

CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2017

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2017 to:
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of BROOKFIELD in ORANGE County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Table with 6 columns: Town Highways, Previous Mileage, Added Mileage, Subtracted Mileage, Total, Scenic Highways. Rows include Class 1, Class 2, Class 3, State Highway, Total, Class 1 Lane, Class 4, and Legal Trail.

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- 1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".
2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).
3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).
4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. [ ]

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures:

T/C/V Clerk Signature:

Date Filed:

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

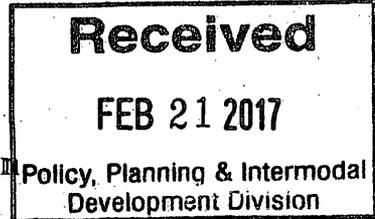
APPROVED:

Representative, Agency of Transportation

DATE:

Vermont Statutes Annotated

19 V.S.A. § 305. Measurement and inspection



§ 305. Measurement and inspection

(a) After reasonable notice to the selectboard, a representative of the agency may measure and inspect the class 1, 2, and 3 town highways in each town to verify the accuracy of the records on file with the agency. Upon request, the selectboard or their designee shall be permitted to accompany the representative of the agency during the measurement and inspection. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) All class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps by July 1, 2015.

(d) At least 45 days prior to first including a town highway or trail that is not clearly observable by physical evidence of its use as a highway or trail and that is legally established prior to February 10, 2006 in the sworn statement required under subsection (b) of this section, the legislative body of the municipality shall provide written notice and an opportunity to be heard at a duly warned meeting of the legislative body to persons owning lands through which a highway or trail passes or abuts.

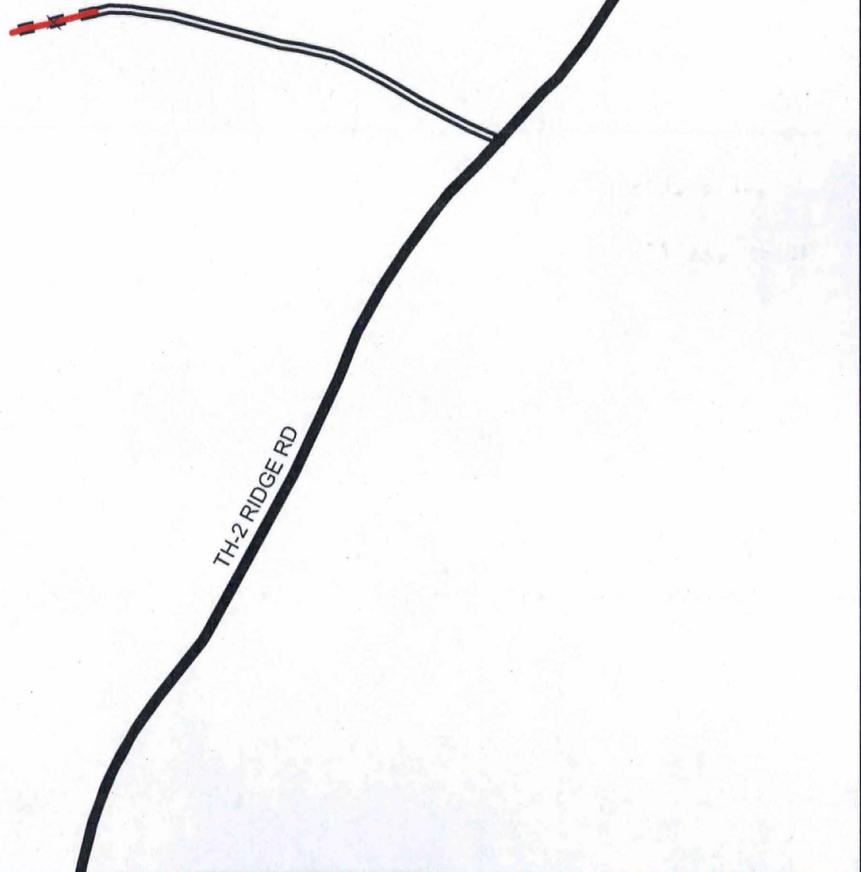
(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

(f) The selectboard of any town who are aggrieved by a finding of the agency concerning the measurement, description, or classification of a town highway may appeal to the transportation board by filing a notice of appeal with the executive secretary of the transportation board.

(g) The agency shall provide each town with a map of all of the highways in that town together with the mileage of each class 1, 2, 3, and 4 highway, as well as each trail, and such other information as the agency deems appropriate.

