District 5
Certcode 0406-0

CERTIFICATE OF HIGHWAY MILEAGE YEAR ENDING FEBRUARY 10, 2021

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2021 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section through upload to the secure FTP site or if necessary via mail to: VTrans PPAID - Mapping Section, 2178 Airport Rd, Unit B, Berlin, VT 05641.

We, the members of the legislative body of ESSEX

in CHITTENDEN

County

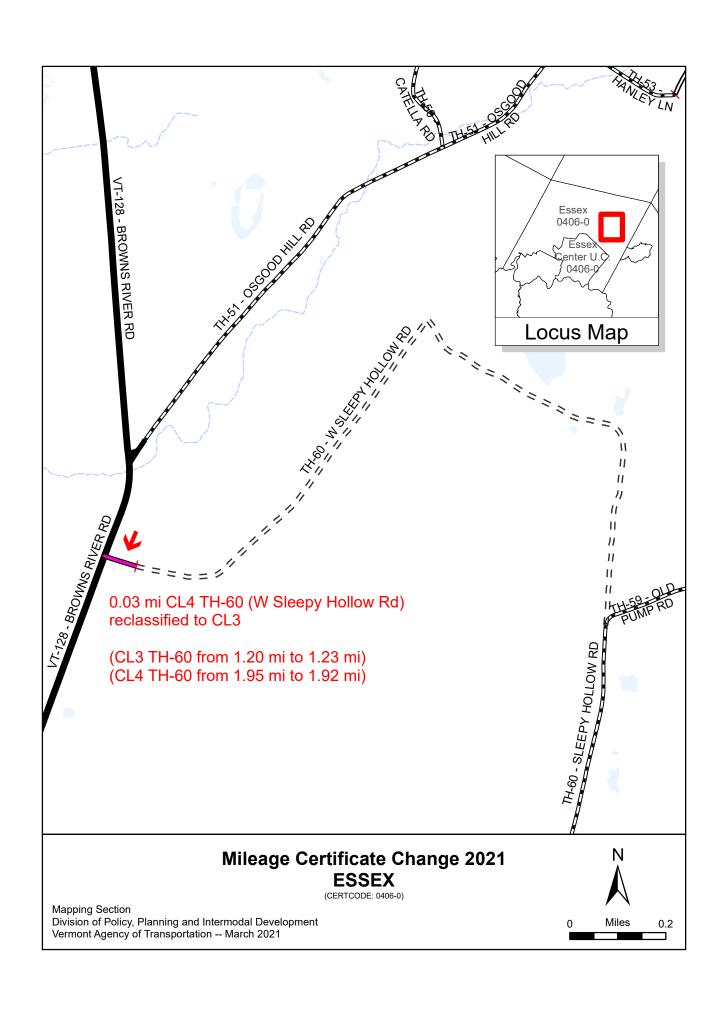
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

