

District 5  
Certcode 0413-0

**CERTIFICATE OF HIGHWAY MILEAGE  
YEAR ENDING FEBRUARY 10, 2025**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2024 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: [aot.mileagecertificates@vermont.gov](mailto:aot.mileagecertificates@vermont.gov) or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of SHELBURNE in CHITTENDEN County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000			0.00	
Class 2	25.220		0.007	25.220	25.213
Class 3	27.87	0.01	0.09	27.67	27.59
State Highway	6.655			6.655	
<b>Total</b>	<b>59.645</b>			<b>59.545</b>	<b>59.458</b>
* Class 1 Lane	0.000			0.00	
* Class 4	0.10	0.02		0.12	
* Legal Trail	0.00			0.00	

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

Part I updated to reflect changes to TH-7, 72, and 75. DS

**1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".**

+0.02 mi CL4 TH-29 Champlain Dr (extended across railroad as CL4)

Addition to TH-72 (Gardenside Ln) AND Addition to TH-75 (Acorn Ln) <sup>+ 0.06\*</sup>

**2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).**

\* NOTE: 0.06 mi of CL3 TH-72 (Gardenside Ln) accepted in 2021 (but 0.06 mi was prematurely added in 1994 as a remeasurement, so zero miles added to TH-72 this year)

**3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).**

-0.007 mi CL2 TH-14 approach (S03330413EA001) to VT-116 remeasured

-0.09 mi CL3 TH 7 (Athletic Dr) remeasured

**4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.**

IF THERE ARE NO CHANGES RECORDED THIS YEAR: Place an X in the box and sign below. ☐

**PART III - SIGNATURES - PLEASE SIGN.**

Signatures of Selectmen/Aldermen/Trustees:

*[Handwritten signatures]*

Signature of T/C/V Clerk:

*[Handwritten signature]*

Date Filed: 03/21/2025

Please sign ORIGINAL and return it for Transportation signature.

**AGENCY OF TRANSPORTATION APPROVAL:** Signed copy will be returned to T/C/V Clerk.

APPROVED:

DocuSigned by:

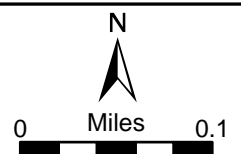
Johna...  
8B1F350F309C4C9...

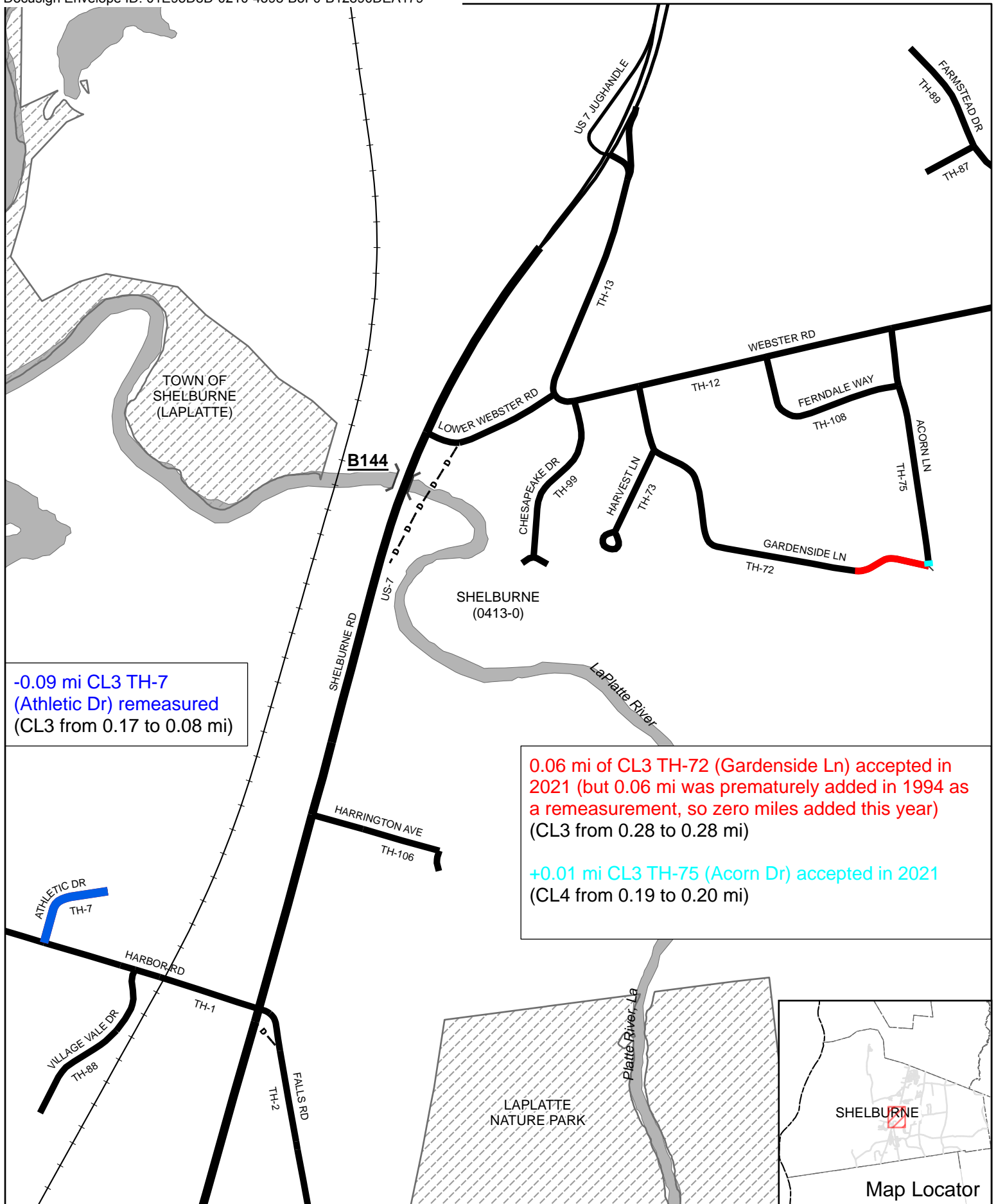
Representative, Agency of Transportation

DATE: 5/15/2025

## SHELBURNE

Mapping Section  
Division of Policy and Planning  
Vermont Agency of Transportation -- May 13, 2025

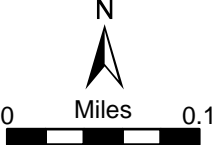




# Mileage Certificate Changes 2025 SHELBURNE

Mapping Section  
Division of Policy and Planning  
Vermont Agency of Transportation -- May 14, 2025

(CTUA:0413-0)  
(CERTCODE:0413-0)



SHELBURNE

Map Locator

-0.007 mi CL2 TH-14 approach  
(S03330413EA001) to VT-116  
remeasured  
(CL2 from 0.03 to 0.023 mi)

WILLISTON  
(0417-0)

TH-5 S BROWNELL RD

TH-14 TOWN  
HWY 7

TH-2 TOWN  
HWY 7

TH-5 TOWN  
HWY 7

TH-2 S BROWNELL RD

SHELBURNE  
(0413-0)

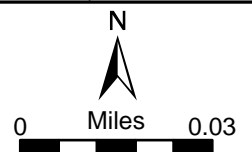
SAINT  
GEORGE  
(0412-0)

TH-2 TOWN HWY 2



**Mileage Certificate Changes 2025**  
**SHELBURNE**

(CTUA:0413-0)  
(CERTCODE:0413-0)





**CERTIFICATE of COMPLETION and OPENING**  
**of a HIGHWAY for PUBLIC TRAVEL**

**VTrans Use Only**

Certificate Year: 2025

Highway Class: 4

Town Highway #: 29

Mileage: 0.02

DIANA VACHON \_\_\_\_\_, TOWN \_\_\_\_\_ Clerk of the TOWN \_\_\_\_\_ of \_\_\_\_\_  
 (Clerk's Name) (City/Town/Village) (City/Town/Village)  
 SHELBURNE \_\_\_\_\_, Vermont.  
 (City/Town/Village Name)

Pursuant to Title 19, V.S.A., Chapter 7, this is to certify that the following described section of Class 4  
 (1,2,3 or 4)  
 Highway in the TOWN \_\_\_\_\_ of SHELBURNE \_\_\_\_\_ was COMPLETED AND OPENED  
 (City/Town/Village) (City/Town/Village Name)  
 FOR PUBLIC TRAVEL on APRIL 23 \_\_\_\_\_, 2024  
 (Month - Day) (Year)

**DESCRIPTION OF RIGHT OF WAY:**

(Include road name and intersecting town highway numbers)

An extension of Champlain Drive (Town Highway 29), approximately 120 feet in length, beginning at the termination of the existing Town Highway 29 and extending westward over the State-owned railway on the existing alignment of Champlain Drive. The extension to be classified as a Class 4 highway.

and as shown on a Highway Map of the TOWN \_\_\_\_\_ of SHELBURNE \_\_\_\_\_,  
 (City/Town/Village) (City/Town/Village Name)  
 dated APRIL 23 \_\_\_\_\_, 2024 \_\_\_\_\_, and filed in Book 490 \_\_\_\_\_ on page 252-254 \_\_\_\_\_ of the Records of  
 (Month - Day) (Year) (Book #) (Page #)  
 the TOWN \_\_\_\_\_ of SHELBURNE \_\_\_\_\_ by the TOWN \_\_\_\_\_ Clerk of said TOWN \_\_\_\_\_  
 (City/Town/Village) (City/Town/Village Name) (City/Town/Village) (City/Town/Village)  
 incorporated herein by reference and attested to on said map by said TOWN \_\_\_\_\_ Clerk.  
 (City/Town/Village)

Dated at Shelburne \_\_\_\_\_, County of Chittenden \_\_\_\_\_ and State of Vermont,  
 (City/Town/Village Name) (County Name)  
 this 14th \_\_\_\_\_ day of January \_\_\_\_\_, A.D., 2024 \_\_\_\_\_  
 (Date - Day) (Date - Month) (Date - Year)

**BOARD**

**OF**

**SELECTMEN,**

**ALDERMAN,**

**or TRUSTEES**

\_\_\_\_\_  
 (Selectman/Alderman/Trustee Signature)

\_\_\_\_\_  
 (Selectman/Alderman/Trustee Signature)

\_\_\_\_\_  
 (Selectman/Alderman/Trustee Signature)

\_\_\_\_\_  
 (Selectman/Alderman/Trustee Signature)

\_\_\_\_\_  
 (Selectman/Alderman/Trustee Signature)

\_\_\_\_\_  
 (Selectman/Alderman/Trustee Signature)

\_\_\_\_\_  
 (Manager/Mayor Signature)

and the Manager/Mayor of the City/Town/Village of Shelburne \_\_\_\_\_  
 (City/Town/Village Name)

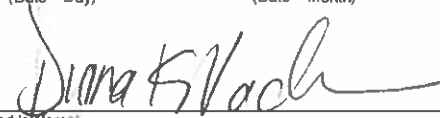
\*\*\*\*\*

SHELBURNE \_\_\_\_\_, VERMONT  
 (City/Town/Village Name)

JANUARY 09 \_\_\_\_\_, 2024  
 (Month - Day) (Year)