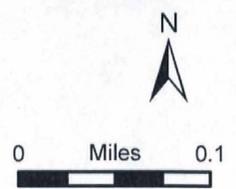
Excerpt of 19 V.S.A. § 305 - *Measurement and inspection* from Vermont Statutes Online located at – <http://legislature.vermont.gov/statutes/section/19/003/00305>

0.06 mi CL3 TH-45  
(Old Stage Rd)  
Reclassified to CL4



**Mileage Certificate Change 2017**  
**BROOKFIELD**  
(CTCODE: 0903)

Mapping Section  
Division of Policy, Planning and Intermodal Development  
Vermont Agency of Transportation - March 2017



## Town Highway/Legal Trails Addition/Reclassification/Discontinuance Checklist

The following includes a checklist of the documentation to be supplied to the Vermont Agency of Transportation (VTrans) when adding / reclassifying / discontinuing highways and trails. The documentation is subject to verification by VTrans.

Check the box  if the information is included as part of the documentation submitted.

- A description of the affected highway or trail  
Vt. Stat. Ann. tit. 19, § 305(e)
  - A current town highway map with the requested deletions and additions sketched on it  
Vt. Stat. Ann. tit. 19, § 305(e)
  - Minutes of meetings at which the legislative body took action with respect to the changes  
(include copies of the meeting minutes) Vt. Stat. Ann. tit. 19, § 305(e)
  - Evidence of written notice to adjoining landowners  
(include a copy of the newspaper notice and a copy of the letter sent to adjoining landowners)  
Vt. Stat. Ann. tit. 19, § 709
  - A copy of any surveys of the affected highway or trail  
Vt. Stat. Ann. tit. 19, § 305(e) Vt. Stat. Ann. tit. 19, § 704
- 
- For Class 3 or Class 4 town highway additions  
A Certificate of Completion and Opening  
While not required by statute, a Certificate of Completion and Opening form is a helpful document for the record.

*Documentation has been previously submitted to VTrans in support of the change noted.*

All records filed with the agency are subject to verification in accordance with 19 V.S.A. § 305 (a) and 19 V.S.A. § 305 (e).

Vermont Agency of Transportation  
Division of Policy, Planning and Intermodal Development, Mapping Section  
1 National Life Drive, Montpelier, VT 05633-5001

**Town of Brookfield**

P.O. Box 463  
40 Ralph Road  
Brookfield, VT 05036

Phone: (802) 276- 3352

Fax: (802) 276-3926

E-mail: Admin@Brookfieldvt.org

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VTrans Mapping Section  
1 National Life Drive  
Montpelier, VT 05633-5001

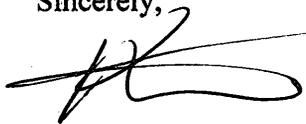
To Whom It May Concern,

15 November 2016

Enclosed are the materials required to execute a reclassification of a section of TH-45 in the Town of Brookfield.

Please contact me if there are any items missing or if you have any questions.

Sincerely,



Kasey Peterson  
Administrative Assistant  
Town of Brookfield

*Preload 2017*  
*Preloaded 11/16/2016*

**Received**

**NOV 22 2016**

Policy, Planning & Intermodal  
Development Division

Hours: Tuesday, Wednesday and Thursday  
8:30am- 4:30pm

**CERTIFICATE of COMPLETION and OPENING**  
**of a HIGHWAY for PUBLIC TRAVEL**

|                        |       |
|------------------------|-------|
| <b>VTrans Use Only</b> |       |
| Certificate Year:      | _____ |
| Highway Class:         | _____ |
| Town Highway #:        | _____ |
| Mileage:               | _____ |

Teresa Godfrey, TOWN Clerk of the TOWN of  
(Clerk's Name) (City/Town/Village) (City/Town/Village)  
BROOKFIELD, Vermont.  
(City/Town/Village Name)

Pursuant to Title 19, V.S.A., Chapter 7, this is to certify that the following described section of Class 4  
(1,2,3 or 4)  
 Highway in the TOWN of BROOKFIELD was COMPLETED AND OPENED  
(City/Town/Village) (City/Town/Village Name)  
 FOR PUBLIC TRAVEL on SEPTEMBER 12, 2016.  
(Month - Day) (Year)

**DESCRIPTION OF RIGHT OF WAY:**

(Include road name and intersecting town highway numbers)

