District 5

### CERTIFICATE OF HIGHWAY MILEAGE YEAR ENDING FEBRUARY 10, 2015

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2015 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of MIDDLEBURY in ADDISON County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

### PART I - CHANGES\_TOTALS - Please fill in and calculate totals.

| Town<br>Highways | Previous<br>Mileage | Added<br>Mileage                      | Subtracted<br>Mileage | Total    | Scenic<br>Highways |
|------------------|---------------------|---------------------------------------|-----------------------|----------|--------------------|
| Class 1          | 3.889               | · · · · · · · · · · · · · · · · · · · |                       |          | 0.000              |
| Class 2          | 15.720              |                                       |                       |          | 0.000              |
| Class 3          | 46.62               |                                       |                       |          | 0.000              |
| State Highway    | 16.768              | 0.013                                 |                       | 16,781   | 1.386              |
| Total            | 82.997              |                                       |                       | 83.010   | 1.386              |
| Class 1 Lane     | 0.510               |                                       |                       |          |                    |
| Class 4          | 2.86                | -019 0.03                             |                       | 2.89 019 | 0.000              |
| Legal Trail      | 0.65                |                                       | 2                     |          |                    |
| Legai Iran       |                     |                                       |                       |          |                    |

\* Mileage for Class 1 Lane, Class 4, Legal Trail, and Unidentified Corridor classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE. Adjustments by

- 1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening". 5 Moulton +0.013 mi VT-116 approach
- , 019 ni Mille Road South + 0.32 mi CL4 TH-20 new highway (relocation)
- 2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

-D. 29 mi (Ly TH. 20 Discontinued due to road relocation

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

| IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. [ ]                 |  |  |
|---|--|--|
| PART III - SIGNATURES - PLEASE SIGN.<br>Selectmen/ Aldermen/ Trustees Signatures: | leed Barnsacy                            |  |
| T/C/V Clerk Signature:  | Date Filed: 2.14-2015                    |  |
| AGENCY OF TRANSPORTATION APPROVAL: Signe  | ed copy will be returned to T/C/V Clerk. |  |
| APPROVED:<br>Representative, Agency of Transportation                             | DATE:                                    |  |

Received FEB 20 2015 Policy, Planning & Intermodal Development Division

### Vermont Statutes Annotated

### 19 V.S.A. § 305. Measurement and inspection

### § 305. Measurement and inspection

(a) After reasonable notice to the selectboard, a representative of the agency may measure and inspect the class 1, 2, and 3 town highways in each town to verify the accuracy of the records on file with the agency. Upon request, the selectboard or their designee shall be permitted to accompany the representative of the agency during the measurement and inspection. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) All class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps by July 1, 2015.

(d) At least 45 days prior to first including a town highway or trail that is not clearly observable by physical evidence of its use as a highway or trail and that is legally established prior to February 10, 2006 in the sworn statement required under subsection (b) of this section, the legislative body of the municipality shall provide written notice and an opportunity to be heard at a duly warned meeting of the legislative body to persons owning lands through which a highway or trail passes or abuts.

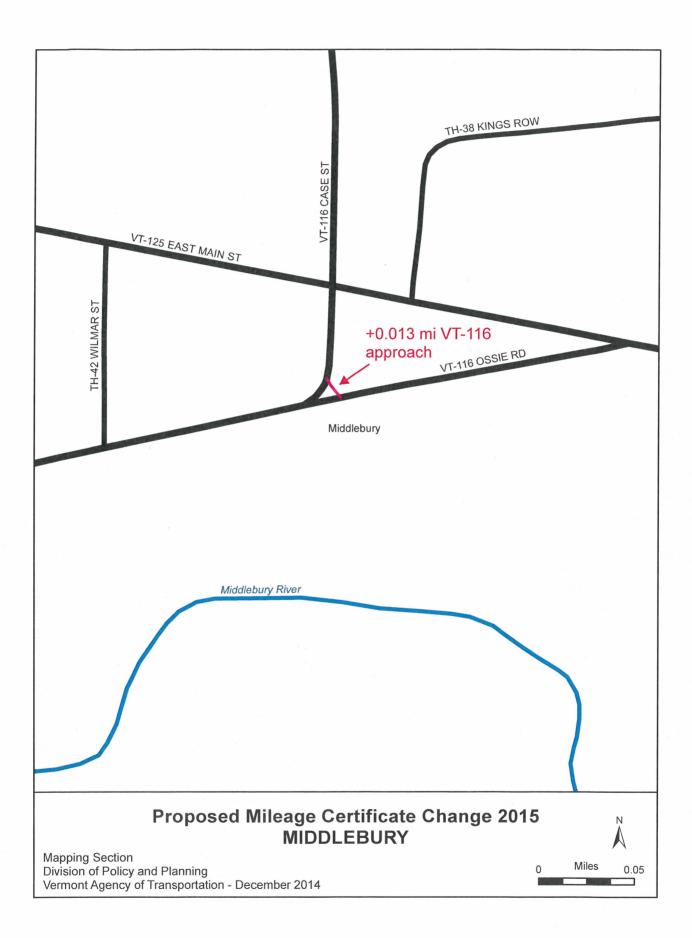
(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

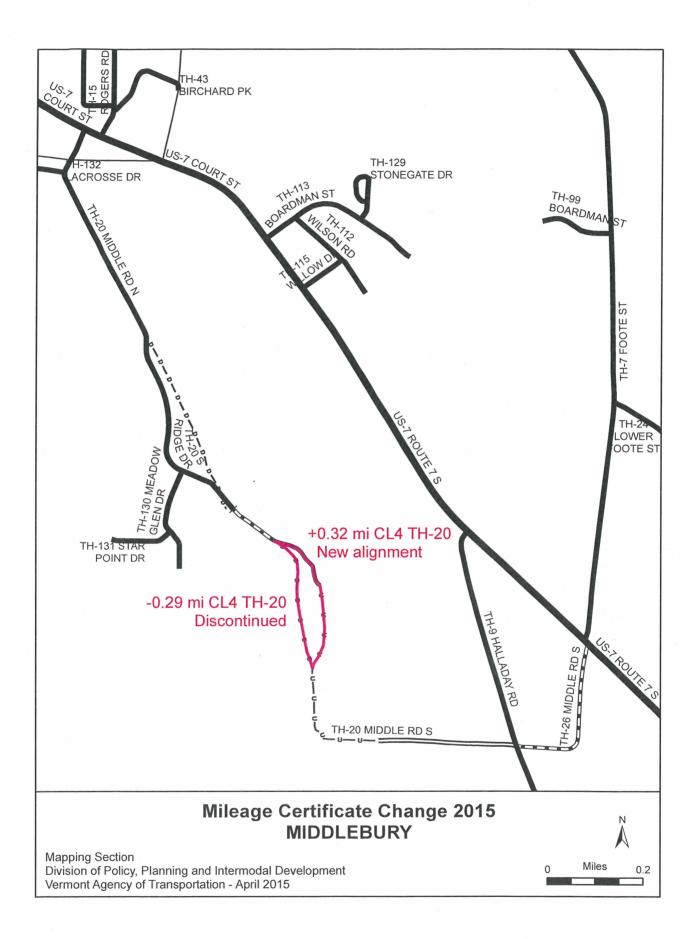
(f) The selectboard of any town who are aggrieved by a finding of the agency concerning the measurement, description, or classification of a town highway may appeal to the transportation board by filing a notice of appeal with the executive secretary of the transportation board.

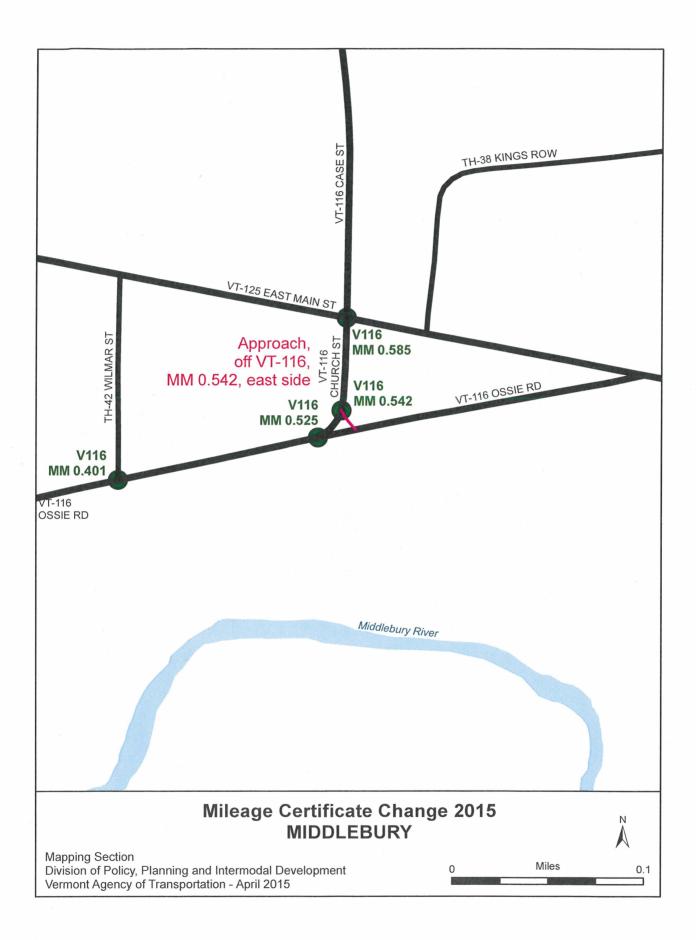
(g) The agency shall provide each town with a map of all of the highways in that town together with the mileage of each class 1, 2, 3, and 4 highway, as well as each trail, and such other information as the agency deems appropriate.

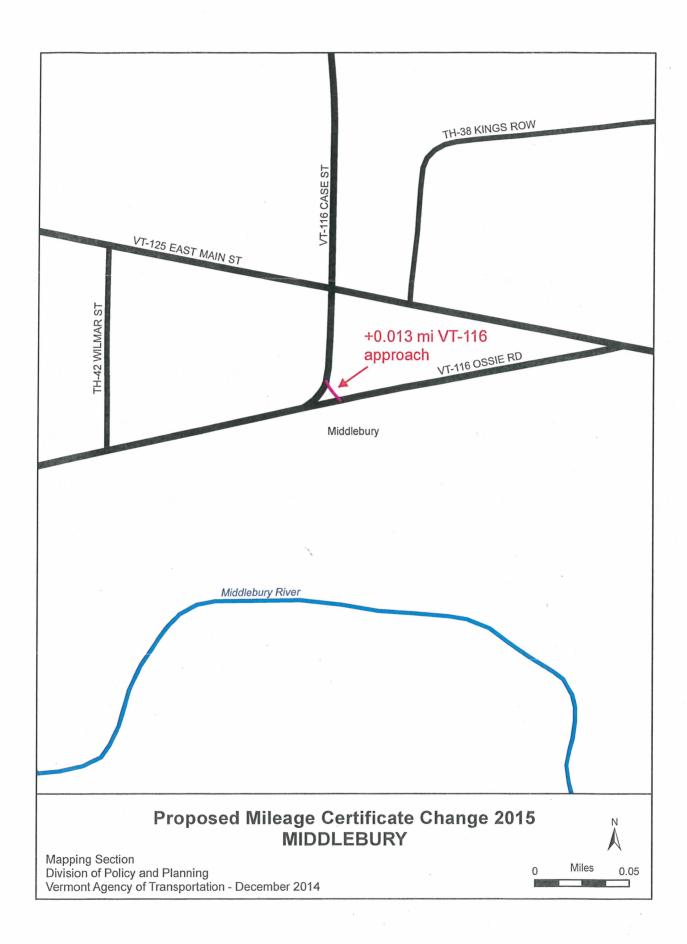
Excerpt of 19 V.S.A. § 305 - Measurement and inspection from Vermont Statutes Online located at – http://www.leg.state.vt.us/statutes/fullsection.cfm?Title=19&Chapter=003&Section=00305

