Received 3/25/2024

VTrans Mapping Section

District 7 Certcode 0302-0

## CERTIFICATE OF HIGHWAY MILEAGE YEAR ENDING FEBRUARY 10, 2024

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2024 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID -Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of BURKE

in CALEDONIA

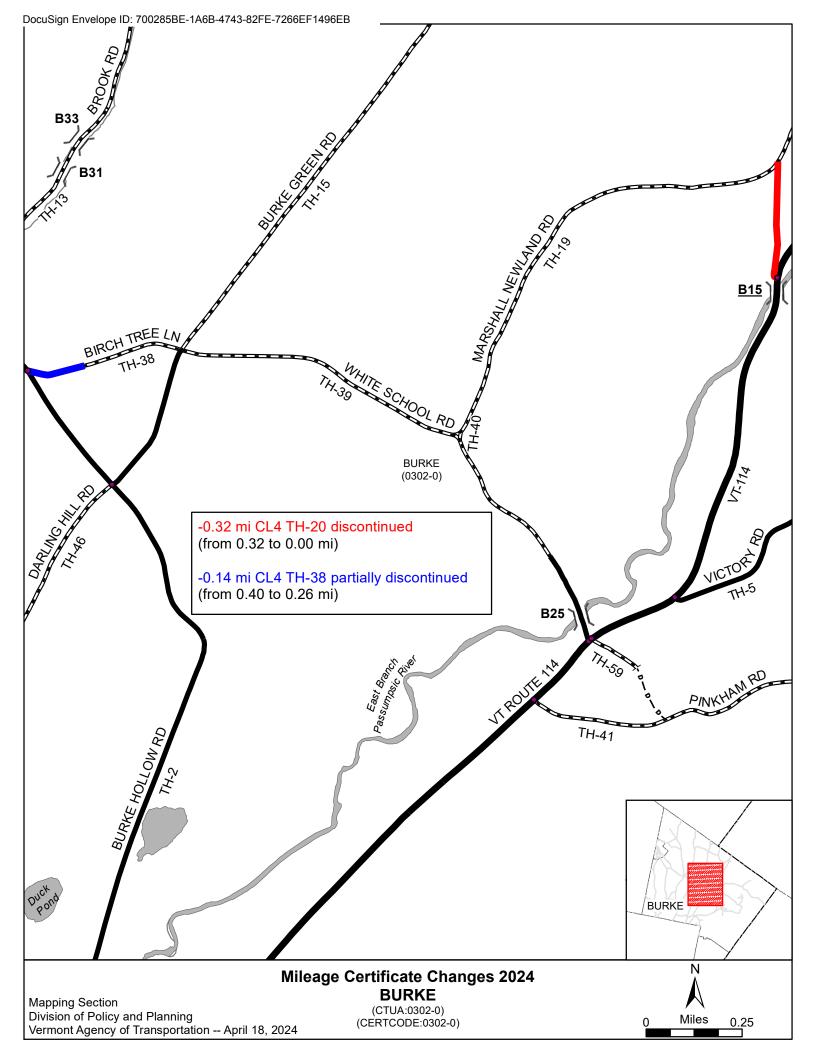
County

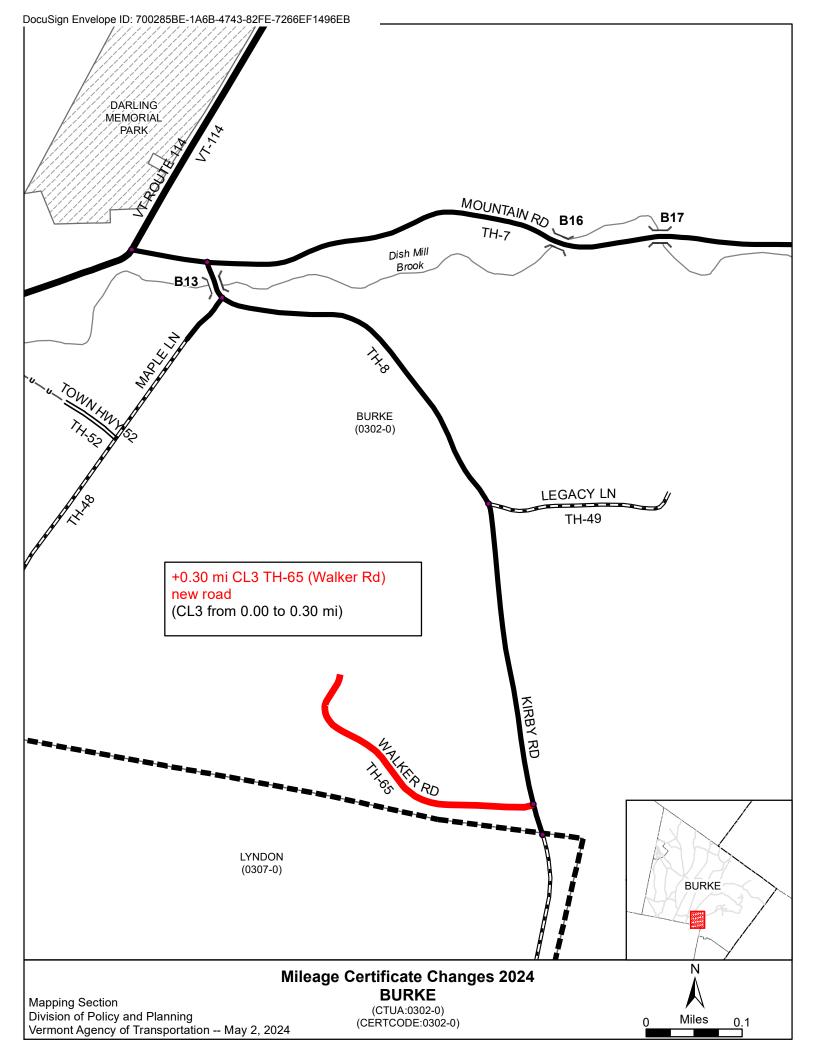
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	17.460	.30	41296	17.46	0.000
Class 3	33.84	0.30		34.14	0.000
State Highway	9.990	1,325	12506-30	9.990	0.000
Total	61.290			61.590	0.000
* Class 1 Lane	0.000				
* Class 4	5.36		0.46	4.90	0.000
* Legal Trail	0.50		The state of the s	0.50	
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DATE: 5/3/2024







Town of Burke 212 School Street West Burke, VT 05871 Phone: 802-467-3717

Fax: 802-467-8623 E-mail: burke@burkevermont.org

March 16, 2024

The following is a general description of the processes involved in the partial discontinuance of TH 38 (Gator Alley), the discontinuance of TH 20, and the adoption of TH 65 (Walker Road) located off of the Kirby Road East Burke.

#### TH 38:

Mike Gallagher had requested from the SelectBoard that the Town discontinue at least the lower portion of TH 38 because he was continually getting unwanted traffic on his driveway. The SelectBoard agreed I had contacted both Mike and John Waterman (previous owner). We had a site visit and they both agreed that the road should be discontinued at the property line between their properties. All abutting property owners were sent notice (certified letter) of the public hearing. The notice described in detail both the process and what was proposed. At no time did anyone have any issues with the proposal and the Selectboard approved the partial discontinuance. The actual length was determined by a survey map that was done previously by Trueline Surveyors on the Gallagher property. In doing that survey they had on record the length in segments.

