

District 8

Certcode 0607-0

CERTIFICATE OF HIGHWAY MILEAGE

YEAR ENDING FEBRUARY 10, 2025

Received

2/4/2025

VTrans Mapping Section

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2024 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of FRANKLIN in FRANKLIN County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000			0	0.000
Class 2	13.830			13.830	0.000
Class 3	30.29			30.29	0.000
State Highway	13.450			13.450	0.000
Total	57.570			57.570	0.000
* Class 1 Lane	0.000			0	
* Class 4	5.11		-0.08	5.03	0.000
* Legal Trail	1.20			1.20	

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. **NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".

2. **DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).

-0.08 mi CL4 TH-35 discontinued (was NUTs)

3. **RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).

0.04 mi TH-9 (Richard Rd) reclassified from CL3 to CL4 no mileage change (was NUTs)

4. **SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES RECORDED THIS YEAR: Place an X in the box and sign below. ☐

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/ Aldermen/ Trustees:

Signature of T/C/V Clerk:

Date Filed: 1/31/2025

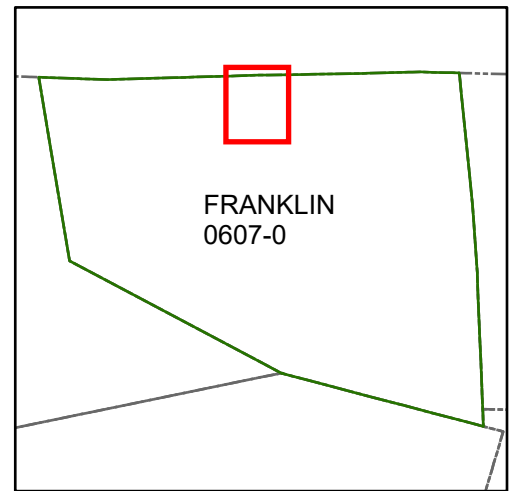
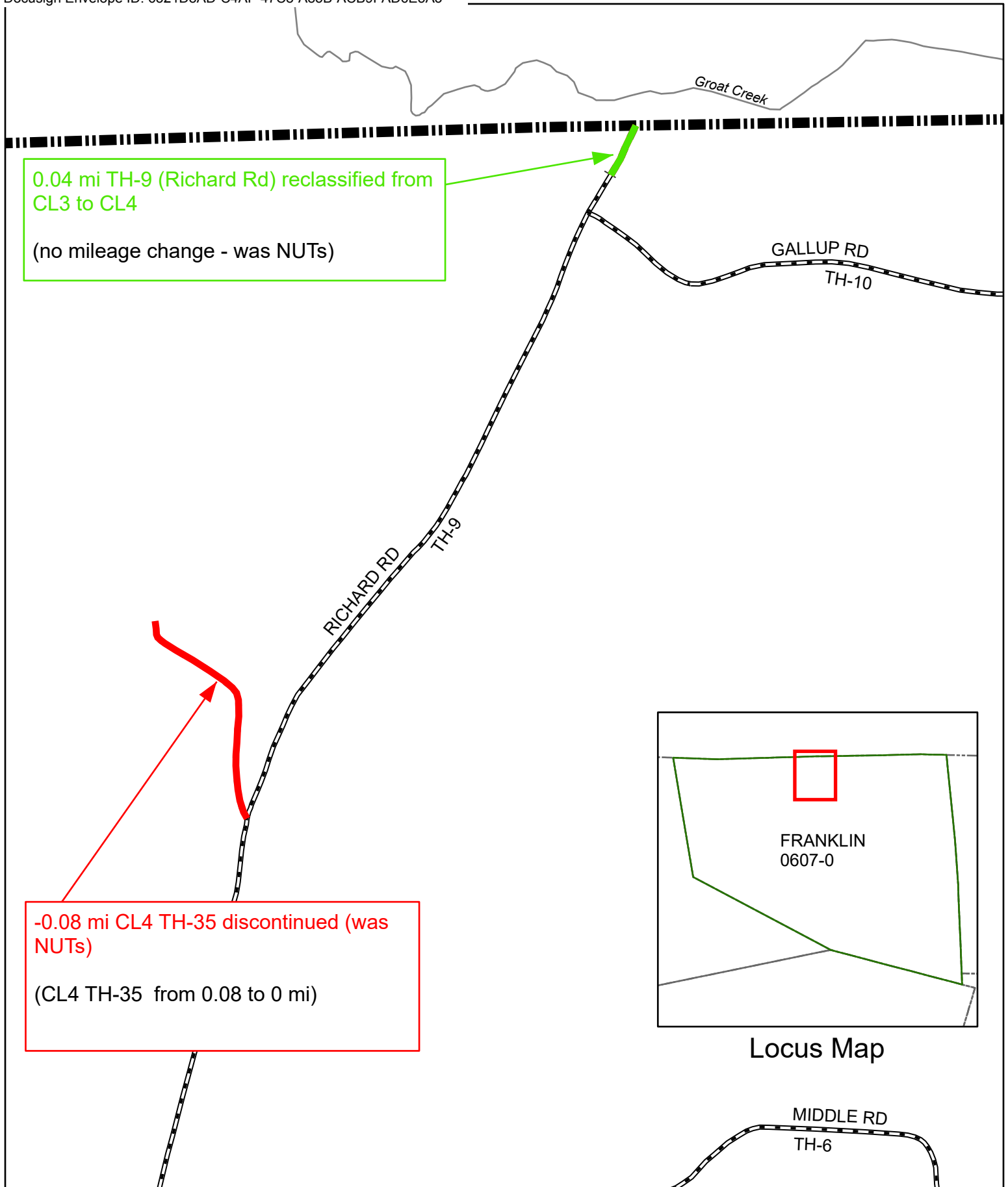
Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

