

Certcode 0915-0

YEAR ENDING FEBRUARY 10, 2025

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2024 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of WASHINGTON in ORANGE County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	13.840			13.840	0.000
Class 3	37.15			37.15	0.000
State Highway	7.025			7.025	0.000
<b>Total</b>	<b>58.015</b>			<b>58.015</b>	<b>0.000</b>
* Class 1 Lane	0.000				
* Class 4	32.78		-0.30	32.48	0.000
* Legal Trail	0.00				

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

Subtracted mileage in red entered by P. DeAndrea, VTrans, 1/14/2025 per documentation submitted by Washington

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

TH 47 0.3 miles

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES RECORDED THIS YEAR: Place an X in the box and sign below. ☐

**PART III - SIGNATURES - PLEASE SIGN.**

Signatures of Selectmen/ Aldermen/ Trustees:

*Johnathan Croft*  
*Lois DeBerville*

*Sheela DeAndrea*

Signature of T/C/V Clerk:

*Lois DeBerville*

Date Filed:

*1/8/25*

Please sign ORIGINAL and return it for Transportation signature.

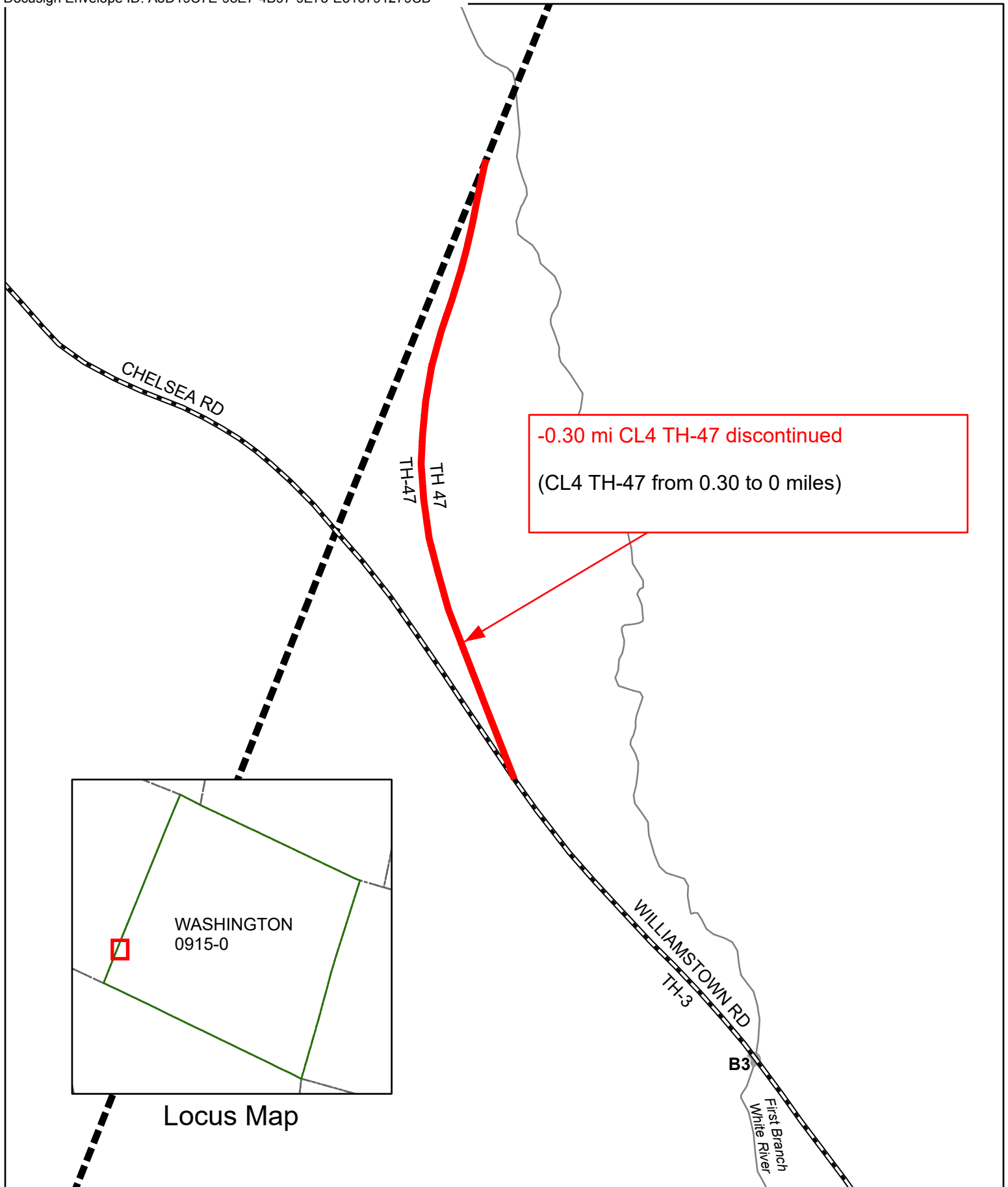
AGENCY OF TRANSPORTATION APPROVAL:

Signed copy will be returned to T/C/V Clerk.

APPROVED:

*Johnathan Croft*  
Representative, Agency of Transportation

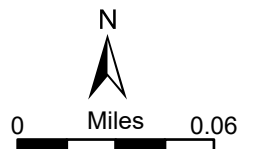
DATE: 1/14/2025



**Mileage Certificate Changes 2025**  
**WASHINGTON TH-47**

(CTUA:0915-0)  
(CERTCODE:0915-0)

Mapping Section  
Division of Policy and Planning  
Vermont Agency of Transportation -- January 14, 2025



**TOWN OF WASHINGTON**  
**2895 VT ROUTE 110**  
**WASHINGTON, VT 05675**  
**Chartered August 8, 1781**  
**First Settled in 1792**  
**1-802-883-2218**

**Town Clerk**  
**Lois Deberville**  
**Assistant Town Clerk**  
**Peter Carbee**

**Town Treasurer**  
**Collector of Delinquent Taxes**  
**Scott Blanchard**

**Select Board**  
**AJ Galfetti**  
**Sheila Duranleau, Chair**  
**Josh Bell**

January 9, 2025

Vermont Department of Forests, Parks and Recreation  
1 National Life Drive, Davis 2  
Montpelier, VT 05620-380

To Whom It May Concern:

On August 6, 2024, the Selectboard of the Town of Washington voted to discontinue TH #47. This was done at the request of Mr. John O'Connor, with proper notifications and public warning being duly posted and/or sent.

Sincerely,

*Lois Deberville*

**From:** [AOT - Mileage Certificates](#)  
**To:** [Lois Deberville](#); [AOT - Mileage Certificates](#)  
**Subject:** RE: See attached  
**Date:** Thursday, January 9, 2025 11:27:31 AM  
**Attachments:** [image001.png](#)

---

Thank you Lois,

Pam

**Pamela DeAndrea (she/her)** | AOT GIS Professional III  
Policy, Planning & Research Bureau – Mapping Section  
Policy, Planning & Intermodal Development Division  
Vermont Agency of Transportation  
219 N. Main Street | Barre, VT 05641  
[802-793-7555 phone](tel:802-793-7555) | [pam.deandrea@vermont.gov](mailto:pam.deandrea@vermont.gov)  
<http://vtrans.vermont.gov>



Help raise money for Vermonters impacted by flood damage and show your Vermont pride with *Vermont Strong* and *Tough Too* license plates and socks. [Click here to purchase your Vermont Strong gear](#) or visit [DMV.Vermont.gov/VermontStrong23](https://DMV.Vermont.gov/VermontStrong23).

Impacted Vermonters can find resources and referrals by visiting [Vermont.Gov/Flood](https://Vermont.Gov/Flood).

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**From:** Lois Deberville <washingtontownclerk@gmail.com>  
**Sent:** Thursday, January 9, 2025 9:53 AM  
**To:** AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>  
**Subject:** Re: See attached

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Here you go, thank you for the information.

Please see Page 3 of 3, Section 7.8

Sincerely,

Lois Deberville



[washingtowntownclerk@gmail.com](mailto:washingtowntownclerk@gmail.com)

Washington Town Clerk

2895 VT RT 110

Washington, VT 05675

1-802-883-2218 (phone and fax)

[washingtonvt.org](http://washingtonvt.org) (website)

Washington, VT, Town Clerk's Office (on Facebook)

DISCLAIMER: Please note that this email message, along with any response or reply, may be considered a public record, and thus subject to disclosure under the VT Public Records Law (1 V.S.A. §§315-320)

LAND RECORDS DISCLOSURE: If this email contains a document from the Washington land records, it is being provided to you as a courtesy per your specific request of a book/page and does not represent a legal search by town personnel.