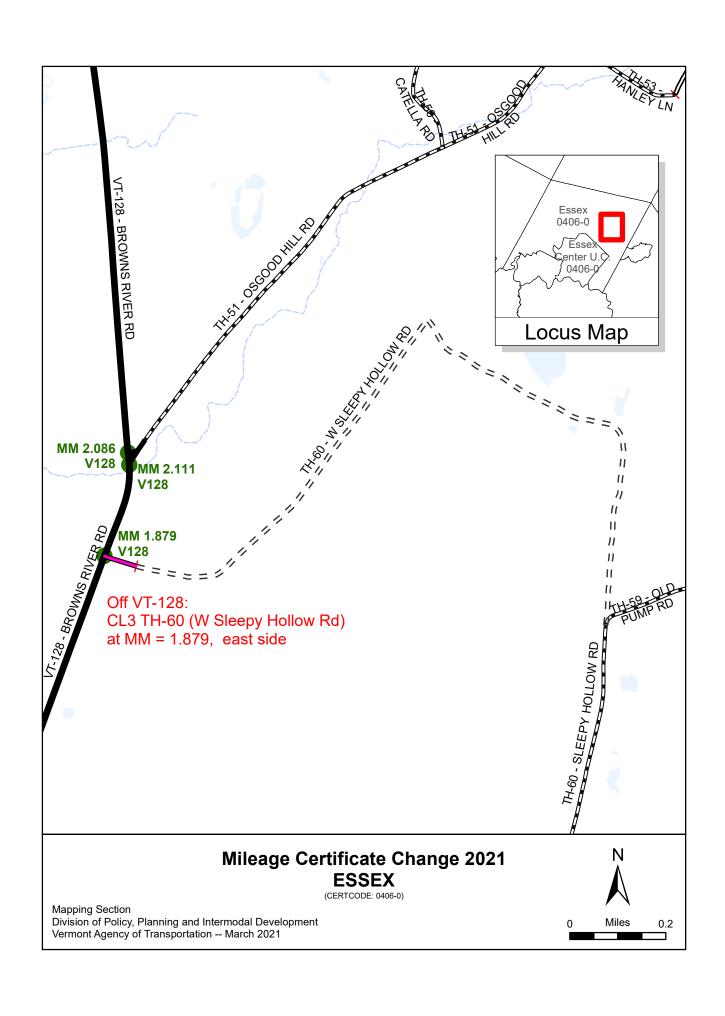
Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highway
Class 1	0.000	0.000	0.000	0.000	0.000
Class 2	10.830	0.000	0.000	10.830	0.000
Class 3	66.06	-0.027 - 0.03	0.000	66.087	66.09 0.000
State Highway	22.312	0.000	0.000	22.312	0.000
	99.202 s by S.Moulton, VTra	- <mark>0.027</mark> 0.03	0.000	99.229	99.232 0.000
* Class 1 Lane	0.000	0.000	0.000	0.000	
* Class 4	3.40	0.000	-0.027 0.03	3.373 3.	37 0.000
* Legal Trail	0.50	0.00	0.00	0.00	
NEW HIGHWAYS:	Please attach Selecti	nen's "Certificate		d Opening".	
NEW HIGHWAYS: A DISCONTINUED: F	Please attach Selecte Please attach SIGNE MEASURED: Pleas	men's "Certificate D copy of proceeds	of Completion and ings (minutes of name copy of proceeding to the copy of the copy of proceeding to the copy of proceeding to the copy of the	d Opening". neeting). ngs (minutes	
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AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

DATE:





Moulton, Sara

From: Aaron Martin <amartin@ESSEX.ORG>
Sent: Friday, March 12, 2021 8:17 AM
To: AOT - Mileage Certificates

Cc: Dennis Lutz

Subject: Re: ESSEX VT Highway Certificate

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Sara

There were only three abutters to the section of road reclassified. All three letters were sent along for your review. Each letter had a copy of the notice, survey, and the record drawings for the reclassified section upgrades. If this was not uploaded, I will make sure it is Monday.

There was not site visit associated with this reclassification vote for a number of reasons, the current pandemic being one of them. Back in 2018, the Selectboard, Public Works Staff, West Sleepy Hollow Road Homeowners Association, and abutting property owners worked closely through the planning, funding, design, and reconstruction of the portion of road being reclassified. There were a number of site visits and meetings through this process and all were well aware of the site conditions and the intent for the Town to reclassify this portion of road as a Class III.

Although this was on the Selectboards Consent Agenda, the Chairperson did ask the board and by extension the public if there were anything on the Consent Agenda that was needed to be pulled off and put on the open meeting agenda. When the Selectboard got to the Consent Agenda, during the discussion, the Board and public were offered a chance to ask questions or comments with none provided. I believe these minutes are available and could forward them if need be.

Please let me know if there is anything further you require for your approval.

Aaron Martin, P.E.

On Mar 12, 2021, at 7:33 AM, AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov> wrote:

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST

Hi Aaron,

I have some follow up questions about the reclassification of a portion of TH-60 West Sleepy Hollow Rd.

Was a specific notification letter sent to the adjoining landowners or did they receive a copy of the notice titled "Notice of Intent, Re-Classification West Sleepy Hollow Road / TH60"? Do you have a list of the adjoining landowners that received the notice?

Was there a site visit or other discussion by the Selectboard other than the Consent Agenda item on the Selectboard February 16, 2021 Regular Meeting Agenda?

