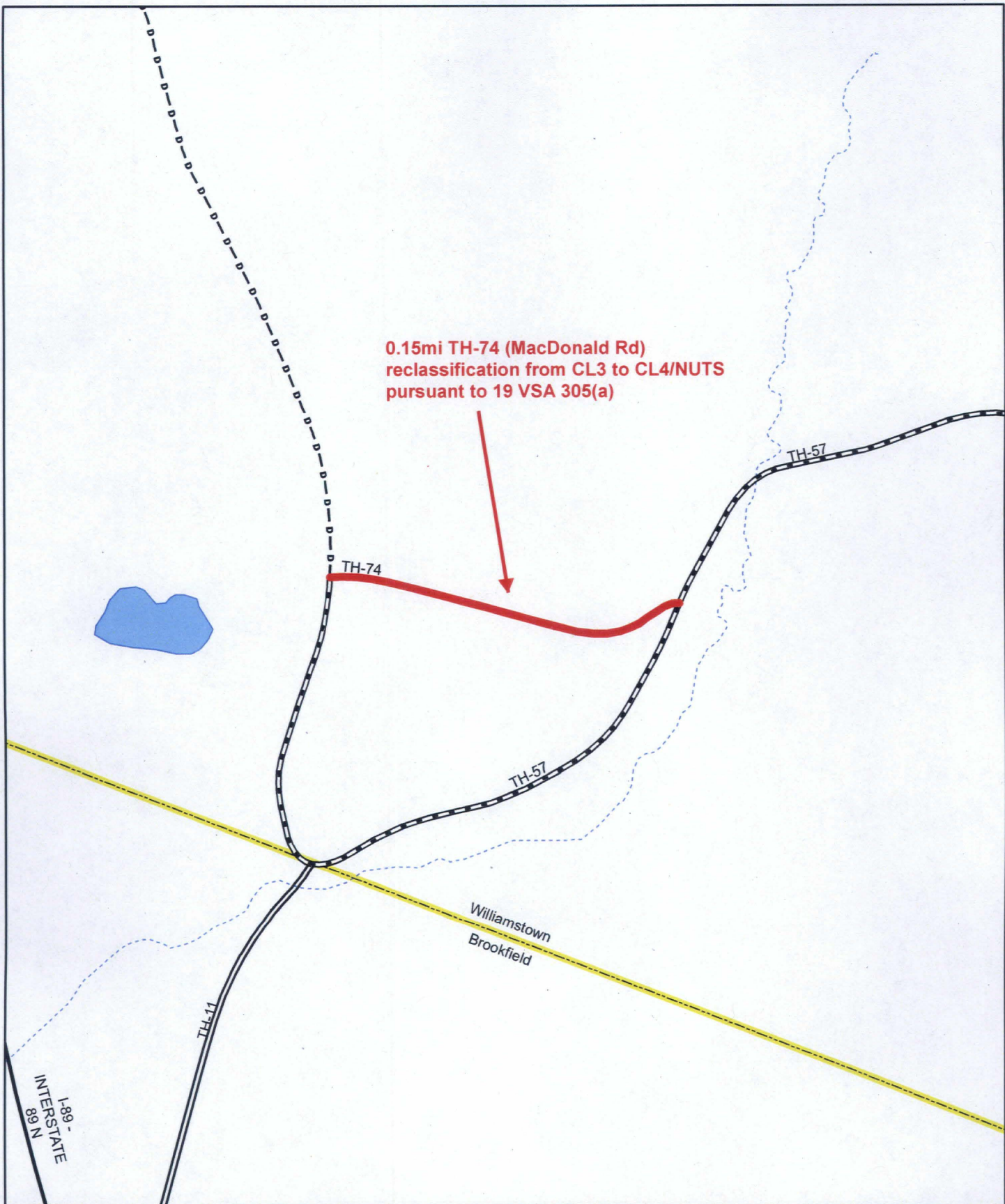
(d) At least 45 days prior to first including a town highway or trail that is not clearly observable by physical evidence of its use as a highway or trail and that is legally established prior to February 10, 2006 in the sworn statement required under subsection (b) of this section, the legislative body of the municipality shall provide written notice and an opportunity to be heard at a duly warned meeting of the legislative body to persons owning lands through which a highway or trail passes or abuts.

(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

(f) The selectboard of any town who are aggrieved by a finding of the agency concerning the measurement, description, or classification of a town highway may appeal to the transportation board by filing a notice of appeal with the executive secretary of the transportation board.