THE ABOVE IS A TRUE COPY OF THE DESCRIPTION OF CLASS 4 \_\_\_\_\_ HIGHWAY COMPLETED AND OPENED  
 (1,2,3 or 4)  
 FOR PUBLIC TRAVEL, RECORDED IN BOOK 490 \_\_\_\_\_ ON PAGE 252-254 \_\_\_\_\_ OF THE LAND \_\_\_\_\_ RECORDS  
 (Book #) (Page #) (Land, Highway, etc.)  
 OF THE TOWN \_\_\_\_\_ OF SHELBURNE \_\_\_\_\_ ON THE 26 \_\_\_\_\_ DAY OF JULY \_\_\_\_\_,  
 (City/Town/Village) (City/Town/Village Name) (Date - Day) (Date - Month)  
 2024 \_\_\_\_\_, AT 09:30 \_\_\_\_\_ O'CLOCK, A.M.  
 (Date - Year) (Time) (A or P)

ATTEST:

  
 (Clerk's Name)

Revision 12/2020

TOWN \_\_\_\_\_ CLERK OF SHELBURNE \_\_\_\_\_, VERMONT  
 (City/Town/Village) (City/Town/Village Name)

## TOWN CLERK'S OFFICE

Received Jul 26, 2024 09:30A  
Recorded in VOL: 490 PG: 246- 251  
OF Shelburne Land Records  
Attest:  
Diana Vachon  
Town Clerk

**AGREEMENT  
BETWEEN  
STATE OF VERMONT, JOINED BY  
VERMONT RAILWAY, INC.,  
AND  
TOWN OF SHELBURNE  
REGARDING  
EXTENSION OF CHAMPLAIN DRIVE (TH#29)**

THIS AGREEMENT, made and concluded this 10 day of Jan, 2024, by and between the State of Vermont, a sovereign state, acting through its agency of Transportation, with its principal office at National Life Building, One National Life Drive, Montpelier, Vermont 05633-5001 (the "STATE"), joined by Vermont Railway, Inc., a Vermont corporation with its principal office at One Railway Lane, Burlington, Vermont 05401-5290 ("VTR" or "Railroad"), and the Town of Shelburne, a Vermont municipal corporation with its place of business at P.O. Box 88, Shelburne, Vermont 05482 (the "MUNICIPALITY").

## WITNESSETH:

WHEREAS, the STATE is the owner of a line of railroad extending through the Town of Shelburne ("the Line"), described more particularly in the January 1, 1964 Quit-Claim Deed from the Rutland Railway Corporation, Grantor, to the State of Vermont, Grantee, which is recorded in the Shelburne land Records at Book 39, Pages 374-382, having been received for record on April 6, 1964; and

WHEREAS, VTR leases and operates the Line under a September 19, 1990 lease with the State of Vermont, Lessor, a memorandum of which is recorded in the Shelburne Land Records at Book 133, Page 473, having been received for record on October 30, 1990 ("the Lease"); and

WHEREAS, a class 3 town highway of the MUNICIPALITY, known as Champlain Drive (Town Highway ("TH") #29), presently extends from the westerly boundary of the state highway known as U.S. Route 7 (Shelburne Road) to the easterly boundary of the Line; and

WHEREAS, it is the position of the STATE and VTR that the existing grade crossing at railroad milepost 117.17 (U.S. Department of Transportation No. 851-409D) ("the Crossing") is a farm crossing; and

WHEREAS, the MUNICIPALITY, to resolve questions of legal access to properties lying between the westerly boundary of the Line and Lake Champlain, now desires to lay out a westward extension of Champlain Drive (TH #29) across the STATE-owned railroad right-of-way, thus making the Crossing a public crossing ("the Project"); and

6

WHEREAS, the STATE and VTR, subject to the terms of this Agreement, wish to cooperate with the MUNICIPALITY to advance the Project;

NOW, THEREFORE, in consideration of the mutual covenants, conditions and premises herein set forth, the parties agree as follows:

1. **Westward Extension of Champlain Drive (TH #29).** The MUNICIPALITY, in accordance with 19 V.S.A. Chapter 7 (Laying out, discontinuing, and reclassifying highways), will lay out a westward extension of Champlain Drive (TH #29) across the STATE-owned railroad right-of-way along the location of the existing private road, so that the Crossing will become a public crossing.
2. **Necessity.** The STATE and VTR stipulate that the public good, necessity, and convenience of the inhabitants of Shelburne require the westward expansion of Champlain Drive (TH #29) as set forth above. The STATE and VTR also agree that they will not challenge the westward extension of Champlain Drive before the Transportation Board (see 5 V.S.A. § 3566) or in any other forum.
3. **Waiver of Appraisal and Compensation.** The STATE and VTR acknowledge and agree:
  - a. They have been informed of their right to receive just compensation based upon an appraisal for property and/or rights to be acquired from them by the Town of Shelburne for the Project;
  - b. They have been informed of the full effect of the Project on their property and leasehold; and
  - c. They have been duly informed of any and all their rights and eligibility under the "Uniform Relocation and Assistance and Land Acquisition Policies Act of 1970," as amended.

Having been so informed, the STATE and VTR do hereby waive their rights to appraisal compensation, payments and/or other benefits to which they would have been entitled as a result of the MUNICIPALITY's laying out of a westward extension of Champlain Drive (TH#29).

4. **Federal Railroad Administration (FRA) Crossing Inventory.** The MUNICIPALITY will notify the STATE and VTR when it accepts the Champlain Drive extension as a town highway. The STATE and VTR then will take necessary action to notify the FRA to update its Highway-Rail Crossing Inventory to reflect that the legal status of the Crossing is now that of a public crossing.
5. **Inspection, Maintenance and Rehabilitation of the Crossing.** Once the MUNICIPALITY accepts the Champlain Drive extension as a town highway, the parties will allocate responsibility for inspection, maintenance and rehabilitation of the Crossing in the same manner as provided in existing agreements for other public crossings along the Quiet Zone between milepost 115.11 (Harbor Road, Shelburne) and milepost 120.42 (Flynn Avenue, Burlington). Should the Quiet

Zone ever terminate, the parties will treat the Crossing as a public crossing, subject to generally applicable federal and state statutes and rules governing inspection, maintenance and rehabilitation of public crossings along VTR's line, as well as Lease provisions applicable to public crossings.

6. **Entire Agreement.** This Agreement constitutes the entire agreement among the parties relating to conversion of the Crossing to a public crossing, supersedes all prior oral or written negotiations, agreements, understandings and courses of dealing between the parties relating to this subject matter and is subject to no understandings, conditions or representations other than those expressly stated herein. This Agreement may only be modified by a writing, which states that it modifies or amends this Agreement, and which is signed by all parties.
7. **Utilities; Flagging and Inspection Services.** The parties agree and understand that the STATE and VTR except and reserve the right to license use of the STATE-owned railroad right-of-way by utilities, including but not limited to municipal utilities, and that any such utilities may also need to obtain permits and approvals from the MUNICIPALITY for use of its town highway right-of-way. In addition, the parties agree and understand that the MUNICIPALITY and/or its contractor, in connection with future projects for rehabilitation of or improvements to the Crossing, may need to enter into one or more agreements with VTR regarding project-related matters, including but not limited to flagging and inspection services.
8. **Section Headings.** The section headings contained in this Agreement are for reference and convenience only and in no way define or limit the scope and contents of this Agreement or in any way affect its provisions.
9. **Miscellaneous.** This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns. This Agreement may be executed in counterparts, each of which shall be deemed an original, but together shall constitute one and the same instrument.
10. **Recording.** The Town of Shelburne, at its own expense, will be responsible for the recording of this agreement in the Shelburne Land Records.

Doc# 00000595 V: 490 PG: 249

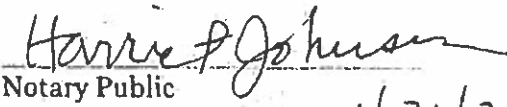
IN WITNESS WHEREOF, the STATE OF VERMONT has caused this instrument to be subscribed this 10 day of Jan, 2024, by Joe Flynn, its Secretary of Transportation and duly authorized agent.

## STATE OF VERMONT

By: Joe Flynn, its Secretary of  
Transportation and Duly  
Authorized AgentSTATE OF VERMONT )  
Washington County, ss. )

At Barre, this 10 day of Jan, 2024, personally appeared Joe Flynn and acknowledged the foregoing instrument, by him as Secretary of Transportation and duly authorized agent of the STATE OF VERMONT subscribed, to be his free act and deed and the free act and deed of the STATE OF VERMONT.

Before me,

  
Notary Public  
My commission expires 1/31/25

APPROVED AS TO FORM:

Dated: 1/3/2024

DocuSigned by:  
Trini Brannard  
Assistant Director

Doc# 00000595 V: 490 PG: 250

IN WITNESS WHEREOF, Vermont Railway, Inc. has caused this instrument to be subscribed this 3 day of January, 2024, by Selden Houghton, its President and duly authorized agent.

VERMONT RAILWAY, INC.  
("VTR")


By: 

Selden Houghton, its President  
and Duly Authorized Agent.

STATE OF VERMONT )  
Chittenden County, ss. )

At Burlington, this 3 day of January, 2024, personally appeared Selden Houghton and acknowledged the foregoing instrument, by him as President and duly authorized agent of Vermont Railway, Inc. subscribed, to be his free act and deed and the free act and deed of the Vermont Railway, Inc.

Before me,

  
Notary Public  
My commission expires 1/31/25

This document contains handwritten information, including but not limited to signature(s). Please refer to a copy of the document that contains the original handwritten information.

Stacy Erdmann  
Notary Public State of Vermont  
Commission No. 157.0007263  
Commission Expires: 1/31/25



Doc# 00000595 V: 490 PG: 251

IN WITNESS WHEREOF, the Town of Shelburne, has caused this instrument to be subscribed this 4<sup>th</sup> day of January, 2024, by Matthew Lawless, Shelburne Town Manager.


Town of Shelburne  
("MUNICIPALITY")

By:   
Matthew Lawless, Town Manager

STATE OF VERMONT                    )  
Chittenden County, ss.            )

At Shelburne, this 4<sup>th</sup> day of January, 2024, personally appeared Matthew Lawless, Shelburne Town Manager and duly authorized agent of the Town of Shelburne, and acknowledged the foregoing instrument, by him and as subscribed, to be his free act and deed and the free act and deed of the Town of Shelburne.

Before me,

  
Notary Public  
My commission expires January 31, 2025

END OF  
DOCUMENT

Doc# 00000596 V: 490 PG: 252

**TOWN CLERK'S OFFICE**

Received Jul 26, 2024 09:30A

Recorded in VOL: 490 PG: 252- 254

OF Shelburne Land Records

Attest:

Diana Vachon

Town Clerk

**Decision and Order of the Selectboard  
of the Town of Shelburne  
for the Layout of an Extension of Champlain Drive (TH 29)**

The Selectboard of the Town of Shelburne, by its own motion made and passed at a duly warned meeting on February 13, 2024 initiated proceedings pursuant to Chapter 7 of Title 19 of the Vermont Statutes to begin layout proceedings for a portion of Champlain Drive, an extension of Town Highway 29. The Selectboard proposed laying out a portion of Champlain Drive, approximately 120 feet in length, beginning at the termination of the existing Town Highway 29 and extending westward over the State-owned railway on the existing alignment of Champlain Drive. The extension to be classified as a Class 4 highway.