0.06 MILE SEGMENT OF OLD STAGE ROAD, TOWN HIGHWAY #45,  
 STARTING 0.21 MILE WEST OF ITS INTERSECTION WITH RIDGE ROAD,  
 TOWN HIGHWAY #2, TO ITS WESTERN END

and as shown on a Highway Map of the TOWN of BROOKFIELD  
(City/Town/Village) (City/Town/Village Name)  
 dated February 17, 2016, and filed in Book "Highway" on page 1 Certificate of Highway Mileage"  
(Month - Day) (Year) (Book #) (Page #) of the Records of  
 the TOWN of BROOKFIELD by the TOWN Clerk of said TOWN  
(City/Town/Village) (City/Town/Village Name) (City/Town/Village) (City/Town/Village)  
 incorporated herein by reference and attested to on said map by said TOWN Clerk.  
(City/Town/Village)

Dated at BROOKFIELD, County of ORANGE and State of Vermont,  
(City/Town/Village Name) (County Name)  
 this 13<sup>th</sup> day of October, A.D., 2016.  
(Date - Day) (Date - Month) (Date - Year)

BOARD  
 OF  
 SELECTMEN,  
 ALDERMAN,  
 or TRUSTEES

\_\_\_\_\_  
(Selectman/Alderman/Trustee Signature)  
 \_\_\_\_\_  
(Selectman/Alderman/Trustee Signature)  
 \_\_\_\_\_  
(Selectman/Alderman/Trustee Signature)

\_\_\_\_\_  
(Selectman/Alderman/Trustee Signature)  
 \_\_\_\_\_  
(Selectman/Alderman/Trustee Signature)  
 \_\_\_\_\_  
(Selectman/Alderman/Trustee Signature)

\_\_\_\_\_  
(Manager/Mayor Signature)  
 and the Manager/Mayor of the City/Town/Village of \_\_\_\_\_  
(City/Town/Village Name)

\*\*\*\*\*

Brookfield, VERMONT October 13, 2016  
(City/Town/Village Name) (Month - Day) (Year)

THE ABOVE IS A TRUE COPY OF THE DESCRIPTION OF CLASS 3 HIGHWAY COMPLETED AND OPENED  
(1,2,3 or 4)  
 FOR PUBLIC TRAVEL, RECORDED IN BOOK 97 ON PAGE 527 OF THE Land RECORDS  
(Book #) (Page #)  
 OF THE Town OF Brookfield ON THE 13<sup>th</sup> DAY OF October,  
(City/Town/Village) (City/Town/Village Name) (Date - Day) (Date - Month)  
2016, AT 1:50 O'CLOCK, P.M.  
(Date - Year) (Time) (A or P)

ATTEST: Teresa Godfrey  
(Clerk's Name)  
TOWN CLERK OF Brookfield, VERMONT  
(City/Town/Village) (City/Town/Village Name)

CERTIFICATE OF HIGHWAY MILEAGE  
YEAR ENDING FEBRUARY 10, 2016

COPY

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Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section  
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of **BROOKFIELD** in **ORANGE** County  
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,  
added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

| Town Highways  | Previous Mileage | Added Mileage | Subtracted Mileage | Total | Scenic Highways |
|----------------|------------------|---------------|--------------------|-------|-----------------|
| Class 1        | 0.000            |               |                    |       | 0.000           |
| Class 2        | 19.180           |               |                    |       | 0.000           |
| Class 3        | 41.83            |               |                    |       | 0.000           |
| State Highway  | 23.590           |               |                    |       | 0.000           |
| <b>Total</b>   | <b>84.600</b>    |               |                    |       | <b>0.000</b>    |
| * Class 1 Lane | 0.000            |               |                    |       |                 |
| * Class 4      | 12.80            |               |                    |       | 0.000           |
| * Legal Trail  | 1.88             |               |                    |       |                 |

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

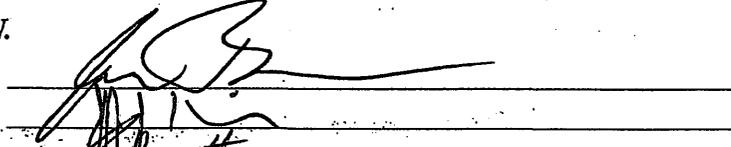
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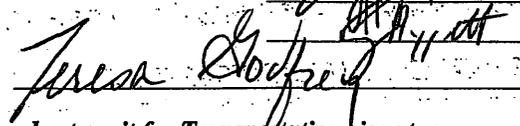
IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below.

**PART III - SIGNATURES - PLEASE SIGN.**

Selectmen/ Aldermen/ Trustees Signatures:



T/C/V Clerk Signature:



Date Filed:

February 17, 2016

Please sign ORIGINAL and return it for Transportation signature.

**AGENCY OF TRANSPORTATION APPROVAL:**

Signed copy will be returned to T/C/V Clerk.