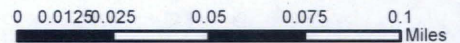
(g) The agency shall provide each town with a map of all of the highways in that town together with the mileage of each class 1, 2, 3, and 4 highway, as well as each trail, and such other information as the agency deems appropriate.

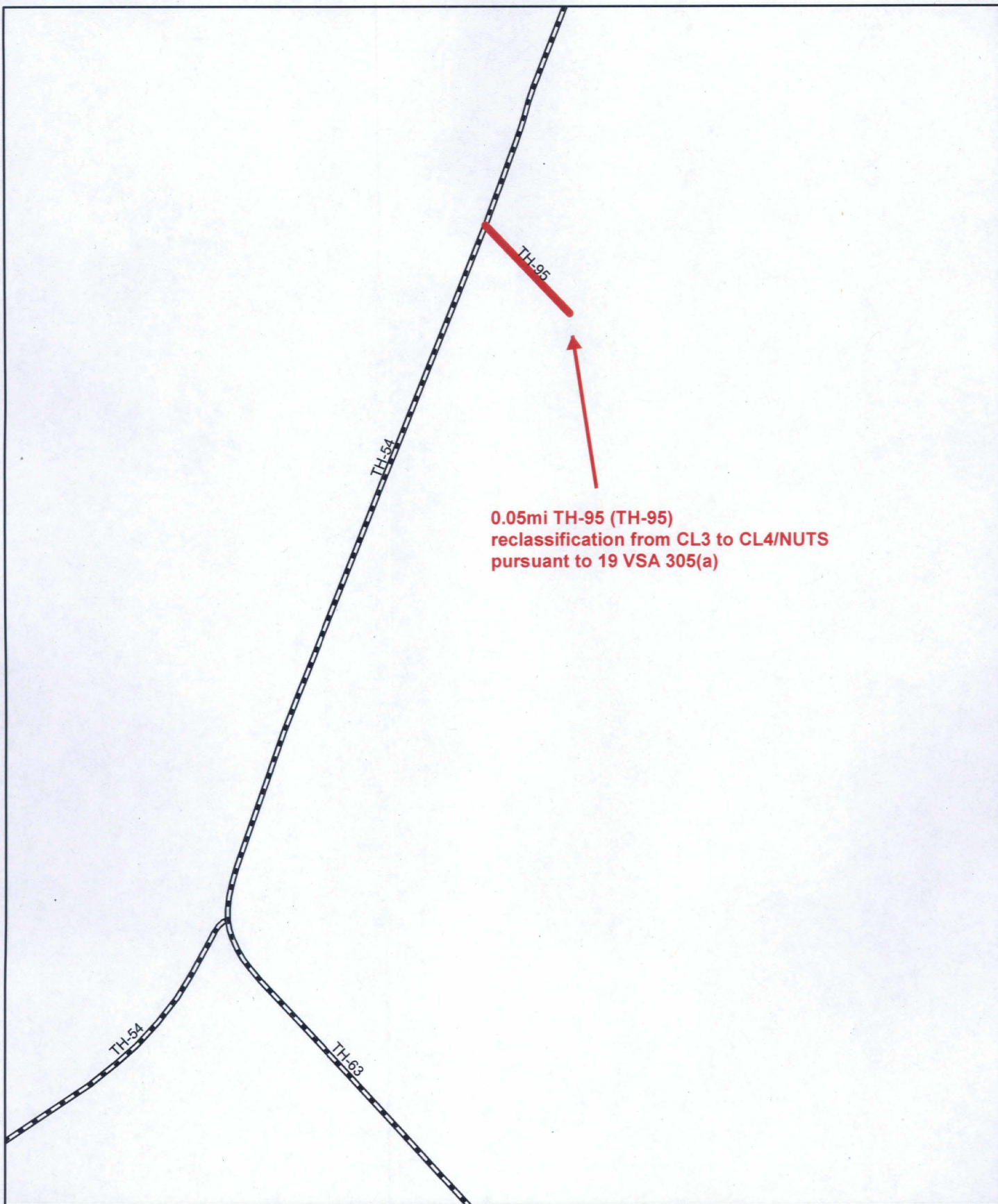
Excerpt of 19 V.S.A. § 305 - *Measurement and inspection* from Vermont Statutes Online located at –  
<https://legislature.vermont.gov/statutes/section/19/003/00305>



**Mileage Certificate Change 2018**  
**WILLIAMSTOWN**  
(CTUA: 0917-0)

Mapping Section  
Division of Policy, Planning, and Intermodal Development  
Vermont Agency of Transportation - November 2017