January 2015

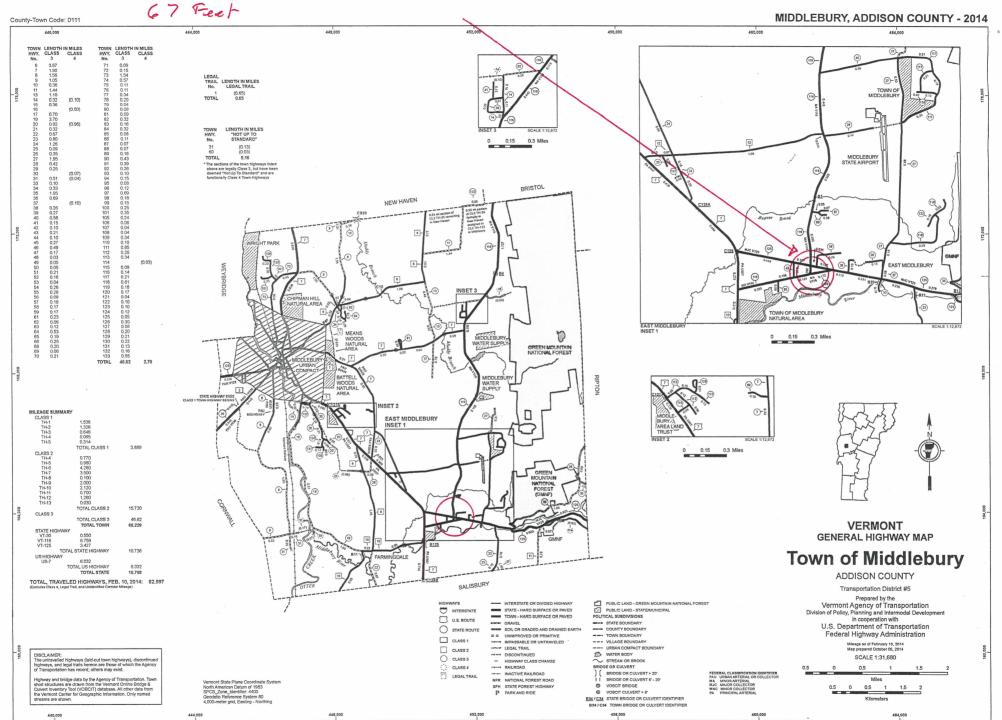




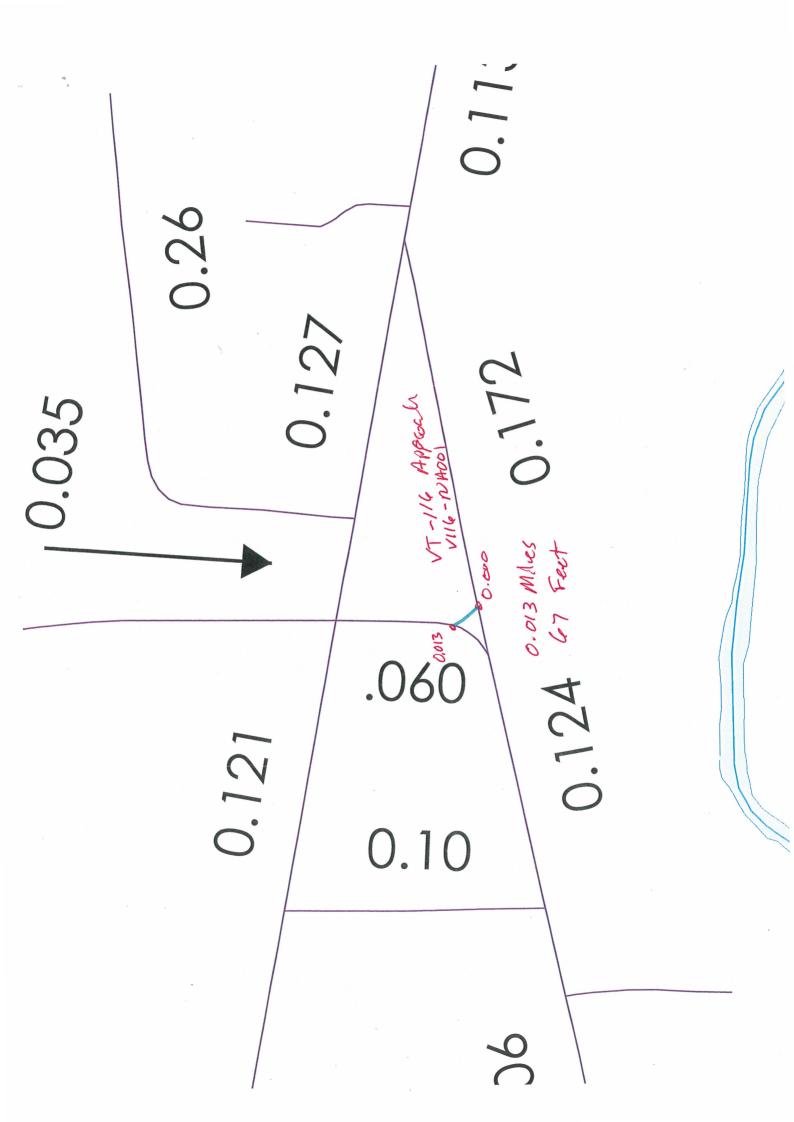


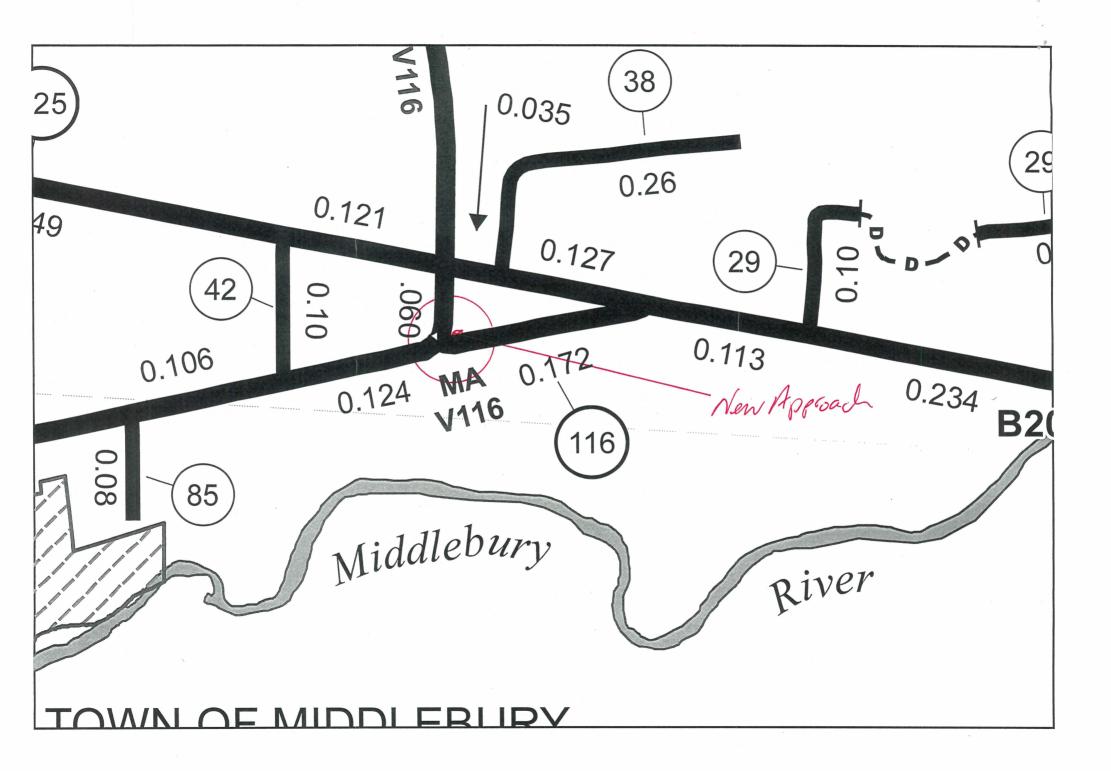


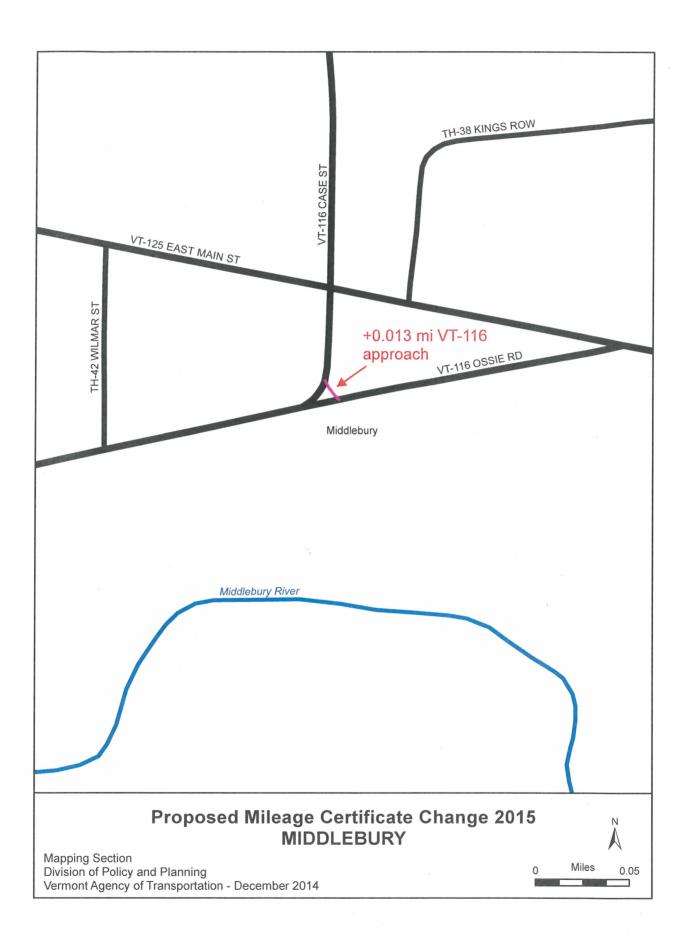
## Addition of 0.013 miles For VT-116 North Approach



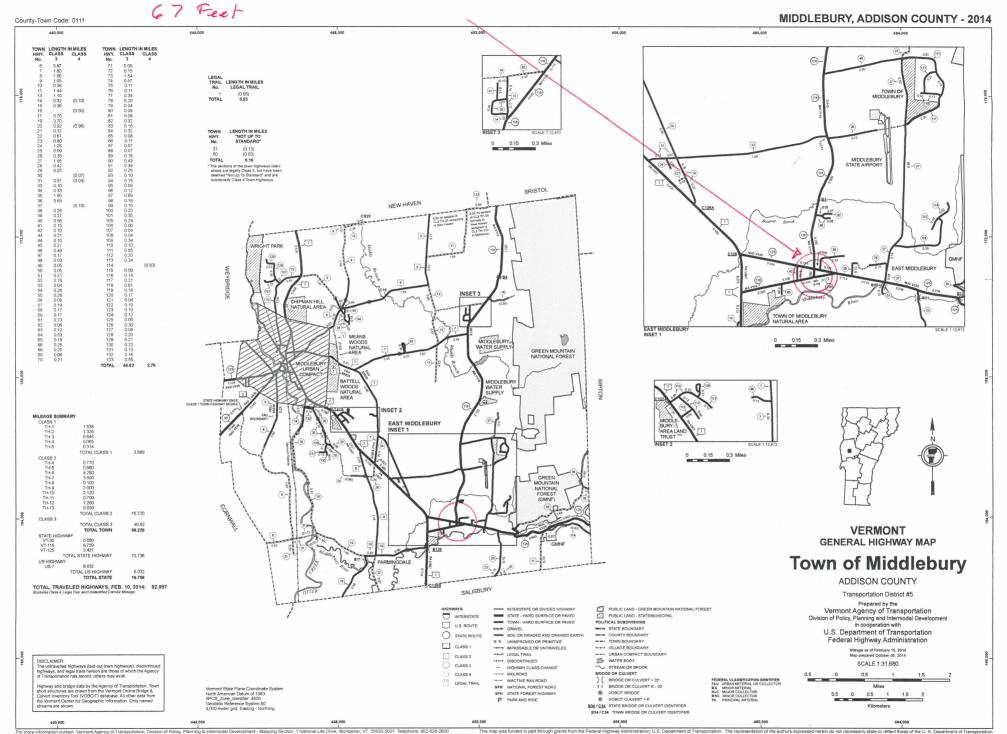
This map was funded in part through grants from the Federal Highway Administration, U.S. Department of Transportation. The representation of the authors expressed herein do not necessarily state or reflect those of the U.S. Department of Transportation.