APPROVED:

  
Representative, Agency of Transportation

DATE:

2/22/2016

**Moulton, Sara**

---

**From:** Croft, Johnathan  
**Sent:** Tuesday, October 04, 2016 1:05 PM  
**To:** Kasey Peterson  
**Cc:** Bump, Chris; Ellis, Tammy; Grimaldi, Kevan; Moulton, Sara  
**Subject:** RE: TH 45

Good afternoon Kasey,

Thank you for sending the reclassification findings for TH-45 in Brookfield. For a reclassification from class 3 to class 4, this can be done fully under the purview of the Selectboard. When reclassification has a highway going from class 3 to class 2, or any changes to class 1, then VTrans needs to be involved in the process.

In the case of TH-45, reclassified from class 3 to class 4 for the last 0.06 miles of highway, this can be completed by the Selectboard with a decision. Once the process is complete, you can forward copies of the documentation to our office, including any surveys, Selectboard minutes, findings, sketch maps, or other documentation needing to be filed in the Town Records as part of the reclassification. Our address is as follows:

VTrans Mapping Section  
1 National Life Drive  
Montpelier, VT 05633-5001

Please feel free to contact me with any questions or comments regarding the process, or mapping in general.

Johnathan Croft  
Vermont Agency of Transportation (VTrans)  
Mapping Section  
(802) 828-2600

[johnathan.croft@vermont.gov](mailto:johnathan.croft@vermont.gov)

---

**From:** Bump, Chris  
**Sent:** Tuesday, October 04, 2016 12:32 PM  
**To:** Kasey Peterson <admin@brookfieldvt.org>; Ellis, Tammy <Tammy.Ellis@vermont.gov>  
**Cc:** Croft, Johnathan <Johnathan.Croft@vermont.gov>; Moulton, Sara <Sara.Moulton@vermont.gov>  
**Subject:** RE: TH 45

Kasey

I am forwarding this request for reclassification to the VTRANS mapping section for further consideration.

Thanks

Chris  
Bump

---

**From:** Kasey Peterson [<mailto:admin@brookfieldvt.org>]  
**Sent:** Tuesday, October 04, 2016 12:20 PM  
**To:** Ellis, Tammy <[Tammy.Ellis@vermont.gov](mailto:Tammy.Ellis@vermont.gov)>; Bump, Chris <[Chris.Bump@vermont.gov](mailto:Chris.Bump@vermont.gov)>  
**Subject:** Fwd: TH 45

Tammy and Chris,

Recently, the Town of Brookfield went through the hearing process to reclassify TH 45. The Selectboard asked me to forward the finding to VTrans, as per statute. I wasn't sure who to send it to, so I'm sending it to both of you.

If there is something else we need to do at the municipal level, please let me know.

Thanks,  
Kasey Peterson  
Administrative Assistant

----- Forwarded Message -----

**Subject:** TH 45  
**Date:** Mon, 26 Sep 2016 20:38:32 -0400  
**From:** Jeff Kimmel <[jkimmel99@gmail.com](mailto:jkimmel99@gmail.com)>  
**To:** Kasey Peterson <[admin@brookfieldvt.org](mailto:admin@brookfieldvt.org)>

Reclass findings.

# TOWN of BROOKFIELD

## Old Stage Road (TH#45)

September 12, 2016

### Background

1. On September 12, 2016 the Town Selectboard scheduled and conducted an inspection of the west end of Old Stage Road. Notice of the Site Visit and subsequent Public Hearing was posted and published in the local newspaper, and adjoining landowners were sent notice letters.
2. On July September 12, 2016, a Public Hearing was held at the Brookfield Town Office to obtain public comment on the proposed reclassification of a portion of Old Stage Road from a Class 3 Town Highway to a Class 4 Town Highway.
3. Town Road Foreman Ray Peck contacted the VT Agency of Transportation about the proposed reclassification.