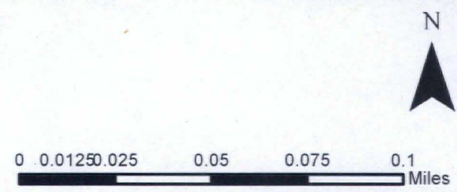




0.05mi TH-95 (TH-95)  
reclassification from CL3 to CL4/NUTS  
pursuant to 19 VSA 305(a)

**Mileage Certificate Change 2018**  
**WILLIAMSTOWN**  
(CTUA: 0917-0)

Mapping Section  
Division of Policy, Planning, and Intermodal Development  
Vermont Agency of Transportation - November 2017



State of Vermont  
Division of Policy, Planning and Intermodal Development - Mapping Section  
1 National Life Drive  
Montpelier, VT 05633-5001  
<http://vtrans.vermont.gov/>

Agency of Transportation

Telephone: 802-828-2600  
Fax: 802-828-2334  
Email: [johnathan.croft@vermont.gov](mailto:johnathan.croft@vermont.gov)

November 28, 2017

Jackie Higgins, Town Manager  
Town of Williamstown, c/o Town Clerk  
PO Box 646  
Williamstown, VT 05679

pre. 2.2ed

18/12/2017

Dear Ms. Higgins,

While reviewing road centerlines in the Town of Williamstown earlier this year, we identified two items that we wanted to bring to the attention of the Selectboard. The first is a portion of TH-74 (MacDonald Rd) where our records currently show a continuous class 3 town highway, but it appears that a section of this highway is no longer being maintained to class 3 standards and is farm field. On October 5<sup>th</sup>, 2016, this road was visited and measured for field inventory purposes and was determined to have the traveled portion to end near the house at 404 MacDonald Road, before becoming impassable. The remainder of the town highway, currently listed as class 3, crosses a farm field to an intersection with TH-74 and this section of highway does not seem to be currently maintained or up to class 3 town highways standard, being a length of 0.15 miles. The class 3 standard defined in 19 V.S.A. § 302.

### 19 V.S.A. § 302. Classification of town highways

#### (3) Class 3 town highways:

(A) Class 3 town highways are all traveled town highways other than class 1 or 2 highways. The selectmen, after conference with a representative of the Agency shall determine which highways are class 3 town highways.

(B) The minimum standards for class 3 highways are a highway negotiable under normal conditions all seasons of the year by a standard manufactured pleasure car. This would include but not be limited to sufficient surface and base, adequate drainage, and sufficient width capable to provide winter maintenance, except that based on safety considerations for the traveling public and municipal employees, the selectboard shall, by rule adopted under 24 V.S.A. chapter 59, and after following the process for providing notice and hearing in section 709 of this title, have authority to determine whether a class 3 highway, or section of highway, should be plowed and made negotiable during the winter. However, a property owner aggrieved by a decision of the selectboard may appeal to the transportation board pursuant to subdivision 5(d)(9) of this title.

(C) A highway not meeting these standards may be reclassified as a provisional class 3 highway if within five years of the determination, it will meet all class 3 highway standards.

The second question that was raised regards TH-95, which appears to be a driveway that is not being maintained by the Town to class 3 standards. This could be a situation where the VTrans Mapping Section has misidentified this highway and has it in the wrong location, or there may have been classification changes that were made by the Town that have not been reflected on the map and mileage. Currently, E911 considers this road to be a driveway servicing a single address named to the adjacent TH-54 (S Hill Rd), but VTrans has mapped this section as class 3 town highway since it was added in 1987.

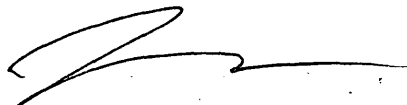
I seek clarification from the Williamstown Selectboard regarding the classification of TH-74 and TH-95, and whether these highways have been reclassified to class 4 town highway or trail, or if they have been discontinued. If neither has occurred and the Town does not plan to bring these highways back to class 3 town highway standards, I recommend that we deem these highways as "Not Up To Standard" and remove the state aid funding in the upcoming 2018 Mileage Certificate. This would adjust the mileage for TH-74 from 0.28 miles of class 3 town highway to 0.13 miles, and the remaining 0.15 miles would remain legally class 3, but be shown as functionally class 4 town highway. The adjustment of mileage for TH-95 would be 0.05 miles of class 3 town highway would be deemed "Not Up To Standard" and remain legally class 3, but shown as 0.05 miles of class 4 town highway.

Maps of both town highways have been included to provide context of the mileage changes.

These changes will be preloaded on the 2018 Certificate of Highway Mileage for Williamstown. The Certificate is expected to be mailed to the town in early January and should be returned to VTrans by February 20.