On Thu, Jan 9, 2025 at 9:14 AM AOT - Mileage Certificates

<[AOT.MileageCertificates@vermont.gov](mailto:AOT.MileageCertificates@vermont.gov)> wrote:

Good morning Lois,

Thank you very much for the certificate. I see that you noted a change for Th-47 under this discontinued section. We will be needing more documentation from the town regarding this discontinuance. Requirements for the process of discontinuance of a Town road may be found in the following link in Vermont Statute, Title 19, Chapter 7:

<https://legislature.vermont.gov/statutes/chapter/19/007>.

We see that you provided us with a letter to the petitioner for their request to discontinue TH-47, but we would also need documentation of the following to ensure that you followed the process:

- Public 30-day notice of site visit and public hearing
- Minutes from public hearing with decision
- Notice to adjacent landowners
- Notice to Washington Planning Commission, if applicable
- Notice to the Vermont Department of Forest Parks and Recreation (if you haven't done that yet, you can just notify them now)

Thank you and let me know if you have any questions,

Pam

**Pamela DeAndrea (she/her)** | AOT GIS Professional III  
Policy, Planning & Research Bureau – Mapping Section  
Policy, Planning & Intermodal Development Division  
Vermont Agency of Transportation  
219 N. Main Street | Barre, VT 05641  
[802-793-7555 phone](tel:802-793-7555) | [pam.deandrea@vermont.gov](mailto:pam.deandrea@vermont.gov)  
<http://vtrans.vermont.gov>



Help raise money for Vermonters impacted by flood damage and show your Vermont pride with *Vermont Strong* and *Tough Too* license plates and socks. [Click here to purchase your Vermont Strong gear](#) or visit [DMV.Vermont.gov/VermontStrong23](http://DMV.Vermont.gov/VermontStrong23).

Impacted Vermonters can find resources and referrals by visiting [Vermont.Gov/Flood](http://Vermont.Gov/Flood).

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**From:** Lois Deberville <[washingtontownclerk@gmail.com](mailto:washingtontownclerk@gmail.com)>  
**Sent:** Wednesday, January 8, 2025 12:42 PM  
**To:** AOT - Mileage Certificates <[AOT.MileageCertificates@vermont.gov](mailto:AOT.MileageCertificates@vermont.gov)>  
**Subject:** See attached

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

From Town of Washington,

Lois Deberville  
[washingtontownclerk@gmail.com](mailto:washingtontownclerk@gmail.com)  
Washington Town Clerk  
2895 VT RT 110  
Washington, VT 05675  
1-802-883-2218 (phone and fax)  
[washingtontownvt.org](http://washingtontownvt.org) (website)  
Washington, VT, Town Clerk's Office (on Facebook)

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-Copy-

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**Josh Bell**  
**Sheila Duranleau, Chair**  
**AJ Galfetti**

August 7, 2024

John O'Connor  
1736 Williamstown Rd.  
Williamstown, VT 05679

Mr. O'Connor:

I am writing to inform you that we have discussed the July 16, 2024 site visit of TH47 conducted by selectboard members AJ Galfetti and Josh Bell related to your request that the Town discontinue TH47, off of the Chelsea Williamstown Road.

At the August 6, 2024 selectboard meeting we unanimously voted to approve your request.

Per our agreement, you will be receiving a copy of all of the invoices associated with the process so you can reimburse the town for expenses.

Sincerely,



Sheila Duranleau  
Washington Selectboard Chair



Washington Selectboard Meeting  
August 6, 2024

**Draft Page 1 of 3**

Full transcript, video and audio may be found at:

<https://us06web.zoom.us/rec/share/0gWntMbd9vBDcmQnWZdQIPJZqmUCJ7I0kZscMHHCb7tbqbakJvkKd1KGhSpuzw9.TV7CaGcY5njPkCYn>

Passcode: \$6GU6n#w

Present:

Selectboard: Sheila Duranleau (Chair), Josh Bell (tree warden), AJ Galfetti (highway supervisor)

Town officials: Lois Deberville (town clerk), Susan Davis (lister), Ben Tiefenthaler (FEMA admin)