#### TH 20:

This road was discontinued because of zoning violations caused by a property owner who had built his dwelling too close to TH 20 and did not meet setback requirements. To settle an ongoing dispute all parties signed an agreement. This agreement called for the property owner that was in violation to upgrade a section of TH 20 and give that to the abutting neighbor so they could have access to their lower lot. The access point from Marshall Newland would be split between neighbors so that each would have their own access from Marshall Newland road.

All parties signed an agreement and were sent official notice (certified mail) of the date of the public hearing, there were no objections and the Selectboard approved the discontinuance of TH 20.

TH 65 (Walker Road)

This was a private road created in the late 70's at the time the Road Foreman had made an agreement with the owner to plow during the winter time. Since 1991 it has been a contentious issue over the years many meeting have been had to encourage the Town to take it over. The properties were required to deed a ROW to the Town, the property at the end of Walker road deeded a section of property for a turnaround for the Town trucks. Finally an agreement was reached between the property owners and the Town to do the necessary work to the road to bring it to a Class 3 standard. All property owners signed the agreement the work was completed. There was a final public hearing with no concerns or comments the Selectboard agreed that all requirements of the agreement were met and agreed to take the road over.

As Zoning, and Town Administrator I handled each one of these roads and followed the procedure outlined by statute to ensure that each property owner had opportunity to be involved in the process.

Respectfully Sulpmitted,

Wichael Harris

Burke Town Zoning Administrator

## Burke Selectboard Meeting

### April 5, 2021

### Zoom Meeting

Present: Linda Corey-Hackett, Cathi Feeley, Mike Harris, Dave Kaufman, Christine Emmons, Ford Hubbard, Joe Allard, Valerie Desmarais

Guests: Greg Goyette, Abby Long, Dana Gray, Peter Fairweather, Drew Pollack-Bruce, Susan Pierce

Christine called the meeting to order at 5:01.

The March meeting minutes were reviewed, Christine motioned to approve as written, Joe seconded.

The "Pre-Construction" meeting minutes were reviewed, Christine sought to amend the last paragraph re: culverts with a date and timeline change to mid to late June for the major portion of the project. Joe seconded. So moved.

The Town Meeting Minutes of 03.01&02, 2021 were reviewed. These are the official results of the voters Australian Ballot. Christine motioned to approve as written, Joe seconded.

Dave gave the Road Foreman's report: The Freightliner has gone to Pepin's Truck Repair in Derby; the truck has electrical issues and needs a gearbox and a hydraulic pump. The Ton Truck is also being worked on "in-house". The wingback plow got damaged and is being worked on as well. The road crew is grading and applying gravel. The gravel from Santo's pit is very good. The crew is also cleaning culverts, doing maintenance brush cutting, sweeping and road grading. Mike and Dave have spoken with Pike about some paving, the end of E. Darling Hill will be part of the quotes from Pike.

There is winter sand "left over", which will diminish purchase needs next winter.

Orchard Road residents Michelle and Frank Green submitted a letter requesting a site visit to consider how the road grade impacts their property. They are concerned about run-off and gravel silting a nearby wetlands area. Christine agrees this requires a site visit to arrive at a solution that works for everyone. Timeline is within the next week.

Kingdom Trails Network and Feasibility Study: Greg Goyette and Drew Pollock - Bruce from Stantec gave an update. Public engagement is high, with 450 responses and 1/3 of respondents living within 25 miles of East Burke. A Crosswalk is the number one priority identified in the surveys. The focus on a crosswalk dovetails with the VTrans scoping study and puts the town in a good position for a grant to continue to develop this option. 20% local matching dollars is the precedent but that is not an official figure.

The purpose of the study is to look at impacts of infrastructure relative to:

Right of Ways - Utilities - Environmental Impacts and Cultural and Historic / Archeological impacts. The scoping study work plan has a 6-9 month timeline. The town would take the lead on the scoping study regarding the crosswalk in East Burke.

The bridge at the junction of Burke Hollow Road and East Darling Hill is identified as needing to be replaced. The scoping study will get more specific and will help identify options and trade-offs. Mike mentioned that the retaining wall at the East Burke Congregational Church may be part of the feasibility study via the Bike-Pedestrian Program, Mike does not want this follow up to conflict with the various infrastructure proposals.

Ford suggested that there be better access to Kirby Mountain Trails, he also suggested that trails could be constructed further south of town that could facilitate access to the conserved land on Darling Hill. He urged consideration of a long-range view. Kingdom Campground and the Lyndon Municipal area park site were discussed as access points. It was agreed that dispersement is key. Drew will follow up when he sees notice of funding opportunities.

Peter Fairweather of Fairweather Consulting gave a One Burke update. He reported on the Stakeholder Outreach that was conducted to gather a Vision for West Burke, where feedback was collected from about 130 people. Some common themes were: a small cafe, an equipment or outfitter rental and a specialty food store or food processor. He said that there is demand for activity.

He shared a Preliminary Development Concept Streetscape Restoration slide to include sidewalks and a tree lined street as West Burke was in the past. He suggests that a catalytic project can jumpstart the process of investment; he identified the Universalist Church as a community center or focal point, once ADA compliant the building can become a community resource. Another long term focus could be redeveloping the south end of West Burke. Next steps include identifying synergies to incorporate relevant findings: finalize a vision document, conduct a market analysis, maintain ongoing community visioning, renderings and an action plan for funding sources.

The town water and wastewater systems are identified as critical to West Burke revitalization, and the documentation of these issues will provide a good foundation to seek infrastructure funding. Joe remarked that the problems with four rental properties owned by Rick Schwag and Tom Williamson in West Burke make it tough to move forward with any kind of progress. The three remaining buildings in the center of the village are in poor condition and with the junk vehicles and trash on site, it doesn't make the Village very attractive for any kind of development. The burned out building is also a Public Health Hazard. It was noted that with prudent public investment problems may be overcome.

Christine stated that there has been a lot of work done and that it's appreciated.

Mike Harris gave the Zoning and Town Administrator report:

There is a recycling load of plastic going out 04.06. There will be a load of cardboard in a week or so. Gutter work for the recycling building has been scheduled, lights have been installed. The rubbish truck had been repaired and gone through.

A feasibility study for the Town Garage should be complete in the next week or so.

The "Tree Warden" statutes have been re-written, Mike took the class recently. Gary Paquette is currently the tree warden and would like to keep this position.

Mike wants to put a shade tree plan together, he has applied for an Arbor Day grant via the Conservation Committee.

The Congregational Church retaining wall work needs to be coordinated; the church has very little money and the town will need to help with some of the costs.

Mike went to a VLCT seminar on "Employee Handbooks", ours needs updating.

Per the Fire Marshall the stove in the Senior Meal Kitchen site needs to be replaced with a stove that does not have pilots that stay lit all the time, the kitchen also needs a hood system with a firewall. There was a site visit at the "Pilgrim Manor" site.