### Findings

1. Old Stage Road is 0.27 miles long, running from its intersection with Ridge Road (TH#2), west to a dead end. Currently all 0.27 miles are designated as Class 3.
2. The Town maintains, both summer and winter, only the first 0.21 miles of this roadway. The remaining 0.06 miles would have to be upgraded and a turnaround constructed to maintain the road year-round. In addition to the cost to upgrade the western end of the road, the Town would also need to obtain an additional Right-of-Way, easement, or property owner agreement to install a turnaround that could accommodate snow plowing and general maintenance. The revenues received from the State for maintenance of this segment of Class 3 Town Highway do not offset the costs to upgrade and maintain this segment of roadway on a year-round basis.
3. The western segment of the roadway can be negotiated under normal conditions during the summer by a standard car. The road does not have sufficient surface and base, adequate drainage, and sufficient width to support winter maintenance.
4. There are no year-round residences or businesses along this segment of the roadway or that rely upon this segment for year-round access.
5. Class 4 Town Highways are not eligible to receive State financial aid. If this section of Old Stage Road were downgraded to a Class 4 Town Highway it would stop receiving annual State aid in accordance with the prevailing rate per mile established each year by the State. Based on the current State Aid formula, downgrading 0.06 miles of Class 3 Town Highway to Class 4 would result in a annual loss of approximately \$90 to the Town. This equates to approximately a 0.00063% reduction in annual highway revenues received from the State.
6. Class 4 roadways are also ineligible to receive State/Federal emergency aid (FEMA funding) for events such as the storm in 2011 that devastated many roads in the Town and central Vermont. Class 1, 2, and 3 Town Highways are eligible for aid under this program.
7. The Town Plan, dated September 12, 2016, recommends that Class 4 Town Highways remain Class 4 unless there is an advantage to the Town.

8. The Town has been in the process of implementing a uniform standard for maintenance of Town highways. To be consistent with this policy the roadway must be either upgraded to Class 3 standards or downgraded to a Class 4 Town Highway to reflect its current condition and maintenance..

Conclusions/Recommendations

1. Reclassify 0.06 miles of Old Stage Road, Town Highway #45, starting 0.21 miles west of its intersection with Ridge Road (TH #2) to its western end, to a Class 4 Town Highway.
2. The Town shall notify the Vermont Agency of Transportation of its findings and formally request the reclassification of this segment of Town Highway #45 as a Class 4 Town Highway. Barring circumstances beyond the control of the Selectboard/Town, this request shall be filed no later than September 2016.

Dated this 12<sup>th</sup> day of September, 2016.

Brookfield Selectboard

---

John Benson (Chair)

---

Jeffrey Kimmel

---

Cory Haggett

# TOWN of BROOKFIELD

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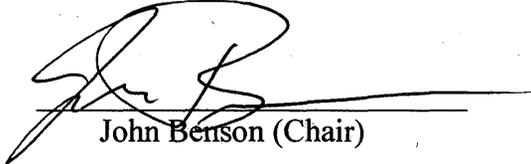
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Dated this 12<sup>th</sup> day of September, 2016.

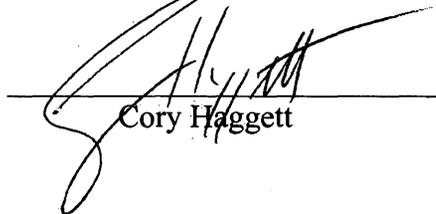
Brookfield Selectboard



John Benson (Chair)