Johnathan Croft
Representative, Agency of Transportation

DATE: 2/5/2025



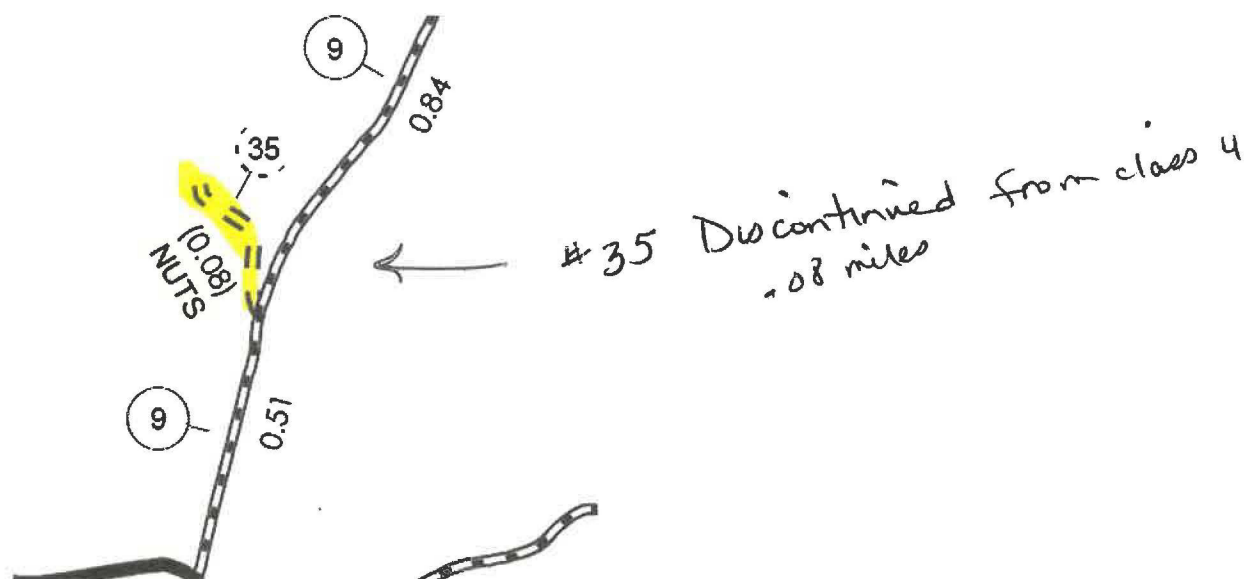
Locus Map

Mileage Certificate Changes 2025
FRANKLIN TH-9 AND TH-35

(CTUA:0607-0)
(CERTCODE:0607-0)

Mapping Section
Division of Policy and Planning
Vermont Agency of Transportation -- February 4, 2025





Best,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional III
Policy, Planning & Research Bureau – Mapping Section
Policy, Planning & Intermodal Development Division
Vermont Agency of Transportation
219 N. Main Street | Barre, VT 05641
802-793-7555 phone | pam.deandrea@vermont.gov
<http://vtrans.vermont.gov>



Help raise money for Vermonters impacted by flood damage and show your Vermont pride with

PUBLIC HEARING

TOWN OF FRANKLIN SELECTBOARD

WILL HOLD HEARING
On January 8, 2025 at 6:00 pm
&
SITE VISIT
On January 8, 2025 at 4:00 pm


TO DISCUSS THE
RECLASSIFICATION OF TH#9 (Richard Rd)
for 4/10 mile from Richard's property
to Canada border
FROM CLASS III to CLASS IV
and
DISCONTINUENCE OF
TH#35 (Bradford's driveway)

Franklin Town Clerk's Office
5167 Main St
Questions?