Mike met with the Skalwalds and the McAndrews and they have come up with a plan that Kevin Lajoie agreed to, it involves "throwing up" the road. Kevin will have access to his house and there will be 2 curb cuts. Kevin will pay for the road and proper driveways as well as surveying.. He will also put some plantings up to shelter the view. Christine motioned to "throw up" Town Highway 20. Joe seconded. This is the beginning of a process, there needs to be a public hearing.

Joe wrote up "Emergency Health Orders" which Mike attempted to get delivered via the Sherriff's Department. Rick Schwag refused delivery and did not respond to the letters citing health violations. Mike petitioned the court for a "tack order" which was denied by the court.

The burned out building is very dangerous; it is not secured and people are entering the building at great risk. The building has been reappraised. Mike is filing court paperwork on Howard Bailey, Dan Strout and Tom Williamson for vehicles, frames, etc. He noted that the court systems are not backing up the process. He also addressed language on a hand written sign downtown.

Mike met with Tim Roberts. His fencing, signage, tires and trailer boxes are encroaching the work area for the new bridge. Mike let Tim know that there is going to be a lot of traffic during and after construction.

#### Other Business:

Lawn mowing bid needs to be advertised, Mike will look at what has been done in the past. Letter from Orchard road residents Frank and Michelle Green, Joe asked for a timeline to meet with the Greens to discuss the roadway issues. 04.12 was agreed upon, Mike will let the Greens know.

Appointments for Selectboard Chair, Planning Commission and Developmental Review Board, Conservation Committee, Fence Viewer, Tree Warden, Fire Warden, Animal Control and Sexton. Joe made a motion to re-appoint all officers, Christine seconded, motion passed.

# Correspondence:

Solid Waste Plan is in and good for 10 years.

Mike will email Mike Sherling, Dept. of Fire and Safety re: Rick Schwag, as well as violations at the old post office buildings. Joe is working with the Dept. of Environmental Conservation for septic and well head violations at the old post office as well.

The resignation of Sean Montague from the Planning Commission was accepted with regret. Christine motioned and Joe seconded, the PC vacancy is posted on the town website and posted in the Caledonian Record.

Midway Charter sent a receipt for their portion of the E. Darling Hill Road project. Construction is tentatively scheduled for the beginning of the season.

CUD - Community Union District (broadband access) representatives Todd Venditouli and Jen Barone to be re-appointed.

Mike will send a group email to schedule site visits to the Patoine and Gingue properties, Gerard wants to be present.

Joe will visit the current town garage to take care of any safety and health issues there.

Cathi reports that we have a 2 year hazardous waste contract. May and July household hazardous waste dates are set, Sept. and October to be determined.

May 8th Bulky Day: Dave asked about regulating the size of the loads. A "pick up load" is open to interpretation. Dave says that 16' trailers are common. The permit will be re-worded to add limits to trailer loads. Mike will call folks who already purchased permits and let them know the limits. The price on rubbish bags to stay at \$3.00.

Christine motioned to adjourn at 7:14, all seconded.

Respectfully Submitted, Valerie Desmarais 802-467-3663 Burke Selectboard Meeting October 4, 2021 Burke Community Building 212 School Street West Burke, VT 05871

Present: Christine Emmons, Ford Hubbard, Joe Allard

Mike Harris, Linda Corey Hackett, Cathi Feeley, Valerie Desmarais

Guest: Matt Krajeski, New England Municipal Consultants, Burke's contracted town assessor (via ZOOM)

At 5:00 Christine called the Public Hearing to order to discontinue TH 20. Mike reported that he has spoken with the residents of the area and there are no issues with throwing up of the road. There was no further discussion and no public commentary. Christine closed the hearing at 5:03.

The SB meeting commenced at 5:03. The minutes of the Sept. meeting were reviewed and approved as written.

Matt Krajeski via Zoom appeared before the SB for an Errors and Omission correction at 275 Glenwood Estates. An unlanded mobile home owned by Philip Vanasse, assessed at 33k; the record was supposed to be amended, the trailer was sold and is no longer at that site. Matt is asking to deactivate the record and remove this property from the grand list. It was clarified that the property taxes for the land, owned by owned by Trek Communities are assessed separately. Joe moved to accept this motion, Christine seconded. This parcel is closed under the Errors and Omissions clause.

Abby Montgomery was not able to make the meeting, but conversation did ensue re: the intersections at Burke Hollow.

Mike wonders about having the VHB re-design the entire intersection, he thinks that there may be grant money available for improving safety there. Joe noted that traffic is moving faster all the time; and vehicles speed right up Sugar House Road from Burke Hollow Road without slowing. There is a lot of shrubbery and growth that impedes visibility, including within the triangle that separates Brook Road and Sugarhouse Road, which the town did recently trim. Christine wonders about if a local engineer can be consulted, it may be worth reaching out to Tim Ruggles as he has familiarity with the area. Everyone agrees that the intersections there need improvement.

Dave sent the Road Foremen's Report in lieu of presenting in-person:

- 1. The upper portion of East Darling Hill was prepared and paved.
- 2. Victory road has been prepped for paving including a 15" driveway culvert, 18" cross culvert and a large 48" culvert at the bottom of the road needed replacement along with some ditching.
- 3. The repair on the freightliner is not finished they put old parts back on to at least make the truck usable until transmission cooler comes in estimate for part is now the first week of Nov. The repair not including the transmission cooler so far is roughly \$15,000
- 4. New gravel has been spread on Burke Green Rd. up to Carter Rd. if time allows we will continue to the Newark town line.
- 5. Grading continues.
- 6. Blowing leaves from ditches has started.
- 7. Culvert on the hollow road has been replaced by Matthew's job went very well and came out great.
- 8. Walker road hydroseeding has been done. Wagner still needs to put gravel down.
- 9. Victory road paving looks to be the 3rd week of October.

Christine mentioned that there might have been a better way to alert the citizens about the road closure on The Hollow Road. The closure was mentioned on the radio and on Facebook's Burke Community Forum; Mike sent an email but people were still uninformed. Christine noted that the school, fire and rescue should be contacted directly.

Ford noted that the road shoulders at the top of East Darling are very steep and should be shaped. Pike is scheduled to do that work, but their shoulder crew is behind schedule. Christine wonders if the paperwork indicates whose responsibility the shoulder work is. Christine also noted that the bike lane is very narrow, it was supposed to be 5'. Christine asked Mike to follow up and see who authorized the change? We got the grant for a 5' bike lane, and that is what is in the design. Mike noted that the driveway into the Art Cache needs review and repair. Mike is in conversation with the owners and considering options to mitigate the situation.

Ford also reported that the new paving on a section of Maple Lane does not allow for any drainage.

The Victory Road paving work is scheduled for mid to late October, Christine notes that this should be weather dependent. If it's too cold and not conducive to paving, there is consensus that the job should wait until spring.

Joe is concerned about the cost of the Freightliner repairs; they reviewed the itemized bills from McDevitt's Truck, Inc. Ford wonders if this work can be bid out? Mike explained that the technicalities of the big trucks are very detailed and require specific diagnostics.

A "School Bus Stop" sign is being requested at the "Top of Burke Hill"; the student must cross the road to board the bus, and sight distance is limited. Linda will order the signs and follow up with the road crew.