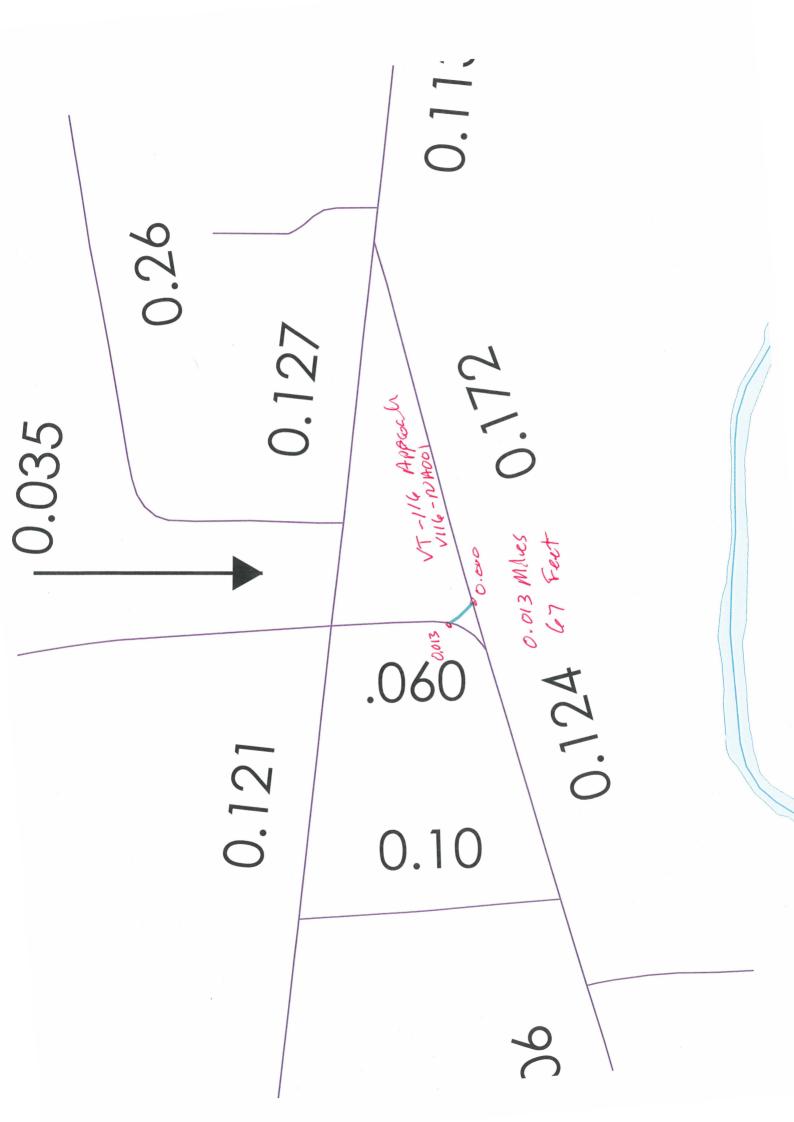


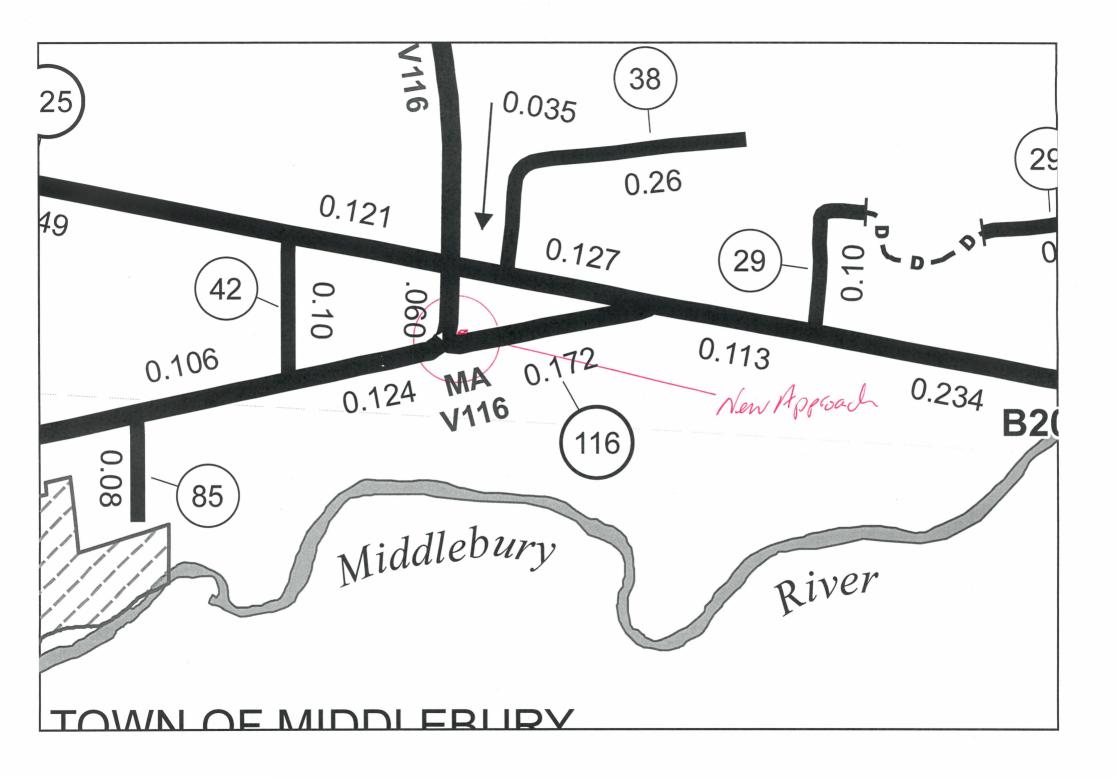




## Addition of 0.013 miles For VI-116 North Approach







### **Moulton, Sara**

From: Sent: To: Cc: Subject: Moulton, Sara Wednesday, April 08, 2015 12:04 PM 'Jim Scott' 'tdunakin@townofmiddlebury.org' RE: Middle Road Right of Way, Middlebury, Vt

I received the plans and they answered my questions. I understand where the mileage discrepancy is coming from and am all set. Thank you.

Sara Moulton, GISP Mapping & GIS Specialist, Mapping Section Division of Policy and Planning Vermont Agency of Transportation (VTrans) Tel: 802-828-2109

From: Jim Scott [mailto:JScott@phelpseng.com]
Sent: Tuesday, April 07, 2015 12:41 PM
To: Moulton, Sara
Subject: FW: Middle Road Right of Way, Middlebury, Vt

Hi Sara,

Here are the right of way relocation plans you requested.

Jim

Jim Scott Phelps Engineering Inc. Phone (802) 388-7829 Fax (802) 388-9642 Email jscott@phelpseng.com

### **Moulton, Sara**

From: Sent: To: Cc: Subject: Attachments: Moulton, Sara Thursday, April 02, 2015 9:56 AM 'kramsay@townofmiddlebury.org' 'awebster@townofmiddlebury.org' Mileage Certificate Question Middlebury\_TH20.pdf

To: Kathleen Ramsay, Middlebury Town Manager cc: Ann Webster, Middlebury Town Clerk

I am processing Middlebury's 2015 Certificate of highway mileage and am coming up with a discrepancy in the mileages associated with the Middle Road realignment.

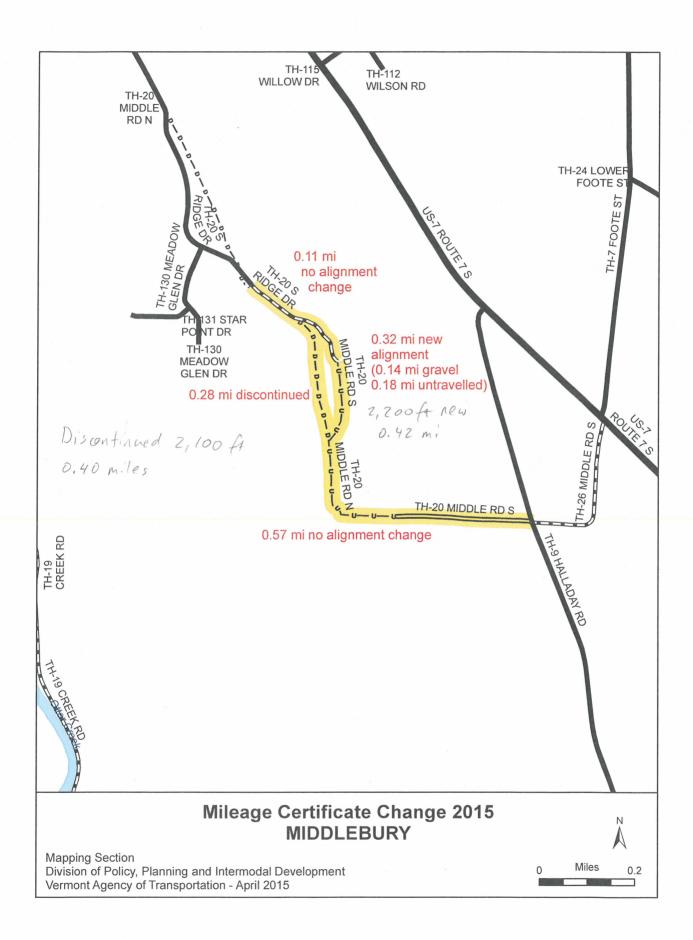
The Order of Alteration of Town Highway #20 (a.k.a. Middle Road) gives a distance of 2,100 feet (0.40 mi) for the discontinued portion and a distance of 2,200 feet (0.42 mi) for the relocated portion. The problem is that I am coming up with a distance of 0.28 miles for the discontinued portion and 0.32 miles for the relocated portion (please see attached sketch map).

I've compared my distances against the 8.5"x11" highlighted plan the Town included with the Mileage Certificate and the distances scaled off the plan seem closer to my distances.

I would like to double-check the mileage figures with you to make sure I am not missing something. Also, it would be helpful for me if I could get a full sized copy of the plan titled "Proposed Middle Rd Relocation Plan, Middlebury, Vermont" prepared by Phelps Engineering, Inc., dated December 12, 2014.

We hope to close the Mileage Certificate process by April 8, so any clarification we could receive before then would be helpful. Thank you.

Sara Moulton, GISP Mapping & GIS Specialist, Mapping Section Division of Policy and Planning Vermont Agency of Transportation (VTrans) Tel: 802-828-2109





Doc ID: 000717640003 Type: LAN Book 274 Page 531 - 533 File# 70331

### **TOWN OF MIDDLEBURY**

### ORDER OF ALTERATION OF TOWN HIGHWAY (19 V.S.A. § 711)

### Town Highway #20 (a.k.a. Middle Road)

WHEREAS, on September 23, 2014 the Middlebury Selectboard initiated these proceedings on its own Motion, pursuant to 19 V.S.A. §708(a); and

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WHEREAS, the notices of the time and date for examining the premises and hearing the persons interested were sent in accordance with 19 V.S.A. §709, namely by mailing notice via certified mail, return receipt requested, to each interested person at least thirty days in advance, by giving notice to the municipal planning commission, by posting a copy of the notice in the office of the Town Clerk, and by causing a notice to be published in a local newspaper of general circulation in the area (namely, the Addison Independent) not less than ten days before the time set for the hearing; and

WHEREAS, on November 10, 2014, the Selectboard conducted its examination of the premises and hearing and took testimony regarding whether the alteration is required by the public good, necessity and convenience of the inhabitants of the Town of Middlebury;

**NOW, THEREFORE,** the undersigned Selectboard makes the following Findings of Fact:

1. Town Highway #20 currently begins at Court Street (U.S. 7) and proceeds in a generally southerly and southeasterly direction to Town Highway #9 (Halladay Road). Portions of the highway are known as Middle Road, and other portions are known as South Ridge Drive. The northerly section of Town Highway #20 is a Class Three highway which serves the South Ridge subdivision. The southerly section is a Class Four highway which is not currently in active use for vehicular travel.

2. The proposal before the Selectboard calls for Town Highway #20 to be altered by discontinuing a portion of the Class Four section of the highway (referred to below as "Parcel A") and replacing it with a newly laid out section of Class Four highway (referred to below as "Parcel B").