802-285-2101 or townoff@franklinvt.net

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<p>■ Complete items 1, 2, and 3.</p> <p>■ Print your name and address on the reverse so that we can return the card to you.</p> <p>■ Attach this card to the back of the mailpiece, or on the front if space permits.</p> <p>1. Article Addressed to:</p> <p style="font-size: 1.2em; margin-left: 40px;">Carole Richard 1374 Richard Rd Franklin VT 05457</p> <div style="text-align: center; margin-top: 20px;">  9590 9402 6754 1074 4935 49 </div> <p>2. Article Number (Transfer from service label)</p> <p style="font-size: 1.2em; margin-left: 40px;">9589 0710 5270 0985 7300 36</p>	<p>A. Signature <input checked="" type="checkbox"/> <i>Carole Richard</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) C. Date of Delivery</p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p> <p>3. Service Type <input type="checkbox"/> Priority Mail Express® <input type="checkbox"/> Registered Mail™ <input type="checkbox"/> Registered Mail Restricted Delivery <input type="checkbox"/> Certified Mail® <input type="checkbox"/> Certified Mail Restricted Delivery <input type="checkbox"/> Collect on Delivery <input type="checkbox"/> Collect on Delivery Restricted Delivery </p>

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<p>■ Complete items 1, 2, and 3.</p> <p>■ Print your name and address on the reverse so that we can return the card to you.</p> <p>■ Attach this card to the back of the mailpiece, or on the front if space permits.</p> <p>1. Article Addressed to:</p> <p style="font-size: 1.2em; margin-left: 40px;">Shaun Richard 1389 Richard Rd Franklin VT 05457</p> <div style="text-align: center; margin-top: 20px;">  9590 9402 6754 1074 4929 62 </div> <p>2. Article Number (Transfer from service label)</p> <p style="font-size: 1.2em; margin-left: 40px;">9589 0710 5270 0985 7300 43</p>	<p>A. Signature <input checked="" type="checkbox"/> <i>Shaun Richard</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) C. Date of Delivery</p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p> <p>3. Service Type <input type="checkbox"/> Priority Mail Express® <input type="checkbox"/> Registered Mail™ <input type="checkbox"/> Registered Mail Restricted Delivery <input type="checkbox"/> Certified Mail® <input type="checkbox"/> Certified Mail Restricted Delivery <input type="checkbox"/> Collect on Delivery <input type="checkbox"/> Collect on Delivery Restricted Delivery </p>

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Franklin Selectboard Meeting
January 8th, 2025 @ 6:00 p.m.
Town Hall/Zoom hybrid

Members Present: Dave Bennion, Jay Hartman, Brooks Sturtevant, Justin Rainville, Michael Grant, Jordan Bushey- Asst. Town Clerk

Guest: Wendy Sargeant, Carole Richard, Ryan Lothian, Bailey Corwell, Bryce Bacheldar, Roland Rainville, Dan Larivee, Peter Kittell, Dianna Benoit Kittell, Cyrus Grennon, Deb Grennon, Paulette Tatro, Irene Robear

Virtual: Lisa Larivee- Town Clerk. Josh Worman, Jeff Teitelbaum, Corinna Stanley, Jean Richard, Jennifer Raynak, Jeremy Barnum, Kim Maynard, Wesley Kempton

Call to order

At 6:00 pm Dave Bennion called the meeting to order. The Pledge of Allegiance was said.

Agenda Amendments- Add VENTRAC to Highway. TAC committee member.

Public comment period- Bryce- speed radar sign on Main Street would be nice due to high speed through the whole road, or reducing the speed limit to 25. This is a state highway, but selectboard can try to help. Will look for a contact.