Notice of the layout proceedings was given in accordance with 19 V.S.A. § 709 with written notice by certified mail on February 15, 2024, to Leonard & Elaine Hanson Revocable Trust, Vermont Federal Credit Union, the Forsythe Family 2022 Trust, the Horton Living Trust, New England Federal Credit Union, Robert Denning, Odette & Robert Eddy, Lisa Mackenzie Boisvert, Kirkpatrick & Goldsborough, Francesco & Bernardina Consiglio, E Mortgage Management, Nancy McGowan, Vermont State Employees Credit Union, Richard Cabell, 52 Drew Street, LLC, the Richard n. Gill & Marie A. Gill Joint Trust, Linda & David Aronson, Edward Nowak & Nancy Middleton, John & Deborah Harris, Eric Olsen & Amanda Gustafson, Community Bank, Wells Fargo, Duburl Family, LLC, d/b/a Automaster, David Clark, Midland Funding, Citizens Bank and the Shelburne Planning Commission. And by timely posting in the Town Clerk's office, and publication in a local newspaper of general circulation, the Shelburne News, on February 22, 2024.

At 5:00 p.m. on March 26, 2024, the Selectboard conducted a site visit and examined the premises. Present at the site visit were Selectboard member Matthew Wormser and Town Manager Matthew Lawless, as well as property owners Frank Consiglio, Elaine Hanson, Jon Harris, Art Forsythe, Amanda Gustafson, Lisa Boisvert MacKenzie, Nancy McGowan, Ed Novak, and Eric Olson. The Selectboard member and property owners viewed the road proposed to be laid out. Selectboard members Michael Ashooh, Luce Hillman, and Chunka Mui each examined the premises separately.

At 7:00 p.m. on March 26, 2024, the Selectboard convened a hearing at the Shelburne Town Office for the purpose of taking testimony of interested persons and others on whether the public good, necessity and convenience of the inhabitants of the municipality require laying out a portion of Champlain Drive. Present at the hearing were Selectboard members Michael Ashooh, Luce Hillman, Chunka Mui, and Matthew Wormser as well as property owners Amanda Gustafson and Jon Harris.

During the hearing, the following exhibits were introduced by the Selectboard:

- 2023 Town Highway Map
- January 10, 2024 Agreement Between State of Vermont, Vermont Railway, Inc. and Town of Shelburne

- April 14, 2016 Railroad Crossing Agreement
- Town Policy 15-01

All parties present were afforded the opportunity to testify and present evidence. Jon Harris said that he was speaking on behalf of residents. He shared the history of the matter and that he appreciated the Town considering the road layout. The Selectboard also discussed progress made over the years regarding the crossings. Based on the examination of the premises and the testimony and evidence provided at the hearing, the Selectboard considered whether reclassification would serve the public good, necessity, and convenience of the inhabitants of the Town of Shelburne.

### FINDINGS OF FACT

The undersigned Selectboard makes the following findings of fact:

1. Town Highway #29, Champlain Drive, is currently approximately .18 miles long and the Town road portion terminates prior to the eastern edge of the State's railroad right-of-way.
2. Town Policy 15-01 provides that the Town will enter agreements with all residents and Homeowner Associations (HOAs) benefitted by a new Class 4 town highway crossing the railroad right-of-way requiring that the residents and HOAs pay all costs to maintain the new town highway and will never petition the Town to upgrade the road classification.
3. The Town entered a Railroad Crossing Agreement with the residents and HOAs on April 14, 2016.
4. The Town entered an agreement with the State of Vermont and Vermont Railway, Inc. on January 10, 2024 regarding the existing railroad farm crossing becoming a public crossing once the Town should the Town lay out a Town highway over the crossing.
5. The public good, necessity and convenience of the inhabitants of the municipality require that Champlain Drive, Town Highway #29, be extended as a Class 4 highway approximately 120 feet in length, beginning at the termination of the existing Town Highway 29 and extending westward over the State-owned railway on the existing alignment of Champlain Drive.

### CONCLUSIONS OF LAW

Based on the site visit, evidence presented and testimony heard at the hearing, and pursuant to 19 V.S.A. § 710, the Shelburne Selectboard determines the following:

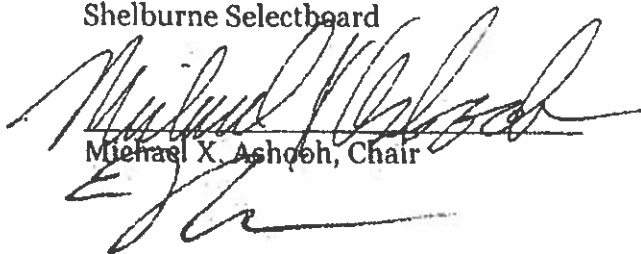
1. The requirements under Town Policy 15-01 have been met, as the Town has entered a Railroad Crossing Agreement with the residents and HOAs dated April 14, 2016 and an agreement with the State of Vermont and Vermont Railway, Inc. on January 10, 2024 regarding the crossing and road layout.
2. Champlain Drive, Town Highway #29, shall be extended as a Class 4 highway approximately 120 feet in length, beginning at the termination of the existing Town Highway 29 and extending westward over the State-owned railway on the existing alignment of Champlain Drive.

Doc# 00000596 V: 490 PG: 254

Any person interested in this decision to extend Town Highway #29, Champlain Drive, at this time, may appeal this decision to the Superior Court of this county within 30 days of the decision, in writing. V.R.C.P. 75; 19 V.S.A. § 740.

Dated at Shelburne, Vermont this 23 day of April 2024.

Shelburne Selectboard

  
Michael X. Ashqoh, Chair

  
Matt Wormser, Vice Chair

\_\_\_\_\_  
Andrew Everett

  
Luce Hillman

  
Chunka Mui

This document contains handwritten information, including but not limited to signature(s). A copy of the document that contains the original handwritten information.

END OF  
DOCUMENT

**CERTIFICATE of COMPLETION and OPENING**  
**of a HIGHWAY for PUBLIC TRAVEL**

VTrans Use Only

Certificate Year: 2025Highway Class: 3Town Highway #: 72, 75Mileage: 0.06, 0.01

Diana Vachon, Town Clerk of the Town of Shelburne, Vermont.  
(Clerk's Name) (City/Town/Village) (City/Town/Village)

Pursuant to Title 19, V.S.A., Chapter 7, this is to certify that the following described section of Class 3  
(1,2,3 or 4)  
 Highway in the Town of Shelburne was COMPLETED AND OPENED  
(City/Town/Village) (City/Town/Village Name)  
 FOR PUBLIC TRAVEL on September 14, 2021.  
(Month - Day) (Year)

## DESCRIPTION OF RIGHT OF WAY:

(Include road name and intersecting town highway numbers)

Portion of Gardenside Ln TH 72 never previously accepted, as well as a 60' x60' portion of Acorn Ln TH 75, both Class 3  
 Highways. Beginning on the west end of Gardenside Ln, and running east 373.47 feet and 60 feet wide east to the intersection  
 with the West side of Acorn Ln, and from there continuing east across Acorn Ln at a 90 degree angle, to the eastern limit of  
 Acorn Ln. As per the Selectboard minutes 09/14/2021 in Selectboard Book 18 page 74-76 of the Town of Shelburne  
 and as shown on a Highway Map of the Town of Shelburne,  
(City/Town/Village) (City/Town/Village Name)  
 dated September 01, 1981, and filed in Book III on page 1 of the Records of  
(Month - Day) (Year) (Book #) (Page #)  
 the Town of Shelburne by the Town Clerk of said Town  
(City/Town/Village) (City/Town/Village Name) (City/Town/Village) (City/Town/Village)  
 incorporated herein by reference and attested to on said map by said Town Clerk.  
(City/Town/Village)

Dated at Shelburne, County of Chittenden and State of Vermont,  
(City/Town/Village Name) (County Name)  
 this 14 day of September, A.D., 2021.  
(Date - Day) (Date - Month) (Date - Year)

BOARD  
OFSELECTMEN,  
ALDERMAN,  
or TRUSTEES

(Selectman/Alderman/Trustee Signature)

(Selectman/Alderman/Trustee Signature)

(Selectman/Alderman/Trustee Signature)

(Selectman/Alderman/Trustee Signature)

(Selectman/Alderman/Trustee Signature)

(Selectman/Alderman/Trustee Signature)

(Manager/Mayor Signature)

and the Manager/Mayor of the City/Town/Village of \_\_\_\_\_  
(City/Town/Village Name)

\*\*\*\*\*

Shelburne, VERMONT  
(City/Town/Village Name)

January 28, 2025  
(Month - Day) (Year)

THE ABOVE IS A TRUE COPY OF THE DESCRIPTION OF CLASS 3 HIGHWAY COMPLETED AND OPENED  
(1,2,3 or 4)  
 FOR PUBLIC TRAVEL, RECORDED IN BOOK 18 ON PAGE 74-76 OF THE Selectboard RECORDS  
(Book #) (Page #) (Land, Highway, etc.)  
 OF THE Town OF Shelburne ON THE 14 DAY OF September,  
(City/Town/Village) (City/Town/Village Name) (Date - Day) (Date - Month)  
2021, AT 08:30 O'CLOCK, A.M.  
(Date - Year) (Time) (A or P)

ATTEST:

(Clerk's Name)

Revision 12/2020

Town CLERK OF Shelburne, VERMONT  
(City/Town/Village) (City/Town/Village Name)

- VTrans striped the passing lane on Route 7 by Town Offices and has asked the Police to increase enforcement against passing on the right.
- Water line work on Webster Road will take place on 9/16 and 9/17. Traffic will be diverted.

#### 7. CCRPC UPDATE

CCRPC Executive Director, Charlie Baker, reviewed assistance provided to Shelburne by Regional Planning and projects in the TIP and VTrans capital plan. Regional activities by CCRPC were also mentioned.

#### 8. SOCIAL SERVICES COMMITTEE UPDATE

There was discussion of the State stopping delivery of meals to people in temporary housing in hotels in Shelburne and the impact on Police, EMS services and businesses in Town. Jerry Storey stated the Selectboard needs an objective assessment of the situation and a factual basis to act on financial requests. The Selectboard will gather more information.

Jessica Brumsted explained support from the State for people in temporary housing arrangements.

#### 9. STREETLIGHT POLICY REVIEW

**MOTION** by Cate Cross, **SECOND** by Jerry Storey, to adopt the streetlight policy as presented in Option B on 9/14/21. The amendment now vests sole decisionmaking authority with the Selectboard. **VOTING: unanimous (3-0); motion carried.**

#### 10. ADOPT PORTIONS OF ACORN LANE AND GARDENSIDE LANE

**MOTION** by Jerry Storey, **SECOND** by Cate Cross, to accept as Town roads the portions of Acorn Lane and Gardenside Lane highlighted in yellow on the map offered on 9/14/21 and dedicated originally, but never actually accepted previously, thereby fulfilling the original intent that these be public streets pursuant to the original offer of dedication and acceptance and as had been maintained as public streets all along, and further, that the specific areas to be accepted are highlighted in yellow on the attached map presented on 9/14/21.

**DISCUSSION:** It was confirmed the remaining portions of the roads were accepted previously.

**VOTING: unanimous (3-0); motion carried.**

#### 11. CALENDAR LOOK AHEAD

There was agreement the Selectboard meetings in October will be high level budget discussions, the meetings in November will be budget presentations, and the meetings in December will be budget discussions and decisions.