The new culvert on Burke Hollow Road needs more gravel where it meets the road to Wagner's pit.

Mike gave the Town Administrators report:

The recycling building roof is done. Worth's is scheduled to repair the gutters and the seals around the doors.

The rubbish container will be swapped out with the gable top container in the next week or so, an electronics load went, and a load of cardboard is imminent. About 7 tons have been shipped out. With everything gone, it will be easier to track. Everything has been swept and is coming along nicely. Joe suggested that the 1-ton truck and trailer can be put in the last bay in the building for wintertime storage.

Ford noted that the 1-ton truck could benefit from sideboards and then can put more cardboard on and save them a trip.

Bulky Day is October 16. Hazardous Waste Day in Coventry is 10.23.

Garbage truck is getting winterized next week.

Walker Road needs to be finished; we are waiting on George Wagner to place gravel.

Hayden Crossing has a Nov.1 deadline to be finished. The railroad crossing needs to be upgraded; Mike will follow up with Liz Craffey. There is a hydrant that was going to be replaced; the parts that were shipped are not acceptable; the hydrants have been tested and will not be replaced.

Re: the potential town shed property, there needs to be a meeting soon, grants are being proposed and there are timelines. We do not want to be behind the funding opportunities that are available. Christine saw a nice hoop style salt/sand shed building in Mendon that functions very well and is low maintenance. Joe would like a professional assessment on the current town garage site to determine its' viability as a site or not. Mike will work on getting a meeting scheduled asap.

Mike brought up a "Text my Gov" company proposal; how does the SB feel about this? It is 2k annually; there can be text alerts incoming and outgoing, there is a dedicated number for this reportage. Christine wonders what other towns are using the service; how do we make sure the technology works in our area? Mike will continue to explore this.

ARPA funds: NVDA sent a survey, how are towns planning on spending the ARPA monies? Annie McClean (RPC=Regional Planning Commission) is the contact person and there are workshops and general information available; she and Christine are going to review generalities; can Cathi and Mike join in? Spring of 2022 is when plans and proposals are due.

Mike is wondering about incorporating budget meetings into the SB meetings, the general feeling is that the budget meetings should be scheduled separately.

Mike gave the zoning report: there was a court hearing with Rick Schwag re: the old post office building violations. It was continued for 30 days. He and Mike are to have a phone meeting to discuss the violations and to come up with resolutions and timelines in the meantime. Fines have been accruing and are up to \$73,000 and he also owes back taxes. Schwag is also accruing daily fines on the old Murray building (\$4500) and there are delinquent taxes on that property as well.

Howard Bailey is scheduled for a pre-trial status conference to plan for the hearing for his zoning violations, there is no date set.

Ford would like to invite the current recycling staff to a SB meeting to discuss their ideas about how to keep the building and rubbish collection moving smoothly.

Other Business: Discuss discontinuance of TH 24 Class 4; this will be continued to the next meeting. SB members would like to go and take a look at this road.

Gator Alley to John Waterman's: John Waterman is requesting town maintenance on the road. This is a class IV road and the law states that is only needs to be passable by 4WD. Any work would be minor.

Dog complaint parties Pingree and Cussimanio: Joe will reach out to Candace Dane and see what else can be done. Linda recommended that the dogs be leashed when Mr. Pingree came in to discuss.

Roadside Memorials: there is state protocol; do we adopt this? Christine made a motion to adopt the roadside memorial policy, Joe seconded. Roadside memorials are not to be placed in the town right-of-way.

Making a Difference Fundraiser – cancelled by the originator.

Correspondence: NEK Broadband received ARPA grant funds \$276,250 to support next steps for broadband build out.

The Hard Fall Adventure Race: 10-9 & 10.

Accounts Payable:

Approve and Sign Accounts Payable Warrant
Approve and Sign Payroll Warrant
Approve Cemetery Lot, Overweight Permit, Vendor Permits
Approve and Sign Liquor License: Bear Den Lounge
Sign US Geological Survey

Meeting Adjourned: 7:15.

Respectfully Submitted, Valerie Desmarais Town of Burke 212 School Stree: West Burke VT 05871

April 8, 2021

Agreement for Discontinuing TH 20

This serves an agreement between the Town of Burke, Kevin Lajole, and Ella Skalwold, Alex McAndrews, and Eric Skalwold.

The Town agrees to discontinue TH 20 when all parties agree that the road work has been completed as clearly discussed at a site visit April 7, 2021 on TH 20. Ella Skalwold, Alex McAndrews, Gerard Gingue and Michael Harris were in attendance at the site visit.

Michael Harris will oversee the roadwork to make sure it's completed as discussed.

Kevin will have the new property lines surveyed, prepared, and update the survey maps. The new deeds will have to be updated accordingly, and recorded.

The road work will stop at the property line of Lot 3, larger rocks will be placed at the beginning of the driveway entrance. Kevin will plant Evergreen type trees consistent with the existing vegetation so they will eventually grow in to provide additional privacy for both properties. The roadway will primarily slope towards Lot 1, and Lot 3. Where the work ends at the Lot 3 property line the water will be diverted towards Lot 4 with a culvert.

Town of Burke Christine Emmons 6/7/20	21
Kevin Lajoie Resin Jayou	
Ella Skalwold	
Alex McAndrews	
Eric Skalwold	
Melissa Libby Melino July 10/3/21 Nathan Libry Million Libry 10/3/21	

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Town of Burke	Ch	ustra	Em	יני מינים	- 6/7/2021
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Town of Burke 212 School Street West Burke VT 05871

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Kevin Lajoie

Ella Skalwold

Alex McAndrews

Eric Skalwold





Town of Burke 212 School Street West Burke, VT 05871 Phone: 802-467-3717

Fax: 802-467-8623 E-mail: <u>burke@burkevermont.org</u>

August 5, 2021

Michael Harris Burke Town Administrator

Vermont Department of Forests, Parks and Recreation 1 National Life Drive, Davis 2 Montpelier, VT 05620-3801

### Dear Commissioner,

The Town of Burke will be discontinuing the lower part of TH 38 starting at the intersection of TH 38, and TH 2 in an easterly distance of 801.82 feet. Ending where the property line of Mark Gallagher, and John Waterman meet.

The remaining road will be renamed, and accessed from where it intersects with TH 15 Burke Green Road, and will serve as an access for the properties down to the Waterman property.

The Town will also be discontinuing the entire TH 20 from TH 19 Marshall Newland Road to VT Route 114 a length of 32 miles.

The Hearing date will be on September 7, 2021 at the Monthly Selectboard meeting located at 212 School Street, West Burke VT at 5pm.

Attached are maps showing the location of TH 38, and TH 20. If you have any questions feel free to contact me at the number listed below.

Sincerely Yours,

Michael Harris Burke Town Administrator

Email: harris37@yahoo.com Phone/text: 802-376-3706 Burke Selectboard Meeting September 7, 2021 Burke Community Building 212 School Street West Burke, VT 05871

Present: Christine Emmons, Ford Hubbard, Joe Allard.