Dan- what is being used to plow sidewalks now, and is there a need for this high-cost update? (VANTRAC) Justin- this piece of equipment can also be used for more than just snowplowing. The current snowblower is falling apart. Just looking at different options, and will not be making a decision tonight- will discuss later in the meeting.

Site visit review- Richard Rd & TH 35- Board went to Richard Rd. There was an error in an email stating that .4 mile was being changed vs the actual .04 mile. Carole who lives near that section of the road is ok with that clarification. Mike/Brooks made a motion to reclassify the .04 miles of Richard Rd to a class 4 road. All members voted in favor; motion passed. Justin/Brooks made a motion to discontinue TH 35. All members voted in favor; motion passed 5-0.

Zoning Bylaw amendment discussion with PC & ZBA-

Conversation with SB, PC, and Paulette; ZBA member-

- Paulette- ZBA does not feel they have enough guidance when it comes to square footage of a lot, to be able to make a decision. A recent application with a small lot has made them question this.
 - ZBA must make a decision based on the current bylaws, not the projected changes, as they are not in place yet. Paulette's question about the small lot size was not able to be answered, and the ZBA is encouraged to join the next PC meeting for additional guidance. It was suggested that the ZBA could make a list of their requirements, and if a application met a certain percentage of that list, they could approve. Will discuss this at a future ZBA meeting.
- Bryce- In the bylaws already, there are 3 requirements- The PC is just trying to make it easier for camp owners to convert to year-round. They are getting rid of the wording for a hardship, because there is no clear definition on this.

- 40,000 square ft. is the Town of Franklin's "acre". Could the PC change wording to include a minimum square footage? Or remove the size all together?
Changing this part of the bylaws would be a different amendment process.
- Dave will reach out to Mike Gervais to see if he can get any guidance when it comes to septic permits around the lake. This may help the ZBA decide on future applications; there may be ways of having a small lot on the lake, and still having access to a waste water system, and potable water.

Justin/Brooks made a motion to table.

Approve minutes from Dec 18- Brooks/Mike made a motion to approve the minutes from December 18th, on the condition that the wording in the tax assessment policy section is changed from "greater than \$5,000" to less than \$5,000. All members voted in favor; motion passed 5-0.

Highway dept:

- **Beaver Meadow Rd-** The main culvert has failed. The highway crew put backfill in but it did not last long. Then added more backfill and steel plates, and that is holding for now. Jeremy should mark out the hazard area with flags. Should Lisa put \$50,000 in the budget so Goodhue can replace what is there? This fix would avoid a state hydraulic study which could cost more than Pigeon Hill.
Brooks/Jay made a motion to close Beaver Meadow Road to ensure the safety of citizens on the road. All members voted in favor; motion passed 5-0.
- **VENTRAC-** \$56,173 (payments spread throughout 5 years) quote with 3 main attachments; sweeper, v-blade, and pushbox. Have looked at four other brands, with this model being the best option. There are new sidewalks in town, meaning there will need to be more snow removal. This piece of equipment will also do more than snow removal, with the additional attachments.

Budget discussion-

- **Deb-** There is a library staff compensation issue regarding retirement benefits from the past. Did not provide plan in the past years- Josh started in June 2019. Want to be clear about the rules going forward. Some board members will join the library meeting on 1/9 to discuss. This will likely impact the proposed budget.
- **Jen-** it is concerning that Josh's retirement was overlooked. Library is trying to fix this, and wants this to land in the personnel policy.

Old business:

- **Byams update-** Brooks and Mike attended the meeting- recommended that we do a phase 1 assessment. Town needs to decide if we want to take the lead on the assessment. Town needs to commit to buying the property. There is brownfield funding that can pay for phase 1.
- **Ethics commission-** Jordan will look into whether Josh will need any training or not.
- **Hyde Park Dogs-** Intake of dogs from a town resident was on July 29, and the dogs were held for 54 days. Board read through all the emails with Hyde Park and Lisa. Justin/Mike made a motion to pay the full amount of \$2,945. All members voted in favor; motion passed 5-0.
- **Alum update-** A notice was sent to properties abutting Lake Carmi to inform them that there has been a permit application submitted next to their property. This is for the Alum Treatment, but the notice does not specify this, so Jordan

has received multiple calls trying to clear this up. Will continue to explain as people call.