Sara Moulton, GISP | AOT GIS Professional III Vermont Agency of Transportation 219 North Main Street | Barre, VT 05641 - Physical Address 2178 Airport Rd, Unit B | Berlin, VT 05641 - Mailing Address sara.moulton@vermont.gov http://vtrans.vermont.gov/planning/maps AOT.MileageCertificates@vermont.gov

This message contains confidential information and is intended only for the individual(s) addressed in the message. If you aren't the named addressee, you should not disseminate, distribute, or copy this e-mail. If you aren't the intended recipient, you are notified that disclosing, distributing, or copying this e-mail is strictly prohibited.



TOWN OF ESSEX SELECTBOARD REGULAR MEETING AGENDA

Online Essex Junction, VT 05452 Tuesday, February 16, 2021 6:30 PM

E-mail: manager@essex.org

www.essexvt.org

Phone: (802) 878-1341

Due to the Covid-19 pandemic, this meeting will be held remotely. Available options to watch or join the meeting:

- WATCH: the meeting will be live-streamed on <u>Town Meeting TV</u>.
- JOIN ONLINE: Join Microsoft Teams Meeting. Depending on your browser, you may need to call in for audio (below).
- JOIN CALLING: Join via conference call (audio only): (802) 377-3784 | Conference ID: 817 591 504#
- PROVIDE FULL NAME: For minutes, please provide your full name whenever prompted.
- . CHAT DURING MEETING: Please use "Chat" to request to speak, only. Please do not use for comments.
- RAISE YOUR HAND: Click on the hand in Teams to speak or use the "Chat" feature to request to speak.
- MUTE YOUR MIC: When not speaking, please mute your microphone on your computer/phone.
 - 1. CALL TO ORDER [6:30 PM]
 - 2. **INVOCATION OF CIVILITY**
 - 3. AGENDA ADDITIONS/CHANGES
 - 4. APPROVE AGENDA
 - 5. PUBLIC TO BE HEARD
 - a. Comments from Public on Items Not on Agenda
 - 6. PUBLIC HEARING
 - a. Second of two public hearings to consider the Plan of Merger of the Town of Essex and [6:35 PM] the Village of Essex Junction dated January 11, 2021 and the proposed Charter for the merged communities. (Residents will be given 2 minutes each to speak.)
 - 7. BUSINESS ITEMS
 - a. **Consider approval of first-class and second-class liquor license Silver Hospitality LLC dba Salt & Bubbles Wine Bar and Market
 - b. Consider request from Andy Watts to post merger information to all Front Porch Forum neighborhoods
 - **Selectboard will be acting as Board of Liquor Control Commissioners during this agenda item
 - 8. CONSENT ITEMS
 - a. Consider approval of Questions and Answers: Proposed Fiscal Year 2022 Budget
 - b. Consider approval of Form PVR-4155 Certificate No Appeals or Suit Pending to Grand List
 - c. Consider approval of Town Highway Certification and reclassification approval for portion of West Sleepy Hollow Road
 - d. Approve minutes: January 25, 2021 Joint; January 28, 2021
 - e. Check warrant: #17823 2/5/21; #17826 2/12/21
 - 9. **READING FILE**
 - a. Board member comments
 - b. Email from Brad Luck re: Questions from Resident regarding merger booklet
 - c. Email from Elaine Haney re: Town concerns re: H.124, Vermont Employment Growth Incentive
 - d. Email from Matt and Margaret Gilbert re: Brief statement in support of merger
 - e. Email from Madeline Orsini re: Senior Center
 - f. Email from James Jutras re: Legislative priorities
 - g. Email from Peter Gustafson re: Planting trees this spring
 - h. Memo from Dennis Lutz re: Status of Winter Operations through 24 January 2021 (INFORMATION)
 - i. Upcoming meeting schedule
 - 10. EXECUTIVE SESSION
 - a. An executive session is not anticipated
 - 11. ADJOURN

Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the Chair, during consider	ration of a specific agenda
item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the Chair. This agenda is available in	alternative formats upon
request. Meetings of the Selectboard, like all programs and activities of the Town of Essex, are accessible to people with disabilities. For information on accessibility or	this agenda, call the Town
Manager's office at 878-1341.	š.
JU 1665-	

Town Highway/Legal Trails Addition/Reclassification/Discontinuance Checklist

The following includes a checklist of the documentation to be supplied to the Vermont Agency of Transportation (VTrans) when adding / reclassifying / discontinuing highways and trails. The documentation is subject to verification by VTrans.