#### 12. LIQUOR LICENSE APPLICATION

**MOTION** by Jerry Storey, **SECOND** by Cate Cross, to convene the Liquor Control Board to take up an application. **VOTING: unanimous (3-0); motion carried.**



*Royal Buddha Restaurant 2403 Shelburne Road*

**MOTION by Jerry Storey, SECOND by Cate Cross, to approve First- and Third-Class liquor licenses for Royal Buddha Restaurant, 2403 Shelburne Road.**

**VOTING: unanimous (3-0); motion carried.**

**MOTION by Jerry Storey, SECOND by Cate Cross, to conclude the meeting of the Liquor Control Board and resume the regular Selectboard meeting. VOTING: unanimous (3-0); motion carried.**

**13. EXECUTIVE SESSION and/or ADJOURNMENT**

**MOTION by Jerry Storey, SECOND by Cate Cross, pursuant to 1VSA313 to find that premature general public knowledge of labor relations agreements with employees would clearly place the town at a substantial disadvantage. VOTING: unanimous (3-0); motion carried.**

**MOTION by Jerry Storey, SECOND by Cate Cross, pursuant to 1VSA313 to enter into Executive Session to consider labor relations agreements with employees and invite the Town Manager to participate. VOTING: unanimous (3-0); motion carried.**

Kate Lalley arrived during this matter. The Board exited Executive Session at 8:37 PM.

**MOTION by Cate Cross, SECOND by Kate Lalley, pursuant to 1VSA313 to enter into Executive Session to consider the appointment or employment or evaluation of a public officer or employee, and to invite the Town Manager to participate. VOTING: unanimous (4-0); motion carried.**

The Board exited Executive Session at 8:59 P.M.; and upon a motion by Cate Cross, which was seconded by Kate Lalley and approved unanimously, the meeting was adjourned at 9:00 P.M.

*RS by tape ME Rordan*

For the Selectboard

Date

09-28-2021

END OF DOCUMENT

# CERTIFICATE OF HIGHWAY MILEAGE FOR YEAR ENDING FEB. 10, 1987

Fill out the certificate, file yellow copy with the Town Clerk, and mail white original to  
Vt. Agency of Transportation, Project Planning Division before February 10, 1987.

► IF NO CHANGES IN MILEAGE, OMIT PART I, CHECK BOX IN PART II, AND SIGN PART III. ◀

## PART I

DISTRICT 5

We, the Selectmen/Trustees/Aldermen of Shelburne, Chittenden County  
on an oath state that the mileage of highways, according to Title 19, V. S. A., Sec. " 305,  
added 1985, is as follows:

	TOWN HIGHWAYS				STATE HIGHWAYS	TOTAL EXCLUDING CLASS 4
	CLASS 1	CLASS 2	CLASS 3	CLASS 4		
PREVIOUS MILEAGE AS SHOWN FEBRUARY 10, 1986	.000	21.910	22.220	.100	6.545	50.675
MILEAGE ADDED SINCE FEBRUARY 10, 1986 EXPLAIN UNDER (1) BELOW			.40			0.400
SUB TOTAL			22.620			51.075
MILEAGE SUBTRACTED SINCE FEBRUARY 10, 1986 EXPLAIN UNDER (2) AND (3)						
TOTAL HIGHWAY MILEAGE FEB. 10, 1987	.000	21.910	22.620	.100	6.545	51.075
SCENIC HIGHWAY MILEAGE (19 VSA 2502)						

DURING THE PAST YEAR THE FOLLOWING CHANGES HAVE OCCURRED.

(1) We hereby certify that the following new highways, as substantiated by the attached "Selectmen's Certificate of Completion" have been added.

Mapleleaf Lane 0.210 Class 3

Acorn Lane 0.190 Class 3

(2) We hereby certify that the following highways have been discontinued according to statute and are substantiated by the attached copy of the proceedings.

(3) We hereby certify that the following highways have been reclassified/remeasured and are substantiated by the attached copy of the proceedings.

(4) We hereby certify that the following highways have been designated or discontinued as "Town Scenic Highways", and are substantiated by the attached copy of the proceedings.

## PART II ☐ CHECK BOX IF NO CHANGES IN MILEAGES.

## PART III

SELECTMEN/ALDERMEN/TRUSTEES  
SIGNATURES

William A. D. Dwyer  
Thomas J. Dwyer  
John W. Dwyer

Town/City/Village/Clerk Signature: William A. D. Dwyer attests  
that this record of highway mileage was filed and recorded on March 10, 1987.

Approved: John W. Dwyer

Representative, Agency of Transportation

Date 3/12/87

COMPLETION AND OPENING  
OF A HIGHWAY FOR PUBLIC TRAVEL

3/10/87

Colleen T. Haag, Town Clerk of the Town  
of Shelburne, Vermont.

Pursuant to Title 19, V.S.A., Section 15, as amended 1973, this is to certify that  
the following described section of Class 3 Highway in the Town of  
Shelburne was COMPLETED AND OPEN FOR PUBLIC TRAVEL  
on October, 1986.

DESCRIPTION OF RIGHT-OF-WAY: Beginning

See attached deed

Gardenside Lane (portion of)  
Acorn Lane

and as shown on a Highway Map of the Town of Shelburne,  
dated 9-1, 1981, and filed in Book III on page 1 of the Records  
of the Town of Shelburne by the Town Clerk of  
said Town of Shelburne incorporated herein by reference and attested to on  
said map by said Town Clerk.

Dated at Shelburne, County of Chittenden and State of  
Vermont, this 10th day of March, A.D., 1987.

Barbara Maure  
Wm. D. Dwyer  
Thomas T. Beckett  
Malcolm Bond

BOARD

OF

SELECTMEN  
ALDERMEN  
TRUSTEES

and the MAYOR of the City of \_\_\_\_\_.

\*\*\*\*\*

Shelburne, VERMONT  
March 10, 1987.

THE ABOVE IS A TRUE COPY OF THE DESCRIPTION OF CLASS 3 HIGHWAY COMPLETED AND OPENED  
FOR PUBLIC TRAVEL, RECORDED IN BOOK 70 ON PAGE 81-5 OF THE Land RECORDS  
OF THE Town OF Shelburne ON THE 7th DAY OF May,  
1981, AT 8:45 O' CLOCK, a. .M.

ATTEST: Colleen T. Haag  
Town CLERK OF Shelburne, VERMONT

## IRREVOCABLE OFFER OF DEDICATION

Agreement made this 28 day of March, 1980, by and between Gardenside Associates, a Vermont partnership (the "Owner") and the Town of Shelburne (the "Town").

## WITNESSETH:

WHEREAS, the Town's Planning Commission has approved a final subdivision plat entitled "Final Subdivision Plat of Gardenside Located in Shelburne, Vermont", dated October 30, 1979, drafted by S. Brooks; and

WHEREAS, the final approval of the Planning Commission dated , 1980, contains a condition that the Owner to offer to the Town the roads in the subdivision; and

WHEREAS, such roads are to be dedicated to the Town free and clear of all encumbrances, pursuant to said final approval and final plat; and

WHEREAS, the Owner has delivered deeds of conveyance to the Town for the roads;

NOW, THEREFORE, in consideration of the final approval by the Planning Commission and in further consideration of the sum of One Dollar in lawful money paid by the Town to the Owner and other good and valuable consideration, it is covenanted and agreed as follows:

1. The Owner herewith delivers to the Town a warranty deed for the roads, an unexecuted copy of which is attached hereto as Exhibit A, said delivery being a formal offer of dedication to the Town to be held by the Town until the acceptance or rejection of such offer of dedication by the

LISMAN & LISMAN  
ATTORNEYS AT LAW

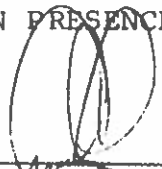
Selectmen of the Town.

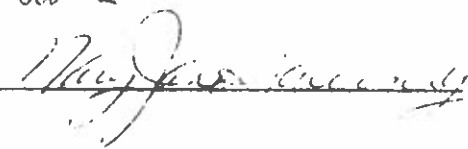
COLLEGE STREET  
BURLINGTON VT 05401

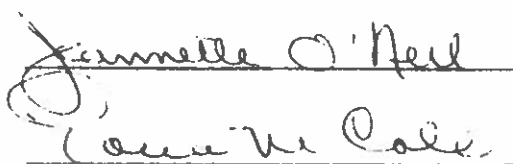
2. The Owner agrees that said formal offer of dedication is irrevocable and may be accepted by the Town at any time.

3. This irrevocable offer of dedication shall run with the land and shall be binding upon all assigns, grantees, successors and/or heirs of the Owner.

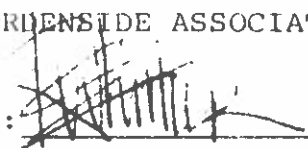
IN PRESENCE OF:

  
\_\_\_\_\_

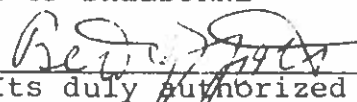
  
\_\_\_\_\_

  
\_\_\_\_\_

GARDENSIDE ASSOCIATES

BY:   
\_\_\_\_\_

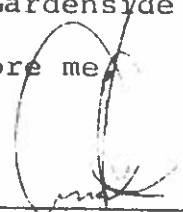
TOWN OF SHELBURNE

BY:   
Its duly authorized agent

STATE OF VERMONT  
CHITTENDEN COUNTY, SS.

At <sup>Shelburne</sup> ~~Shelburne~~, Vermont this 14 day of April, 1980, personally appeared Roderick Whittier and he acknowledged this instrument by him signed and sealed to be his free act and deed and the free act and deed of Gardenside Associates.

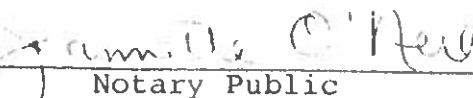
Before me

  
\_\_\_\_\_  
Notary Public

STATE OF VERMONT  
CHITTENDEN COUNTY, SS.

At Shelburne this 14 day of May, 1980, personally appeared Bert Moffatt and he acknowledged this instrument by him signed and sealed to be his free act and deed and the free act and deed of the Town of Shelburne.

Before me,

  
\_\_\_\_\_  
Notary Public



OF COMPLETION AND OPENING  
OF A HIGHWAY FOR PUBLIC TRAVEL

3/10/87

Colleen T. Haag, Town Clerk of the Town  
of Shelburne, Vermont.

Pursuant to Title 19, V.S.A., Section 15, as amended 1973, this is to certify that  
the following described section of Class 3 Highway in the Town of  
Shelburne was COMPLETED AND OPEN FOR PUBLIC TRAVEL  
on October, 1986.

DESCRIPTION OF RIGHT-OF-WAY: Beginning

See attached deed

and as shown on a Highway Map of the Town of Shelburne,  
dated 9-1, 1981, and filed in Book III on page 1 of the Records  
of the Town of Shelburne by the Town Clerk of  
said Town of Shelburne incorporated herein by reference and attested to on  
said map by said Town Clerk.

Dated at Shelburne, County of Chittenden and State of  
Vermont, this 10th day of March, A.D., 1987.

Barbara Mann  
Wm. J. Murphy  
Thomas T. B. B. B.  
Michael W. Hood

BOARD

OF

SELECTMEN  
ALDERMEN  
TRUSTEES

and the MAYOR of the City of \_\_\_\_\_.

\*\*\*\*\*

Shelburne, VERMONT

March 10, 1987.

THE ABOVE IS A TRUE COPY OF THE DESCRIPTION OF CLASS 3 HIGHWAY COMPLETED AND OPENED  
FOR PUBLIC TRAVEL, RECORDED IN BOOK 70 ON PAGE 81-5 OF THE Land RECORDS  
OF THE Town OF Shelburne ON THE 7th DAY OF May,  
1981, AT 8:45 O' CLOCK, a. . M.