Town Clerk concerns:

- **Luce House-**

- Burt has been plowing the driveway- will ask Jeremy if he can remove the snow that is being pushed up to the side of the house. Should town take over the plowing?
- Recently the house ran out of heating fuel; tenant emailed Jordan and she had Bergers deliver fuel immediately. House is on automatic delivery, but since this is a new property to Bergers, they did not have a history of it to determine the next delivery date. Will give the tenant phone numbers for emergencies when the office is closed.
- Dave will do some more research for future projects, but still need to get an engineer study done to have definite answers. Would like to have a general plan to present at Town meeting day.

- **VLCT Loss control visit-** Someone from VLCT loss control made a visit to the Garage, Town Office, and Library. There were no major concerns, but there is a short railing in the Library that will need to be looked at. Along with Switching batteries in Exit signs and emergency lights.

Review bills for approval of warrants- Board reviewed and signed bills.

New business:

- **Historical Grant-** Town was granted the Historical Grant to rebuild the porch on the Luce House, with a match of \$20,000. This porch work will not be done until spring 2025. The porch roof was recently done, so this part will not need to be touched.

Member concerns- None

Adjournment:

- Brooks/Justin made a motion to adjourn the meeting. All members voted in favor; motion passed 5-0. Meeting adjourned at 9:20p.m.

Next meeting will be on Thursday, January 23rd, 2025 @ 6:00 pm at the Town Hall and virtual- Public Budget meeting

Respectfully submitted,
Jordan Bushey, Assistant Town Clerk
January 13th, 2025

These minutes are not official until approved at the next regular Selectboard meeting.

From: [DeAndrea, Pam](#)
To: [Town of Franklin](#)
Subject: RE: TH-10 (Gallup Rd) update for 2025 and TH-9 NUTs status?
Date: Wednesday, November 13, 2024 12:46:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

Hi again Lisa,

Just so you know statute requires a site visit as well and notification to adjacent landowners. Not sure if you want to make a notice to include a site visit just before the public hearing or not. Statute also requires that if you have a Planning Commission, they are notified and that for the discontinuance, Vermont Department of Parks, Forests, and Recreation are notified as well. You also need to give 30 days notice, which Nov. 20 is less than 30 days from now.

Here is an excerpt from the statute and the link for more information if you need it but feel free to reach out with any questions. <https://legislature.vermont.gov/statutes/chapter/19/007>

- **§ 709. Notice and hearing**

The selectboard shall promptly appoint a time and date both for examining the premises and hearing the persons interested, and give 30 days' notice to the petitioners, and to persons owning or interested in lands through which the highway may pass or abut, of the time when they will inspect the site and receive testimony. The selectboard shall also give notice to any municipal planning commission in the town, post a copy of the notice in the office of the town clerk, and cause a notice to be published in a local newspaper of general circulation in the area not less than ten days before the time set for the hearing. The notice shall be given by certified mail sent to the official residence of the person(s) required to be notified. (Added 1985, No. 269 (Adj. Sess.), § 1.)

Best,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional III
Policy, Planning & Research Bureau – Mapping Section
Policy, Planning & Intermodal Development Division
Vermont Agency of Transportation
219 N. Main Street | Barre, VT 05641
[802-793-7555 phone](tel:802-793-7555) | pam.deandrea@vermont.gov
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Impacted Vermonters can find resources and referrals by visiting Vermont.Gov/Flood.

From: Town of Franklin <townoff@franklinvt.net>
Sent: Tuesday, November 12, 2024 1:20 PM
To: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Subject: Re: TH-10 (Gallup Rd) update for 2025 and TH-9 NUTs status?

From: [Town of Franklin](#)
To: [DeAndrea, Pam](#)
Subject: Re: TH-10 (Gallup Rd) update for 2025 and TH-9 NUTs status?
Date: Thursday, October 24, 2024 12:14:03 PM
Attachments: [image005.png](#)
[image006.png](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Yes, sorry you are correct. They will not be brought up to class 3 roads, I will do the paperwork to reclassify them to class 4 for the board review.

Lisa Larivee

On 10/24/2024 12:04 PM, DeAndrea, Pam wrote:

Hi Lisa,

You are right that they show on the map as “functionally” Class 4 highways, but they are legally classified as Class 3 roads(see image below from Town Highway map). Their mileage is added to the Class 4 mileage and the roads are displayed as Class 4 with NUTs designation (see 2nd image). Here is the link to the road classification with Vermont Highway legislation to help with the understanding: <https://legislature.vermont.gov/statutes/section/19/003/00302>. VTrans recommends that once a road is under NUTs status, that the Town either bring them up to Class 3 standards, discontinue, or reclassify to Class 4 or Legal Trail.