Check	the box <u>I</u> if the information is included as part of the documentation submitted.
	A description of the affected highway or trail Vt. Stat. Ann. tit. 19, § 305(e)
	A current town highway map with the requested deletions and additions sketched on it Vt. Stat. Ann. tit. 19, § 305(e)
	Minutes of meetings at which the legislative body took action with respect to the changes (include copies of the meeting minutes) Vt. Stat. Ann. tit. 19, § 305(e)
	Evidence of written notice to adjoining landowners (include a copy of the newspaper notice and a copy of the letter sent to adjoining landowners) Vt. Stat. Ann. tit. 19, § 709
	A copy of any surveys of the affected highway or trail Vt. Stat. Ann. tit. 19, § 305(e) Vt. Stat. Ann. tit. 19, § 704
	For Class 3 or Class 4 town highway additions A Certificate of Completion and Opening While not required by statute, a Certificate of Completion and Opening form is a helpful document for the record.

All records filed with the agency are subject to verification in accordance with 19 V.S.A. § 305 (a) and 19 V.S.A. § 305 (e).

Vermont Agency of Transportation
Division of Policy, Planning and Intermodal Development, Mapping Section
219 North Main Street, Barre, VT 05641



81 MAIN STREET, ESSEX JUNCTION, VERMONT 05452

Fax: 878-1353 • E-mail: manager@essex.org • Website: www.essex.org

January 11, 2021

Eberhard G Gramatzki, Life Estate 187 Browns River Road Essex Junction, Vermont 05452

RE:

<<<CERTIFIED MAIL>>>

West Sleepy Hollow Road/TH60, - Notice of Intent, Re-Classification

To Whom It May Concern,

The Town of Essex intends to re-classify a section of West Sleepy Hollow Road/TH60, from a Class 4 to a Class 3 Town Highway. A survey was performed pursuant to 19 V.S.A. § 33 – "Plat of Resurvey, Town Highway #60", dated October 1997, prepared by DuBois & King and filed in slide 329.

The length of the existing highway sought to be re-classified begins at the intersection of Browns River Road/VT RT 128 and West Sleepy Hollow Road/TH60 and extends 141.4' easterly. See plan and profile design prepared by O'Leary-Burke Civil Associates, PLC, last revised 1/29/2020.

In accordance with 19 V.S.A. §708, & §709 the Town of Essex Selectboard hereby warns the classification change to be heard on February 16, 2021. Attached is a copy of:

- Title 19 V.S.A § 708 & 709.
- Resurvey for TH 60
- Plan & Profile for West Sleepy Hollow Road

If you have any questions with respect to the highway re-classification, or would like to review the documents referenced in this notice, please feel free to contact Essex Public Works at (802) 878-1344.

Respectfully,

Aaron Martin, P.E.

Town Engineer / Utilities Director

Cc: Dennis Lutz, P.E., Public Works Director

File

TOWN PARKS AND COMMUNITY PUBLIC ASSESSOR FINANCE TOWN CLERK LIBRARY POLICE MANAGER RECREATION DEVELOPMENT WORKS 878-1341 878-1342 878-1343 878-1344 878-1345 878-1359 879-0413 879-0313 878-8331



81 MAIN STREET, ESSEX JUNCTION, VERMONT 05452
Fax: 878-1353 ● E-mail: manager@essex.org ● Website: www.essex.org

January 11, 2021

Mr. Raymond A Parizo, III 193 Browns River Road Essex Junction, Vermont 05452

RE:

<<<CERTIFIED MAIL>>>

West Sleepy Hollow Road/TH60, - Notice of Intent, Re-Classification

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Respectfully

Aaron Martin, P.E.

Town Engineer / Utilities Director

Cc: Dennis Lutz, P.E., Public Works Director

File

TOWN PARKS AND COMMUNITY PUBLIC **ASSESSOR** FINANCE TOWN CLERK LIBRARY POLICE MANAGER RECREATION DEVELOPMENT WORKS 879-0413 878-1341 878-1342 878-1343 878-1344 878-1345 878-1359 879-0313 878-8331



81 MAIN STREET, ESSEX JUNCTION, VERMONT 05452
Fax: 878-1353 ● E-mail: manager@essex.org ● Website: www.essex.org

January 11, 2021

Mr. Bruce A Bosley 311 West Sleepy Hollow Road Essex Junction, Vermont 05452

RE:

<<<CERTIFIED MAIL>>>

West Sleepy Hollow Road/TH60, - Notice of Intent, Re-Classification

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Respectfully

Aaron Martin, P.E.