Visitors: Dr. Robert Rinaldi, Herbert Stone, Sally Stone, John Clark, Daniel Koenemann, Nick Bresette,

Greg Donahue, Christie Galfetti (scholarship winner attended to set up and monitor ZOOM)

Via Zoom: Cheri Galfetti, Sarah Teel

1. Chair called meeting to order at 6:38 p.m.
2. AJ made the motion to approve the July 2, 2024, selectboard minutes, 2<sup>nd</sup> by Josh, ayes carried. Josh made the motion to approve the July 11, 2024, selectboard minutes, 2<sup>nd</sup> by AJ, ayes carried.
3. Adjustments made to the agenda by board: a) tax rate b) roadside mowing c) laptops d) letter from citizen, e) time keeping for road crew
4. Public comments: will go under visitors

**5. Visitors:**

**5.1** Daniel Koenemann, Winooski Natural Resources: Daniel discussed the upcoming site visit to the Hands Mill Dam which is open to the public (August 8, 10:30 a.m.). The project currently lists Carpenter Park as the site for storage of removed materials from the dam. Sheila objected to this site, stating that it would be a) an eyesore b) hazard for kids who would climb it c) take up space for a potential salt shed d) cost to town in future when/if it has to be moved. AJ and Josh concurred.

Daniel: this was the site approved by the Department of Environmental Conservation, to ask to have it changed may affect the timeline. Project was to begin on August 12, 2024.

Selectboard members mentioned alternate sites (Lambert Farm, Jason Riley, Deberville property) and all board members said that Carpenter Park had not been presented to them for discussion. Daniel will check with the DEC to see if other sites can be approved, and if so, how it would affect the project timeline.

Nick Bresette advised Daniel that there may be logs submerged at the dam that are over 100 years old, and would be very valuable to the town.

Another project through the DEC is replacement of a culvert on Morrie Road.

**5.2** Greg Donahue is having issues with his current 911 address which doesn't appear on maps, resulting in not being able to get some deliveries. He has purchased other property and wants to have a 911 address put on that access road. This will be brought to attention of the E-911 coordinator who will contact Greg to discuss.

**5.3** John Clark attended to discuss his displeasure with his car being towed at his expense out of the town hall parking lot. He thought there was an understanding that he could have more time to get it removed; however, it was towed by Blakeman's Towing due to conversations between Captain Lenny Zenonos and AJ, and Captain Zenonos and Sheila. Although there was some miscommunication, John had still been told to remove it by the officer, after it was proven that someone had been sleeping in it, garbage was strewn around. John was thanked for coming to pick up the garbage when he was told about that. Josh said that vehicle and occupants had been

**Draft Page 2 of 3**

a problem in other areas of the town, and these kinds of things can't be left to continue. John said it won't be now, as he's not paying to have it returned.

**5.4** Herbert Stone discussed Pepper Road and why it hasn't been graded. AJ said it's on the agenda for Thursday. They also discussed the deep ditches.

**5.5** Nick Bresette discussed the tax rate. He asked the selectboard to not raise the full amount due to the town budgeting for a 3<sup>rd</sup> road crew member but haven't yet hired one. Sheila said the amount was voted on and passed at the town budget meeting and the board doesn't have the authority to change it. Nick said the board can't go above the amount, but can go below it. (\$883,719.00)

**6. Town clerk's report:** Many residents have expressed their appreciation for the work the road crew has been doing. The November selectboard meeting is currently scheduled on election day. Per Captain Zonos, the board has the authority to request state intervention regarding the town's junk car ordinance. (AJ: the board has contacted the state many times to no avail.) Could the garage use one of the desktop computers that is no longer being used at the town hall...board agreed for the garage to take one and try. Peter is still researching the best deal to replace the town garage's phone service. Martineau Electric put a cover over the outside outlet, and said the best thing is to put an inside switch for it. Everything is ready for next week's primary election. We have our ballot clerks and hopefully enough ballot counters. All results need to be inputted in the state election site by midnight, with a final count due within 48 hours.

**Susan Davis, lister:** the meeting to lodge the Grand List with the town clerk is set for tomorrow. She said her responsibility (regarding taxes) is done with that. Harry is the only one who knows how to print the tax bills. She discussed using NEMRC to streamline several office tasks. Sheila agreed that there needs to be a standard practice so that more than one person knows how to do certain tasks. Lois: Harry did mention to Scott about doing the tax bills, and that would mean Scott needs to have the password to the listers' computer as his computer is so old that it may not be capable of handling NEMRC. Susan said she'd give her password to Harry but no one else.