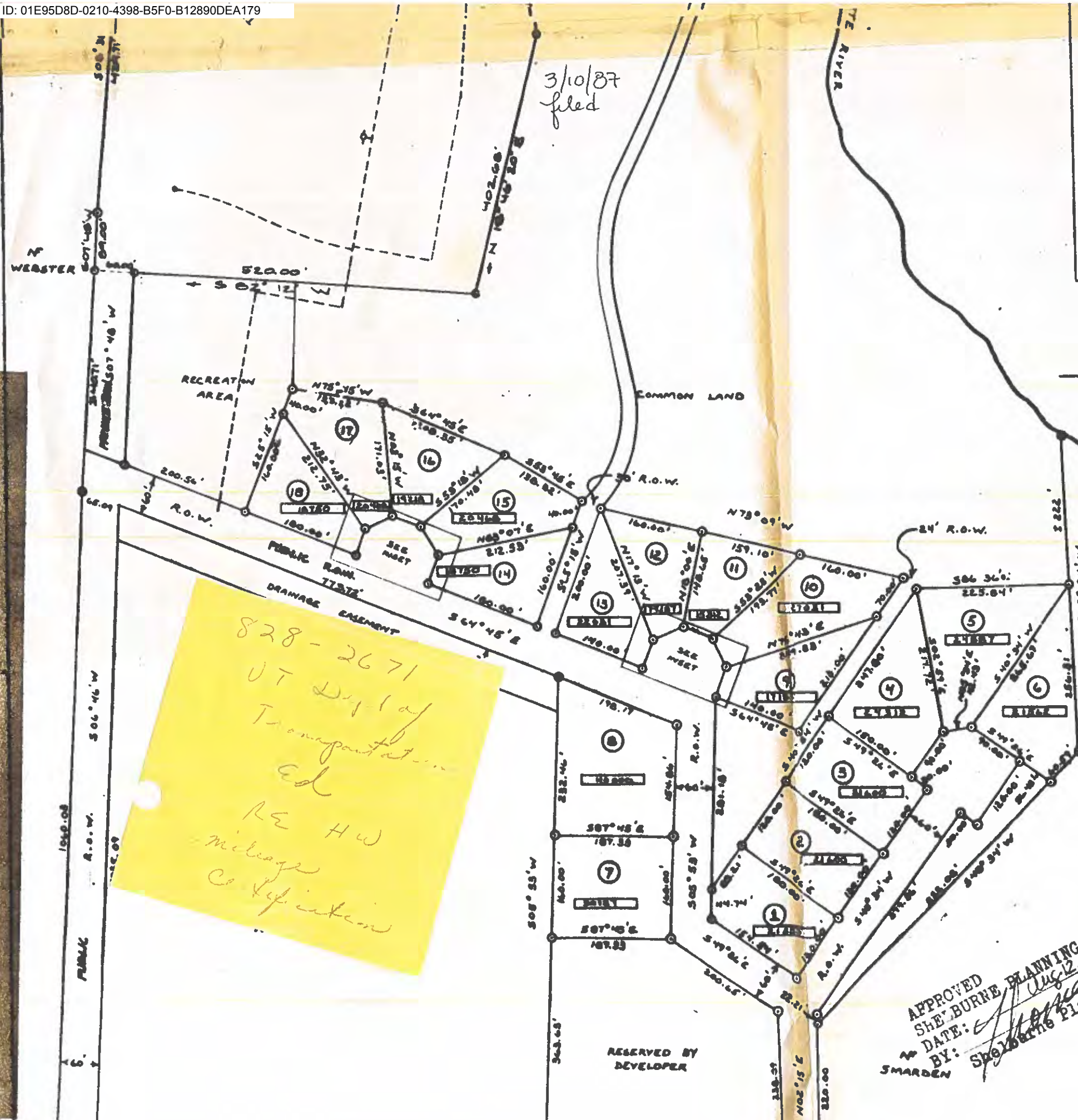
ATTEST: Colleen T. Haag

Town CLERK OF Shelburne, VERMONT

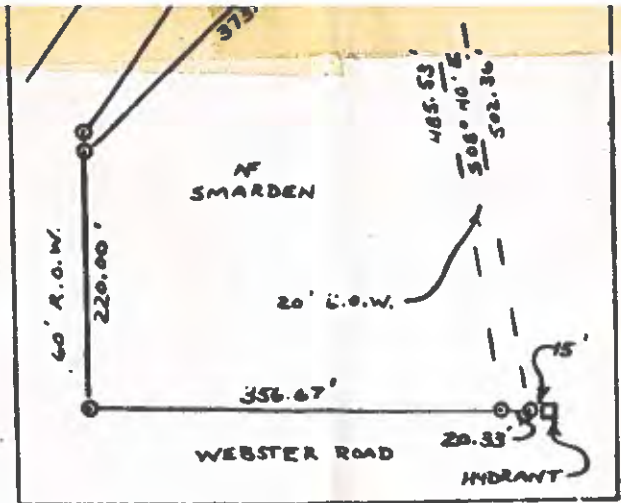


3/10/87  
filed

New Plat to  
AOT  
Platt Book III  
page 1  
9/1/1981



828-2671  
VT Dept of  
Transportation  
Ed  
RE HW  
Mileage  
Confirmation



NOTES & REVISIONS

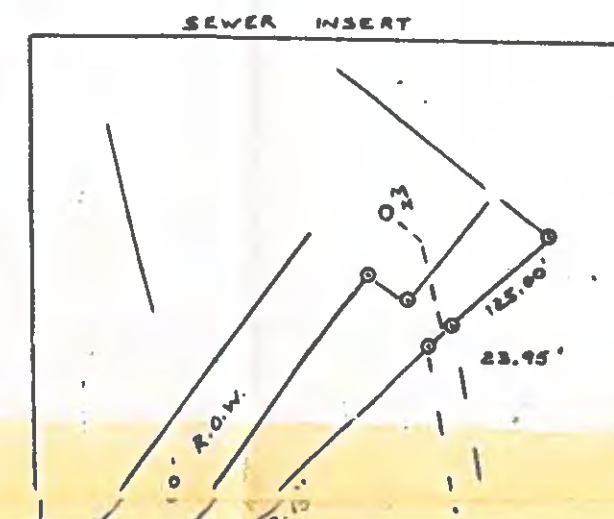
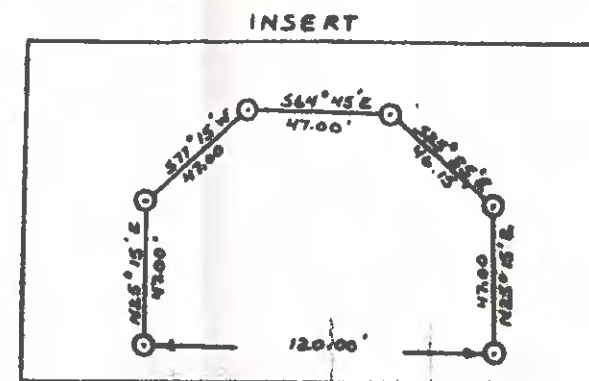
1. PERIMETER SURVEY BY WARREN ROBINSTEIN.
2. ALL BEARINGS ARE MAGNETIC.
3. THIS PLAN IS A TRACING OF A MAP PREPARED BY LAND PLANNING & INVESTMENT OF WILLISTON VERMONT, JAMES HAZEL BURNETT.
4. THE PURPOSE OF THIS PLAN IS TO SHOW THE FOLLOWING REVISIONS:
  - ① PRORATE NEW SIDELINES OF LOTS 3, 4, 5, 6
  - ② CHANGE OF R.O.W. WIDTH FROM 30' TO 24' ALONG LOTS 3, 4, 9, 10
  - ③ CORRECTION OF FRONTAGE ON LOTS 10 & 15 TO BE 46.15'
  - ④ CORRECTION OF DISTANCE FROM LOT 6 TO LADLAW RIVER TO BE 222.2'
  - ⑤ REDUCED CUL-DE-SAC WIDTH TO 120.00'
  - ⑥ THE BOUNDARIES OF PHASE 2, 3, 4 AS DETERMINED BY TRUDEL CONSULTING INC.

PHASE 1 :	SINGLE FAMILY 1-18 , 2 UNITS/ACRE START JANUARY 1980
PHASE 2 :	MULTI-FAMILY 19-40 , 6 UNITS/ACRE START JANUARY 1981
PHASE 3 :	MULTI-FAMILY 41-62 , 6 UNITS/ACRE START JANUARY 1982
PHASE 4 :	MULTI-FAMILY 63-84 , 6 UNITS/ACRE START JANUARY 1983

APPROVED  
SHELBORNE PLANNING COMMISSION  
DATE: Aug 12, 1981  
BY: [Signature]  
SMARDEN

DEVELOPER : RODERICK WHITTIER  
BURLINGTON, VERMONT  
DESIGNER : DUFFY FARNHAM ASSOCIATES  
WILLISTON, VERMONT  
ENGINEER : JOHN STUART  
COLCHESTER, VERMONT







# CERTIFICATE OF HIGHWAY MILEAGE

FOR YEAR ENDING FEBRUARY 10, 1967

Fill out in triplicate and file with your Town Clerk on or before February 10, 1967

(Note sections of Vermont Statutes Annotated on reverse side of this sheet)

We, the Selectmen of the town of Shelburne, on oath state that we have carefully measured all the traveled highways in this town and find that the total mileage of traveled highways according to Title 10, V.S.A. Sec. 15, amended 1961, Act No. 22, not including pent roads and trails, in this town for the year ending February 10, 1967, is as follows:

	MILEAGE IN TOWN (Outside of villages incorporated for highways)			MILEAGE IN VILLAGE (Incorporated for highways)			Total All Systems
	Town Highways	State Aid Highways	State Highways	Town Highways	State Aid Highways	State Highways	
PREVIOUS MILEAGE as shown March 15, 1966	18.09	14.610	6.545				39.245
HIGHWAYS ADDED Since March 15, 1966, ac- cording to statute. Explain under paragraph 1 below.	+0.34	+3.150					
SUB-TOTAL							
HIGHWAYS SUBTRACTED Since March 15, 1966. Those becoming untraveled, discon- tinued, legal trails or pent roads. Explain under para- graphs 2 and 3 below.	-3.15						
TOTAL TRAVELED HIGHWAYS Feb. 10, 1967	15.28	17.760	6.545				39.585

1. We hereby certify that the following new highways, as substantiated by the attached "Selectmen's Certificate of Completion", have been added since March 15, 1966:

Lake View Drive Vol. 41 Page 462 Vol. B Maps Page 50 17

Champlain Container Road Vol. 41 Page 265 Vol. B Maps Page 93 17

2. We hereby certify that the following highways have been discontinued, or changed to trails or pent roads according to statute, since March 15, 1966, as substantiated by the attached copy of the proceedings:

3. We hereby certify that the following roads have become untraveled since March 15, 1966:

SELECTMEN:

William R. Dornier  
Paul Carpenter

At Shelburne in the county of Chittenden  
the 21 day of February, 1967 personally appeared  
William R. Dornier & Paul Carpenter  
Selectmen of Shelburne  
and made oath to the truth of the foregoing affidavit by them subscribed.

Before me,

Edwin M. Cole  
Notary Public  
(Write official title, as Notary Public)

(Town Clerk should fill out following and mail one white and one yellow copy to the Commissioner of Highways, Montpelier, Vermont, on or before March 15th.)