3. The parcel to be discontinued (Parcel A) is approximately 2,100 feet in length and consists of the portion of said highway located along the following described centerline:

Beginning at a point near the southerly boundary of Proposed Lot 42 on a plan entitled "Proposed Middle Rd Relocation Plan, Middlebury, Vermont," prepared by Phelps Engineering, Inc., dated December 12, 2014, a copy of which is on file in the office of the Middlebury Town Manager (the "Plan"); said point being where the existing right-of-way of Town Highway #20 diverges from a strip of land depicted on the Plan as "Approximate Location of Proposed Alteration of New Town 49.5' Middle Road R.O.W." and "Approximate Location of Proposed Alteration of New Town 60' Middle Road R.O.W." (the "Relocated Route"); then proceeding northerly and northwesterly across Proposed Lot 42, and then terminating at a point where the Relocated Route rejoins the existing right-of-way of Town Highway #20. is in the sta

4. A new Class Four section of Town Highway #20 (Parcel B) is proposed to laid out. Parcel B is approximately 2,200 feet long and is located easterly of and generally parallel to Parcel A. The southerly portion of Parcel B (approximately 910 feet) shall be three rods (49.5 feet) wide, and the northerly portion of Parcel B (approximately 1,290 feet) shall be sixty feet wide, as shown on the Plan. Parcel B shall follow a centerline more particularly described as follows:

Beginning at the above-referenced point where the existing right-of-way diverges form the Relocated Route; then proceeding along the Relocated Route northerly and northwesterly to the point where the Relocated Route rejoins the existing right-of-way. A portion of the Relocated Route follows the approximate centerline of a private right-ofway depicted as "60' Wide Private R.O.W. in Common V. 242 P. 656" on the Plan.

5. Following the proposed relocation, the Class Four portion of Town Highway #20 will form a continuous stretch of Town Highway, a minimum of 3 rods in width, beginning at the southerly end of the Class Three portion of Town Highway #20 (known in said location as South Ridge Drive), then proceeding in a generally southeasterly and southerly direction, then turning easterly and terminating at Halladay Road (Town Highway #9).

6. This is the third highway alteration proposal affecting Town Highway #20 to come before the Selectboard this year. The Selectboard decided not to adopt the first proposal because it would have been inconsistent with the stated goals of the Middlebury Town Plan and the recommendation of the Middlebury Planning Commission to maintain connectivity of public rights of way in the affected area. The Selectboard decided not to adopt the second proposal because of concerns raised by the Vermont Agency of Natural Resources over wetlands and other natural resources impacts.

7. The current proposal will maintain connectivity of public rights of way by keeping in place a continuous stretch of Town Highway from the South Ridge subdivision to Halladay Road.

8. The current proposal follows a new route with reduced wetlands and natural resources impacts. The Vermont Department of Fish and Wildlife has provided a letter in support of the current proposal.

9. Parcels A and B lie wholly within property owned by Middle Road Ventures, LLC; as such, Middle Road Ventures, LLC is the only landowner affected by the alteration.

10. The current proposal is supported by the affected landowner, Middle Road Ventures, LLC, because the current location of Town Highway #20 requires that any future development of the affected portion of its property take place in a less suitable, higher-impact location. The

relocation will allow more appropriate development of the property, which will benefit not only Middle Road Ventures, LLC, but the inhabitants of the Town and the public at large.

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11. No party will be entitled to damages as a result of the alteration. For the reasons stated above, the only affected landowner, Middle Road Ventures, LLC, will enjoy a net benefit from the relocation of the Town Highway, and it will suffer no appreciable net loss of usable land.

WHEREFORE, pursuant to 19 V.S.A. § 711(a), the Selectboard hereby orders the alteration of Town Highway #20 by discontinuing Parcel A and laying out Parcel B, all as more particularly set forth above. A survey consistent with the Plan and completed in accordance with the provisions of 19 V.S.A. § 704 shall be prepared for recording with this Order.

This Order and its incorporated findings, together with the survey and a copy of the Minutes indicating the initiation of these proceedings, shall be filed with the Town Clerk for recording.

**DATED** at Middlebury, Vermont, this  $\frac{16}{16}$  day of December, 2014.

TOWN OF MIDDLEBURY **SELECTBOARD** By By By: By:

Received for Record at MIDDLEBURY, VT On 01/07/2015 At 4:15:00 pm

Awcor

000717650001 Type: LAN

Select Board Meeting Minutes Tuesday, September 23, 2014

### 9.e. Main Street & Merchants Row Railroad Overpass Bridge Replacements

Book 274 Page 534

Doc ID:

File# 70332

Town Manager Kathleen Ramsay reported that the engineer is working with the contractor and independent cost estimator to develop a new timeline and cost-estimating process. A September 24<sup>th</sup> meeting in Montpelier with representatives of VTrans and the Federal Highway Administration will focus on early release packages, including demolition of the Lazarus building. Kathleen also noted that the preliminary report regarding relocation of the Addison County Transit Resources (ACTR) bus stop has been forwarded in its final form to ACTR Executive Director Jim Moulton for review.

### 13. Charlie Kireker of Middle Road Ventures Regarding Request for Alteration of Middle Road South [agenda item taken out of order]

232 Middle Road Ventures (MRV) Managing Partner Charlie Kireker advised that MRV's most 233 recent proposal for re-locating a portion of Middle Road South has gained support from both the 234 State Department of Environmental Conservation and the Department of Fish and Wildlife with 235 regard to protection of wildlife habitat and wetlands. Town Manager Kathleen Manager reiterated that members of the Planning Commission moved at their September 15th meeting to 236 237 support the new proposal, and asked to participate in the Selectboard's site visit. Kathleen also 238 noted support expressed by ANR Act 250 Coordinator Jennifer Mojo in her letter dated August 239 19<sup>th</sup> (copy attached). Nick Artim moved to initiate a new public engagement process regarding 240 the proposed alteration of Middlebury Road South: Laura Asermily seconded. Motion carried 241 with 7 members in favor, none opposed. MOTION PASSED. Board members agreed to hold a 242 site visit prior to their rescheduled regular meeting on Monday, November 10th at 4:00 p.m.

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### 10. Consideration of Grant Application to the Transportation Alternatives Program for Pedestrian Safety Improvements

247 Laura Asermily advised that, as the next step in implementing a school transportation plan, the Safe Routes to School team has proposed submission of a \$25,000 grant application to the 248 249 Transportation Alternatives Program for the installation of four safety beacon lights at Cross 250 Street/Water Street, and at Route 7 crosswalks that have no signaled lights located between 251 Mary Hogan Elementary School and the high school. Funding would also be sought for the 252 installation of a solar-powered light at the rear entrance of the high school parking lot sidewalk 253 on Charles Avenue. Laura noted that the beacon lights, estimated at \$5,000-7,000, are similar 254 to those on Pine Street in Burlington, Susan Shashok moved to authorize the Town Manager to work with Town staff to prepare the grant application as presented; Donna Donahue seconded. 255 256 Motion carried with 7 members in favor, none opposed. MOTION PASSED.

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### 11. FY15 Budget Status Report and Review of FY16 Budget Timeline

260 Town Manager Kathleen Ramsay reported that all departments are currently on, or under 261 budget, with the exception of the Recreation Department which has been offset by increased 262 revenues. Results through the end of August indicate significantly lower health insurance costs 263 than budgeted; specifically, the 15% increase for which the Town had budgeted is actually a 264 4.5% increase. However, road salt for which the Town budgeted \$100,000 has increased 265 22.9%. Dean George suggested that the practice of low-salt use areas, utilized by many other 266 communities, be considered as a cost-saving measure. Brian Carpenter recommended that a 267 public awareness campaign, and possibly signage, be established should the Town go forward 268 with low-salt use areas.

Received for Record at MIDDLEBURY, VT On 01/07/2015 At 4:15:00 pm

Awcato

### **NOTICE OF MAP/PLAT RECORDING**

IN THE LAND RECORDS OF THE

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### MIDDLEBURY TOWN CLERKS OFFICE

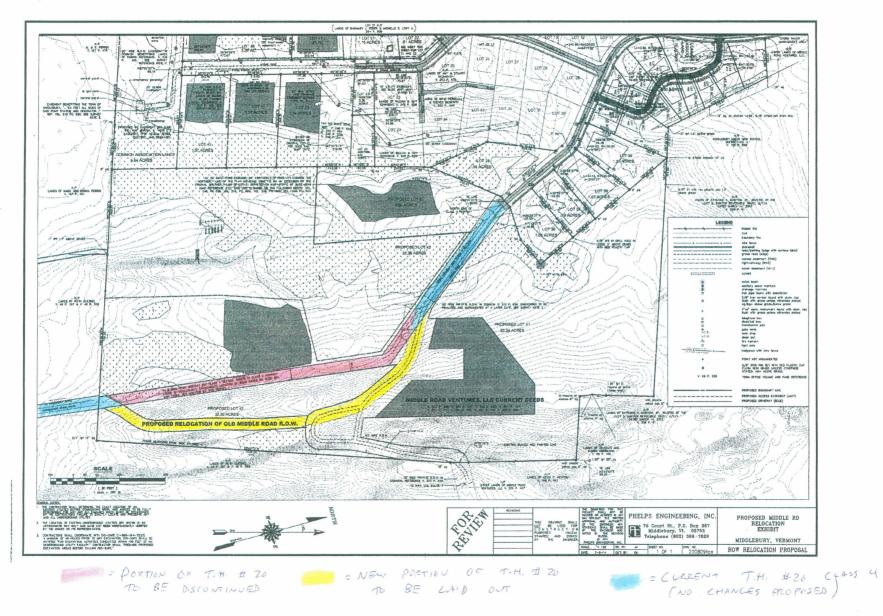
94 MAIN STREET

MIDDLEBURY, VERMONT 05753

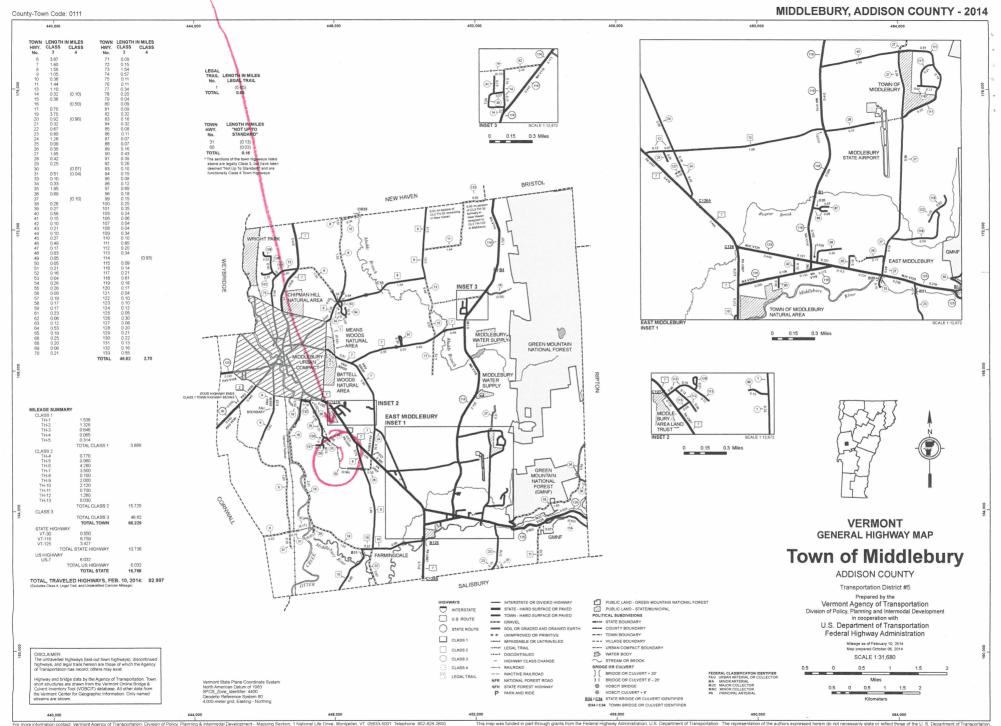
802-388-8100

| Map Title:        | Middle Road-ROW Relocation Survey                                 |
|-------------------|---|
| Title 7           | Proposed Portion of Middle Road Right of Way<br>Renocation Survey |
| Parcel ID:        | Tenerarion Survey   |
| Map Number:       | 1437  |
| Physical Address: | Middle Road- lot 42   |
| Type/purpose:     | Relocation of ROW   |
| Map Date:         | 01/07/2015  |
| Property Owner    | Middle Road/Town of Middlebury                                    |
| Description:      | Proposed alteration Middle Rd                                     |
| Note:             |   |
| TCLERK            | ATWES L   |

Ann Webster, Middlebury Town Clerk



Alterations lot Mildle Road South ROW



This map was funded in part through grants from the Federal Highway Administration, U.S. Department of Transportation. The representation are represented as the representation of the representation



State of Vermont Division of Policy, Planning and Intermodal Development - Mapping Section 1 National Life Drive Montpelier, VT 05633-5001 http://vtrans.vermont.gov

Agency of Transportation

Telephone: 802-828-2109 Fax: 802-828-2334 Email: sara.moulton@state.vt.us

December 24, 2014

Mr. Dan Werner **Director of Operations** Town of Middlebury 94 Main Street Middlebury, VT 05753

Dear Mr. Werner,

In response to your letter dated December 18, I've made the following changes to our data:

1 - updated the data so the bridge shows on both the Middlebury and Weybridge town highway maps.