Mike Harris, Dave Kaufman, Linda Corey-Hackett, Cathi Feeley, Valerie Desmarais

Guests: Mark Gallagher, Jerri Dann, Jeff Norton, Ella & Erik Skalwold.

At 5:00 Christine called the Public Hearing to order to discuss the discontinuance of TH 20, "Old County Road" from Marshall Newland Road to VT RT 114.

There are no comments or questions- hearing closed, with continuation relevant to moving some phone guy wires.

Open Public Hearing to discontinue 802.82 ft at the Intersection of TH 38 & TH 2

"Gator Alley" - upper part of road to be re-named "Birch Tree Lane".

Mark pointed out that the road could stop at John Waterman's driveway, so people turning around won't be on his (Mark's) land. Mark agreed that the design as presented will suffice. Mark suggested more signage. Suggestions were also made about where to place the signs. The Gator Alley sign will remain on Mark's side of the road.

It was noted that GPS mapping needs to be updated, that would go a long way toward keeping people from driving down looking for a through way.

Public Hearing closed at 5:15.

Selecboard Meeting convened, August minutes were reviewed and approved as written.

Guests: Jeff Norton had comments on the new recycling, he wondered about plastic and other materials going into the trash, plastic is not being accepted for recycling at this time.

#### Dave gave the Road Foreman's Report:

The Freightliner needs a lot of work, parts are expensive and there are long wait times.

Roadside mowing got off to a rough start with an early breakdown, the rental unit charges will be prorated for the breakdown time.

The crew is still dealing with road washouts.

Victory Road was reclaimed and the roadbed is not suitable to build on. The town is hauling stay-mat, ledge run.

East Darling Hill is scheduled to be paved 09.08.21 for the initial coat.

Ford noted that drainage on Maple Lane is a tough situation.

Winter sand is put up. Gerard and Dave made a good blend.

Ford noted that Walker Road is going well, stone ditching is being done and the culverts are in. The town is prepared to do the hydroseeding there. Will the hydroseed hold the bank, Ford wondered or will it require erosion control mat? Dave feels he can make the hydroseed stick there.

Dave gave a "shout out" to his crew who rescheduled their time off to pitch in and get ready for Pike.

The Ton Truck is used for recycling during the winter and is not available for most of the day. Dave feels that something needs to be done about another truck. He proposed replacing the ton truck with a truck for the road crew and continuing to utilize the current ton truck for recycling. A new ton truck with a heavier chassis and a 10' all angle plow is about 127K.

If we are going to order a new truck it needs to be done soon, the waiting list is getting longer. Dave has researched trucks and he likes the Western Star. The truck would not be available till August 2022. This would come out of the 2022 budget. Ford suggests that Dave get a proposal with a purchase and sales agreement so the process can be formalized.

Mike Harris gave the Town Administrator's Report:

4 loads (not quite 5 ton) went out from the Zero Sort. The forklift has been serviced by WD Mathews. They sold the town the forklift. The balers are in good shape too, except for one leaking line. The compost has no issues, Justin from North Ridge Renovations is positioned to replace the roof at the compost building, Mike had him look at The Meeting House, all agree that's a beautiful building and needs to be maintained. Chris Loyd from Topnotch could redo the

windows without disturbing the old windows. The Meeting House is on the National Historic Register and renovations need to be cognizant of that.

Bulky Day was less utilized last August; Cathi reported that when people call, she can give them options that don't involve the town crew too.

Ford feels that the 35\$ might be a little steep, can the ticket be adjusted according to the amount of bulky waste that people are bringing in? Is a permit necessary? The permit helps with planning, Dave sees the list and knows how many residents are coming and has a sense of what they will be bringing too.

The truck is due to be serviced, Christine noted that the service should not impact rubbish pick up days. It will go back to Pepin's in Derby.

Christine wondered about the big culvert in Burke Hollow, October 15<sup>th</sup> is the cut off for having everything wrapped up. Darryl Mathews is running behind.

Zoning Administrator report: Schwag is being fined \$100/ day commencing August 19. There is a court date set for September. Joe would like to be kept apprised for the health and safety issues there. Rick Schwag is delinquent in his taxes too.

Howard Bailey has not responded to the Court Motion. He is accruing fines every day for impinging the roadway. Joe reached out to the state junk metal enforcement but there has been no movement from his department. Building permits and subdivision permits have levelled off to just a few a month.

Zero Sort Recycling was discussed: the town does not generate enough material to justify the current sorting process. Minimizing sorting makes it easier for people to recycle and minimizes labor too. Cardboard is easy and profitable. Joe noted that there are items that can't be just tossed and do require attendants. The gaylords can be retro-fitted so that they can be tipped and then emptied. Ford wondered about getting clear trash bags so there can be some monitoring of what is being put into the recycling. Cathi noted that the town will need a source for clear bags for residents to purchase.

Joe motioned that the town move to the zero- sort option, Ford seconded. Christine noted that there will need to be some announcements and education about what can be recycled. Joe noted that there needs to be organized outreach.

Sam James submitted his resignation; Christine motioned that this be accepted. Joe seconded.

Ford wondered if the current staff is sufficient; Mike has asked the recycling crew to devise a schedule that will work for them and he will see how it evolves.

Discuss: To Discontinue TH 24 - Class 4 Road off Victory Road and name it. Linda called 911 for a number for the new house going in there and was told the road would need to be named for them to issue the number. Mike volunteered to send a letter to the folks that live there and begin the discussion.

Making a Difference – Fundraiser: An all - day event (11-5 pm)with multiple amusements is being requested for October 23rd at the East Burke Park. The board does not feel that there is enough information to approve of this given the current proposal. The Park is not to be used for any commercial purposes; the deed restricts this. Christine noted that there needs to be further details regarding this, so it is rejected as presented at this point.

Christine noted that The Orange Rind had offered to give the East Burke Craft Fair Fall Festival vendors a place to set up, since the Craft Fair was cancelled due to Covid health concerns. Currently there is one vendor permit in place, all the vendors require a permit. Christine is the vending coordinator and noted that there were 80 vendors at the craft fair in 2020.

Christine asked Mike to reach out to Tony McGowan at the Orange Rind to clarify.

Flashing Speed signs in East Burke are scheduled sometime in the next couple of weeks. Mike is still waiting to hear from Doug Morton.

Correspondence: Update from NEK Broadband

ARPA funds: NVDA sent a survey, how are towns planning on spending the ARPA monies? Annie McClean (RPC=Regional Planning Commission) is the contact person and there are workshops and general information available; she and Christine are going to review generalities; can Cathi and Mike join in? Spring of 2022 is when plans and proposals are due.

Mike is wondering about incorporating budget meetings into the SB meetings, the general feeling is that the budget meetings should be scheduled separately.

Mike gave the zoning report: there was a court hearing with Rick Schwag re: the old post office building violations. It was continued for 30 days. He and Mike are to have a phone meeting to discuss the violations and to come up with resolutions and timelines in the meantime. Fines have been accruing and are up to \$73,000 and he also owes back taxes. Schwag is also accruing daily fines on the old Murray building (\$4500) and there are delinquent taxes on that property as well.

Howard Bailey is scheduled for a pre-trial status conference to plan for the hearing for his zoning violations, there is no date set.