Town Engineer / Utilities Director

Cc: Dennis Lutz, P.E., Public Works Director

File

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The Vermont Statutes Online

Title 19 : Highways

Chapter 007: Laying Out, Discontinuing, And Reclassifying Highways

Subchapter 002: Laying Out, Altering, Reclassifying, Or Discontinuing Highways By Petition To

Selectboard

(Cite as: 19 V.S.A. § 708)

§ 708. Petition

(a) Persons who are either voters or landowners, and whose number is at least five percent of the voters, in a town, desiring to have a highway laid out, altered, reclassified, or discontinued, may apply by petition in writing to the selectboard for that purpose. A person who is a landowner in a town, desiring to have an unidentified corridor which passes through or abuts his or her land discontinued or altered, may apply in writing to the selectboard for that purpose. The selectboard may also initiate these proceedings on its own motion.

(b) A class 4 highway need not be reclassified to class 3 merely because there exists within a town one or more class 3 highways with characteristics similar to the class 4 highway. In considering whether to reclassify a class 4 highway to class 3, consideration may be given as to whether the increased traffic and development potential likely to result from the reclassification is desirable or is in accordance with the town plan. (Added 1985, No. 269 (Adj. Sess.), § 1; amended 2005, No. 178 (Adj. Sess.), § 3.)

The Vermont Statutes Online

Title 19: Highways

Chapter 007: Laying Out, Discontinuing, And Reclassifying Highways

Subchapter 002: Laying Out, Altering, Reclassifying, Or Discontinuing Highways By Petition To

Selectboard

(Cite as: 19 V.S.A. § 709)

§ 709. Notice and hearing

The selectmen shall promptly appoint a time and date both for examining the premises and hearing the persons interested, and give 30 days' notice to the petitioners, and to persons owning or interested in lands through which the highway may pass or abut, of the time when they will inspect the site and receive testimony. They shall also give notice to any municipal planning commission in the town, post a copy of the notice in the office of the town clerk, and cause a notice to be published in a local newspaper of general circulation in the area not less than ten days before the time set for the hearing. The notice shall be given by certified mail sent to the official residence of the person(s) required to be notified. (Added 1985, No. 269 (Adj. Sess.), § 1.)



CNB LAWN CARE

Mowing • Excavating
Stone/Gravel Driveway Repair
Rototilling • Trimming
Harley Raking
Mulching • Brush Hogging
Spring & Fall Clean-Up
Snowplowing

Free Estimates — Fully Insured



TOWN OF ESSEX VERMONT

81 MAIN STREET, ESSEX JUNCTION, VERMONT 05452
Fax: 878-1353 • E-mail: manager@essex.org • Website: www.essex.org

Notice of Intent, Re-Classification West Sleepy Hollow Road / TH60

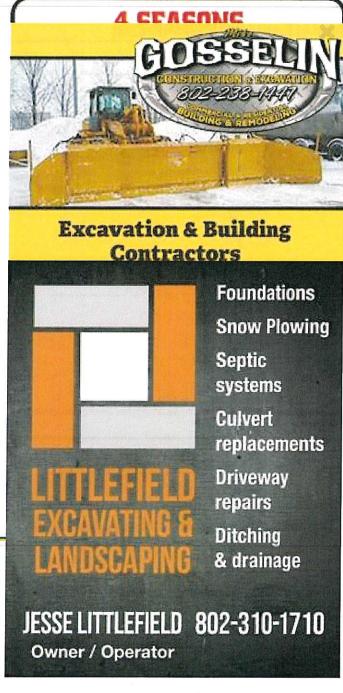
The Town of Erica intends for reliability a section of West Seepy Mollow Road/Thio, from a Class 4 to a Class 1 Town Highway. A survey was performed pursuant to 19 V.S.A. § 11 – "Plat of Resurvey, Town Highway 662", Saled October 1997, prepared by Quideo 6. Kins and Hed in side 129.

The length of the existing highway sought to be re-classified begins at the intersection of Browns River Road/VERT 228 and West Steepy hollow Road/THIGD and extends 181.4" existing See plan and profile daugh prepared by Otteory Bushe Civil Associates, PLC, Lint revised 1/29/2020.