2 - updated our surface type data to gravel.

3 - corrected our data so the bridge will draw on the town highway map.

5 - updated our surface type data to paved.

6 - updated our surface type data to paved.

4 and 7 - In order to have these added to the town highway map as a town highways we need documentation showing the legal establishment of the highways either through the formal laving out process or through "dedication and acceptance".

This documentation would include:

-- a copy of the minutes of meetings at which the legislative body took action with respect to the changes.

-- a copy of the notices and hearings .

-- a copy of the Certificate of Completion and Opening for new or altered highways.

-- a copy of any surveys of the affected highway, trail, or unidentified corridor (A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006.)

After we receive these items, we can incorporate the change on the Town Highway Map.

8 - Prior to 2012, TH-60 was mapped as a Class 3 town highway. In 2012, the Town of Middlebury informed us that it was not being maintained by the town and suggested that its classification be downgraded (see enclosed 2012 Mileage Certificate excerpt). As an interim measure, the Mapping Unit assigned it to the category "Not Up To Standard. This classification indicates that the town has not officially changed the town highway's legal status from Class 3 to Class 4, but the highway does not meet Class 3 standards and the town does not receive Town Highway Aid funds for the highway. Because of this status, it is listed in the "Not Up To Standard" listing that shows up on the map to the right of the Class 3 and 4 town highway listing.



### TOWN OF MIDDLEBURY, VERMONT 94 main street, middlebury vt. 05753

December 18, 2014

Johnathan Croft VTrans Mapping Section Div. of Policy, Planning- Mapping Section 1 National Life Drive Montpelier, VT 05633-5001

RE: Middlebury Town Highway Map

Dear Johnathan,

Enclosed is the Middlebury Highway Map with some numbered edits or comments -

#1 - This is the location of the Pulp Mill Covered Bridge that spans Otter Creek between Middlebury & Weybridge. The bridge is not shown on our map, not sure about Weybridge's.

#2 - TH 50, Duane Court - The surface type needs to be labeled as "gravel", not "soil or graded earth".

#3 – On TH 8, Merchants Row - The railroad underpass is not labeled as a bridge. However, the Main St. railroad underpass is labeled as a bridge.

#4 – This section should be labeled as "impassable or untraveled". It is a ROW though.

#5 - TH 92, Meade Lane - Needs to be labeled as "Town- Hard surface or paved"

#6 - TH 27, Munson Road - Needs to be labeled as "Town- Hard surface or paved"

#7 – This is the location of a Class 4 road/ROW.

#8 - TH 60 is missing from the column on the left side.

Please let me know if you have any questions.

Sincerely,

on Verner

Dan Werner Director of Operations 802-388-4045

### **Moulton**, Sara

From: Sent: To: Cc: Subject: Attachments: Moulton, Sara Tuesday, February 21, 2012 1:30 PM 'Fred Dunnington' Kevin Behm; Bill Finger; Daniel Werner RE: Middlebury 2012 Highway Mileage Certificate Middlebury\_TH20.jpg

I've updated the surface types for the various segments as noted on the maps and I've corrected the distance of the arcs for TH-113 and TH-99.

#### TH-20 (see attached jpg)

The 0.96-mile segment of TH-20 that is noted as "All Class 4" is already Class 4. The difference in the road centerline symbols is to note the difference in surface type. Based on the orthophotos, the road surface types of these two sections look quite different. The eastern section looks like it is at least graded earth if not better. The western section looks either unimproved or untravelled.

### TH-60

My supervisor (Johnathan Croft) suggests that the Mapping Unit reclassify this highway as Class 4 Not Up To Standard for this year since you state that the Town does not plow or maintain it as a Class 3 town highway. The Town can then decide what formal action it wants to take in regard to the permanent status of this road.

Please let me know if you have any questions.

Sara Moulton, GISP Mapping & GIS Specialist, Mapping Unit Division of Policy and Planning Vermont Agency of Transportation (VTrans) Tel: 802-828-2109

-----Original Message-----From: Fred Dunnington [mailto:fdunnington@TownOfMiddlebury.org] Sent: Tuesday, February 21, 2012 9:04 AM To: Moulton, Sara Cc: Kevin Behm; Bill Finger; Daniel Werner Subject: Middlebury 2012 Highway Mileage Certificate

Sara -

Attached is Middlebury's 2012 Highway Mileage Certificate, a hard copy of which is in the mail to you.

Call me if there are questions.

Thanks,

Fred Fred S. Dunnington Middlebury Town Planner (802) 388-8100 x 208



94 Main Street, Middlebury VT 05753

Town Website: http://www.middlebury.govoffice.com

17, 2012 Received

Policy, Planning & Intermodal

Development Division

February

Information 388-8100

liddlebury

Town Clerk 388-8100 x 211

Town Manager 388-8100 x 200

Recreation 388-8100 x 205

Listers Office 388-8100 x207

Planning/Zoning 388-8100 x 208

Accounting 388-8100 x 203

Water Billing 388-8100 x 207

Ass't Town /Business Manager 388-8100 x 201

> Public Works 388-4045

Wastewater Plant 388-0498

Police Non-Emergency 388-3191 Emergency 911

> FAX 388-4364

Sara Moulton Mapping & GIS Specialist VT Agency of Transportation One National Life Drive Montpelier VT 05633-5001

Re: Middlebury 2012 Certificate of Highway Mileage

Dear Ms. Moulton:

On behalf of the Middlebury Select Board and Town Manager, enclosed is our 2012 Certificate of Highway Mileage.

There are no new highways to add, nor any other SelectBoard actions altering the status of any Town Highways during this past year.

Enclosed are copies of the highway maps on which I have marked some things in red. Most of these are merely map drafting corrections that do not affect the mileage certificate, but correct what is paved vs shown as gravel/dirt.

I did notice that a change had appeared on you map of Boardman St., showing it connecting between TH 113 and TH 99. This connecting segment will some day be a future Town street, but it is not so yet. The mileages of TH 99 and 113 are correct and it should be shown as on earlier maps (a 2003 one is enclosed and marked to illustrate it - it should be shown the same as 2003. The center segment is gravel and is physically blocked to vehicular travel at the west end (east end of TH 113).

Finally, I also noticed that a tiny "street" TH 60, off College St VT 125. The Town does not actually plow or maintain this - it is a College house driveway. Apparently this has been on the maps for many years. I suppose there should be some formal action of the Select Board to alter its classification or throw it up to the College. Please advise as to what should be done for this year (maybe subtract 0.03 class 3 miles and add 0.03 miles to provisional class 4 status?)

I copied the attachments and gave them to Kevin Behm at ACRPC as well so he could correct his GIS maps. Please don't hesitate to call me at 388-81200 x208 or email at fdunnington@townofmiddlebury.org if you have any questions.

Sincerely,

Fred S. Dunnington

Middlebury Town Planner

Cc: Bill Finger, Town Manager Ann Webster, Town Clerk

Sermont Vermont

State of VermontDivision of Policy, Planning and Intermodal Development - Mapping Section1 National Life DriveTelephone: 802-828-2109Montpelier, VT 05633-5001Fax: 802-828-2334http://vtrans.vermont.govEmail: sara.moulton@state.vt.us

Agency of Transportation

December 24, 2014

Mr. Dan Werner Director of Operations Town of Middlebury 94 Main Street Middlebury, VT 05753

Dear Mr. Werner,

In response to your letter dated December 18, I've made the following changes to our data:

**1** - updated the data so the bridge shows on both the Middlebury and Weybridge town highway maps.

2 - updated our surface type data to gravel.

3 - corrected our data so the bridge will draw on the town highway map.

**5** - updated our surface type data to paved.

6 - updated our surface type data to paved.

**4** and **7** - In order to have these added to the town highway map as a town highways we need documentation showing the legal establishment of the highways either through the formal laying out process or through "dedication and acceptance".

This documentation would include:

-- a copy of the minutes of meetings at which the legislative body took action with respect to the changes.

-- a copy of the notices and hearings .

-- a copy of the Certificate of Completion and Opening for new or altered highways.

-- a copy of any surveys of the affected highway, trail, or unidentified corridor (A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006.)

After we receive these items, we can incorporate the change on the Town Highway Map.

**8** - Prior to 2012, TH-60 was mapped as a Class 3 town highway. In 2012, the Town of Middlebury informed us that it was not being maintained by the town and suggested that its classification be downgraded (see enclosed 2012 Mileage Certificate excerpt). As an interim measure, the Mapping Unit assigned it to the category "Not Up To Standard. This classification indicates that the town has not officially changed the town highway's legal status from Class 3 to Class 4, but the highway does not meet Class 3 standards and the town does not receive Town Highway Aid funds for the highway. Because of this status, it is listed in the "Not Up To Standard" listing that shows up on the map to the right of the Class 3 and 4 town highway listing.



### TOWN OF MIDDLEBURY, VERMONT 94 main street, middlebury vt. 05753

December 18, 2014

Johnathan Croft VTrans Mapping Section Div. of Policy, Planning- Mapping Section 1 National Life Drive Montpelier, VT 05633-5001

RE: Middlebury Town Highway Map

Dear Johnathan,

Enclosed is the Middlebury Highway Map with some numbered edits or comments -

#1 - This is the location of the Pulp Mill Covered Bridge that spans Otter Creek between Middlebury & Weybridge. The bridge is not shown on our map, not sure about Weybridge's.

#2 - TH 50, Duane Court - The surface type needs to be labeled as "gravel", not "soil or graded earth".

#3 – On TH 8, Merchants Row - The railroad underpass is not labeled as a bridge. However, the Main St. railroad underpass is labeled as a bridge.

#4 – This section should be labeled as "impassable or untraveled". It is a ROW though.

#5 - TH 92, Meade Lane - Needs to be labeled as "Town- Hard surface or paved"

#6 - TH 27, Munson Road - Needs to be labeled as "Town- Hard surface or paved"

#7 – This is the location of a Class 4 road/ROW.

#8 - TH 60 is missing from the column on the left side.

Please let me know if you have any questions.

Sincerely,

Norner 1) Down

Dan Werner Director of Operations 802-388-4045

### Moulton, Sara

| From:        | Moulton, Sara                                   |
|--------------|---|
| Sent:        | Tuesday, February 21, 2012 1:30 PM              |
| То:          | 'Fred Dunnington'                               |
| Cc:          | Kevin Behm; Bill Finger; Daniel Werner          |
| Subject:     | RE: Middlebury 2012 Highway Mileage Certificate |
| Attachments: | Middlebury_TH20.jpg                             |

I've updated the surface types for the various segments as noted on the maps and I've corrected the distance of the arcs for TH-113 and TH-99.

#### TH-20 (see attached jpg)

The 0.96-mile segment of TH-20 that is noted as "All Class 4" is already Class 4. The difference in the road centerline symbols is to note the difference in surface type. Based on the orthophotos, the road surface types of these two sections look quite different. The eastern section looks like it is at least graded earth if not better. The western section looks either unimproved or untravelled.

#### TH-60

My supervisor (Johnathan Croft) suggests that the Mapping Unit reclassify this highway as Class 4 Not Up To Standard for this year since you state that the Town does not plow or maintain it as a Class 3 town highway. The Town can then decide what formal action it wants to take in regard to the permanent status of this road.

Please let me know if you have any questions.

Sara Moulton, GISP Mapping & GIS Specialist, Mapping Unit Division of Policy and Planning Vermont Agency of Transportation (VTrans) Tel: 802-828-2109

-----Original Message-----From: Fred Dunnington [mailto:fdunnington@TownOfMiddlebury.org] Sent: Tuesday, February 21, 2012 9:04 AM To: Moulton, Sara Cc: Kevin Behm; Bill Finger; Daniel Werner Subject: Middlebury 2012 Highway Mileage Certificate

Sara -

Attached is Middlebury's 2012 Highway Mileage Certificate, a hard copy of which is in the mail to you.

Call me if there are questions.

Thanks,

Fred Fred S. Dunnington Middlebury Town Planner (802) 388-8100 x 208

1

### Town of Middlebury Vermont

94 Main Street, Middlebury VT 05753

Town Website: http://www.middlebury.govoffice.com

Information 388-8100

Town Clerk 388-8100 x 211

Town Manager 388-8100 x 200

Recreation 388-8100 x 205

Listers Office 388-8100 x207

Planning/Zoning 388-8100 x 208

Accounting 388-8100 x 203

Water Billing 388-8100 x 207

Ass't Town /Business Manager 388-8100 x 201

> Public Works 388-4045

Wastewater Plant 388-0498

Police Non-Emergency 388-3191 Emergency 911

> FAX 388-4364

Sara Moulton Mapping & GIS Specialist VT Agency of Transportation One National Life Drive Montpelier VT 05633-5001

February 17,2012 Received Policy, Planning & Intermodal Development Division

Re: Middlebury 2012 Certificate of Highway Mileage

Dear Ms. Moulton:

On behalf of the Middlebury Select Board and Town Manager, enclosed is our 2012 Certificate of Highway Mileage.