Ford would like to invite the current recycling staff to a SB meeting to discuss their ideas about how to keep the building and rubbish collection moving smoothly.

Other Business: Discuss discontinuance of TH 24 Class 4; this will be continued to the next meeting. SB members would like to go and take a look at this road.

Gator Alley to John Waterman's: John Waterman is requesting town maintenance on the road. This is a class IV road and the law states that is only needs to be passable by 4WD. Any work would be minor.

Dog complaint parties Pingree and Cussimanio: Joe will reach out to Candace Dane and see what else can be done. Linda recommended that the dogs be leashed when Mr. Pingree came in to discuss.

Roadside Memorials: there is state protocol; do we adopt this? Christine made a motion to adopt the roadside memorial policy, Joe seconded. Roadside memorials are not to be placed in the town right-of-way.

Making a Difference Fundraiser – cancelled by the originator.

Correspondence: NEK Broadband received ARPA grant funds \$276,250 to support next steps for broadband build out.

The Hard Fall Adventure Race: 10-9 & 10.

Accounts Payable:

Approve and Sign Accounts Payable Warrant
Approve and Sign Payroll Warrant
Approve Cemetery Lot, Overweight Permit, Vendor Permits
Approve and Sign Liquor License: Bear Den Lounge
Sign US Geological Survey

Meeting Adjourned: 7:15.

Respectfully Submitted, Valerie Desmarais



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E-mail: burke@burkevermont.org

August 5, 2021

Michael Harris Burke Town Administrator

Valerie Desmarais Chairperson Burke Planning Board

Dear Valerie,

The Town of Burke will be discontinuing the lower part of TH 38 starting at the intersection of TH 38, and TH 2 in an easterly distance of 801.82 feet. Ending where the property line of Mark Gallagher, and John Waterman meet.

The remaining road will be renamed, and accessed from where it intersects with TH 15 Burke Green Road, and will serve as an access for the properties down to the Waterman property.

The Town will also be discontinuing the entire TH 20 from TH 19 Marshall Newland Road to VT Route 114 a length of 32 miles.

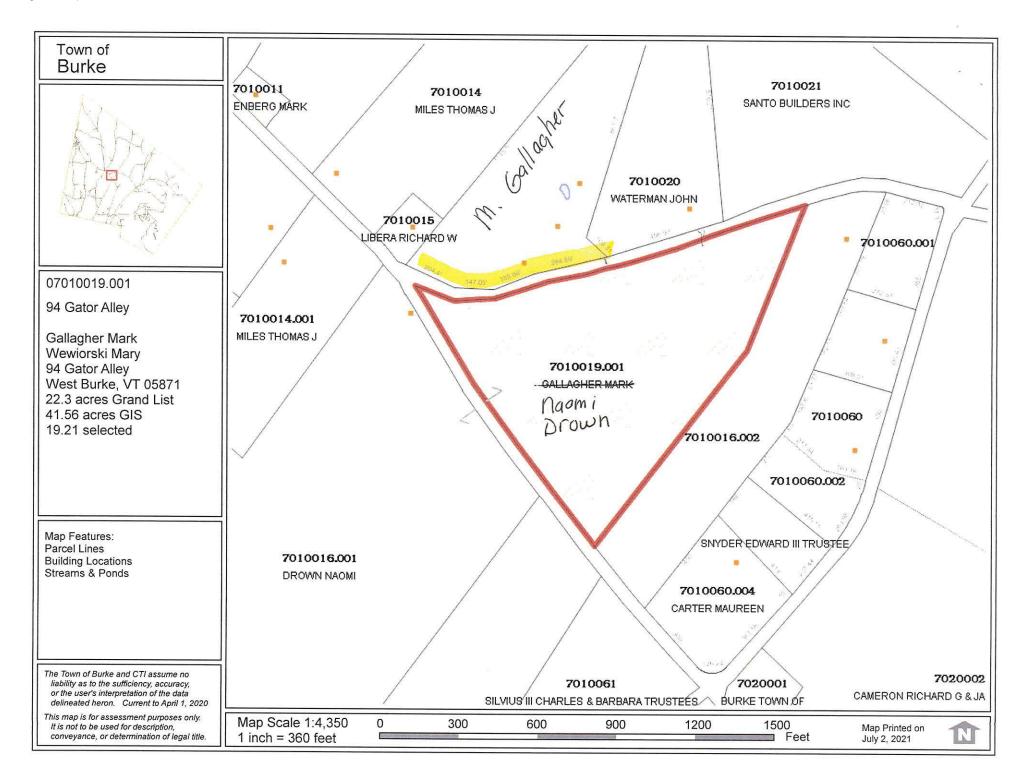
The Hearing date will be on September 7, 2021 at the Monthly Selectboard meeting located at 212 School Street, West Burke VT at 5pm.

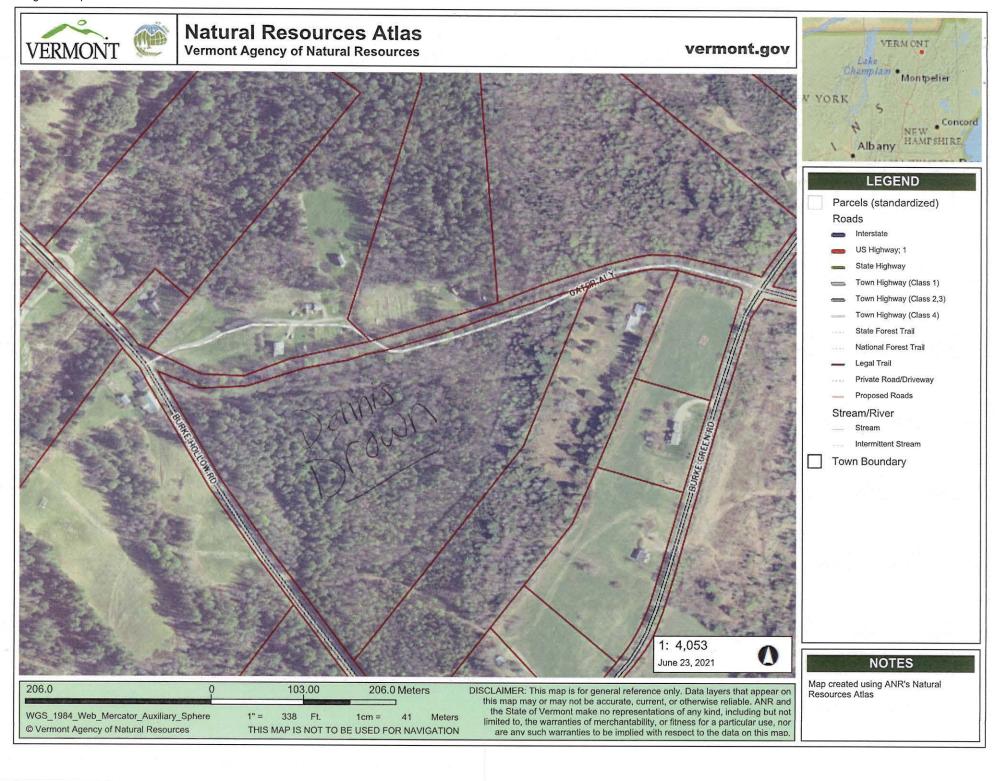
Attached are maps showing the location of TH 38, and TH 20. If you have any questions feel free to contact me at the number listed below.