TOWN HWY. No.	LENGTH IN MILES "NOT UP TO STANDARD"
9	(0.04)
35	(0.08)
TOTAL	0.12

* The sections of the town highways listed above are legally Class 3, but have been deemed "Not Up To Standard" and are functionally Class 4 Town Highways

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Hi Pam

The board has decided to warn the reclassification of these two roads; TH#35 they will discontinue and TH#9 they will change to a class 4. I have standard language we have used in the past for notice, unless there is something more specific you recommend, I have attached.

Thank you
Lisa Larivee
Franklin Town Clerk

On 10/24/2024 12:13 PM, DeAndrea, Pam wrote:

Hi again Lisa,

I forgot to mention that if these roads are really “driveways” and the Town and the landowners agree that ownership of the ROW should be on the landowners and not the Town, then the Town should really go through the discontinuance process and we can help you with what is needed for that.

Best,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional III
Policy, Planning & Research Bureau – Mapping Section
Policy, Planning & Intermodal Development Division
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Impacted Vermonters can find resources and referrals by visiting Vermont.Gov/Flood.

From: DeAndrea, Pam
Sent: Thursday, October 24, 2024 12:05 PM
To: Town of Franklin <townoff@franklinvt.net>
Subject: RE: TH-10 (Gallup Rd) update for 2025 and TH-9 NUTs status?

Hi Lisa,

You are right that they show on the map as “functionally” Class 4 highways, but they are legally classified as Class 3 roads(see image below from Town Highway map). Their mileage is added to the Class 4 mileage and the roads are displayed as Class 4 with NUTs designation (see 2nd image). Here is the link to the road classification with Vermont Highway legislation to help with the understanding: <https://legislature.vermont.gov/statutes/section/19/003/00302>. VTrans recommends that once a road is under NUTs status, that the Town either bring them up to Class 3 standards, discontinue, or reclassify to Class 4 or Legal Trail.

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From: Town of Franklin <townoff@franklinvt.net>
Sent: Tuesday, October 22, 2024 8:18 AM
To: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Subject: Re: TH-10 (Gallup Rd) update for 2025 and TH-9 NUTs status?

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Good morning Pam,

TH-9 and TH-35 are on my highway map as class 4 roads now. Not sure that they need to have anything changed

Lisa Larivee
Franklin Town Clerk

On 10/18/2024 9:07 AM, DeAndrea, Pam wrote:

Oh thank you so much Lisa!

I will leave that as a "T".

If the northern part of TH-9 and all of TH-35 will never be brought up to Class 3 standards, the Town needs to do one of three things:

1. Reclassify to Class 4
2. Reclassify to Legal Trail
3. Discontinue

Please let us know what the Towns intent is.

Thank you,

Pam

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From: Town of Franklin <townoff@franklinvt.net>
Sent: Thursday, October 17, 2024 3:40 PM
To: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Subject: Re: TH-10 (Gallup Rd) update for 2025 and TH-9 NUTs status?

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Good afternoon Pam

The intersection of TH-10 and TH-9 has recently been modified to be more of a "T" intersection so it can be left as such. There were some concerns from residents with the "Y", though it may still look like it from the aerial photo.

As for the TH-9 end of road leg, I have that on my map as a class 4 road, not up to class 3 standards. And TH-35 is also a class 4. These will not be brought up to standards of class 3, as they are really only driveways. Please advise if you see that somewhere differently