There are no new highways to add, nor any other SelectBoard actions altering the status of any Town Highways during this past year.

Enclosed are copies of the highway maps on which I have marked some things in red. Most of these are merely map drafting corrections that do not affect the mileage certificate, but correct what is paved vs shown as gravel/dirt.

I did notice that a change had appeared on you map of Boardman St., showing it connecting between TH 113 and TH 99. This connecting segment will some day be a future Town street, but it is not so yet. The mileages of TH 99 and 113 are correct and it should be shown as on earlier maps (a 2003 one is enclosed and marked to illustrate it - it should be shown the same as 2003. The center segment is gravel and is physically blocked to vehicular travel at the west end (east end of TH 113).

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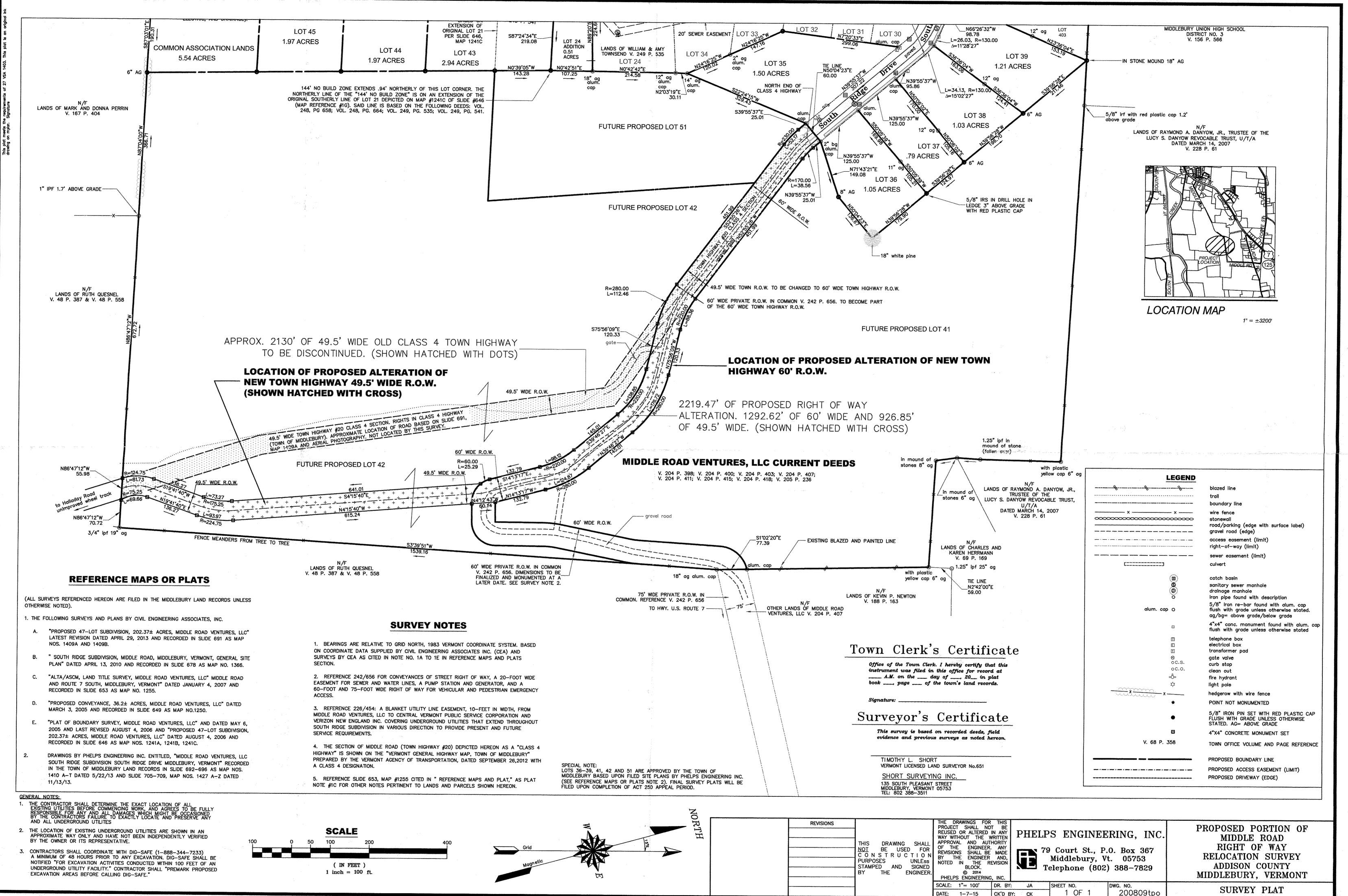
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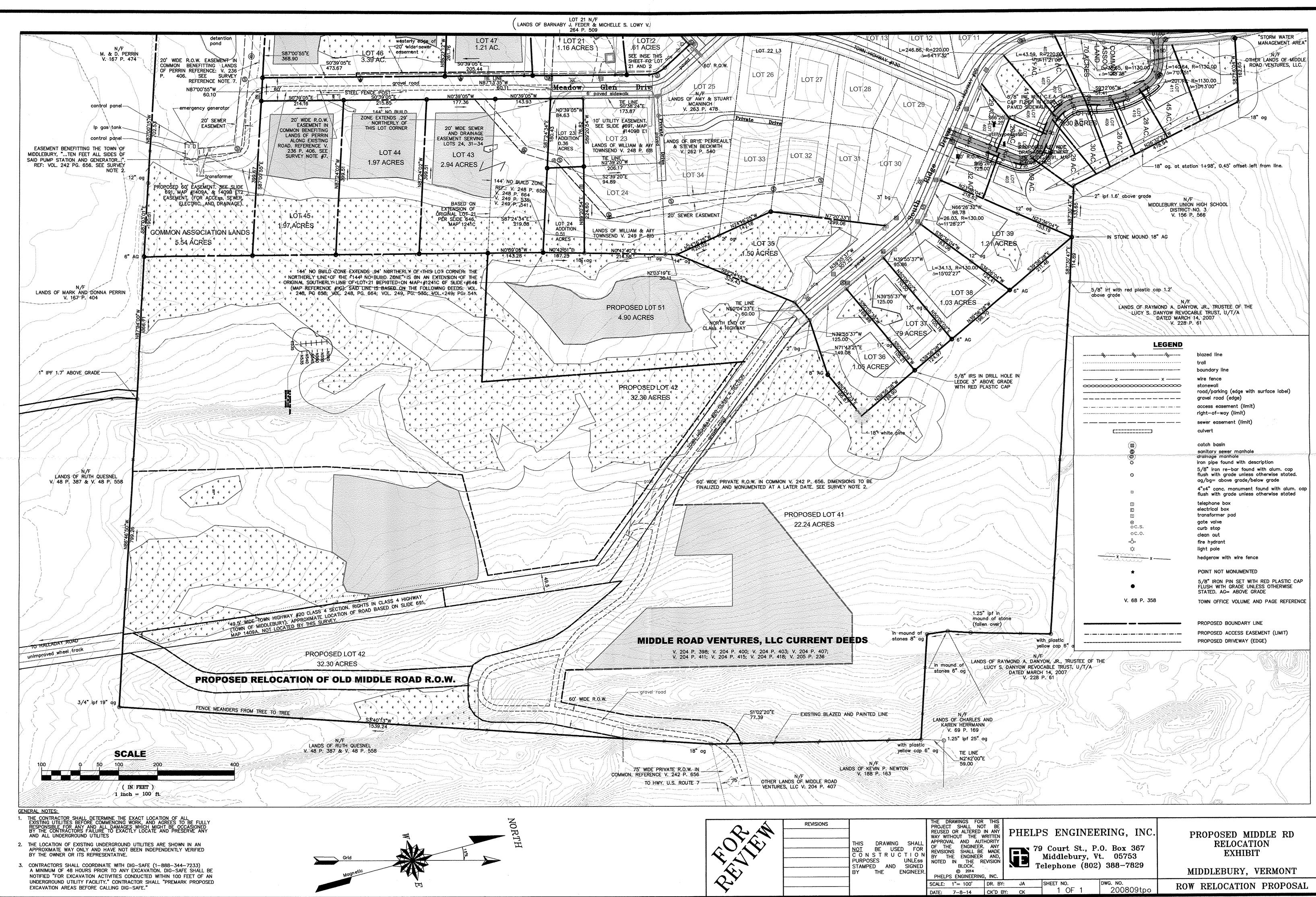
Sincerely,