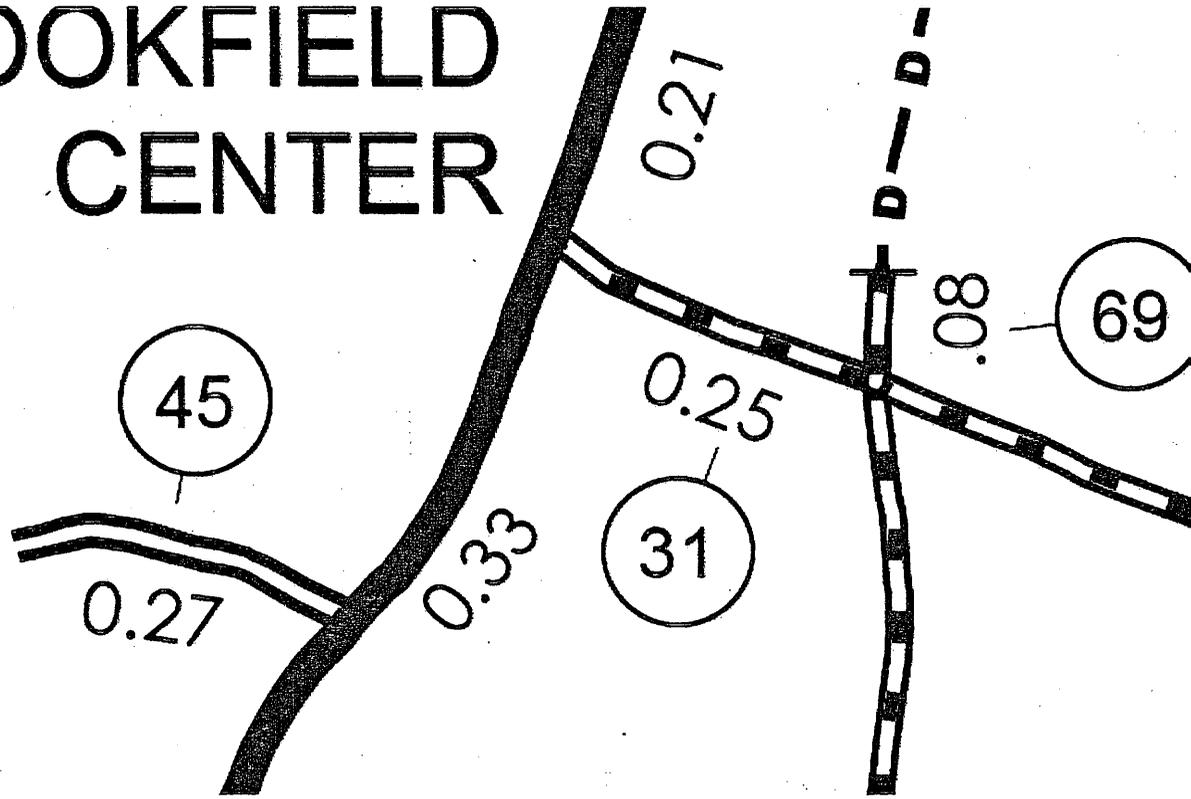


Jeffrey Kimmel



Cory Haggett

# BROOKFIELD CENTER



45  
46

Class 3  
0.27

Class 4  
(1.30)

(From VTrans Brookfield Highway Map 2015)



Home

About Us

Calendar

Brookfield Free Public Library

Floating Bridge Celebration

Public Safety

Sep  
22  
2016

## Selectboard Meeting Minutes 12 September 2016

Miscellaneous

The Town of Brookfield

Selectboard Meeting

12 September 2016 at 7:00 PM

Town Clerk's Office

Draft Minutes

Present: John Benson, Cory Hagggett, Jeff Kimmel, Ray Peck, Kasey Peterson, Martha Judy, Mardee Sanchez, Jeff Girard, Donald West, Tamara West, Brian Guay, Timothy Hill

1. Call to Order: 7:16 PM

2. Town Plan Public Hearing – Mr. Kimmel described the process by which the Town Plan was drafted including input from Two Rivers-Ottawaquechee. He thanked the Planning Commission for all their hard work. An e-mail from Lewis Stowell was presented and discussed; the point of largest concern was support and encouragement of local businesses. The Planning Commission members thanked the Board for their work in editing and preparing the draft and had a few small language changes. Mr. Hagggett made a motion to accept the Town Plan as amended with the Planning Commission's recommended changes. Mr. Kimmel Seconded. 3-0-0.

3. Old Stage Road Public Hearing – The Town is considering the reclassification of an approximately 300 foot portion of TH 45 – Old Stage Road from Class 3 to Class 4. There are no year-round residences on the section of TH 45 in question. The condition of the road section at this time is at the level of a Class 4 road and is not currently plowed during the winter season. The Selectboard feels that there are only two reasonable options: either begin maintaining it at the Class 3 level or reclassify the section to Class 4. Mr. Benson explained the process by which a road classification is changed and noted that the Town highway map will not show the change until next year. Mr. Benson presented a letter submitted by Linda and Jonathan Park regarding access for future logging. Mr. West asked about the loss of state funding, and is also concerned that the road will be abandoned. Mr. Benson was clarified that the Town is not 'throwing up the road,' just changing the classification. 'Throwing up a road' would be relinquishing the Town's right-of-way, and is not considered an option. Mr. West also wanted to know how much, if any, maintenance would be provided by the Town Highway Department. Mr. Benson assured Mr. West that the road must remain passable during three seasons to maintain designation as a Town road. The loss from state funding would amount to approximately \$300.00. Mr. West further inquired about cutting trees and brush along the sides of the road. Mr. Benson told him that by law he would need permission from the Town to cut standing trees due to liability concerns and the ownership of any lumber. Cutting a fallen tree to clear the road is permissible. A motion was made by Mr. Kimmel that the Town approve the proposed change for a 317 foot portion of Old Stage Road, also known as TH 45, at the western end from Class 3 to Class 4. Seconded by Mr. Benson. 3-0-0

4. Adjustments to Agenda – Addition of Planning Commission member. Mr. Hagggett moved to appoint Colin Duclos to the Planning Commission. Mr. Kimmel seconded. 3-0-0.