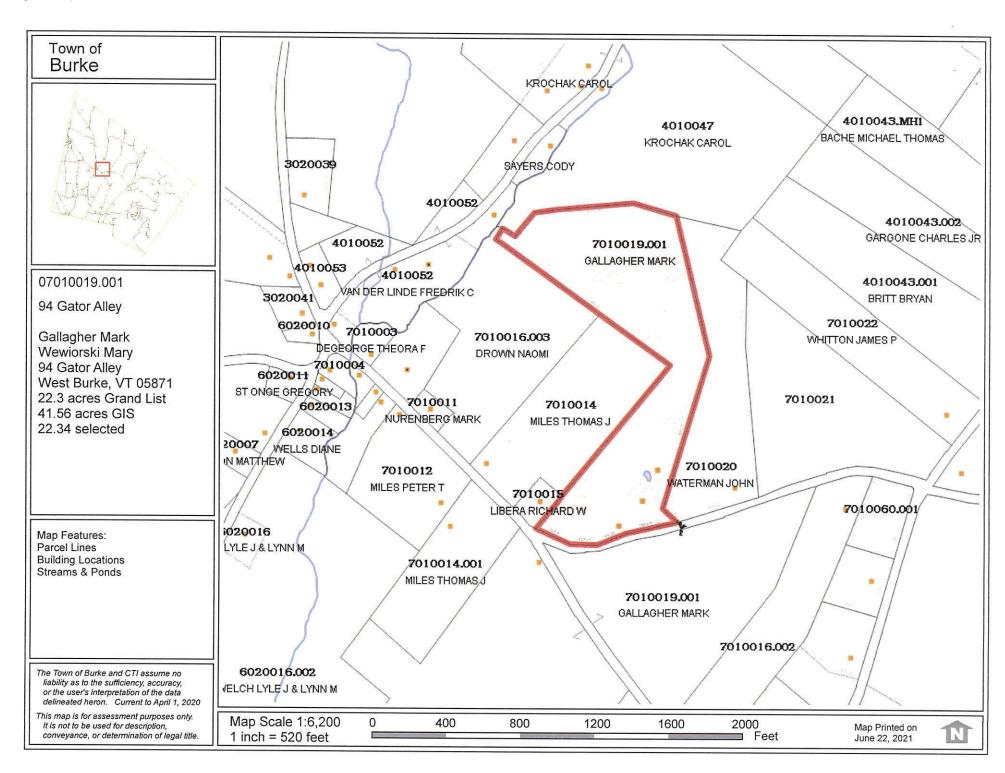
Sincerely Yours,

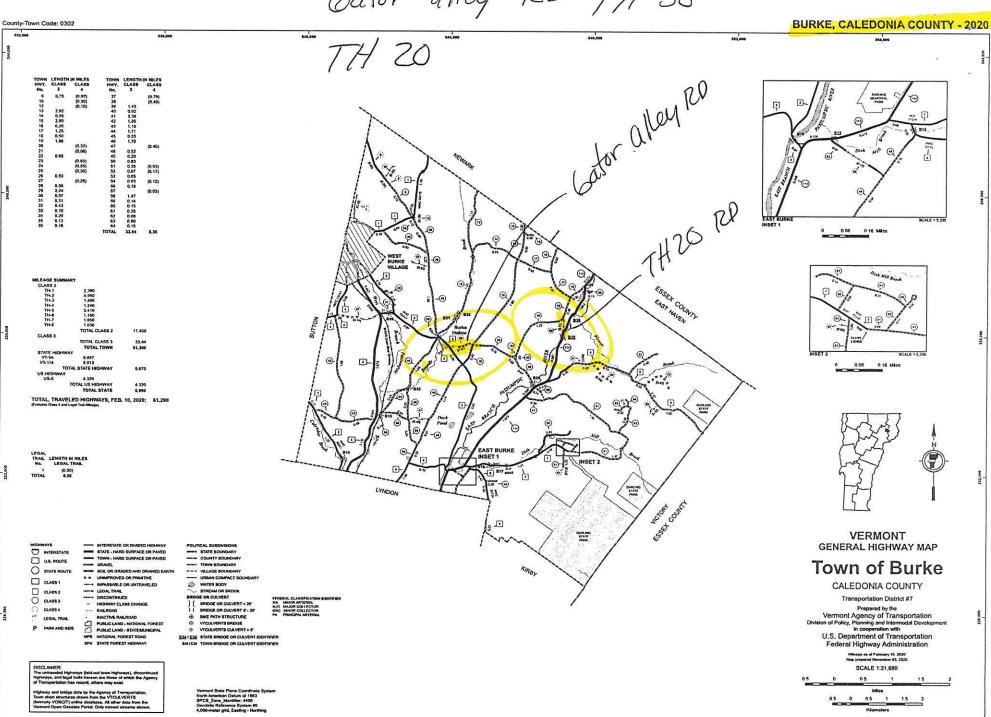
Michael Harris Burke Town Administrator

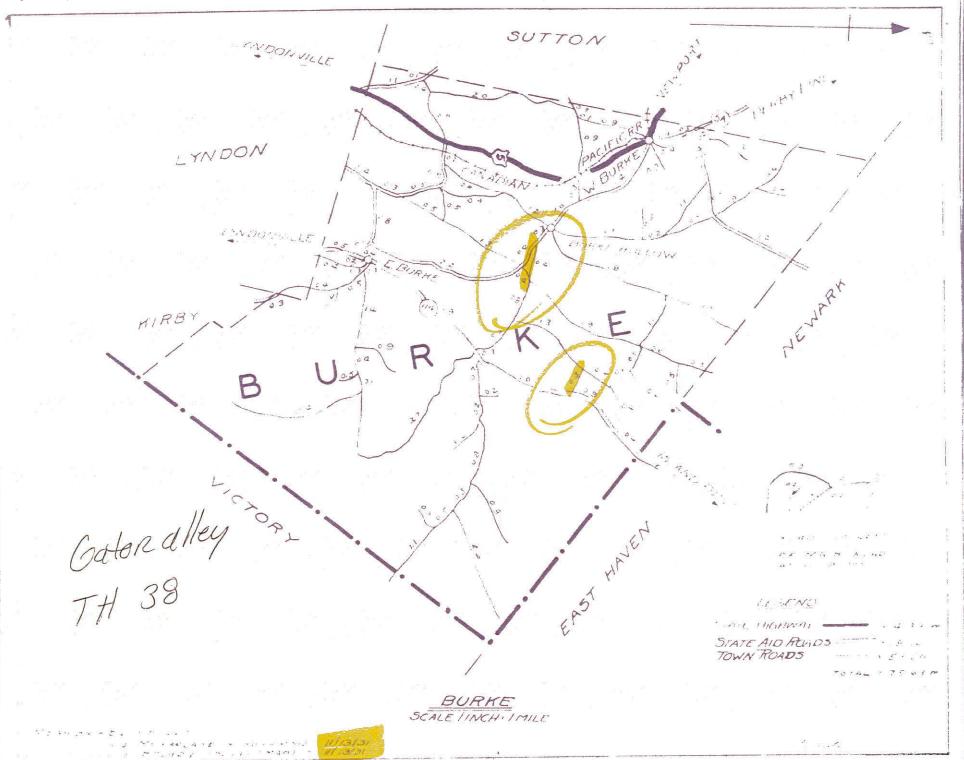
Email: harris37@yahoo.com Phone/text: 802-376-3706