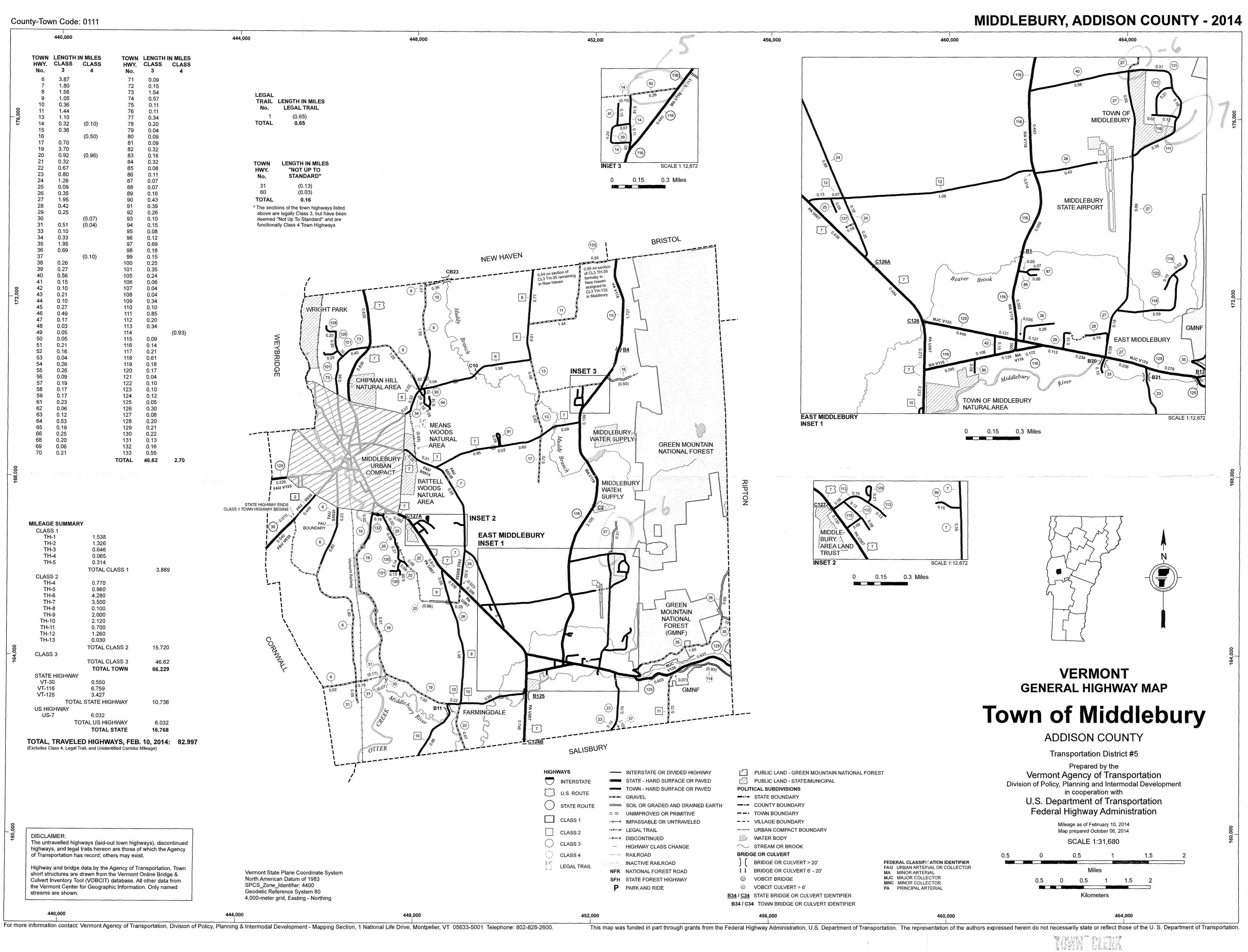
Fred S. Dunnin

Middlebury Town Planner

Cc: Bill Finger, Town Manager Ann Webster, Town Clerk

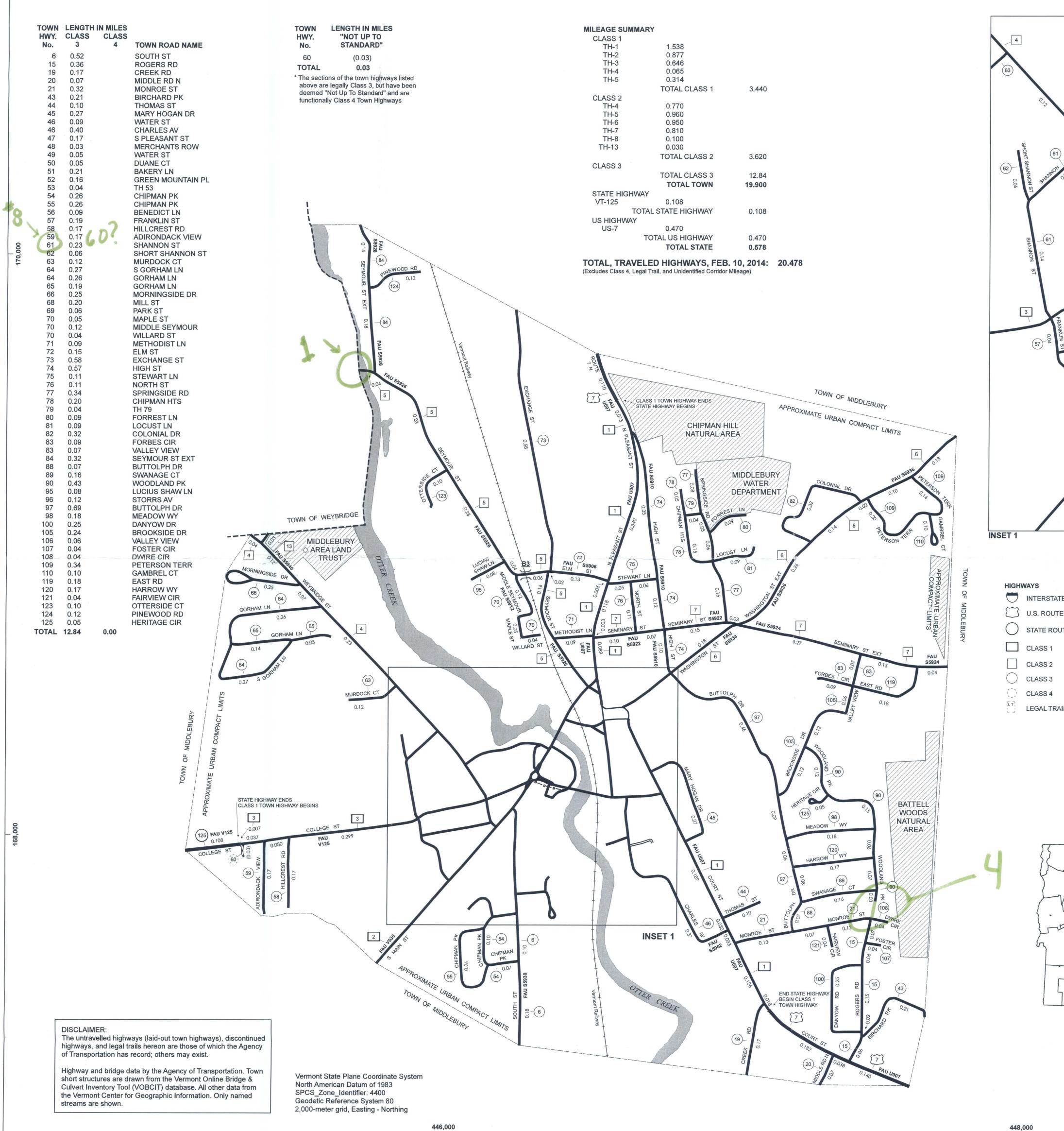






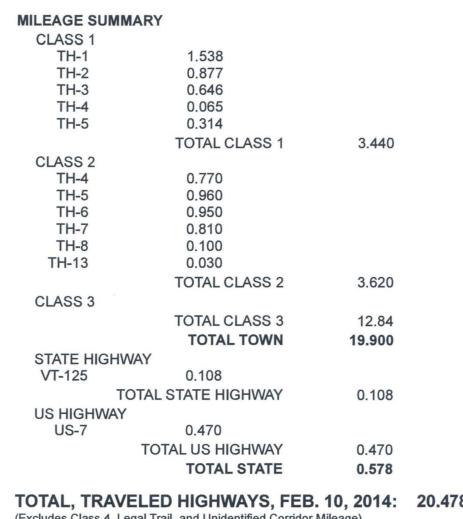


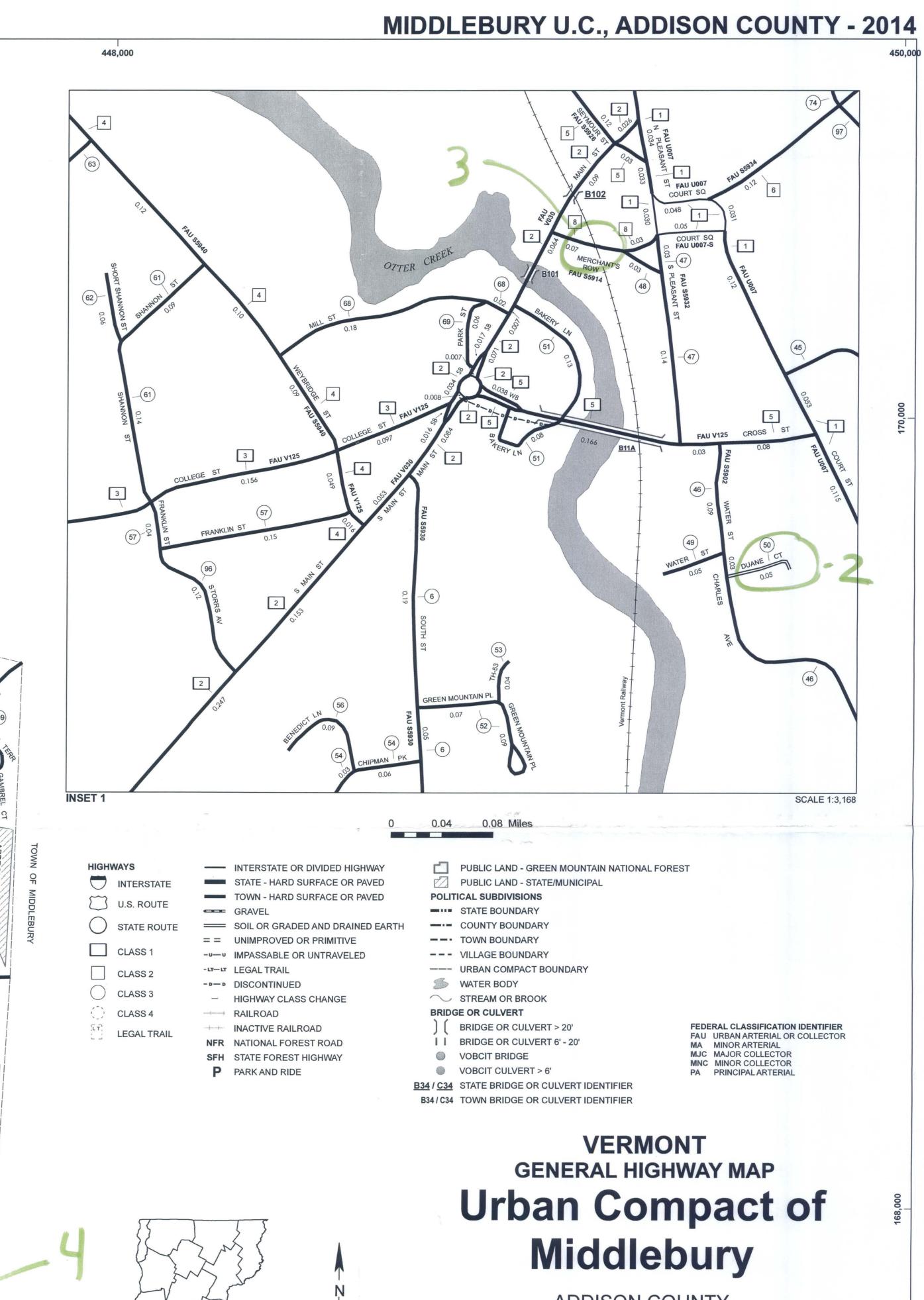




For more information contact: Vermont Agency of Transportation, Division of Policy, Planning & Intermodal Development - Mapping Section, 1 National Life Drive, Montpelier, VT 05633-5001 Telephone: 802-828-2600.







VERMONT

## ADDISON COUNTY

Transportation District #5 Prepared by the Vermont Agency of Transportation Division of Policy, Planning and Intermodal Development in cooperation with U.S. Department of Transportation Federal Highway Administration

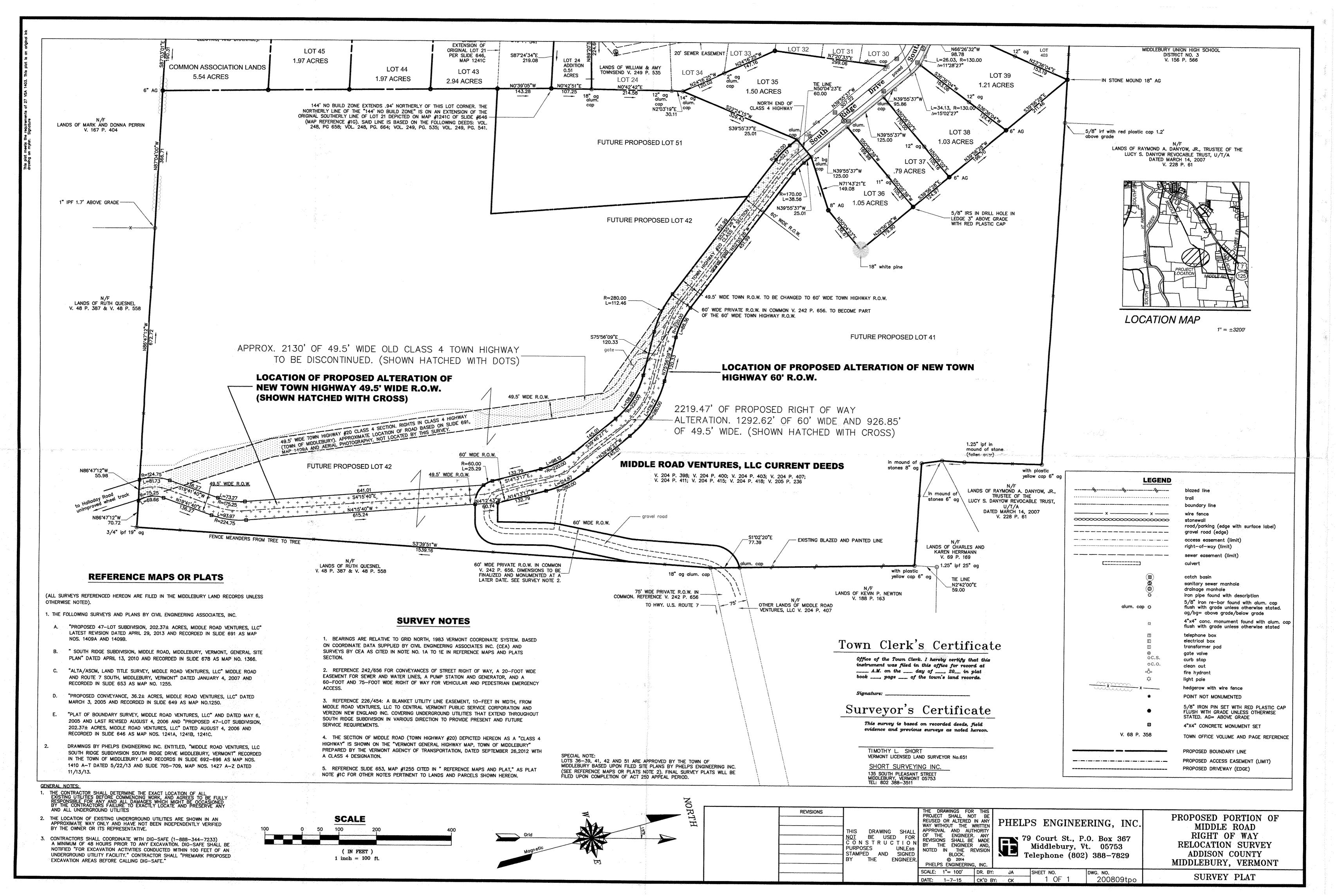
> Mileage as of February 10, 2014 Map prepared October 03, 2014 SCALE 1:6,336