5. Public Presentation or Comment – none

Search

### Recent News

**Draft Selectboard Meeting Minutes 26 September 2016**

**Public Safety Advisory Committee unapproved minutes from 9/21/16**

**Selectboard Meeting Minutes 12 September 2016**

**Board of Abatement meeting**

**Minutes of the Board of the Library Trustees**

### Upcoming Events

OCT  
10  
Mon  
(http://www.brookfieldvt.org/calendar/action-one-day-exact-date-10-10-2016/)

**7:00 pm Selectboard Meeting @ Brookfield Town Office**  
(http://www.brookfieldvt.org/event/selectboard-meeting-54/?instance\_id=1992)

OCT  
11  
Tue  
(http://www.brookfieldvt.org/calendar/action-one-day-exact-date-11-10-2016/)

**7:00 pm Planning Commission Meeting @ Town Office**  
(http://www.brookfieldvt.org/event/planning-commission-meeting-2/?instance\_id=1650)

OCT  
22  
Sat  
(http://www.brookfieldvt.org/calendar/action-one-day-exact-date-22-10-2016/)

**8:00 am Household Hazardous Waste Collec... @ Northfield, vt**  
(http://www.brookfieldvt.org/event/household-hazardous-waste-collection-4/?instance\_id=1989)

## 6. Old Business

A. Mr. Kimmel moved to approve the minutes of the 22 August Meeting as submitted. Mr. Haggett seconded. 3-0-0

B. On Thursday, September 8, the Selectboard met with Mr. Richard Fink in Pond village, Mr. Syd Cushing on Stone Road, and made a site visit on Lavender Road at Mrs. Pat Mercler's property.

At this time the Board will accept the operation of Ariel's restaurant as it is until the end of his season in mid-October, but requested that Mr. Fink monitor his patrons' vehicles to be sure they are not parked in the road. Mr. Fink has agreed to present a parking plan next spring prior to opening for the 2017 season. Mr. Fink was strongly encouraged to discuss parallel parking places in front of his restaurant with Road Foreman Ray Peck. The Board will send a letter to Mr. Fink summarizing the points discussed at the site visit.

The Board's meeting with Syd Cushing Jr. addressed concerns regarding vehicles parked in the travelled way on Stone Road. The Board also let Mr. Cushing know that the Sherriff's Office is going to be more vigilant on this issue in the future.

On Lavender Road the Selectboard found that, due to the historic width of the road and location of abutting structures, the Town lacks options for addressing Mrs. Mercler's concerns about traffic patterns and rights-of-way.

## 7. New Business

### A. Highway Report

1. Rte. 65 Maintenance – The State of Vermont has spread new material on the dirt portions of Rte. 65. Dust was a terrible problem last week. The material has been rolled and chlorided by the State and the dust seems to have abated.

2. VTrans sent a reminder regarding floor drains in buildings where vehicle maintenance is done. The trench in the floor of the garage has no outflow and is therefore compliant with the law.

3. Pike Construction Bill – There was much discussion regarding escalation clauses, notification of price changes, and the funds previously paid to Pike as a down payment for the paving projects on Ridge Road and Northfield Road. This bill will be held until issues can be clarified with Pike.

4. Northfield Road work is almost done.

B. Delegation of Authority for Act 250 – signed and returned to the Town Clerk

8. Payroll/AP Warrant: Mr. Kimmel made a motion to accept the AP warrant in the amount of \$22,223.53 including Global Montello in the amount of \$11,808.79, White River Valley Ambulance \$6,457.85, and Orange County Sherriff Dept. in the amount of \$1,102.00. Mr. Haggett seconded. 3-0-0

9. Mr. Haggett moved to accept a grant agreement from VTrans for Bear Hill Road culvert repair. Mr. Kimmel seconded. 3-0-0

10. Adjournment – 9:15

Respectfully Submitted,  
Kasey Peterson

Posted by Kasey Peterson at 10:18 am

Draft Meeting Minutes Selectboard Meeting 08/22/16

OCT  
24  
MON  
(http://  
www.br  
ookfiel  
dvt.org  
/calend  
ar/actio  
n-oned  
ay/exac  
t\_date=  
24-10-  
2016/)

7:00 pm Selectboard Meeting  
@ Town Clerk's Office  
(http://www.brookfieldvt.org/e  
vent/selectboard-meeting-4/?  
Instance\_id=1857)

NOV  
8  
TUE  
(http://  
www.br  
ookfiel  
dvt.org  
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ar/actio  
n-oned  
ay/exac  
t\_date=  
8-11-  
2016/)

7:00 pm Planning Commission  
Meeting @ Town Office  
(http://www.brookfieldvt.org/e  
vent/planning-commission-  
meeting-2/?Instance\_id=1651)

<http://www.brookfieldvt.org/calendar/>



### Contact Information

Brookfield Town Clerk  
Teresa Godfrey  
Phone: 802-276-3352  
Fax: 802-276-3926  
Hours: Tuesday, Wednesday, Thursday  
8:30-4:30

**BROOKFIELD SELECTBOARD  
NOTICE OF PUBLIC HEARING**

The Brookfield Selectboard will hold a public hearing on Monday, September 12, 2016, at 7 p.m. at the Brookfield Town Clerk's Office on 40 Ralph Road, to review a proposed reclassification of a portion of Town Highway 45 (Old Stage Road). The hearing will be part of the regularly scheduled Selectboard meeting.