Sheila: "But I do want to acknowledge the amount of work that the listers have done, and you, as the one that's been the consistent lister have done to get us to this point. It's all new learning... There's been challenges. So, thank you."

**7. Business**

**7.1** Sheila, Josh and Ben discussed the community forum on the flood mitigation grant that the town will apply for. (full transcript, audio and video of the August 1, 2024, Community Meeting is available at <https://us06web.zoom.us/rec/share/baErGlseuVhRWV1fxSgQhJ7x-e8PAST0pGosN-T9lrP2vlhyjb1FFNeoYV7wrNU.mqef7Kz-C8OrS3S2>  
Passcode: 34WZ4h\$G)

**7.2** FY25 law enforcement budget has increased the town's hours to 5.5 per week. The Orange County Sheriff's Department has been asked to patrol East Orange Road, and also enforce speed on back roads, especially on West Corinth Road.

**7.3** Local economic Recovery Grant is \$30,000. It's pretty flexible money that we can't use for anything that the FEMA public assistance would cover. Josh made the motion to use it on the paving near the library that FEMA won't cover, 2<sup>nd</sup> by AJ, ayes carried.

**7.4** We will pass on the USDA Emergency Watershed Protection Program...we don't have the money for the 75/25 match split.

**7.5** AJ will review the FY25 Better Roads Program for Road Erosion Inventories Grant.



**Draft Page 3 of 3**

7.6 Bridge inspection report TH#3 Bridge #2: AJ: In July, got a call from the State Police that the bridge on Williamstown Road at George (Matheson) was having issues... there's damage to the inside of the culvert. I did have the road close to one lane as a precaution, and VTrans inspect the culvert, and they cleared it to run 2 lanes. **Ben:** I got a call from ... Vermont emergency management on Friday, and they are a hair's breadth away for Orange County for getting the Federal disaster declaration. We will declare this, and we will have a 3rd in that disaster network, but it'll just be for one site so it won't go in the Hazard mitigation Grant program. It will be separate.

7.7 **Sheila:** We received a petition that was submitted with 96 residents, who signed to open up some additional roads on the ATV trail system, which are currently closed, Woodchuck Hollow Extension, Notch Road, Morrie Road and East Orange Road. Our ordinance reflects that unless there's an emergency, the Selectboard will only review any requests for changes every 2 years.

A review of the current ordinance would begin in November of 2025, for a vote in March 2026. However, the League of Cities and Towns said that because it's a petition that we may have to honor and have a vote. VLCT is consulting with their lawyers to see if we actually have to hold a vote, because it was actually a signed petition submitted. **Susan** expressed concerns about ATV traffic and going into East Orange, and Sheila said Washington doesn't have the authority to allow ATVs into other towns. Susan requested that a member of the selectboard make a motion to table the ATV ordinance for the mentioned 2-year timeframe ...and until the selectboard has a new ethics conflict of interest policy, a new junkyard policy...completed an audit of the town finances and shared that information with the townspeople. **Sheila:** "I'm not in agreement with addressing all of the stipulations that you put on the table before we do anything with the ATV... We will follow what the League of Cities and Towns tells us to follow. If they say that we have to honor this petition and have a special vote, we will do that. If they say we can wait for the 2 years, we'll wait for the 2 years." Sheila also said the bridge mentioned in Billy's letter is not an ATV bridge, it was originally made for snowmachines and is a multi-function bridge.

7.8 Josh made the motion to discontinue TH47, 2<sup>nd</sup> by AJ, ayes carried.

7.9 Hands Mill Dam material removal and storage discussed above.

7.10 Special meeting to set the tax rate will be Thursday, August 8, 6:30 at the fire station.

7.11 Roadside mowing: Josh will write up bid for mowing options.

7.12 AJ made the motion to authorize town clerk to order two laptops from Computer Barn, 2<sup>nd</sup> by Josh, ayes carried.

7.13 Sheila read a letter to the Selectboard from Billy Donovan per his request. (letter attached) Billy alleged that while he was walking near the library, he was ordered off of the property by Kara Williams. He asks that the selectboard and the listers "make a definitive determination where that property line is." Susan Davis, lister, offered to research.