Hi accordance with 13 V.5 A. \$708, & \$709 the flown of Esses Smexiboard hereby waters the classification change to be heard on february 16, 2001. Attached to a copy of

- Title 19 v 5 A 5 708 & 709
- Resurvey for DHGG
- Plan & Frofile for West Sleepy Holiow Road

If you have are questions with respect to the highway re-classification, or would like to howeve the documents referenced in this notice, please feel they to contact Esser Public Works 2x (807) (306) 3344



Town of Essex Road Reclassification

Info



TOWN OF ESSEX VERMONT

81 MAIN STREET, ESSEX JUNCTION, VERMONT 05452 Fax: 878-1353 • E-mail: manager@essex.org • Website: www.essex.org

Notice of Intent, Re-Classification West Sleepy Hollow Road / TH60

The Town of Essex intends to re-classify a section of West Sleepy Hollow Road/TH60, from a Class 4 to a Class 3 Town Highway. A survey was performed pursuant to 19 V.S.A. § 33 – "Plat of Resurvey, Town Highway #60", dated October 1997, prepared by DuBois & King and filed in slide 329.

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If you have any questions with respect to the highway re-classification, or would like to review the documents referenced in this notice, please feel free to contact Essex Public Works at (802) 878-1344.

ASSESSOR FINANCE TOWN CLERK

LIBRARY

Here's a look at Wednesday's COVID data in Vermont and **Chittenden County**



This cabin by Tanglebloom Flower Farm was the most wishlisted Airbnb in Vermont last



81 MAIN STREET, ESSEX JUNCTION, VERMONT 05452

Fax: 878-1353 ● E-mail: manager@essex.org ● Website: www.essex.org

Notice of Intent, Re-Classification West Sleepy Hollow Road / TH60

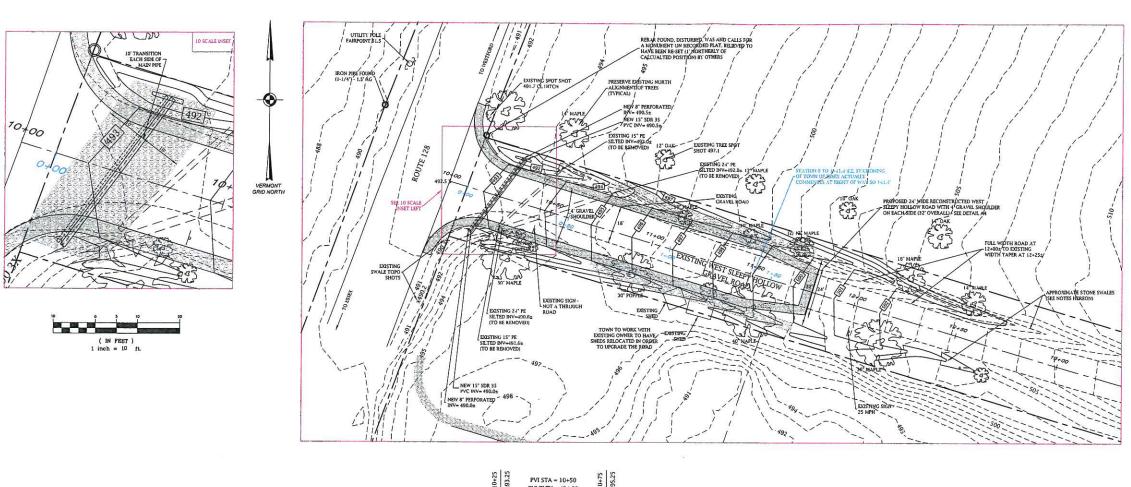
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NOTES:

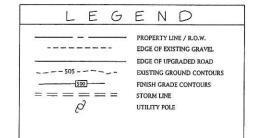
1. REMOVE EXISTING CULVERTS TO INSTALL 30° CPEPSL - CORRUGATED POLYETHYLENE SMOOTH INTERIOR (OR AS APPROVED BY THE TOWN OF ESSEX)

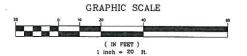
2. STA, 10+10± - 10+75± LEFT AND RIGHT GRASS SWALE