Please feel free to contact me with any questions or comments regarding these changes, or mapping in general.

Sincerely,

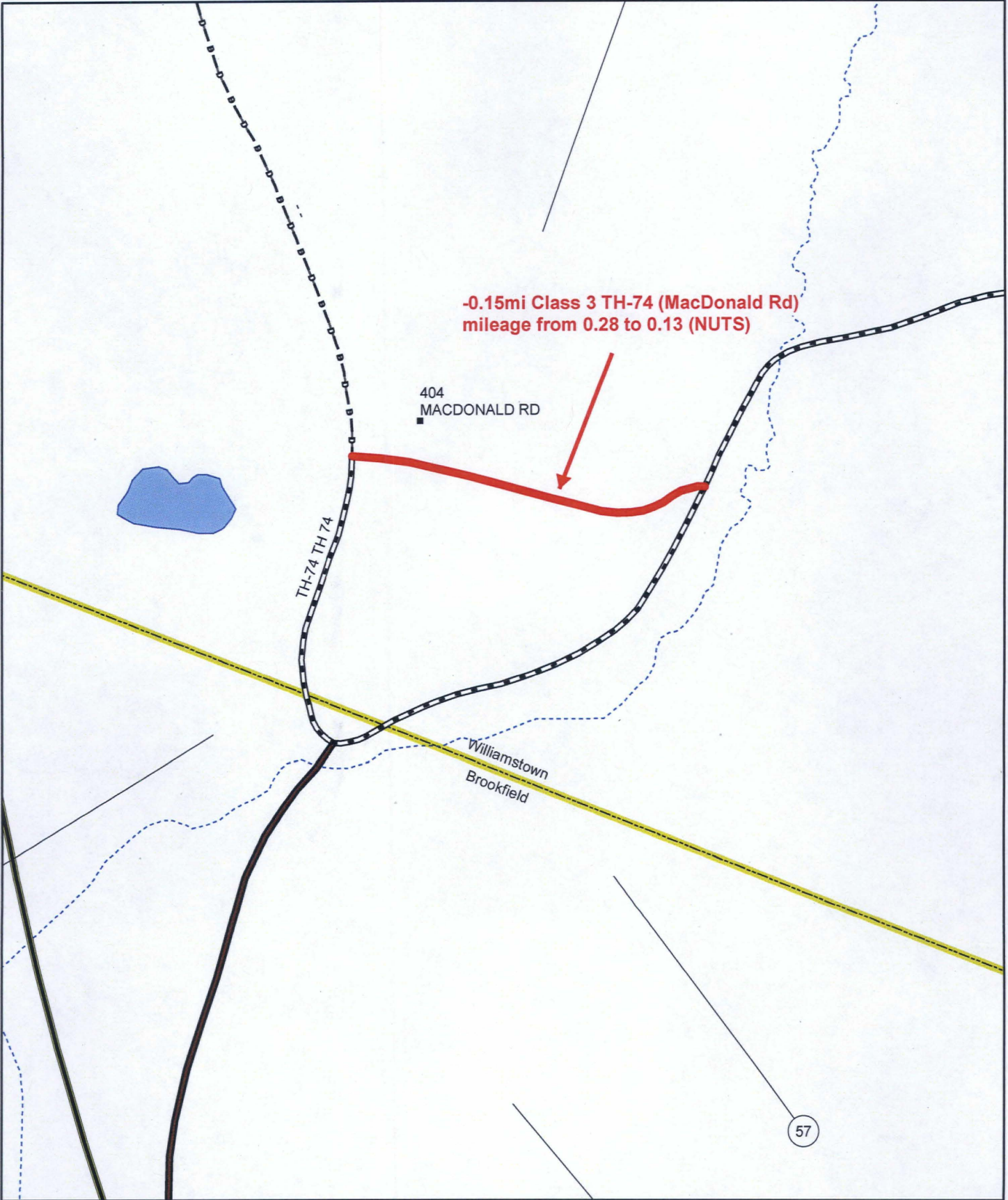


Johnathan Croft  
VTrans Mapping Section Chief

JFC/kg

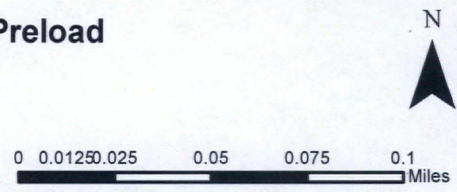
Enclosures

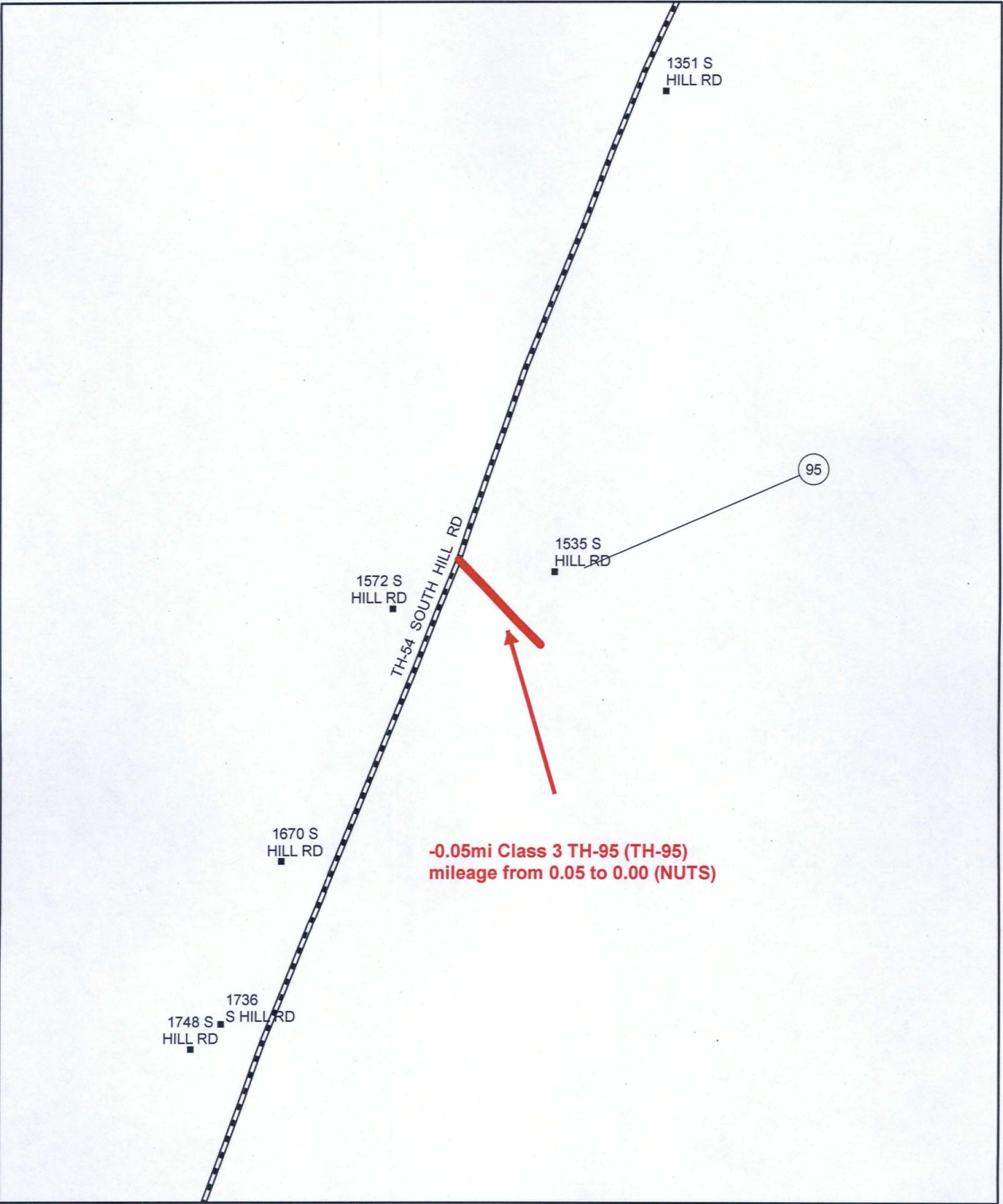
cc: Tammy Ellis – District Transportation Administrator – District 4  
Christopher Bump – District Project Manager – District 4



**Williamstown 2018 Mileage Certificate Preload**

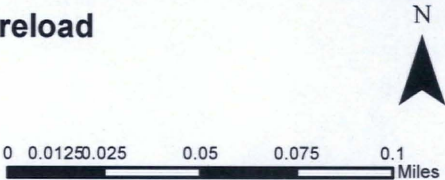
Mapping Section  
Division of Policy, Planning, and Intermodal Development  
Vermont Agency of Transportation - November 2017





**Williamstown 2018 Mileage Certificate Preload**

Mapping Section  
 Division of Policy, Planning, and Intermodal Development  
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MACDONALD RD.

TH74-TH74

Williamstown

MACDONALD RD-TH-74

TH57-TH57

TH11-TH11

Brookfield



0917 NUTS?