7.14 AJ discussed research he did on time keeping software for the road crew. Susan will see if NEMRC handles that. No action taken.

There will be a special meeting on August 8, 2024, to set the tax rate. There will be a special meeting on August 13, 2024, 6 p.m. at the fire station to discuss the hazard mitigation grant application. At 6:30 there will be an executive session to interview road crew applicants.

Executive session entered into at 9:03 p.m. and ended at 9:21 p.m. Action taken was to conduct interviews for road crew applicants in executive session.

Josh made the motion to adjourn the meeting at 9:23 p.m., 2<sup>nd</sup> by AJ, ayes carried.

Attest: Lois Deberville, Town Clerk

This is a draft subject to amending/approving at a future selectboard meeting.

Hi Sheila, (Lois)

I cannot make it to the meeting tonight, and I have a concern to share with the Board, and the public meeting. Can you please read this during the Public Comment period as is often done, and enter it into the meeting minutes.

Dear Selectboard,

Last week on Thursday afternoon, I was walking on the lawn next to the library which is town property. Kara Williams drove up in her vehicle and ordered me off of "her property". She was very rude and abrasive. I explained to her that that is town property, but she insisted that it belongs to the store. I left to avoid a scene.

I looked up the property card in the Lister's Office for that property when the ATV vote was in play. The property line is very close to the store. The old Town Clerk's Office was not more than 20 feet from the store. I have never brought up this issue, and the use of the town's property for ATV use because I don't have to fight every battle. But if Kara Williams thinks she can have control of town property and tell others what to do, then I will take this on reluctantly.

My concerns also apply to liability issues for the town. The ATV bridge comes across the brook from the Town Fire Station property to the Town Clerks property, and we should know where the line is in the event of an accident. I would also like verification that the Town's insurance would cover an ATV issue on town property.

I am requesting that the Selectboard and the Listers make a definitive determination where that property line is and then a discussion happens about its use. I am not opposed to the store having that space available to all of us to use, that is what it should be for. If the line cannot be determined by existing deed or map, then it should be surveyed at the expense of the store owners who want to use it.

Thank you,  
Billy Donovan

9/3/24  
approved





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**Sheila Duranleau, Chair**  
**AJ Galfetti**

June 12, 2024

Rita Palmer  
2689 Courtland Rd.  
Dighton, MA 02715

Ms. Palmer:

I am writing to inform you that Jack O'Connor has asked the Selectboard of Washington, VT to give up a section of Town Highway 47. In order to do this, we need to conduct a site visit and notify, by certified mail, anyone who might have adjacent land or an interest in this section of the highway.

This letter serves as your notice that the site visit of TH47, off of the Chelsea Williamstown Road, is scheduled for Tuesday, July 16, 2024 at 6:30. Two members of the Washington Selectboard will be present, AJ Galfetti and Josh Bell.

Sincerely,



Sheila Duranleau  
Washington Selectboard Chair



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June 10, 2024

Alexis Levintin  
110 Kent Falls Road  
Morrisonville, NY 12962

I am writing to inform you that Jack O'Connor has asked the Selectboard of Washington, VT to give up a section of Town Highway 47. In order to do this, we need to conduct a site visit and notify, by certified mail, anyone who might have adjacent land or an interest in this section of the highway.

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Sincerely,



Sheila Duranleau  
Washington Selectboard Chair

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June 10, 2024

Freda Holler  
3471 Chelsea Road  
Williamstown, VT 05679

Ms. Holler:

I am writing to inform you that Jack O'Connor has asked the Selectboard of Washington, VT to give up a section of Town Highway 47. In order to do this, we need to conduct a site visit and notify, by certified mail, anyone who might have adjacent land or an interest in this section of the highway.

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Sincerely,



Sheila Duranleau  
Washington Selectboard Chair



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**AJ Galfetti**

June 10, 2024

Richard Palmer  
951 Scott Highway  
Groton, VT 05046-5720

Mr. Palmer:

I am writing to inform you that Jack O'Connor has asked the Selectboard of Washington, VT to give up a section of Town Highway 47. In order to do this, we need to conduct a site visit and notify, by certified mail, anyone who might have adjacent land or an interest in this section of the highway.

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Sincerely,



Sheila Duranleau  
Washington Selectboard Chair