I, Edwin M. Cole, Clerk of the Town of Shelburne,  
hereby certify that the foregoing is a true copy of record of the certificate of the Selectmen of Shelburne  
relating to highway mileage, filed and recorded at this office Feb. 21, 1967

Attest:

Edwin M. Cole  
Town Clerk



Descriptions of Streets accepted in 1966

TH.7  
Shelburne, Vermont

A certain strip of land for street purposes, running northerly from the Harbor Road, so-called, in the Town of Shelburne, and more particularly described as follows: commencing at a concrete monument in the northerly side of said Harbor Road, which concrete monument marks the most southwesterly corner of the land and premises acquired by said International Realty, Inc., by warranty deed from Greater Burlington Industrial Corporation dated June 13, 1966 and recorded in Vol. 41, Page 265 of the Town of Shelburne Land Records, thence north 05°21' east a distance of 180 feet to a concrete monument, thence north 73°02' east a distance of 250 feet to a concrete monument, thence south 5°30' west a distance of 69.17 feet, to a concrete monument, thence south 73°02' west a distance of 182.82 feet to an iron pin, thence south 5°30' west a distance of 138.27 feet, to a concrete monument located in the north side of Harbor Road, thence westerly along the north side of Harbor Road a distance of 60.02 feet to the point or place of beginning.

Land from International Realty, Inc. to Town of Shelburne Nov. 15, 1966  
Recorded Nov. 22, 1966 in Volume 41, Page 437 of the Land Records of Town of Shelburne.

Parcel perimeter, not centerline length

A parcel of land comprising the whole of Lakeview Drive as set forth on a Plan of Lots, Sunset Glow subdivision, Shelburne, Vt. Dumont Const. Co., 14 Duval St., So. Burlington, Vt., dated February 1964, of record in Vol. B, Maps, Page 50 of the land records of said Town of Shelburne. Said Lakeview Drive runs westerly from Shelburne Road and has a width of 50 feet except for the westerly terminus thereof where the turn around area is located, as as set forth in detail on said plan.

Land from Leo H. & Robert H. Dumont, d/b/a Dumont Construction Co. to Town of Shelburne. November 4th, 1965.  
Recorded in Volume 41, Page 462 of the Land Records of Town of Shelburne.  
Accepted by Selectmen December 14, 1966

We, the Selectmen, in and for the Town of Shelburne, County of Chittenden and State of Vermont, have examined the premises and charge that the public good and the necessity, or the convenience of individuals require the laying out of public streets as conveyed to the Town of Shelburne by:

Greater Burlington Industrial Corporation, dated June 13, 1966, by its Warranty Deed of record in Volume 41, Page 265 of the Land records of the Town of Shelburne,  
and

Dumont Construction Company dated February 1964 of record in Volume B. Maps and November 4th, 1965 by its Warranty Deed of record in Volume 41, Page 462 of the Land records of Town of Shelburne.

Dated February 21, 1967

John W. Clark  
William A.R. Deming  
Paul Carpenter  
Selectmen, Town of Shelburne

## Alley, Kerry

---

**From:** Diana Vachon <dvachon@shelburnevt.org>  
**Sent:** Friday, March 21, 2025 4:30 PM  
**To:** Alley, Kerry; Matt Lawless  
**Cc:** Lisa Mann; Sue Moraska  
**Subject:** RE: AOT 2025 Shelburne  
**Attachments:** Certificate of Highway Miles 03 21 25.pdf

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Hi Kerry,

Attached is the form. Again so sorry for the delay. It was filed in the vault as completed. Thank you for your time this afternoon and all the help you've given us making the older corrections.

Have a great weekend!

*Diana*

Diana Vachon, CMC, CVC  
Shelburne Town Clerk  
PO Box 88  
5420 Shelburne Road  
Shelburne, VT 05482  
Ph: 802-985-5116  
Fax: 802-985-9550  
Cell: 802-343-3145  
<http://www.shelburnevt.org/>  
pronoun (she/her)

"There are three ways to ultimate success: The first way is to be kind. The second way is to be kind. The third way is to be kind." ~ Fred Rogers

*The Town Clerk's Office will close at 2 P.M. the day before all Elections.*

Online you can register to vote online at:

<https://olvr.vermont.gov/>

And to check the status of your absentee ballot online click on the following link:

<https://mvp.vermont.gov/>

Disclaimer: please be advised that your email communication to the Town may be considered public record and may be subject to disclosure under the Vermont Open Public Records Act. [Vermont's "Public Records Law"](#) is found in Title 1, Chapter 5, Subchapter 3 of Vermont Statutes Annotated (1 V.S.A. §§ 315-320)



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**From:** Alley, Kerry <Kerry.Alley@vermont.gov>  
**Sent:** Monday, March 17, 2025 12:45 PM  
**To:** Diana Vachon <dvachon@shelburnevt.org>; Matt Lawless <mlawless@shelburnevt.org>  
**Cc:** Lisa Mann <lmann@shelburnevt.org>; Sue Moraska <SMoraska@shelburnevt.org>  
**Subject:** RE: AOT 2025 Shelburne

Good morning,

I just wanted to touch base with everyone regarding Shelburne's 2025 Mileage Certificate which we have not yet received. Based on our ongoing conversations, I believe this year's changes include the 3 written in italics in the email below, as well as the two changes that were pre-loaded onto the certificate which are highlighted in the image in the email below.

It is important that we receive the certificate as soon as possible so that I can process these changes in time for the Annual Mileage Reports.

Thank you all again for your help working through these changes!

Kerry

---

**Kerry Alley** | GIS Professional III  
Policy, Planning & Research Bureau – Mapping Section  
Policy, Planning & Intermodal Development Division  
Vermont Agency of Transportation  
219 North Main Street | Barre, VT 05641  
802-917-2621 (cell) | [Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)  
<http://vtrans.vermont.gov/planning/maps>

---

**From:** Alley, Kerry  
**Sent:** Friday, February 28, 2025 11:02 AM  
**To:** Lisa Mann <[lmann@shelburnevt.org](mailto:lmann@shelburnevt.org)>  
**Cc:** Diana Vachon <[dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)>; Sue Moraska <[SMoraska@shelburnevt.org](mailto:SMoraska@shelburnevt.org)>; Matt Lawless <[mlawless@shelburnevt.org](mailto:mlawless@shelburnevt.org)>  
**Subject:** RE: AOT 2025 Shelburne

Hi Lisa,

I think you have a great theory about its source! I also think you've done a thorough enough search to be confident that the mileage of TH-7 should be 0.08 mi instead of 0.17 mi. If the Town agrees, you can add the following change to the 2025 Mileage Certificate:

*-0.09 mi CL3 TH-7 (Athletic Dr) remeasured*

If the town maintains more than the ~0.09 mi that what was formally dedicated to the Town, it might be worth considering going through the process of legally extending TH-7.

Regarding the changes to Gardenside Ln and Acord Dr:

Because it is clear that these two highways intersect, I didn't try to confirm precisely where both highways ended previously (we only have measures that were rounded off to the nearest 0.01 mi) or how much was legally added to each highway (because these two highways "share" the intersection). Instead, I determined the current total mileage of each highway's centerline using our mapping software, and am processing the changes necessary to ensure that these two highway centerlines have the correct totals. These changes can be written on the 2025 Certificate as:

*0.06 mi of CL3 TH-72 (Gardenside Ln) accepted in 2021 (but 0.06 mi had already been prematurely added in 1994 as a remeasurement, so zero miles added).*  
*+0.01 mi CL3 TH-75 (Acorn Dr) accepted in 2021*

I assume the following highlighted changes are already on the Certificate, based on the draft Diana sent on 2/11/2025:



I think we've resolved all of the issues that were pending for this year!

If anyone has any questions or concerns, please don't hesitate to reach out to me,

Kerry

---

**From:** Lisa Mann <[lmann@shelburnevt.org](mailto:lmann@shelburnevt.org)>  
**Sent:** Thursday, February 27, 2025 4:52 PM  
**To:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>  
**Cc:** Diana Vachon <[dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)>; Sue Moraska <[SMoraska@shelburnevt.org](mailto:SMoraska@shelburnevt.org)>; Matt Lawless <[mlawless@shelburnevt.org](mailto:mlawless@shelburnevt.org)>  
**Subject:** Fw: AOT 2025 Shelburne

You don't often get email from [lmann@shelburnevt.org](mailto:lmann@shelburnevt.org). [Learn why this is important](#)

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02-27-2025

Hello Kerry,

A short follow up note regarding the length of Athletic Drive in Shelburne, VT.

I wasn't entirely satisfied with the facts that I related to you on February 25, 2025. I had searched through the Highway mileage Certificates from 2005 to 2023. Yesterday I searched through the Highway Mileage Books for the years 1966 to 2010 and found only the one deed for the roadway now known as Athletic Drive.

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As there was no calculation on the Town's 1967 Certificate of Highway mileage for the two roads listed, Lake View Dr, or, Champlain Container Rd, it doesn't look as though the Town calculated the length of either road. I have figured out where the .17 miles attributed as the length of Champlain Container Rd might have come from. If you add up ALL the dimensions of the roadway; 60.02 ft + 180 ft + 250 ft + 69.17 ft + 182.82 ft + 138.27 ft and divide the result by 5,280 ft the result is .1667 miles.

Do you think this might be where the .17 miles came from?

This is my best guess so far.

Sincerely yours,

Lisa C. Mann, Asst. Town Clerk  
Town of Shelburne, VT 05482

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**From:** Lisa Mann <[lmann@shelburnevt.org](mailto:lmann@shelburnevt.org)>

**Sent:** Tuesday, February 25, 2025 4:48 PM

**To:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>; Diana Vachon <[dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)>

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**Subject:** Re: AOT 2025 Shelburne

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Thanks Diana!

Can you let Lisa know that we already have the deed for the first 0.08 mi of TH-7 that was included with the 1967 Mileage Certificate (see top half of attached deed), so I'm looking for a deed that extends the right of way to 0.12 mi (the bend in the road) or 0.17 mi (the length of TH-7 submitted on the 1967 Mileage Certificate, see attached Cert 1967.png).

Kerry

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**From:** Diana Vachon <[dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)>  
**Sent:** Monday, February 24, 2025 4:40 PM  
**To:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>  
**Cc:** Matt Lawless <[mlawless@shelburnevt.org](mailto:mlawless@shelburnevt.org)>; Lisa Mann <[lmann@shelburnevt.org](mailto:lmann@shelburnevt.org)>  
**Subject:** RE: AOT 2025 Shelburne

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Hi Kerry,

Apologies, I have not looked for deeds yet. Our Town Meeting election and School District elections are in full swing. I am at a remote poll most of tomorrow for Town Meeting.

There is a deed for Athletic Dr, but it was called Blodgett when the deed was filed. Lisa is going to get us a copy. I will send it to you tomorrow. As far as we know there is no deed for Gardenside. The lawyer at the time did not feel the need to do one. There's only the acceptance and survey recorded.

Thank you,

Diana

Diana Vachon, CMC, CVC  
Shelburne Town Clerk  
PO Box 88  
5420 Shelburne Road  
Shelburne, VT 05482  
Ph: 802-985-5116  
Fax: 802-985-9550  
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pronoun (she/her)

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Subject: RE: AOT 2025 Shelburne

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1. Is there an additional deed for Athletic Dr? Or should the road's mileage be adjusted to match the deed that was provided to us when it was added to the map? (Details below)

2. Is there a deed that corresponds to the altered right of way for Gardenside Ln? (We have the acceptance, but only the original deed, details below)

With this information, I can tell you how to write the changes in Part II of the Mileage Certificate.