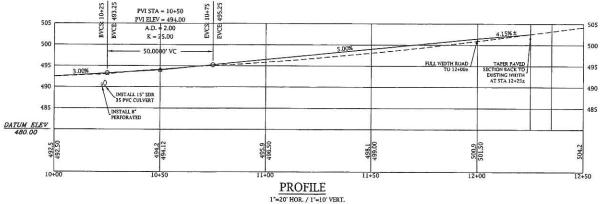
3. STA. 10+75± - 12+50± RIGHT STONE SWALE

4. STA. 10+75± - 14+60± LEFT STONE SWALE

5. STA. 15+00± - 17+10± LEFT STONE SWALE







G. GEOGRID 6°± BELOW FINISH GRADE CULVERT INSTALLATION IN SELECT MATERIAL

CONSTRUCTION SEQUENCE:

1. DIG OUT AREA FOR CULVERT INSTALLATION;
2. CONTINUE EXCAVATION FLAT TO 2'± ON EACH SIDE OF MAIN STORM PIPE TO DEPTH OF 3" OR AS DIRECTED BY THE TOWN OF ESSEX BELOW INVERT:
3. SHAPE TRAPEZOIDAL EXCAVATION AS SHOWN TO THE BACK INTO ROAD SELECT GRADE 10' ON EACH SIDE OF MAIN STORM PIPE:
4. INSTALL FABRIC AS SHOWN;
5. INSTALL FABRIC AS SHOWN;
6. INSTALL BARINGE STONE & A UNIFORM WIDTH ON EACH SIDE OF THE MAIN CARRIER PIPE (2'± ON EACH SIDE);
6. INSTALL BOTH 8" & 15" PIPE ON BED OF DRAINAGE STONE
7. COVER OVER & BED 8" PERFORATED PIPE IN DRAINAGE STONE & INSTALL FABRIC OVER THE PIPE
8. AND DENSE GRADED CUSHED STONE AROUND THE MAIN CARRIER STORM PIPE AND INSTALL FABRIC OVER THE CENTER OF THE PIPE A UNIFORM WIDTH OF FABRIC ON EACH SIDE;
9. CONTINUE HILLING TRAPEZOIDAL SHAPE WITH DENSE GRADED CRUSHED STONE TO GRADE OF APPROXIMATELY 6" OF FINISH SURFACE;
10. INSTALL GEOGRID AS SPECIFIED BY THE TOWN OF ESSEX;
11. ADD DENSE GRADED CRUSHED STONE OVER GEOGRID TO SUBBASE (PRE-PAVING GRADE)
12. FINE GRADE AREA TO BE PAVED AND INSTALL ASPHALT TO FINISH GRADE

THE CONTRACTOR SHALL NOTIFY "DIGSAFE" AT 1-888-DIG-SAFE PRIOR TO ANY EXCAVATION.

	Will like	
	MRCHESS HO BOTT	-
	Civil	-
٦	THE REAL PROPERTY.	•

01/29/20			KGM
03/28/18			KGM
DATE 02/26/18	REMISION ADD 30" CULVERT PER DISCUSSION WITH ESSEX, GRADING CHANGES, ETC.		BY KGM
SURVEY OBCA DESIGN	RECORD DRAWING PRELIMINARY FINAL SKETCH/CONCEPT	TOWN OF ESSEX	01/12/18 JOBJ
KGM DRAWN TBC/KGM	O'LEARY-BURKE	WEST SLEEPY HOLLOW ROAD	2017-113 FILE2017-11 S3-R0
PJO/KGM SCALE 1"=20'	CIVIL ASSOCIATES, PLC 13 CORPORATE DRIVE ESSEX JCT., VT PHONE: 878-9990 FAX: 878-9989 EMAIL: obco@olear/purke.com	PLAN & PROFILE	PLAN SHEET

Essex, Vermont, Town Clerk's Office

| July | 1990 at | Sweetser Vol. 126 Pg. 26 Sweelser Vol. 323 Pg. 143 MATCH LINE "B" "PROPERTY OF MARVIN K. WEED" BY EMERSON, ABBOTT, HARLOW & LEEDY, INC., DATED JULY 2, 1968. Gray Lot #4S va. 275 pg. 184 PLAT OF RESURVEY TOWN HIGHWAY #60 TOWN OF ESSEX SELECTBOARD