Thank you
Lisa Larivee
Franklin Town Clerk
802-285-2101

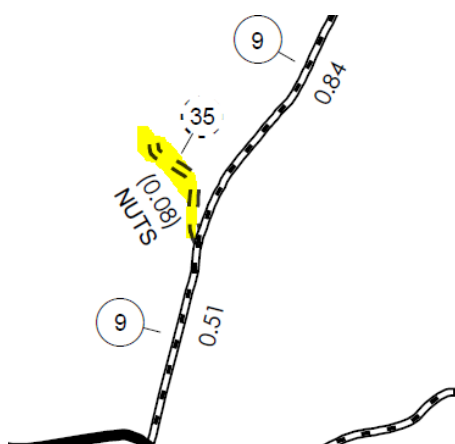
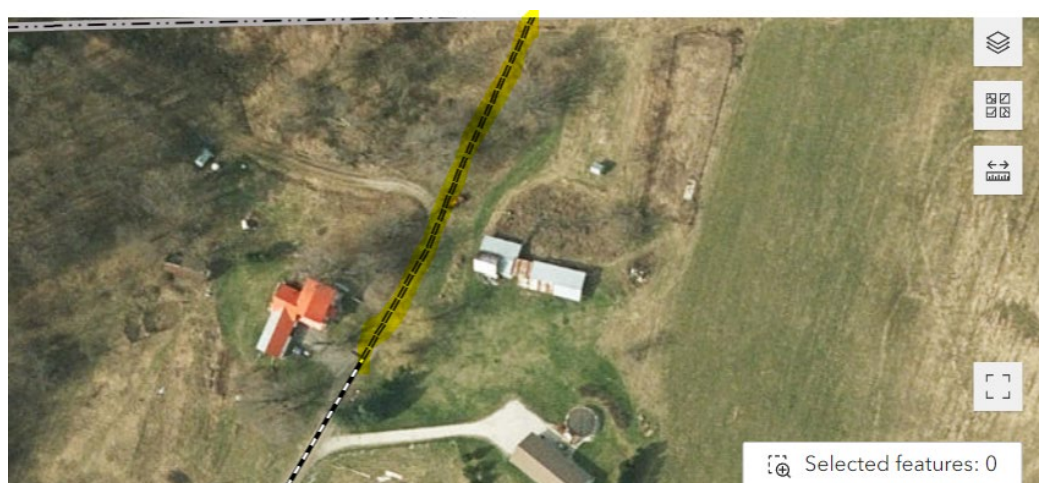
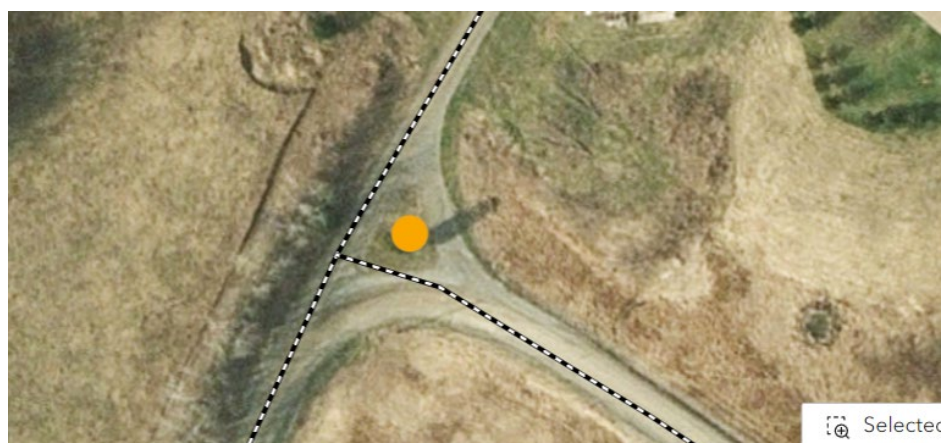
On 10/14/2024 5:26 PM, DeAndrea, Pam wrote:

Good afternoon,

We noticed that there is an update needed to our road data in the configuration of the intersection of TH-10 (Gallup Rd) and TH-9 (Richard Rd). It has a Y intersection, but we had it mapped as a T (see image below). We can make that update in our data which will result in an increase of 0.02 Class 3 miles for TH-10. We can preload that information on the 2025 Mileage Certificate before we send it to the Town for the Selectboard signature, but just wanted to give you a heads up on that.

In looking around that area, I noticed that the Town has a section on TH-9 just north of this intersection that is designated as "NUTs", or not up to Class 3 standards. See yellow highlight in the second image below. It also looks like there is another road off of TH-9, named TH-35, is also designated as NUTS (see image of TH map below).

Does the Town have any intentions of brining these roads up to Class 3 standards, reclassifying to either Class 4 or Legal trail, or discontinuing? We recommend that the town do one of the three options. Let me know what the Selectboard and the Road foreman have planned and if you have any questions and I would be happy to help.



Best,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional III
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Franklin Town Clerk & Treasurer
PO Box 82
5167 Main Street
Franklin, VT 05457
802-285-2101

OFFICE HOURS
Monday: 8:00 a.m.-4:00 p.m.
Tuesday: 8:00 a.m. - 4:00 p.m.
Wednesday: closed
Thursday: 8:00 a.m. - 6:00 p.m.
Friday: 8:00 a.m. - 4:00 p.m.

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