Thanks Diana!

Kerry

-----Original Message-----

From: Alley, Kerry

Sent: Wednesday, February 12, 2025 6:37 PM

To: Diana Vachon <[dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)>

Subject: RE: AOT 2025 Shelburne

Thanks Diana,

Wow, mailing out that many ballots must be crazy!

ATHLETIC DR

Thanks for clarifying the extent of Athletic Dr. This means there are some inconsistencies that should probably be cleared up. The deed we have for Athletic Dr (AthleticDriveDeed.png, attached) matches the Shelburne parcel data, which only accounts for 0.06 mi of Athletic Drive (not the entire 0.17 that we have on record). If the town took over to the bend in the road, is there another deed that covers the remaining right of way?

GARDENSIDE LN and ACORN LN

I'm not sure if I correctly understand the changes to Gardenside Ln and Acorn Ln, but I'll summarize what I know about these two roads and what I think the changes are supposed to be... so please let me know if the following interpretation is correct or not!

Here's what I know/assume about Gardenside Ln and Acorn Ln:

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- Acorn Ln was added to our records in 1987 with 0.19 mi.

Here is what I want to make sure I understand correctly:

- I'm assuming that the 1984 addition of Gardenside Ln did not extend all the way to Acorn Ln (only 0.22 mi instead of the full 0.28 mi), and that the remeasurement in 1994 added the remaining mileage before it was officially accepted by the Town in 2021.
- I'm also assuming that the 1987 addition of Acorn Ln didn't extend to the limits indicated on the survey, but instead stopped just short of the intersection with Gardenside Ln.
- Because the road was constructed differently than expected, i.e. not exactly as described in the survey (which presumably explains the delay in acceptance of the last portion of Gardenside Ln), does that mean the Town accepted the road without a deed to the modified alignment because it was the intention of everyone involved when the original documents were drawn up that the roads be town highways?
- In other words, the original deed (which wasn't included in the documents you sent) matches the survey plat you

provided, but the road was built with a bend in it instead of following straight along the yellow line I drew on the attached image Shelburne\_TH72\_SurveyAndImagery.png.

Tentative Conclusions:

Gardenside Ln: If my understanding as described above is correct, then we are glad to have this additional documentation that we didn't realize we were missing. However, we already added the remaining mileage for Gardenside Ln to our records in 1994.

Acorn Ln: Because it is our policy to map and measure town highways from centerline to intersecting centerline, we aren't mapping Acorn Ln past the centerline of Gardenside Ln, but even so the extra 30' tipped the length from rounding down to 0.19 mi to rounding up to 0.20 mi.

Again, please let me know if my understanding as described above is correct, because this correspondence will be saved with the Mileage Certificate.

Thank you very much,

Kerry

-----Original Message-----

From: Diana Vachon <[dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)>

Sent: Tuesday, February 11, 2025 5:33 PM

To: Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>

Subject: FW: AOT 2025 Shelburne

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Hi Kerry,

Thanks for your message today. We are working on mailing out hundreds of ballots for Town Meeting. I've been meaning to get back to you.

Attached is the Certificate form. Please add the mileage amounts for #1 and #3.

On Athletic Dr, The Town took over up to the bend in between your two yellow arrows. I have circled it with black pen.

On Acorn Ln, The Town did not take over the highlighted section with red arrows pointing at it.

On Gardenside, The Town did not take over the two half circles (insert) on the plat III now slide 656A.

If I missed something or need to send you more information, please let me know.

Thanks again!

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Diana Vachon, CMC, CVC

Shelburne Town Clerk

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5420 Shelburne Road

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D

-----Original Message-----

From: Scanner <[scanner@shelburnevt.org](mailto:scanner@shelburnevt.org)>

Sent: Tuesday, February 11, 2025 5:01 PM

To: Diana Vachon <[dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)>

Subject: AOT 2025 Shelburne

Please open the attached document. It was sent to you using a Xerox multifunction printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location:

Multifunction Printer Name: Xerox AltaLink C8155 (A8:D9:46)

For more information on Xerox products and solutions, please visit <http://www.xerox.com/>



## Alley, Kerry

---

**From:** Lisa Mann <lmann@shelburnevt.org>  
**Sent:** Thursday, February 27, 2025 4:52 PM  
**To:** Alley, Kerry  
**Cc:** Diana Vachon; Sue Moraska; Matt Lawless  
**Subject:** Fw: AOT 2025 Shelburne  
**Attachments:** WD Field House, LLC to Town of Shelburne-36 Acres & Easement.pdf; Map Slide 275A.pdf

You don't often get email from lmann@shelburnevt.org. [Learn why this is important](#)

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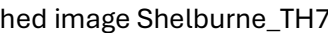
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D

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Sent: Tuesday, February 11, 2025 5:01 PM

To: Diana Vachon <dvachon@shelburnevt.org>

Subject: AOT 2025 Shelburne

Please open the attached document. It was sent to you using a Xerox multifunction printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location:

Multifunction Printer Name: Xerox AltaLink C8155 (A8:D9:46)

For more information on Xerox products and solutions, please visit <http://www.xerox.com/>

## Alley, Kerry

---

**From:** Alley, Kerry  
**Sent:** Wednesday, January 29, 2025 6:39 PM  
**To:** 'Diana Vachon'; Matt Lawless  
**Subject:** RE: AOT 2025 Portion Gardenside and Acorn Lanes  
**Attachments:** Screenshot 2025-01-29 175749.png; Screenshot 2025-01-29 183727.png

Hello Diana and Matt,

I looked more closely at the documentation you sent me on Monday, and based on the description on the Certificate of Completion and Opening, I think it is referring to the segment of road I've highlighted on the plans that were included with the documentation (see attached image). Am I correct?

If that is the segment that you want added to the map, then I have another question regarding something I came across last week. Does the Town of Shelburne maintain the two "cul-de-sacs" that are along TH-72 (Gardenside Ln) that I drew on the image attached to yesterday's email? I'm asking because it seems possible that the "Irrevocable offer of Dedication" document includes those cul-de-sacs in the ROW shown on the survey plat.

And, while we're at it... I also noticed that TH-7 (Athletic Dr) is mapped much longer than the right of way shown in the Shelburne parcel data. In the second attached image, the parcel data is shown in green, and I've drawn yellow arrows at the end of the right of way parcel shown, and where we're showing the end of the road on the Town Highway Map. In Street View (2011 and 2023 photos at least), it looks like the pavement changes at the second bend in the road (approximately half-way between the two yellow arrows). Is definitive end location for Athletic Dr?

Lol... this can of worms is growing, but hopefully these are easy to answer questions.

Thanks,

Kerry

-----Original Message-----

From: Alley, Kerry  
Sent: Tuesday, January 28, 2025 12:27 PM  
To: Diana Vachon <dvachon@shelburnevt.org>  
Cc: Matt Lawless <mlawless@shelburnevt.org>  
Subject: RE: AOT 2025 Portion Gardenside and Acorn Lanes

Hello Diana,

Kudos to your assistant for finding the documentation and recognizing the gaps on the map! 😊

Coincidentally, last Friday I noticed two segments that I thought might need to be added to Gardenside Ln!

Could you or someone else provide something (a map or screenshot) that highlights the segments of roadway that have been accepted so that I can more easily verify whether we have the complete documentation? It doesn't have to be survey grade, just something that indicates specifically which road segments the certificate of opening is referring to.



I am leaving work at 1:30 pm today, so I might not be able to get back with you immediately.... However, if I can't respond today, go ahead and add the 3 lines of text I've written below to the "New Roads" section of Part II of the certificate anyway, because if there is any reason why we can't process them this year, it still isn't a big problem to just indicate as much on the certificate while processing all of the changes that are fully documented. I can figure out the mileage after receiving the certificate. The Gardenside Ln additions, at least, are probably good-to-go (if they are the two segments I'm thinking of, see the attached image).

addition to TH-72 (Gardenside Ln)  
addition to TH-75 (Acorn Ln)  
(see attached)

-----Original Message-----

From: Diana Vachon <dvachon@shelburnevt.org>  
Sent: Monday, January 27, 2025 5:15 PM  
To: Alley, Kerry <Kerry.Alley@vermont.gov>  
Cc: Matt Lawless <mlawless@shelburnevt.org>  
Subject: FW: AOT 2025 Portion Gardenside and Acorn Lanes

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Hi Kerry,

My assistant Lisa found an old change to Gardenside Ln from the 1980's. That has not been changed on the AOT maps, but we have changed it on our tax maps. There was a "jog" on Gardenside due to a boulder in the way. The road went around it. In the 1980's they removed the boulder and the road is now straight. I have attached the paperwork: Certificate of Completion for this year, Selectboard minutes from 2021 where they publicly adopted the portions of two roads, Certificate of Highway mileage from 3/2/1987, Certificate of Completion and Opening from 1987, Irrevocable Offer of Dedication, Plat Book III Page 1 (in two pieces) showing there is no longer a jog in the road, This year's preloaded Certificate of Highway Mileage 2025.pdf

Please let me know if this is the correct information you need to calculate the change in road mileage? My Selectboard meets 1/28/2025 and then not again until after the AOT deadline, I would like to have them sign the documentation so we can meet this year's deadline.

Please let me know if you have any questions. Thanks for your help.

Sincerely,  
Diana

Diana Vachon, CMC, CVC  
Shelburne Town Clerk  
PO Box 88  
5420 Shelburne Road  
Shelburne, VT 05482  
Ph: 802-985-5116  
Fax: 802-985-9550  
Cell: 802-343-3145

<https://gcc02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.shelburnevt.org%2F&data=05%7C02%7Ckerry.alley%40vermont.gov%7Ca432eae490624d95915408dd3f1fff90%7C20b4933bbaad433c9c0270edcc7559c6%7C0%7C0%7C638736129459799296%7CUnknown%7CTWFpbgZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOilwLjAuMDAwMCIsIIAiOiJXaW4zMilslkFOljoiTWFpbiIsIldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=d503CE3Xujk8wAB0G2Xs6qVn0sCl4038FXtn2atagsA%3D&reserved=0>  
pronoun (she/her)

"There are three ways to ultimate success: The first way is to be kind. The second way is to be kind. The third way is to be kind." ~ Fred Rogers

The Town Clerk's Office will close at 2 P.M. the day before all Elections.