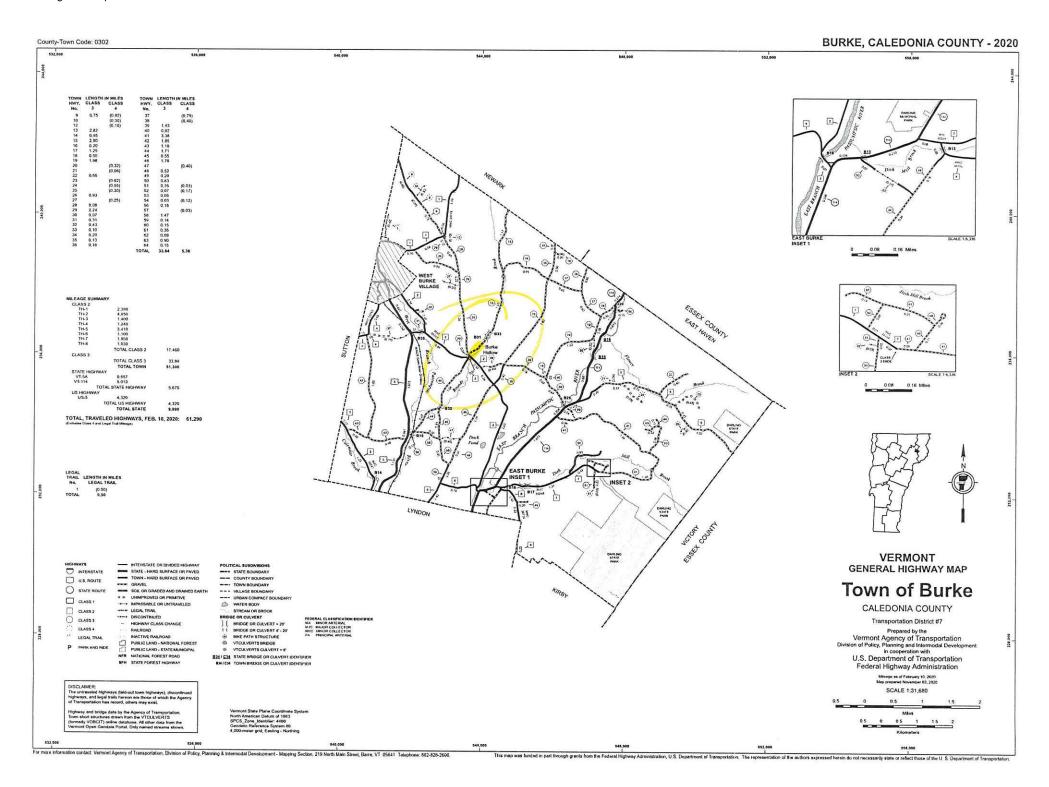


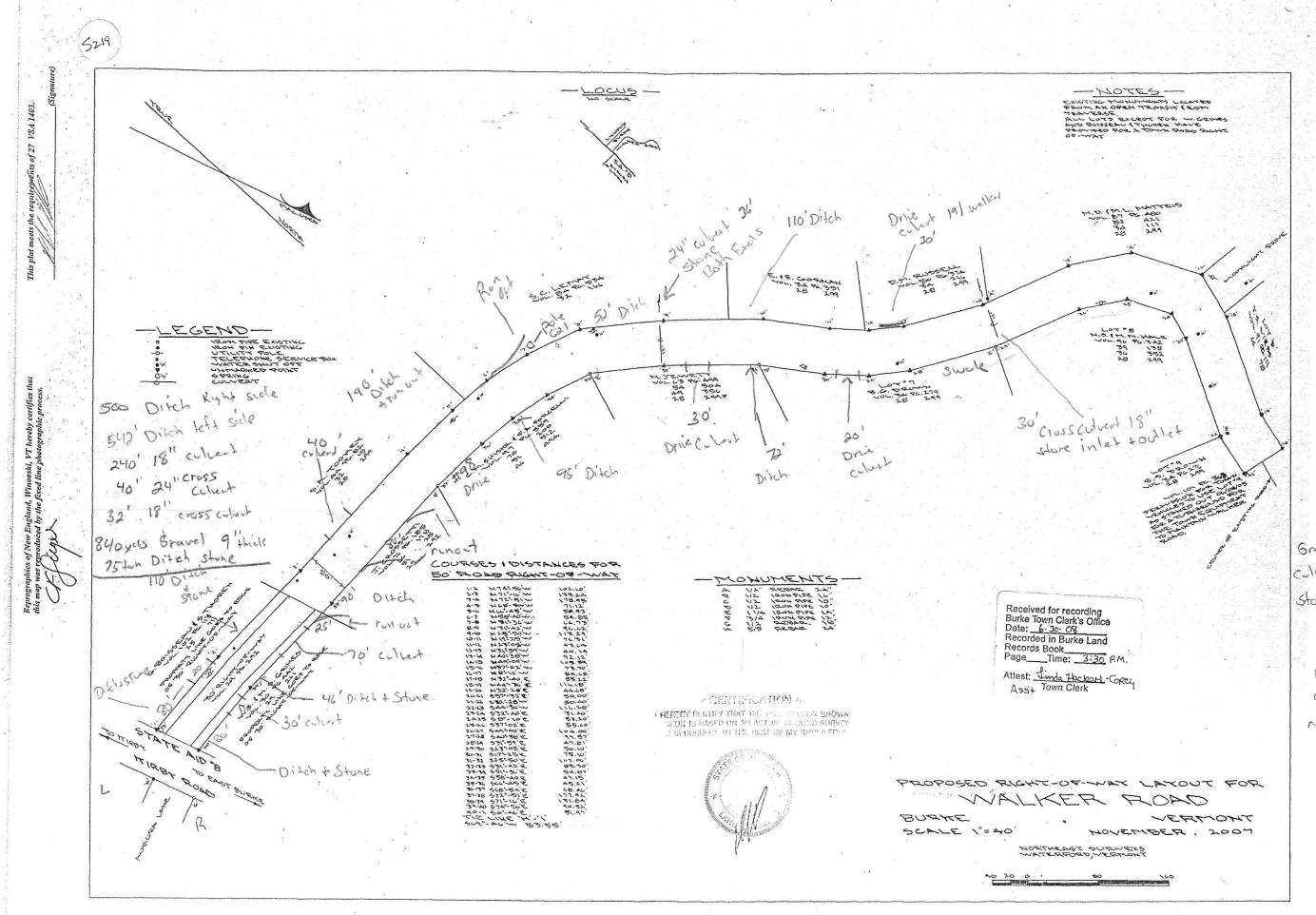












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