Old Stage Road is an approximately 0.27 mile Class 3 road, which at its east end intersects the Ridge Road. The Town maintains 0.21 mile on a year-round basis, while only performing basic 3-season maintenance on the remaining 0.06 mile portion.

The remaining 0.06 miles would have to be upgraded and a turnaround constructed to maintain the road year-round. In addition to the cost to upgrade the western end of the road, the Town would also need to obtain an additional Right-of-Way, easement, or property owner agreement to install a turnaround that could accommodate snow plowing and general maintenance. The revenues received from the State for maintenance of this segment of Class 3 Town Highway do not offset the costs to upgrade and maintain this segment of roadway on a year-round basis.

In addition, there are no year-round residences or businesses along this segment of the roadway or that rely upon this segment for year-round access.

Following the Public Hearing, the Selectboard will deliberate and make a determination on whether to classify the 0.06 segment as Class 4. The decision/findings will be entered into the Town records and if the change is approved, submitted to the VT Agency of Transportation.

Further documentation is available for review at the Brookfield Town Clerk's Office. Hours are Tuesday, Wednesday, Thursday: 8:30 a.m. to 4:30 p.m.

A site review will be held at 6:30 p.m. on September 12, 2016 at the western end of Old Stage Road.

Written comments on the proposal may be submitted by September 12, 2016 to the Brookfield Selectboard, P.O. Box 463, Brookfield, VT 05036.

hh

RANDOLPH HERALD

8-25-16 PAGE B-8

**TOWN OF BROOKFIELD**

P.O. Box 463

Brookfield, VT 05036

(802) 276-3352

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August 24, 2016

Lawrence & Jeanette LaQuerre  
131 Old Stage Road  
Brookfield, VT 05036

Dear Mr. & Mrs. LaQuerre:

The Brookfield Selectboard will hold a public hearing on Monday, September 12, 2016, at 7:00 p.m. at the Brookfield Town Clerk's Office on 40 Ralph Road, to review a proposed reclassification of a portion of Town Highway 45 (Old Stage Road). The hearing will be part of the regularly scheduled Selectboard meeting.

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Sincerely,

Jeff Kimmel  
Brookfield Selectman

**TOWN OF BROOKFIELD**

P.O. Box 463

Brookfield, VT 05036

(802) 276-3352

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August 24, 2016

Brian & Diane Guay  
534 Avenue A  
Trevose, PA 19053

Dear Mr. & Mrs. Guay:

The Brookfield Selectboard will hold a public hearing on Monday, September 12, 2016, at 7:00 p.m. at the Brookfield Town Clerk's Office on 40 Ralph Road, to review a proposed reclassification of a portion of Town Highway 45 (Old Stage Road). The hearing will be part of the regularly scheduled Selectboard meeting.

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Sincerely,

Jeff Kimmel  
Brookfield Selectman

**TOWN OF BROOKFIELD**

P.O. Box 463

Brookfield, VT 05036

(802) 276-3352

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August 24, 2016

Mr. Donald West  
351 Shenipsit Lake Road  
Tolland, CT 06084

Dear Mr. West:

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Sincerely,

Jeff Kimmel  
Brookfield Selectman

**TOWN OF BROOKFIELD**

P.O. Box 463

Brookfield, VT 05036

(802) 276-3352

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August 24, 2016

Jonathan & Linda Park  
768 Pattrell Road  
Norwich, VT 05055

Dear Mr. & Mrs. Park:

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Sincerely,

Jeff Kimmel  
Brookfield Selectman

**TOWN OF BROOKFIELD**

P.O. Box 463

Brookfield, VT 05036

(802) 276-3352

---

August 24, 2016

Timothy & Crystal Hill  
210 Old Stage Road  
Brookfield, VT 05036

Dear Mr. & Mrs. Hill:

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Sincerely,

Jeff Kimmel  
Brookfield Selectman

**TOWN OF BROOKFIELD**

P.O. Box 463

Brookfield, VT 05036

(802) 276-3352

---

August 24, 2016

Dennis & Susan Hill  
87 Old Stage Road Extension  
Brookfield, VT 05036

Dear Mr. & Mrs. Hill:

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Sincerely,

Jeff Kimmel  
Brookfield Selectman