Online you can register to vote online at:

<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Folvr.vermont.gov%2F&data=05%7C02%7Ckerry.alley%40vermont.gov%7Ca432eae490624d95915408dd3f1fff90%7C20b4933bbaad433c9c0270edcc7559c6%7C0%7C0%7C638736129459818457%7CUnknown%7CTWFpbgZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOilwLjAuMDAwMCIsIIAiOiJXaW4zMilslkFOljoiTWFpbiIsIldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=%2BaNfM6zEdLakfowGazJTO2PvuMgd8TA2xz47jF4ZX2A%3D&reserved=0>

And to check the status of your absentee ballot online click on the following link:

<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmvp.vermont.gov%2F&data=05%7C02%7Ckerry.alley%40vermont.gov%7Ca432eae490624d95915408dd3f1fff90%7C20b4933bbaad433c9c0270edcc7559c6%7C0%7C0%7C638736129459830053%7CUnknown%7CTWFpbgZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOilwLjAuMDAwMCIsIIAiOiJXaW4zMilslkFOljoiTWFpbiIsIldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=Zrerd9dnTDDNSX1sornEDRfjdZTlxA17SkPV1HofNf8%3D&reserved=0>

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-----Original Message-----

From: Scanner <scanner@shelburnevt.org>  
Sent: Monday, January 27, 2025 4:51 PM  
To: Diana Vachon <dvachon@shelburnevt.org>  
Subject: AOT 2025 Portion Gardenside and Acorn Lanes

Please open the attached document. It was sent to you using a Xerox multifunction printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location:  
Multifunction Printer Name: Xerox AltaLink C8155 (A8:D9:46)

For more information on Xerox products and solutions, please visit  
<https://gcc02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.xerox.com%2F&data=05%7C02%7Ckerry.alley%40vermont.gov%7Ca432eae490624d95915408dd3f1fff90%7C20b4933bbaad433c9c0270edcc7559c6%7C0%7C0%7C638736129459830053%7CUnknown%7CTWFpbgZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOilwLjAuMDAwMCIsIIAiOiJXaW4zMilslkFOljoiTWFpbiIsIldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=Zrerd9dnTDDNSX1sornEDRfjdZTlxA17SkPV1HofNf8%3D&reserved=0>

## Alley, Kerry

---

**From:** Diana Vachon <dvachon@shelburnevt.org>  
**Sent:** Thursday, January 9, 2025 5:14 PM  
**To:** Alley, Kerry  
**Subject:** RE: Preloaded Changes on 2025 Mileage Certificate (SHELBURNE)

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Thanks for your help Kerry! The Selectboard meets next Tuesday 1/14/25. Hopefully will have the forms over to you on 1/15.

Have a great rest of your week.

Kind regards,

*Diana*

Diana Vachon, CMC, CVC  
Shelburne Town Clerk  
PO Box 88  
5420 Shelburne Road  
Shelburne, VT 05482  
Ph: 802-985-5116  
Fax: 802-985-9550  
Cell: 802-343-3145  
<http://www.shelburnevt.org/>  
pronoun (she/her)

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And to check the status of your absentee ballot online click on the following link:

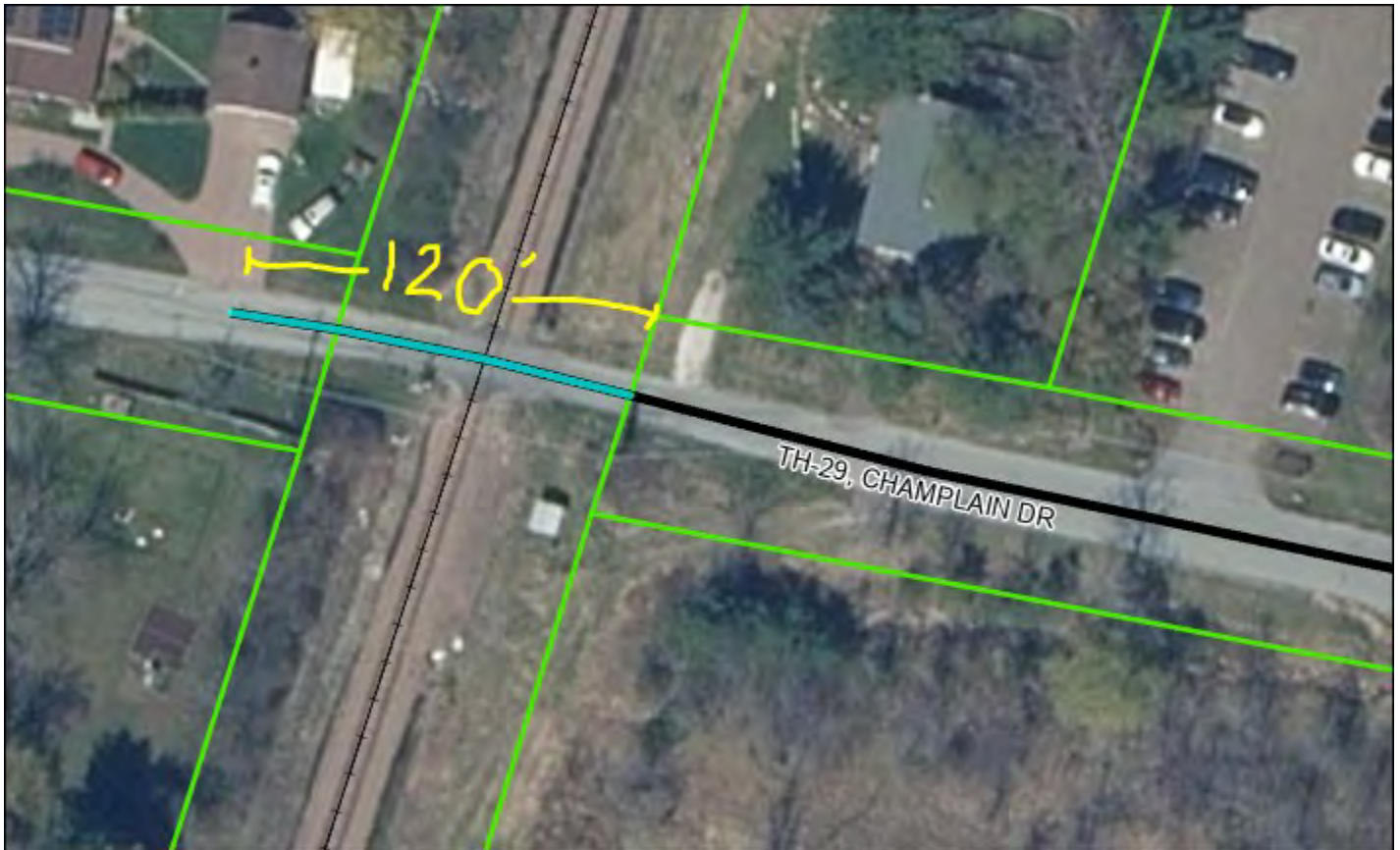
<https://mvp.vermont.gov/>

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**From:** Alley, Kerry <Kerry.Alley@vermont.gov>  
**Sent:** Thursday, January 9, 2025 4:49 PM  
**To:** Matt Lawless <mlawless@shelburnevt.org>; Diana Vachon <dvachon@shelburnevt.org>  
**Subject:** RE: Preloaded Changes on 2025 Mileage Certificate (SHELBURNE)

Oops! Here it is:



---

**From:** Matt Lawless <[mlawless@shelburnevt.org](mailto:mlawless@shelburnevt.org)>  
**Sent:** Thursday, January 9, 2025 4:48 PM  
**To:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>; Diana Vachon <[dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)>  
**Subject:** RE: Preloaded Changes on 2025 Mileage Certificate (SHELBURNE)

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Good news here, but I don't see an image attached 😊

Matt Lawless  
Shelburne Town Manager  
802.985.5111  
[Web](#), [Facebook](#), [LinkedIn](#)  
(he/him)

---

**From:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>  
**Sent:** Thursday, January 9, 2025 4:23 PM  
**To:** Diana Vachon <[dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)>; Matt Lawless <[mlawless@shelburnevt.org](mailto:mlawless@shelburnevt.org)>  
**Subject:** RE: Preloaded Changes on 2025 Mileage Certificate (SHELBURNE)

Thank you Diana (and Matt),

This change has been on my "radar" since July 2015, so I bet it has been in the works for a lot longer than that!

Matt, can you confirm that the end of CL3 TH-29 is at the beginning of the railroad right of way (as shown in the image below), and that the light blue line reflects new CL4 section of Champlain Dr?

If so, then the new segment can be added to Part II of the Mileage Certificate as a "New Highway" and written:  
*+0.02 mi CL4 TH-29 Champlain Dr (extended across railroad as CL4)*

Thanks again,

Kerry

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**From:** Diana Vachon <[dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)>  
**Sent:** Thursday, January 9, 2025 2:41 PM  
**To:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>  
**Cc:** Matt Lawless <[mlawless@shelburnevt.org](mailto:mlawless@shelburnevt.org)>  
**Subject:** FW: Preloaded Changes on 2025 Mileage Certificate (SHELBURNE)

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Hi Kerry,

Thanks for speaking with me today. It was very helpful. Per your request, attached are the documents that show the Town taking over approximately 120 feet of TH 29. Please let me know if you need further information to calculate the precious mileage. I look forward to hearing from you.

Wishing you peace, health, and prosperity in the new year.

Kind regards,

*Diana*

Diana Vachon, CMC, CVC  
Shelburne Town Clerk  
PO Box 88  
5420 Shelburne Road  
Shelburne, VT 05482  
Ph: 802-985-5116  
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pronoun (she/her)

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**From:** AOT - Mileage Certificates <[AOT.MileageCertificates@vermont.gov](mailto:AOT.MileageCertificates@vermont.gov)>

**Sent:** Monday, January 6, 2025 2:24 PM

**To:** Diana Vachon <[dvachon@shelburnevt.org](mailto:dvachon@shelburnevt.org)>

**Cc:** Matt Lawless <[mlawless@shelburnevt.org](mailto:mlawless@shelburnevt.org)>

**Subject:** Preloaded Changes on 2025 Mileage Certificate (SHELBURNE)

Greetings from the VTrans Mapping Section,

Shelburne's 2025 Certificate of Highway Mileage was emailed to you on Friday or earlier today. Please note that the Mapping Section preloaded one or more changes onto the certificate, and that no additional documentation is required for us to process those preloaded changes.

If Shelburne has additional changes to report, please add those to the certificate as well.

Special Instructions regarding Preloaded Changes:

1. Please fill out Part I of the certificate including the preloaded changes and any additional changes you wish to report.
2. Additional changes to be reported should also be added to Part II of the certificate, or on an attached sheet if necessary
3. Please do NOT check the 'No Changes' box on the certificate, as the preloaded changes count as changes.
4. Make sure that the Town Clerk signs and dates the certificate, and that the Selectboard members also sign the certificate

Please feel free to reach out to the Mileage Certificate Specialists (Kerry Alley and Pam DeAndrea) if you have any questions about the preloaded changes or mileage certificates in general.

Sincerely,  
Kerry Alley

**From:** [Croft, Johnathan](#)  
**To:** [Alley, Kerry](#); [DeAndrea, Pam](#)  
**Subject:** St. George, Shelburne and Williston Mileage Changes - South Brownell Road and Approach  
**Date:** Friday, December 13, 2024 2:35:20 PM  
**Attachments:** [Official highway map - three towns at VT116 and South Brownell Rd.pdf](#)  
[image001.png](#)

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Good afternoon Kerry and Pam,

To improve the measures of South Brownell Road and the approach that intersects VT-116, I would like to do remeasurements for Shelburne, St. George, and Williston and have these changes included in the 2025 certs. Ron Rodjenski illuminated this issue and did a good job defining what the measures should be. I made corrections to the town boundary and am taking the mileage out to the 1/1000<sup>th</sup> of a mile, which provides subtle differences in the mileage the Ron calculated. Here are the changes that I would like to have incorporated in the cert to make the mileage better:

West Approach

Town Mileage	TH #	TWN_LR New Mileage	Current Delta Miles
Shelburne 0.023	TH-14	S03330413EA001 -0.007	0.030
St. George 0.027	TH-2	S03330412EA001 -0.013	0.040
Williston 0.018	TH-5	S03330417EA001 -0.022	0.040

South Brownell Road Mainline

St. George 0.048	TH-2	S03330412	0.030
	+0.018		
Williston 3.846	TH-5	(S03330417 – portion)	3.840
	+0.006	(this is an item to discuss on whether we want to make this change on mainline)	

I would like to check in early next week and go over these items and define a path forward for these changes, so we can get this in the queue for the certs.

Johnathan