0.1 0.2 0.3 Miles 0.1 0 0.1 0.2 0.3 0.4 Kilometers

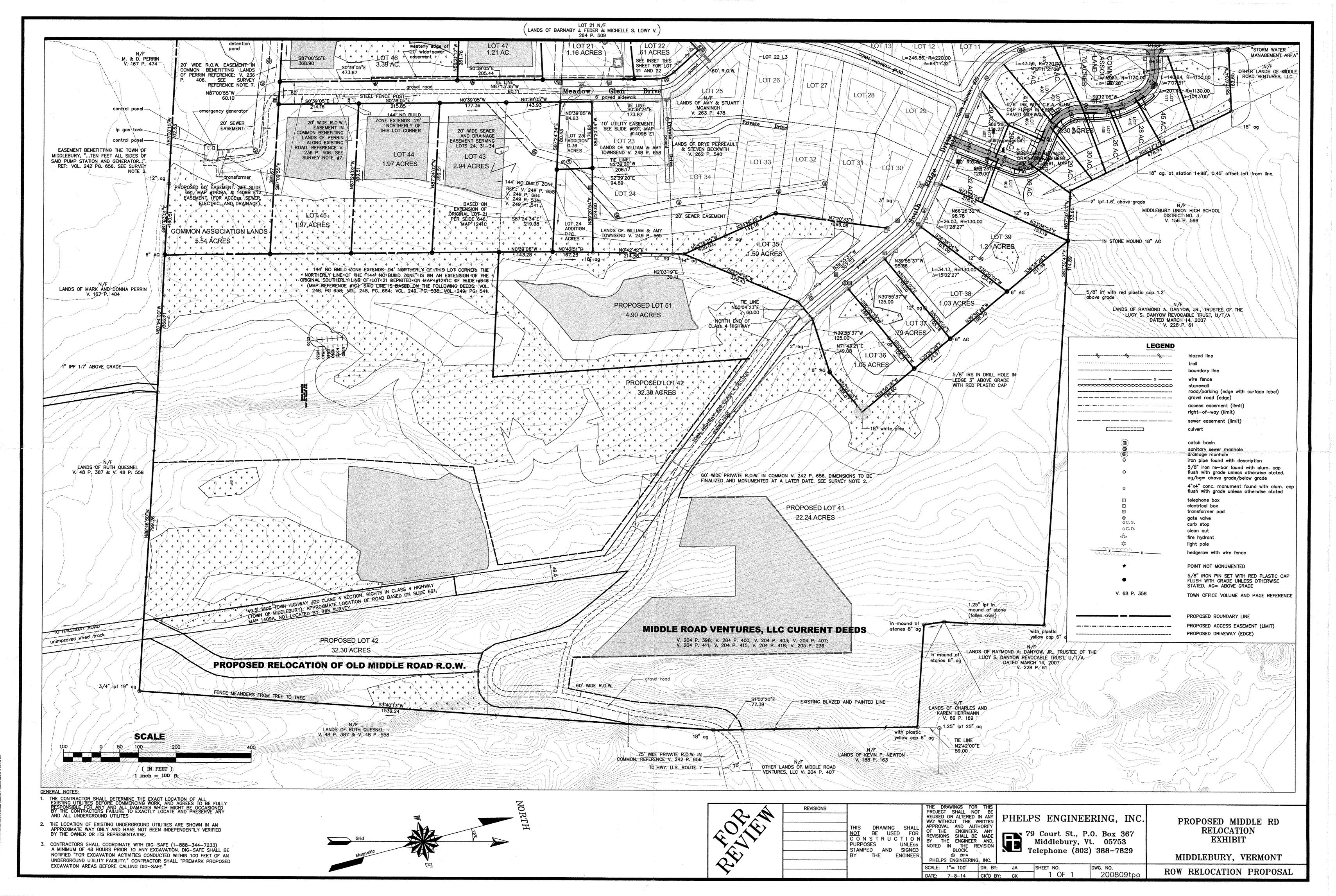
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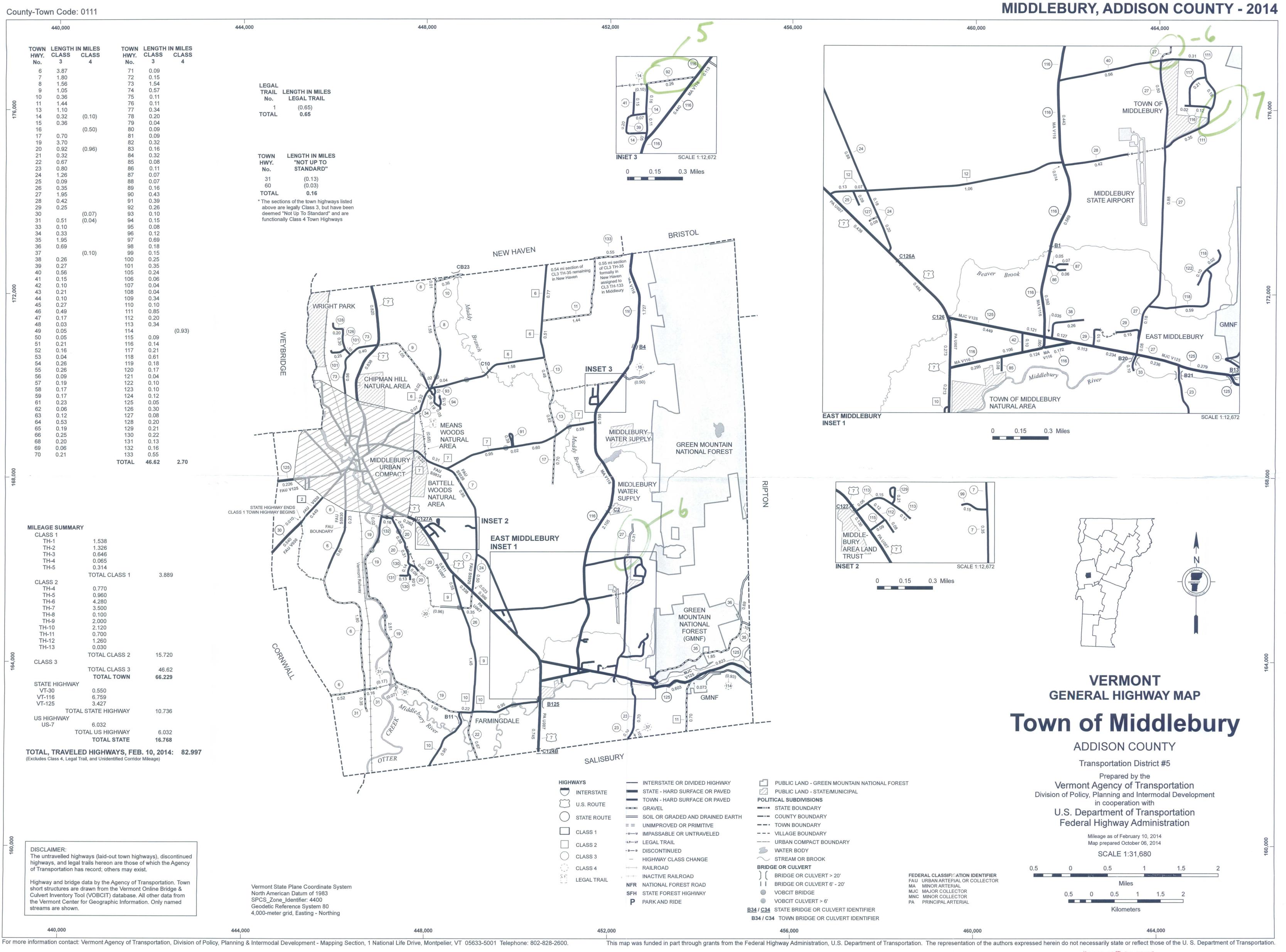
450,000

This map was funded in part through grants from the Federal Highway Administration, U.S. Department of Transportation. The representation of the authors expressed herein do not necessarily state or reflect those of the U.S. Department of Transportation. TOWN CLERK



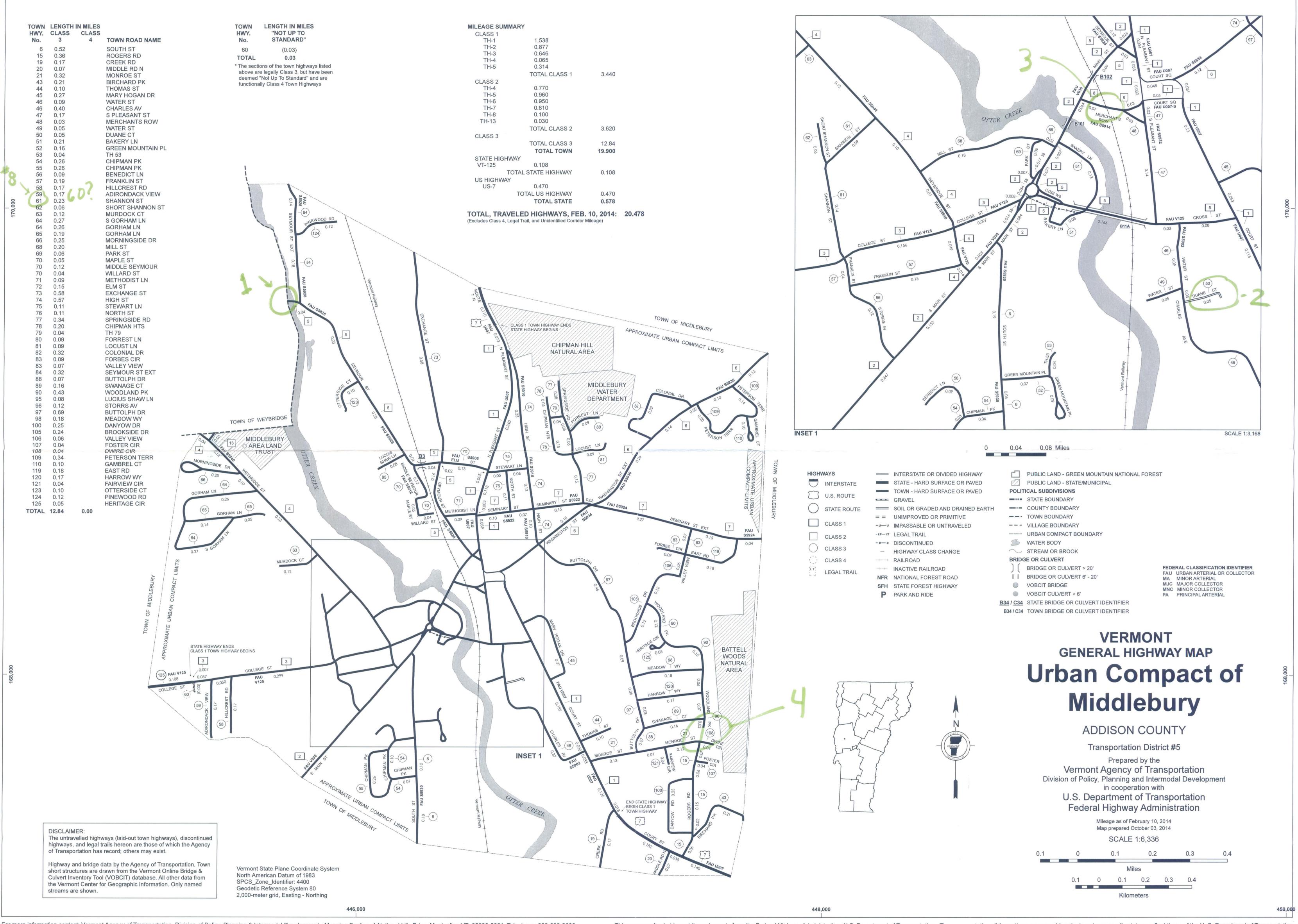
NGS\200809:200809.





9

TOWN CLERK



For more information contact: Vermont Agency of Transportation, Division of Policy, Planning & Intermodal Development - Mapping Section, 1 National Life Drive, Montpelier, VT 05633-5001 Telephone: 802-828-2600.

448,000

# MIDDLEBURY U.C., ADDISON COUNTY - 2014

450,000

